



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2011 - 2012

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Craig Emmert
Norma Frank
Raymond Garcia
Karen Hoopes
Ken Winslow*

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

June 12, 2012
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of the May 22, 2012, Board Meeting Minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1 Personnel Action, Policy EL 4.2 – Mr. Brown
10. Focus: Exceptional Staff
 - 10.1 MEA Contract, Policy EL 4.2 – Mr. Brown
 - 10.2 Administrative Contract Ratification, Policy EL 4.2 – Mr. Brown
 - 10.3 Classified Contract Ratification, Policy EL 4.2 – Mr. Brown
11. Focus: Communication
 - 11.1 Race to the Top Grant Acceptance, Policy EL 4.3 – Ms. Kapushion
 - 11.2 Bid Acceptance, Window Shades, Policy EL 4.3 – Mr. Herman
 - 11.3 Bid Acceptance, Gym Floor, Policy EL 4.3 – Mr. Herman
 - 11.4 Proposed Budget FY 2013, Policy EL 4.4 – Mrs. Martinez
 - 11.5 Fund Balance Reconciliation, Policy EL 4.4 – Mrs. Martinez
12. Discussion of Next Agenda
13. Superintendent's Comments
14. Board Committee Update
15. School Board Remarks
16. Next Meeting Notification – Tuesday, June 26, 2012
17. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Norma Frank called the meeting of the Board of Education – Mapleton Public Schools to order at 6:06 p.m. on Tuesday, May 22, 2012, at the Administration Building.

2.0 ROLL CALL

| | |
|--|---------|
| Craig Emmert – Vice President | Present |
| Norma Frank - President | Present |
| Ray Garcia – Secretary | Present |
| Karen Hoopes – Assistant Secretary/Treasurer | Absent |
| Ken Winslow – Treasurer | Present |

3.0 PLEDGE OF ALLEGIANCE

Mrs. Frank led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to approve the Agenda as presented.

AYES: Mr. Emmert, Mrs. Frank, Mr. Garcia, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Wong introduced cadets from the Junior Air Force ROTC program: Cadet Major David Lara, who will be the cadet Squadron Commander next year, and Cadet Senior Master Sergeant Lorena Sosa. They reported on what JROTC is and what their objectives are.

Next Ms. Wong introduced three Mapleton Early College seniors: Cody Broncucia, Daniels Scholar, will be attending Denver University; Fatima Estrada, Regis University scholarship; and Jose Valverde, New Mexico Highlands scholarship. These students shared their reflections on Mapleton's small schools reinvention and how the unique opportunities helped them succeed.

Lastly, Ms. Wong introduced Lilian Ramos-Valdez, New America School, New America Scholarship recipient. She shared her personal statement she wrote as part of that scholarship application.

RECESS: 6:38 p.m., reconvened at 6:42 p.m.

6.0 PUBLIC PARTICIPATION

Alice Peterson 8621 Jolene Drive, Denver, CO, and Nancy Herman, 2669 E. 99th Way, expressed their concern over losing two good teachers from Clayton Partnership School.

7.0 APPROVAL OF MINUTES

7.1 April 24, 2012, Board Meeting Minutes

MOTION: By Mr. Winslow, seconded by Mr. Emmert, to approve the minutes of the April 24, 2012, Board meeting.

AYES: Mr. Emmert, Mrs. Frank, Mr. Garcia, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

7.2 May 8, 2012, Special Board Meeting Minutes

MOTION: By Mr. Winslow, seconded by Mr. Emmert, to approve the minutes of the May 8, 2012, Special Board meeting.

AYES: Mr. Emmert, Mrs. Frank, Mr. Garcia, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

8.0 REPORT OF THE SECRETARY

None

9.0 CONSENT AGENDA

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to approve Agenda items as stated on the Board Agenda dated May 22, 2012: 9.1 Personnel Action; and 9.2 Finance Report, April, 2012.

AYES: Mr. Emmert, Mrs. Frank, Mr. Garcia, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

10.0 FOCUS: STUDENT ACHIEVEMENT

10.1 Third Grade TCAP Results

Mrs. Allenbach presented Ms. Kohman's report. The Colorado Department of Education publicly released the 2012 third grade TCAP reading results on May 9, 2012. The TCAP is the Transitional Colorado Assessment Program, which is the assessment that will be administered until the new Colorado Model Content Standards and the new Colorado Academic Standards. The percent of Mapleton third graders achieving a "proficient" or "advanced" rating in 2012 is 57%. This is 1 percentage point lower than in 2011, but still 12 percentage points higher than in 2010 (45%). Mapleton's third grade reading proficiency rate of 57% remains below the state average of 74%. The percent of Mapleton third grade students in each proficiency category on this year's assessment are:

- ☐ Advanced - 4% (+1%),
- ☐ Proficient- 53% (-2%),
- ☐ Partially proficient-30% (+3%) and,
- ☐ Unsatisfactory -13 (-2%).

A detailed copy of Ms. Kohman's report is included with these minutes.

11.0 FOCUS: COMMUNICATION

11.1 Fiscal Year 2013 Proposed Budget

Mrs. Martinez reported that Colorado law governing school district budget policies and procedures requires that "the Proposed Budget shall be submitted to the board at least thirty days prior to the beginning of the next fiscal year" (22-44-108 (1)(c) C.R.S.). The 2013 Proposed Budget will be delivered to the Board by May 31, 2012. A public hearing regarding the budget will be held June 12, 2012, at the Mapleton Public Schools Administration building. Final adoption of the budget will be considered at the regularly scheduled board meeting on June 26, 2012.

11.2 Here to Play Tartan Building Lease Agreement

Mr. Herman said that Here to Play would like to develop the Tartan Building location as a batting cage/concessions area for their baseball participants. The building currently houses a small amount of storage for the District curriculum and some technology and maintenance parts. With preschool vacating the MELC site and the unused classrooms at MHS, we believe we have plenty of space to store these items securely, which will allow us to completely vacate the Tartan site.

Like the baseball field, the Tartan Building is in considerable disrepair and there are no District plans or funds available to renovate the building. Here to Play would assume the cost of any renovations or repairs to the building in exchange for our permission to use the building for their batting cages and concessions for their games.

The lease language is straightforward with the exception of rent terms. Under this lease, no cash would exchange hands between Here to Play or the District. Instead, Here to Play agrees to invest in capital improvements to the building, and the improvements will be offset by the District calculation for rental cost.

As with any vacated building, capital repairs escalate dramatically when no one is on site to observe what's happening inside the structure. With Here to Play occupying the building, and making any necessary repairs to keep it functional, the District is actually protecting an asset for no cost. Should the District choose to cancel this lease in the future, the District would be liable for any accrued capital expenditures, less depreciation and the rental offset. We believe this to be a fair and equitable arrangement for both parties.

MOTION: By Mr. Winslow, seconded by Mr. Garcia, to approve the lease with Here to Play for the Tartan Building as presented.

AYES: Mr. Emmert, Mrs. Frank, Mr. Garcia, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

11.3 Student Travel – Athletics-Girl's Basketball

Mrs. Kapushion requested the Board's approval for Skyview girls basketball team to attend Mesa State College Basketball Team Camp July 9 through 12, 2012.

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to approve the student travel for the girls basketball team as presented.

AYES: Mr. Emmert, Mrs. Frank, Mr. Garcia, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

11.4 Construction Advisory Committee Update

Ms. Wong introduced Cindy Croisant, Chair of the CCAC, to provide the latest update to the Board of Education. Ms. Croisant presented the work that has been completed at the Skyview site and showed a power point of pictures of the progress of the buildings. The buildings are on time. *A detailed copy of Ms. Wong's report is included with these minutes.*

11.5 Student Travel-Air Force JROTC

Mrs. Kapushion requested the Board's approval for seven Air Force JROTC cadets to participate in a Summer Leadership School May 29 through June 2 at the Air Force Academy in Colorado Springs. The cadets will be accompanied by two adult sponsors, Lt. Col. Arrington and SMSgt. Jerry Archuleta.

MOTION: By Mr. Winslow, seconded by Mr. Emmert, to approve the student travel for the Air Force JROTC as presented.

AYES: Mr. Emmert, Mrs. Frank, Mr. Garcia, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

12.0 DISCUSSION OF NEXT AGENDA

Mrs. Frank said that on the next agenda we have the budget presentation and personnel contracts.

13.0 SUPERINTENDENT'S COMMENTS

Ms. Ciancio said that we are nearing the end of our academic year. York is still in session for four days after Memorial Day. It is an exciting time with lots of activities this week. We have such impressive students: JROTC, schools making a difference for our kids, fewer unsatisfactory scores on TCAP, and ACT scores are up. Graduation was a beautiful event with no behavior problems. Students were very respectful and appreciative of their events. Lights Out at the Skyview Campus is 5:30 p.m. on the 30th of May. We will have a study session on June 5 to talk about school finance. Thanks for a great academic year.

14.0 BOARD COMMITTEE UPDATE

Mr. Winslow gave a BOCES update. They renewed Eric Wiant's contract for one more year and capped the liability for all school districts.

15.0 SCHOOL BOARD REMARKS

Mr. Garcia was excited about the numbers of graduates this year and appreciated the number of students with honors. This was a great class.

Mr. Winslow experienced his first graduation as a school board member. It was exciting to shake all the students' hands and see the excitement in their eyes.

Mr. Emmert thanked the staff for doing what they do. It was a perfect graduation and the rain stopped just in time.

Mrs. Frank was sad that she missed graduation this year. Mr. Emmert represented the board and did a great job. He kept everybody on track.

16.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, June 12, 2012, at the Administration Building.

17.0 ADJOURNMENT

The Board motioned to adjourn at 7:19 p.m.

Norma Frank, Board President

Ray Garcia, Board Secretary

Submitted by Carolyn Walenczak, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Damon Brown, Chief Human Resources Officer
DATE: June 7, 2012

Policy: Treatment of Staff (EL 4.2)
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Superintendent shall neither cause nor allow organizational circumstances for staff, including employees, independent contractors and volunteers that are unfair, undignified, disorganized or unclear.

Policy Interpretation: This policy is interpreted to require district administration to seek Board approval for changes to district staffing.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of June 12, 2012.

SUBMITTED BY: _____

APPROVED BY: _____

DATE: _____

CLASSIFIED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|-----------------------------|---------------------------------|------------------------------|----------------------|
| Alonzo, Andres | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Crummel, Casey | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Gilbert, Chandler | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Henry, Larry | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Heredia, Elvira | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Hernandez, Adam | Temporary Warehouse/Operations | 05/26/2012 | Re-Hire |
| Justice, Cole | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Lucero, Patrick | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Montellano, Eduardo | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Montellano, Omar | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Perez, Juan | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Sanchez, Ivan | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Taylor, Jordan | Temporary Warehouse/Operations | 05/26/2012 | New Hire |
| Zambreny, Suzin | Temporary Warehouse/Operations | 05/26/2012 | New Hire |

| <u>RESIGNATIONS/TERM.</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|----------------------------------|---------------------------------|------------------------------|----------------------|
| Appiani, Carmen | School Secretary/MELC | 05/31/2012 | Reduction |
| Archuleta, Amos | Custodian/New America | 06/06/2012 | Reduction |
| Bueras, Pedro | Custodian/Academy | 05/31/2012 | Resignation |
| Casillas, Felicia | Office Clerk/MELC | 05/31/2012 | Reduction |
| Elston, Jesse | IT Specialist, Technology | 06/30/2012 | Reduction |
| Jahrman, Michael | Campus Security/York | 05/25/2012 | Reduction |
| Jaquez, Ana | Custodian/Academy | 05/31/2012 | Resignation |
| Meis, Lauren | Instructional Para/MELC | 05/25/2012 | Resignation |
| Reyes, Luz | Instructional Para/Achieve | 05/25/2012 | Dismissal |
| Ryszkowski, Thomas | Paraprofessional/Welby | 05/25/2012 | Resignation |

CLASSIFIED REQUESTS

Richard Finley, Warehouse Worker in Maintenance is requesting a Family Medical Leave of Absence beginning March 21, 2012 through July 11, 2012.

CERTIFIED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|-----------------------------|---|------------------------------|----------------------|
| Baker, Milam Luke | Language Arts/Academy | 08/20/2012 | New Hire |
| Barton, Julie | Interventionist/Achieve | 08/20/2012 | New Hire |
| Behringer, Julia | 6 th /Explore | 08/20/2012 | New Hire |
| Bond, Brianna | 1 st /2 nd /Global Leadership | 08/20/2012 | New Hire |
| Bost, Tiffany | 3 rd /York | 08/20/2012 | New Hire |
| Carter, Jessica | Primary/Adventure | 08/20/2012 | New Hire |
| Cline, Kelsey | Special Education/Meadow | 08/20/2012 | New Hire |
| Davis, Samuel Lawton | Foreign Language/Lang Arts/York | 08/20/2012 | New Hire |
| Ferraria, Natalia | Kindergarten/Clayton | 08/20/2012 | New Hire |
| Garrison, Alice Lorraine | Math/York | 08/20/2012 | New Hire |
| Lopez, Denise | Spanish Literacy/Adventure | 08/20/2012 | New Hire |

| | | | |
|----------------------|----------------------------------|------------|----------|
| LaRosa, Angela | 4 th /Meadow | 08/20/2012 | New Hire |
| Pontti, Jane | Psychologist/District | 08/20/2012 | Re-Hire |
| Robertson, Jennifer | 2 nd /Clayton | 08/20/2012 | New Hire |
| Scarpella, Julianne | Kindergarten/Meadow | 08/20/2012 | New Hire |
| Speirs, Donna | Language Arts/Social Studies/MEC | 08/20/2012 | Re-Hire |
| Stawinski, Alexander | Life Skills/York International | 08/20/2012 | New Hire |
| Williams, Justine | 5 th /Meadow | 08/20/2012 | New Hire |
| Young, Robynn | 4 th /York | 08/20/2012 | New Hire |

| <u>RESIGNATIONS/TERM.</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|----------------------------------|---------------------------------------|------------------------------|----------------------|
| Baca, Marie | 2nd/Monterey | 05/31/2012 | Resignation |
| Flores, Patrick | Assistant Director/York International | 06/30/2012 | Resignation |
| Franco, Stephanie | 5 th /Monterey | 05/31/2012 | Resignation |
| Johnson, Jennifer | .5 PSOC/Mapleton Early College | 05/31/2012 | Resignation |
| Kelso, Kathryn | Interventionist/York | 05/31/2012 | Resignation |
| Ketzer, Lucas | Math/MESA | 05/31/2012 | Resignation |
| Schmidt, Lisa | Children's House/Welby Montessori | 05/31/2012 | Resignation |
| Torrence, Justin | Science/Monterey | 05/31/2012 | Resignation |

CERTIFIED REQUESTS

Susie Daniels, Director of Learning Services, is requesting to retire effective June 30, 2012 and transition through the 2012-2013 school year.

Ramona Veronica Martel, ELL Teacher at Achieve Academy, is requesting to retire effective May 31, 2012 and transition through the 2012-2013 school year.

Sathya Wandzek, Math Teacher at MESA, is requesting a maternity leave beginning August 21, 2012 through November 2, 2012.

SUBSTITUTE TEACHERS

ADDITIONS

DELETIONS

Memo

TO: Charlotte Ciano, Superintendent
FROM: Damon Brown, Chief Human Resources Officer
DATE: June 7, 2012

Policy: Compensation & Benefits (EL 4.7)
Report Type: Decision Making
SUBJECT: MAPLETON EDUCATION ASSOCIATION CONTRACT RATIFICATION

Policy Wording: The Superintendent shall neither cause nor allow jeopardy to fiscal integrity or to public image through employment, compensation or benefits to employees, independent contractors or volunteers.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval of conditions contained in the agreement with the Mapleton Education Association.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of June 12, 2012.

Administration is seeking approval for the 2012 - 2013 agreement between the Mapleton Education Association and the Mapleton Public Schools Board of Education.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Damon Brown, Chief Human Resources Officer
DATE: June 7, 2012

Policy: Compensation & Benefits (EL 4.7)
Report Type: Decision Making
SUBJECT: ADMINISTRATIVE CONTRACT RATIFICATION

Policy Wording: The Superintendent shall neither cause nor allow jeopardy to fiscal integrity or to public image through employment, compensation or benefits to employees, independent contractors or volunteers.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval of conditions contained in the Meet and Confer Agreement.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of June 12, 2012.

*Administration is seeking approval for the Meet and Confer
for the 2012-2013 agreement between the Mapleton Administrators
and the Mapleton Public Schools Board of Education.*

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Damon Brown, Chief Human Resources Officer
DATE: June 7, 2012

Policy: Compensation & Benefits (EL 4.7)
Report Type: Decision Making
SUBJECT: CLASSIFIED CONTRACT RATIFICATION

Policy Wording: The Superintendent shall neither cause nor allow jeopardy to fiscal integrity or to public image through employment, compensation or benefits to employees, independent contractors or volunteers.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval of conditions contained in the Meet and Confer Agreement.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of June 12, 2012.

*Administration is seeking approval for the Meet and Confer
for the 2012 - 2013 agreement between the Mapleton Classified
Employees and the Mapleton Public Schools Board of Education.*

Memo

TO: Charlotte Ciano, Superintendent
FROM: Jackie Kapushion, Assistant Superintendent
DATE: June 7, 2012

Policy: Financial Condition and Activity (EL 4.3)
Report Type: Decision Making
SUBJECT: REQUEST TO ACCEPT GRANT FUNDS – Federal Race to the Top

Policy Wording: The superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in “District Ends” policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval to accept grant funds in excess of \$50,000.

Decision Requested: District administration is requesting Board approval to accept \$72,890 to fund STEM (Science, Technology, Engineering and Math) programming at Achieve Academy and Academy High School.

Report: In April, District administration submitted a grant to the Colorado Department of Education to support several STEM initiatives at two Mapleton schools – Achieve Academy and Academy High School. In the proposal, the funds are divided almost equally between the two schools and will support the following activities:

- Integrating STEM across the curriculum;
- Providing professional development to staff using applied STEM content; and
- Connecting Achieve and Academy staff with STEM resources outside the classroom.

District administration recommends approval of this grant so the priorities outlined in the proposal can be implemented.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Don Herman, Chief Operations Officer
DATE: May 31, 2012

Policy: Financial Condition and Activity (EL 4.3)
Report Type: Decision Preparation
SUBJECT: BID ACCEPTANCE, WINDOW SHADES

Policy Wording: The Superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in District Ends policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for any bid approvals in excess of \$10,000.

Decision Requested: District administration is requesting the Board approve the recommendations for bid acceptance as presented.

On May 1, 2012, the District released a Request for Proposal for the replacement of window shades at the Western Hills site. This is part of the abatement, flooring and painting project at Western Hills.

The specs are attached. One set of shades meeting these specs was installed last summer for the teachers to test and there were rave reviews, so no changes were made.

Packets were sent to numerous vendors on the District vendor list, as well as vendors recommended by other districts and from the Neenan vendor list. A mandatory site walkthrough was held on May 16th at Western Hills. Three vendors attended the walkthrough.

The bid deadline was May 30. Three vendors submitted bids (see attached tabulation sheet).

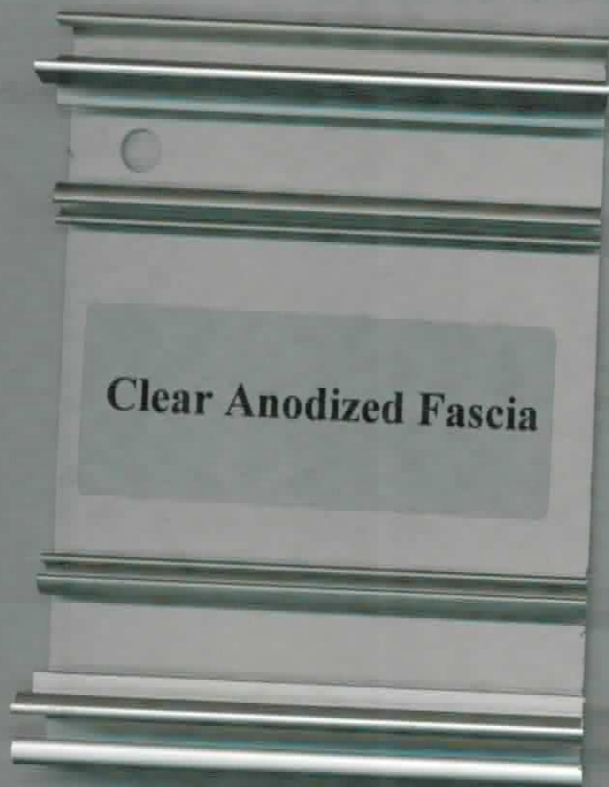
The low bidder was Denver Window Coverings. After checking references, the District is comfortable recommending their bid for this project.

A sample of bronze-colored fascia material, showing a dark, textured surface with a small circular hole near the bottom right.


Bronze Fascia

A sample of black-colored fascia material, showing a dark, textured surface with a small circular hole near the top left.

Black Fascia

A sample of clear anodized fascia material, showing a metallic, silver-colored surface with a small circular hole near the top left.

Clear Anodized Fascia

A sample of white-colored fascia material, showing a light-colored, textured surface with a small circular hole near the bottom right.

White Fascia

OYSTER
LU-TEK, INC.
Arvada, CO
303-650-6000

BLACK / WHITE
LU-TEK, INC.
Arvada, CO
303-650-6000

GREY
LU-TEK, INC.
Arvada, CO
303-650-6000

BLACK

LU-TEK, INC.
Arvada, CO
303-650-6000

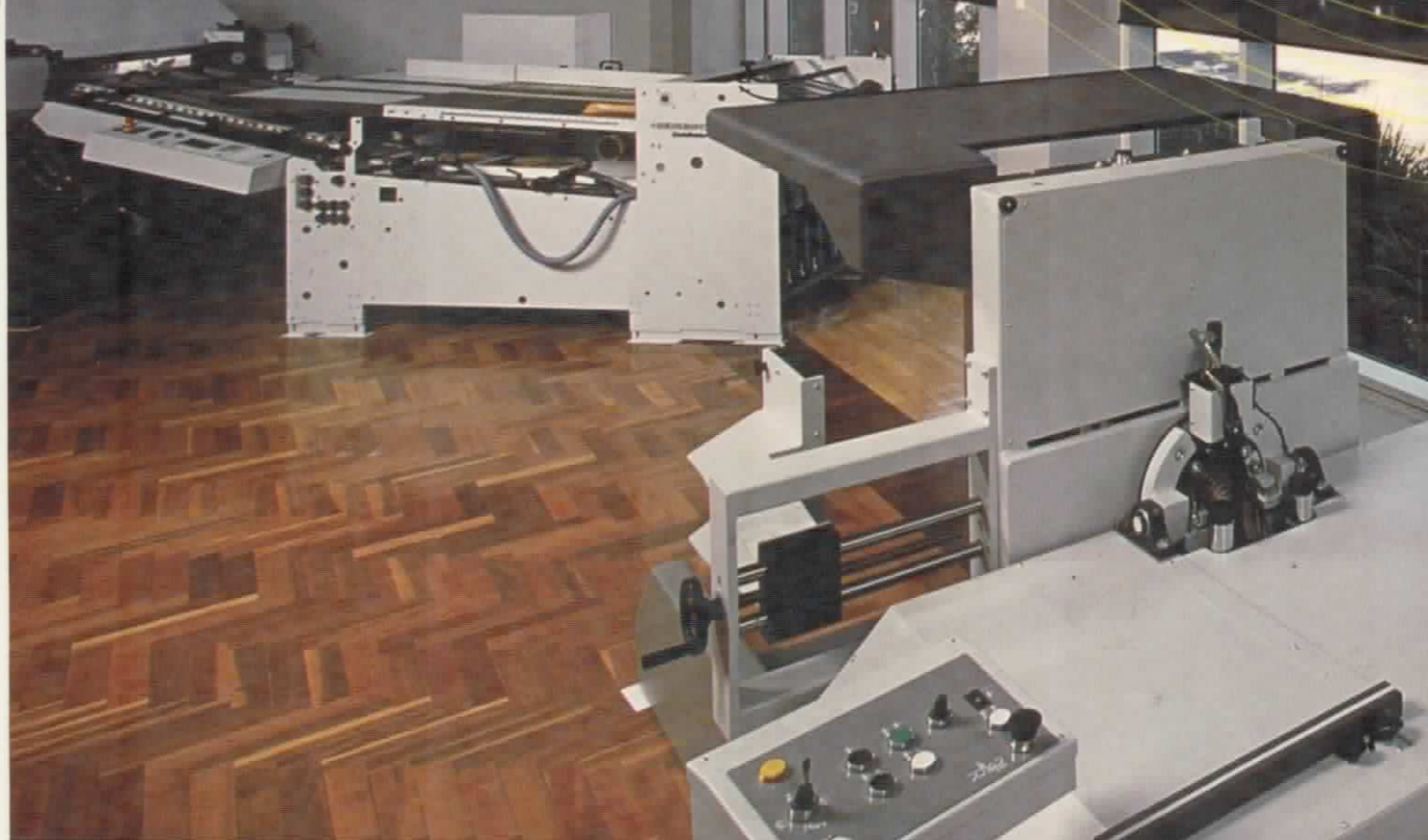
WHITE

LU-TEK, INC.
Arvada, CO
303-650-6000

MERMET®

E

7505
7510

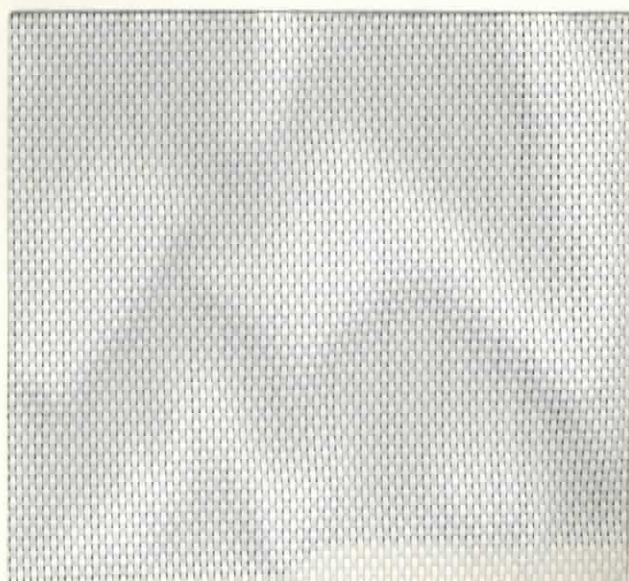


The best choice for transparency while maximizing solar protection. Commonly used in applications where the view is an asset.



E-Screen 7505

0220 White/Linen



E-Screen 7510

0220 White/Linen

Specifications

| | |
|---------------------------|--|
| Composition | 36% Fiberglass/64% Vinyl |
| Width | 76" (193cm), 96" (244cm), 120" (305cm) |
| Weight | 12.1 oz/yd ² (410 g/m ²) ± 5% |
| Thickness | .020" (0.50 mm) ± 5% |
| Yarn Count | Warp/56 Weft/51 (ends per inch) |
| Breaking Strength | Warp > 290 / Weft > 280 (lbs) |
| Standard Packaging | Rolls of 30 ly (27 lm) |

E-Screen 7505

5-YEAR
warranty

Fire Classification:
NFPA 701-99 TM #1
California U.S. Title 19
M1 NFP 92 503

Fenestration Properties

| Fenestration Properties | | | | | | SC (Internal) | |
|-------------------------|-------------------|-----------------|----|----|----|---------------|-----------|
| Openness Factor* | | 5% | | | | | |
| UV Blockage | | Between 93%-94% | | | | | |
| Number | Description | Ts | Rs | As | Tv | 1/4" CI | 1/4" H.A. |
| 0202 | White/White | 27 | 59 | 14 | 20 | 0.41 | 0.36 |
| 0207 | White/Pearl | 21 | 46 | 33 | 17 | 0.47 | 0.39 |
| 0220 | White/Linen | 25 | 54 | 21 | 18 | 0.43 | 0.37 |
| 0707 | Pearl/Pearl | 18 | 33 | 49 | 14 | 0.55 | 0.43 |
| 0720 | Pearl/Linen | 17 | 42 | 41 | 13 | 0.49 | 0.40 |
| 2020 | Linen/Linen | 17 | 53 | 30 | 13 | 0.42 | 0.36 |
| 2022 | Linen/Stone | 23 | 51 | 26 | 20 | 0.45 | 0.38 |
| 3001 | Charcoal/Grey | 8 | 10 | 82 | 8 | 0.68 | 0.50 |
| 3006 | Charcoal/Bronze | 8 | 6 | 86 | 9 | 0.69 | 0.51 |
| 3030 | Charcoal/Charcoal | 7 | 4 | 89 | 8 | 0.70 | 0.51 |



The solar transmittance (Ts), solar reflectance (Rs), solar absorptance (As), visible light transmittance (Tv) and Openness Factor (OF) were determined for the fabric alone. The Shading Coefficients (SC) were determined for the fabric used with a 1/4" clear plate and a 1/4" heat (H.A.) plate. The Shading Coefficients are for the fabric hung internally unless otherwise indicated. The Ts, Rs, As and Tv are expressed as percentages. The data and calculated results are presented in the above table. The fenestration property tests were conducted by Matrix, Inc. at its Mesa, AZ solar laboratory. The samples were tested in accordance with ASHRAE Standard 74-1988 "Methods of Solar-Optical Properties of Materials"

*Please note that the Openness Factor is an approximation and may vary from color to color in the same fabric due to the color and manufacturing process.

E-Screen 7505 and 7510 - Transparent



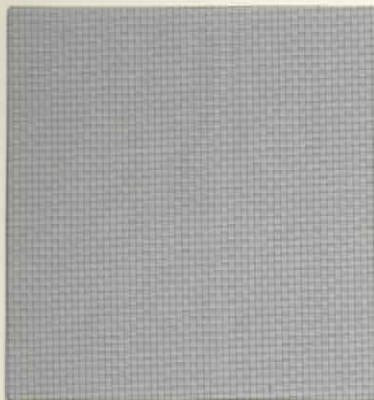
0202 White/White



0207 White/Pearl



0220 White/Linen



0707 Pearl/Pearl



0720 Pearl/Linen



2020 Linen/Linen



2022 Linen/Stone



3001 Charcoal/Grey



3006 Charcoal/Bronze

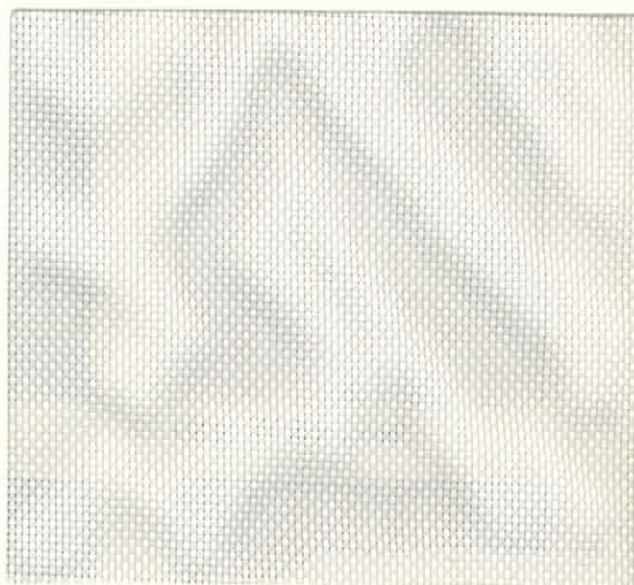


3030 Charcoal/Charcoal



E Screen 7510

0220 White/Linen



E-Screen 7505

0220 White/Linen

Specifications

| | |
|---------------------------|---|
| Composition | 36% Fiberglass/64% Vinyl |
| Width | 78" (200cm), 98.4" (250cm), 122" (310cm) |
| Weight | 10.3 oz/yd ² (350g/m ²) ± 5% |
| Thickness | .022" (0.55 mm) ± 5% |
| Yarn Count | Warp/56 Weft/38 (ends per inch) |
| Breaking Strength | Warp > 290 / Weft > 280 (lbs) |
| Standard Packaging | Rolls of 30 ly (27 lm) |

E-Screen 7510

5-YEAR
warranty

Fire Classification:
NFPA 701-99 TM #1
California U.S. Title 19
M1 NFP 92 503

Fenestration Properties

| Fenestration Properties | | | | | | SC (Internal) | |
|-------------------------|-------------------|-----------------|----|----|----|---------------|-----------|
| Openness Factor* | | 10% | | | | | |
| UV Blockage | | Between 90%-91% | | | | | |
| Number | Description | Ts | Rs | As | Tv | 1/4" CI | 1/4" H.A. |
| 0202 | White/White | 30 | 57 | 13 | 23 | 0.43 | 0.37 |
| 0207 | White/Pearl | 24 | 47 | 29 | 20 | 0.48 | 0.39 |
| 0220 | White/Linen | 28 | 53 | 19 | 22 | 0.45 | 0.38 |
| 0707 | Pearl/Pearl | 26 | 32 | 42 | 20 | 0.57 | 0.45 |
| 0720 | Pearl/Linen | 24 | 39 | 37 | 19 | 0.53 | 0.42 |
| 2020 | Linen/Linen | 24 | 48 | 28 | 19 | 0.47 | 0.39 |
| 2022 | Linen/Stone | 31 | 43 | 26 | 23 | 0.52 | 0.42 |
| 3001 | Charcoal/Grey | 10 | 8 | 82 | 12 | 0.68 | 0.50 |
| 3006 | Charcoal/Bronze | 13 | 5 | 82 | 14 | 0.71 | 0.52 |
| 3030 | Charcoal/Charcoal | 11 | 4 | 85 | 12 | 0.71 | 0.52 |



The solar transmittance (Ts), solar reflectance (Rs), solar absorptance (As), visible light transmittance (Tv) and Openness Factor (OF) were determined for the fabric alone. The Shading Coefficients (SC) were determined for the fabric used with a 1/4" clear plate and a 1/4" heat (H.A.) plate. The Shading Coefficients are for the fabric hung internally unless otherwise indicated. The Ts, Rs, As and Tv are expressed as percentages. The data and calculated results are presented in the above table. The fenestration property tests were conducted by Matrix, Inc. at its Mesa, AZ solar laboratory. The samples were tested in accordance with ASHRAE Standard 74-1988 "Methods of Solar-Optical Properties of Materials."

*Please note that the Openness Factor is an approximation and may vary from color to color in the same fabric due to the color and manufacturing process.

MERMET

5970 N. Main Street • Cowpens, SC 29330
Sales Department : Ph (866) 902-9647 • Fx (866) 902-8522
info@mermetusa.com • www.mermetusa.com



Mapleton Public Schools

Adams County School District No.1

**Purchasing Department
591 East 80th Ave.
Denver, CO 80229**

REQUEST FOR PROPOSAL

PROPOSAL #12-Window Shades

DATE OF INVITATION: May 1, 2012

Notice is hereby given that Mapleton Public Schools will accept a proposal for the following:

Window Shades

For your proposal to be considered, it must be returned by May 30th, 2012, 2:00 p.m.

A Mandatory walk through will be held on May 16th, 2012, 2:00 pm at the Western Hills Campus, 7700 Delta St., Denver, CO, 80221. Meet at main office with Don Herman.

Submit sealed proposal to: Mapleton Public Schools
Purchasing Dept.
591 East 80th Ave.
Denver, CO 80229

Return completed bid sheet, Illegal Alien Statement and signed Vendor Qualification Statement as your completed proposal in the enclosed envelope or in an envelope clearly marked "Sealed Bid- # 12-Window Shades".
Proposals received after the date and time indicated above, will not be accepted and will be returned unopened to Vendor.

Any questions regarding specifications in this proposal should be directed to:
Don Herman, Chief Operations Officer
hermand@mapleton.us

PROPOSAL NOTICE

Mapleton Public Schools will be accepting sealed proposals for window shades for the exterior classroom windows at the Western Hill Campus located at 7700 Delta St., Denver, CO 80221.

PROPOSAL TERMS AND CONDITIONS

SUBMISSION

1. This proposal must be submitted in a sealed envelope to the Purchasing Department, Mapleton Public Schools on or before the time and date of the proposal opening.
2. No faxed, e-mailed or telephone proposals will be accepted.
3. Late proposals will not be accepted and shall be returned unopened.
4. A duly authorized official must sign the proposal. Signature indicates agreement to furnish the proposed materials, supplies, products, equipment and/or services in strict accordance with the conditions, requirements and specifications herein stated in the proposal.

COMPLETION

1. Vendor shall complete all of the information requested in proposal.
2. Vendor may correct any wrong or obsolete specifications.

ACCURACY

1. It is the responsibility of the vendor for accurate quotations. Quotations may not be changed after the proposal opening time and date.
2. No dollar amount change will be allowed, only clarification as to the unit represented.

PRICING

1. The unit price for each item shall be for the unit of measurement specified.
2. All prices must be quoted a firm price, F.O.B. Destination, unless otherwise specified.
3. Prices shall remain firm for the period indicated by the vendor, unless otherwise specified in the proposal; however, not less than sixty days following the opening date.

QUANTITIES

1. The District neither states nor implies that actual purchases will equal the estimates stated in the proposal.
2. Advise any minimum order quantities that apply.

SPECIFICATIONS

1. In the event the District includes manufacturer/brand name and numbers as a part of the description of any item, the vendor may submit quotations on that or a proposed equal product provided they are equivalent and substantiated to be so by submitted specifications and/or samples.
2. When the description includes the wording "no substitute" in addition to the manufacturer/brand name and number, quotations will be accepted only on the item specified.
3. The District reserves the right to make sole judgment as to acceptability of proposed equal products without qualification or explanation.

AWARD

1. Proposals will be awarded based on the evaluation criteria established in the documentation.
2. The District reserves the right to select the individual/firm that best meets the needs of the District taking into consideration supplier qualification, price, and overall capability.
3. The District reserves the right to reject any and all proposals, or to make an award, either in whole or in part, by item, category or total, whichever is deemed to be more advantageous to and in the best interest of the District.
4. In compliance with the provision of Colorado Revised Statutes, Sections 8-17-101 and 102, 8-18-101 and 8-19-101 and 102, preference shall be given to Colorado labor and to resident vendors against nonresident vendors to the extent required by those sections.
5. The District reserves the right to also make purchases of this service or goods from a Colorado State Bid Contract/Agreement, a Cooperative Educational Purchasing Council Bid, or any other source during the term of this agreement.

GOVERNING LAW

1. This proposal shall be in accordance with laws of the State of Colorado.
2. The parties stipulate that this proposal was entered into in the County of Adams, in the State of Colorado. The parties further stipulate that the County of Adams, Colorado is the only appropriate forum for any legal action regarding or arising out of transactions covered herein.

TAX

1. The District is exempt from all federal taxes under the Internal Revenue Code and from all city and state sales and use taxes.
2. Quotations shall not include the cost of any such taxes, including those on any materials, supplies or equipment used or installed in the work.

COMPLIANCE

1. The vendor agrees to comply with all applicable federal, state and local laws, Regulations, administrative rulings and codes and secure all necessary licenses and permits in connection with this proposal.

2. All material, supplies and equipment furnished or services performed under the terms of this proposal shall comply with the requirements and standards specified by the Occupational Safety and Health Administration ("OSHA").

INDEMNIFICATION

1. The vendor agrees to indemnify and hold the District harmless from suits or actions of any kind, including worker's compensation claims, brought against it for or on account of any damages or injuries received or sustained by any parties, by or from the acts of the vendor or its agents.
2. The vendor agrees to furnish insurance as deemed necessary by the District with the following criteria:
 - Commercial General Liability and Auto Insurance with the following limits:
\$500,000 combined single limit or equivalent for small contractors
\$1,000,000 limit or greater if needed to financially protect the District.
 - Workers' Compensation Insurance with limits as required by statute.
 - Employers Liability Insurance with limits of at least \$100,000 each accident;
\$500,000 policy limit by disease; \$100,000 each employee by disease.
 - Professional Liability Insurance for professional services providers with a
\$1,000,000 limit.

HOLD HARMLESS

1. The vendor agrees to indemnify and hold the District harmless from and against any claim or demand for payment or other claim based upon or related to the use of any patented material, process, article or device that may enter into the manufacture, construction or form a part of any work covered or materials and equipment furnished under this proposal.

EQUAL OPPORTUNITY

1. In connection with the performance of any work under the proposal, the vendor shall agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, creed, color, sex, national origin, disability or age.

CANCELLATION

1. The District reserves the right to cancel without penalty, at any time, any awards occurring as a result of this proposal.
2. Upon cancellation, the District will provide a 30 days advanced written notice.
3. If cancellation occurs the District agrees to pay for the products/services received to the date of cancellation.

IMMIGRATION COMPLIANCE

Vendor/Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that knowingly employs or contracts with an illegal alien. Vendor/Contractor will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this contract, through participation in the E-Verify Program or the Department program established pursuant to CRS 8-17.5-102(5)(c).

Vendor/Contractor shall comply with all reasonable requests made in the course of an investigation by the Colorado Department of Labor and Employment.

If the Vendor/Contractor violates the provisions of this section, the District may terminate the contract for breach and, if so terminated, the Vendor/Contractor shall be liable for damages.

EVALUATION CRITERIA

The District reserves the right to select the individual/firm that best meets the needs of the District taking into consideration supplier qualification, price, and overall capability. The following is a partial list of the criteria that may also be used in the award of this RFP:

- Superior Quality and adherence to specifications
- Adequate maintenance and service
- Delivery and/or completion time
- Guarantees and Warranties
- Company's reputation and financial status
- Past experience and cost with same or similar equipment or service
- Anticipated future cost and experience

SUBCONTRACTORS

Bidders must note on the Bid Proposal of any intent to use subcontractors. The subcontractor's name, address, phone number and three client references, along with the type of work to be performed must be included with the proposal. Use of subcontractors may be considered as a factor in the District's bid evaluation process. If the bidder fails to notify the District of its intent to use subcontractors on the Bid Proposal, the Proposal may be considered a void offer.

Subcontractors will be allowed only by written permission of the District.

STATEMENT OF VENDOR QUALIFICATIONS

Each vendor submitting a proposal for items included in RFP #12-Window Shades shall prepare and submit the following data along with their proposal.

The undersigned, having examined these documents and having full knowledge of the conditions under which the work or products described herein must be performed or supplied, hereby affirms that he/she is a duly authorized agent of the vendor and hereby proposes that the vendor will provide the products and services as outlined in the proposal.

Submitting Firm: _____

Address: _____

Telephone # _____

Fax # _____

Agent (print)/Title _____

Authorized signature: _____

RFP #12-Window Shades SPECIFICATIONS

The purpose of these specifications is to ensure proper processes are followed to complete the supply and installation of window shades in the exterior classroom windows at the Western Hills Campus. Although these specifications may not be all inclusive we do expect all work to be done with the most current professional like work practices and meeting or exceeding current industry standards.

1. Shades will be manual roller shades.
2. Color to be selected from a standard color.
3. Shades to have a clear anodized fascia.
4. Fabric: 5% openness per mock up.
5. Removal of existing window treatments and installation of new shades to be included in total bid price.
6. Composition 36% fiberglass/64% vinyl.
7. Weight 12.1 oz/yd²(410 g/m²) plus or minus 5%
8. Thickness .020"(0.50 mm) plus or minus 5%
9. Yarn count- Warp/56 Weft/51 (ends per inch)
10. UV Blockage between 93%-94%
11. 5 year warranty

BID SHEET

RFP#12- Window Shades

Proposal Amount \$_____

Please note approximate time for completion from start to finish-

Variations to Specifications:

The District realizes each vendor may differ slightly from these specifications. All differences must be detailed below.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Vendor _____



Mapleton Public Schools

Adams County School District No.1

CERTIFICATION STATEMENT REGARDING EMPLOYING OR CONTRACTING WITH ILLEGAL ALIENS

The vendor or Contractor, whose name and signature appear below, certifies and agrees as follows:

TO: MAPLETON PUBLIC SCHOOLS

Attn: Purchasing
591 East 80th Ave.
Denver, CO 80229

Project Name: Window shades at Western Hill Campus

Bid Number if applicable: RFP #12-Window Shades

As a prospective vendor or contractor for the above-identified bid/contract, I (we) do hereby certify that, as of the date of this certification, I (we) do not knowingly employ or contract with an illegal alien and that I (we) will confirm the employment eligibility of all employees who are newly hired for employment through participation in the E-Verify Program or the Department program established pursuant to CRS 8-17.5-102.

Vendor or contractor understands that if it fails to comply with any requirement of this provision the District may terminate the above referenced purchase order or bid for breach and the Vendor shall be liable for actual and consequential damages to the District.

Certified and agreed to this _____ day of _____, 2012

.

Prospective Vendor or Contractor

Name

Address

City

State

Zip Code

BY: _____

Signature and Title of Authorized Representative

VENDOR CANNOT BEGIN WORK UNTIL THIS COMPLETED FORM IS RETURNED TO
MAPLETON PUBLIC SCHOOLS

BID RECAP

#12- Window Shades

| | | | |
|------------------------|--|------------------------------|------------------------------|
| Vendor | Premier Commerical Interiors | The Blind Spot | Denver Window Coverings |
| Total bid price | \$16,966.00 | \$14,780.00 | \$11,960.59 |
| Time for completion | 3 to 5 week order time 4 day installation | 5 weeks | 3 to 4 weeks |
| Brand | Hunter Douglas (quantity 68) | Hunter Douglas (quantity 64) | Hunter Douglas (quantity 66) |

Memo

TO: Charlotte Ciano, Superintendent
FROM: Don Herman, Chief Operations Officer
DATE: May 31, 2012

Policy: Financial Condition and Activity (EL 4.3)
Report Type: Decision Preparation
SUBJECT: BID ACCEPTANCE, SKYVIEW GYM RESURFACING

Policy Wording: The Superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in District Ends policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for any bid approvals in excess of \$10,000.

Decision Requested: District administration is requesting the Board approve the recommendations for bid acceptance as presented.

On May 1, 2012, the District released a Request for Proposal for the resurfacing, striping and painting of the Skyview main gym floor. District Athletic Director Bill Nelson strongly recommends resurfacing the floor to guarantee maximum life for the wood.

The floor specs are attached. The specs call for a new floor logo, as the existing painting will be destroyed in the resurfacing process.

Packets were sent to 8 vendors on the District vendor list, and from vendor names gathered through inquiries to surrounding schools. A mandatory site walkthrough was held on May 9th at Skyview. Three vendors attended the walkthrough.

The bid deadline was May 23. Three vendors submitted bids (see attached tabulation sheet).

The low bidder was S&S Floor Surfacing, however after checking references the District was not comfortable with the number of references available for S&S Floor, nor with the thoroughness of their bid response. For this reason, the District is recommending the next bid from Woodpride Flooring. The District is recommending the optional 3-point stain for a total of \$16,580.



Mapleton Public Schools

Adams County School District No.1

**Purchasing Department
591 East 80th Ave.
Denver, CO 80229**

REQUEST FOR PROPOSAL

PROPOSAL #12-Gym Floor

DATE OF INVITATION: May 1, 2012

Notice is hereby given that Mapleton Public Schools will accept a proposal for the following:

Refinish High School Gym Floor

For your proposal to be considered, it must be returned by May 23, 2012, 2:00 p.m.

A Mandatory walk through will be held on May 9th, 2012, 1:30 pm at the Skyview Campus, 8990 York St. Meet in main lobby with Don Herman.

Submit sealed proposal to: Mapleton Public Schools
Purchasing Dept.
591 East 80th Ave.
Denver, CO 80229

Return completed bid sheet, Illegal Alien Statement and signed Vendor Qualification Statement as your completed proposal in the enclosed envelope or in an envelope clearly marked "Sealed Bid- # 12-Gym Floor".
Proposals received after the date and time indicated above, will not be accepted and will be returned unopened to Vendor.

Any questions regarding specifications in this proposal should be directed to:
Don Herman, Chief Operations Officer
hermand@mapleton.us

PROPOSAL NOTICE

Mapleton Public Schools will be accepting sealed proposals for the sanding, repainting and refinishing of the main gymnasium floor at the Skyview Campus located at 8990 York St., Thornton, CO.

PROPOSAL TERMS AND CONDITIONS

SUBMISSION

1. This proposal must be submitted in a sealed envelope to the Purchasing Department, Mapleton Public Schools on or before the time and date of the proposal opening.
2. No faxed, e-mailed or telephone proposals will be accepted.
3. Late proposals will not be accepted and shall be returned unopened.
4. A duly authorized official must sign the proposal. Signature indicates agreement to furnish the proposed materials, supplies, products, equipment and/or services in strict accordance with the conditions, requirements and specifications herein stated in the proposal.

COMPLETION

1. Vendor shall complete all of the information requested in proposal.
2. Vendor may correct any wrong or obsolete specifications.

ACCURACY

1. It is the responsibility of the vendor for accurate quotations. Quotations may not be changed after the proposal opening time and date.
2. No dollar amount change will be allowed, only clarification as to the unit represented.

PRICING

1. The unit price for each item shall be for the unit of measurement specified.
2. All prices must be quoted a firm price, F.O.B. Destination, unless otherwise specified.
3. Prices shall remain firm for the period indicated by the vendor, unless otherwise specified in the proposal; however, not less than sixty days following the opening date.

QUANTITIES

1. The District neither states nor implies that actual purchases will equal the estimates stated in the proposal.
2. Advise any minimum order quantities that apply.

SPECIFICATIONS

1. In the event the District includes manufacturer/brand name and numbers as a part of the description of any item, the vendor may submit quotations on that or a proposed equal product provided they are equivalent and substantiated to be so by submitted specifications and/or samples.
2. When the description includes the wording "no substitute" in addition to the manufacturer/brand name and number, quotations will be accepted only on the item specified.
3. The District reserves the right to make sole judgment as to acceptability of proposed equal products without qualification or explanation.

AWARD

1. Proposals will be awarded based on the evaluation criteria established in the documentation.
2. The District reserves the right to select the individual/firm that best meets the needs of the District taking into consideration supplier qualification, price, and overall capability.
3. The District reserves the right to reject any and all proposals, or to make an award, either in whole or in part, by item, category or total, whichever is deemed to be more advantageous to and in the best interest of the District.
4. In compliance with the provision of Colorado Revised Statutes, Sections 8-17-101 and 102, 8-18-101 and 8-19-101 and 102, preference shall be given to Colorado labor and to resident vendors against nonresident vendors to the extent required by those sections.
5. The District reserves the right to also make purchases of this service or goods from a Colorado State Bid Contract/Agreement, a Cooperative Educational Purchasing Council Bid, or any other source during the term of this agreement.

GOVERNING LAW

1. This proposal shall be in accordance with laws of the State of Colorado.
2. The parties stipulate that this proposal was entered into in the County of Adams, in the State of Colorado. The parties further stipulate that the County of Adams, Colorado is the only appropriate forum for any legal action regarding or arising out of transactions covered herein.

TAX

1. The District is exempt from all federal taxes under the Internal Revenue Code and from all city and state sales and use taxes.
2. Quotations shall not include the cost of any such taxes, including those on any materials, supplies or equipment used or installed in the work.

COMPLIANCE

1. The vendor agrees to comply with all applicable federal, state and local laws, Regulations, administrative rulings and codes and secure all necessary licenses and permits in connection with this proposal.

2. All material, supplies and equipment furnished or services performed under the terms of this proposal shall comply with the requirements and standards specified by the Occupational Safety and Health Administration ("OSHA").

INDEMNIFICATION

1. The vendor agrees to indemnify and hold the District harmless from suits or actions of any kind, including worker's compensation claims, brought against it for or on account of any damages or injuries received or sustained by any parties, by or from the acts of the vendor or its agents.
2. The vendor agrees to furnish insurance as deemed necessary by the District with the following criteria:
 - Commercial General Liability and Auto Insurance with the following limits:
\$500,000 combined single limit or equivalent for small contractors
\$1,000,000 limit or greater if needed to financially protect the District.
 - Workers' Compensation Insurance with limits as required by statute.
 - Employers Liability Insurance with limits of at least \$100,000 each accident;
\$500,000 policy limit by disease; \$100,000 each employee by disease.
 - Professional Liability Insurance for professional services providers with a
\$1,000,000 limit.

HOLD HARMLESS

1. The vendor agrees to indemnify and hold the District harmless from and against any claim or demand for payment or other claim based upon or related to the use of any patented material, process, article or device that may enter into the manufacture, construction or form a part of any work covered or materials and equipment furnished under this proposal.

EQUAL OPPORTUNITY

1. In connection with the performance of any work under the proposal, the vendor shall agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, creed, color, sex, national origin, disability or age.

CANCELLATION

1. The District reserves the right to cancel without penalty, at any time, any awards occurring as a result of this proposal.
2. Upon cancellation, the District will provide a 30 days advanced written notice.
3. If cancellation occurs the District agrees to pay for the products/services received to the date of cancellation.

TERM

Term of the proposal is from July 2, 2012 to ~~August 1, 2012~~. October 10, 2012

IMMIGRATION COMPLIANCE

Vendor/Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that knowingly employs or contracts with an illegal alien. Vendor/Contractor will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this contract, through participation in the E-Verify Program or the Department program established pursuant to CRS 8-17.5-102(5)(c).

Vendor/Contractor shall comply with all reasonable requests made in the course of an investigation by the Colorado Department of Labor and Employment.

If the Vendor/Contractor violates the provisions of this section, the District may terminate the contract for breach and, if so terminated, the Vendor/Contractor shall be liable for damages.

EVALUATION CRITERIA

The District reserves the right to select the individual/firm that best meets the needs of the District taking into consideration supplier qualification, price, and overall capability. The following is a partial list of the criteria that may also be used in the award of this RFP:

- Superior Quality and adherence to specifications
- Adequate maintenance and service
- Delivery and/or completion time
- Guarantees and Warranties
- Company's reputation and financial status
- Past experience and cost with same or similar equipment or service
- Anticipated future cost and experience

SUBCONTRACTORS

Bidders must note on the Bid Proposal of any intent to use subcontractors. The subcontractor's name, address, phone number and three client references, along with the type of work to be performed must be included with the proposal. Use of subcontractors may be considered as a factor in the District's bid evaluation process. If the bidder fails to notify the District of its intent to use subcontractors on the Bid Proposal, the Proposal may be considered a void offer.

Subcontractors will be allowed only by written permission of the District.

STATEMENT OF VENDOR QUALIFICATIONS

Each vendor submitting a proposal for items included in RFP #12-Gym Floor shall prepare and submit the following data along with their proposal.

The undersigned, having examined these documents and having full knowledge of the conditions under which the work or products described herein must be performed or supplied, hereby affirms that he/she is a duly authorized agent of the vendor and hereby proposes that the vendor will provide the products and services as outlined in the proposal.

Submitting Firm: _____

Address: _____

Telephone # _____

Fax # _____

Agent (print)/Title _____

Authorized signature: _____

RFP #12-Gym Floor SPECIFICATIONS

The purpose of these specifications is to ensure proper processes are followed to complete the sanding of the main gym floor at the Skyview Campus and to paint the identified lines and logos to create a professional appearance and safe usable surface for CHSSA approved athletics. Although these specifications may not be all inclusive we do expect all work to be done with the most current professional like work practices and meeting or exceeding current industry standards.

Job Site Preparation

1. Remove and replace all wall bases where applicable and when work is complete.
2. Vacuum and or sweep the floor clean before sanding.
3. Remove all tape or foreign items from floor prior to sanding.
4. Reset all nails protruding if required.
5. Any damaged boards or damage to the floor should be repaired or replaced. Prior to repairing or replacing any materials a written proposal will be submitted to the school district and a written response will be needed to start work.
6. Take all precautions to minimize dust in the immediate area and surrounding areas to include but not limited to:
 - Seal outside areas with plastic or appropriate dust barriers
 - Cover doorways
 - Cover bleachers
 - Use proper tape to hang plastic (use medium to low adhesive tape)
 - Sand to eliminate wear patterns, dents or cupping
7. Remove all paints and existing floor finish.
8. Remove all visible sander marks.
9. Hand scrape corners if applicable.

Floor Finish

1. 2 sealer coats and 2 finished coats required
2. Paint all required lines and logos.
3. Logos to include center Wolverine and 2 total "S" logos similar to existing floor.
4. Basketball lines black
5. Three foot border around court in black
6. Volleyball lines in red
7. Oil based finish required. Submit MSDS with bids.
8. Ensure proper drying times between coats as per manufacturer
9. Complete prep between coats as per manufacturer
10. Pay close attention to applying the proper amounts of finish with each coat to avoid uneven gloss levels, waving or puddles of finish product
11. A smooth even appearance is required after the final coat of finish has dried
12. Communicate to the school district the needed status of the HVAC systems in advance Both on and off as required.
13. Submit proposed schedule for all work
14. Ensure all finish products are compatible with the existing flooring and paint

General Specifications

1. Never leave a bag of floor dust in the school or on a machine unattended or overnight
2. All changes in scope of work must be pre approved in writing by the school district
3. Keep fire extinguishers within 75 feet of all work at all times.

BID SHEET

RFP#12- Gym Floor

Proposal Amount \$_____

Please note approximate start date_____

Please note approximate completion date_____

Variations to Specifications:

The District realizes each vendor may differ slightly from these specifications. All differences must be detailed below.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Vendor _____



The vendor or Contractor, whose name and signature appear below, certifies and agrees as follows:

Bid Number if applicable: RFP #12-Gym Floor

As a prospective vendor or contractor for the above-identified bid/contract, I (we) do hereby certify that, as of the date of this certification, I (we) do not knowingly employ or contract with an illegal alien and that I (we) will confirm the employment eligibility of all employees who are newly hired for employment through participation in the E-Verify Program or the Department program established pursuant to CRS 8-17.5-102.

Vendor or contractor understands that if it fails to comply with any requirement of this provision the District may terminate the above referenced purchase order or bid for breach and the Vendor shall be liable for actual and consequential damages to the District.

•

Prospective Vendor or Contractor

Name _____

Address

City

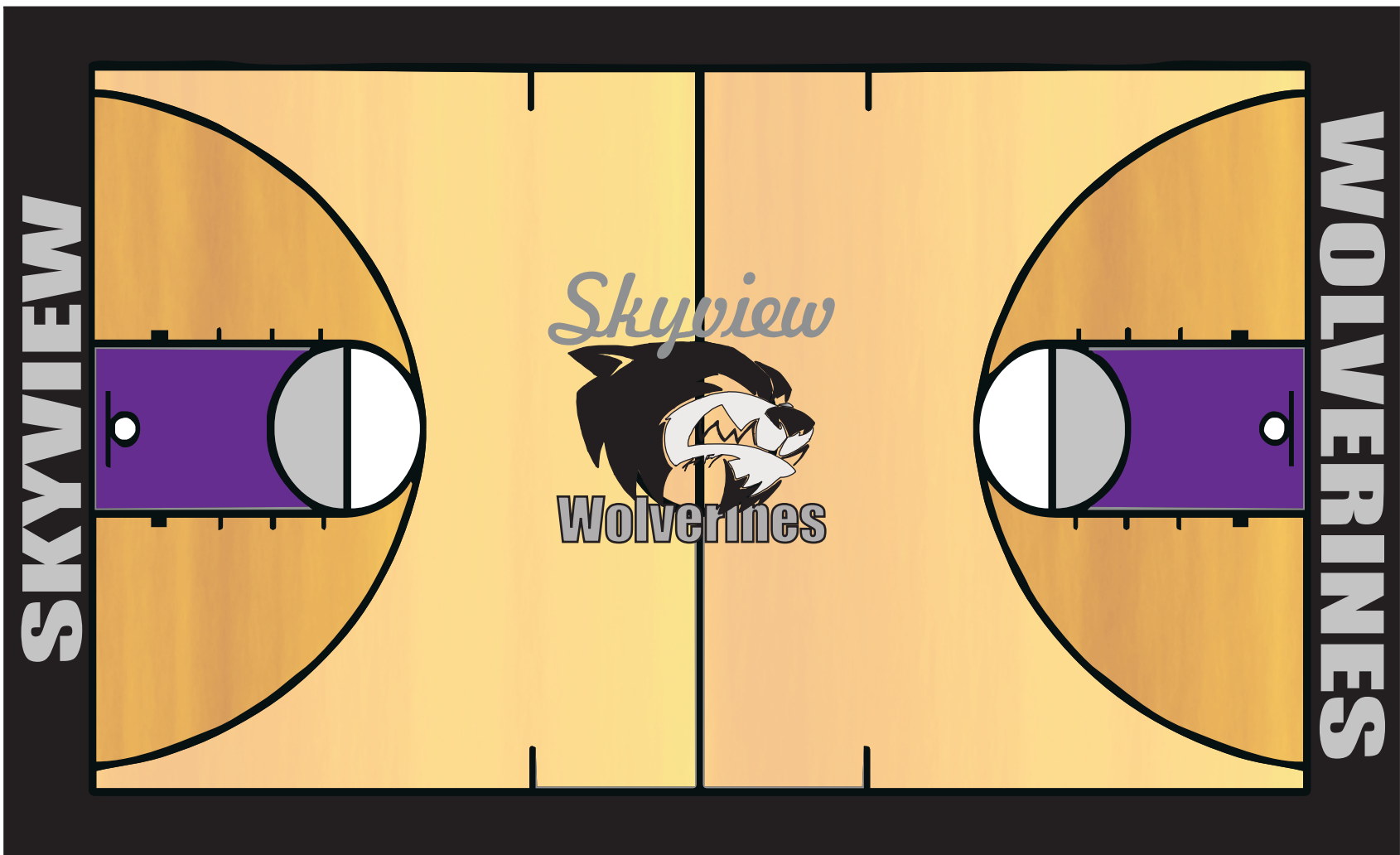
State

Zip Code

BY:

Signature and Title of Authorized Representative

VENDOR CANNOT BEGIN WORK UNTIL THIS COMPLETED FORM IS RETURNED TO
MAPLETON PUBLIC SCHOOLS



| | | | | |
|--|---------------|---------------|---------------|--------------|
| Mapleton Public Schools | | | | |
| Bid Tabulation for Gym Floor Refinishing | | | | |
| | | | | |
| Bid Opening - Wednesday, May 23, @ 2:00 p.m. | | | | |
| | | | | |
| Bidder's Name | Base Proposal | 3-Point Stain | New Cove Base | Initial Rank |
| Woodpride Flooring | 15,780.24 | 16,580.00 | | 2 |
| | | | | |
| All City Floor Company | 16,950.00 | | | 4 |
| | | | | |
| S&S Floor Surfacing | 14,488.00 | 15,438.00 | | 1 |
| | | | | |
| Academic Specialties | 16,885.00 | 17,637.00 | 3,265.00 | 3 |

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Director of Business Services
DATE: June 12, 2012

POLICY: Financial Planning and Budgeting (EL 4.4)
REPORT TYPE: Decision Preparation
SUBJECT: FY 2013 Proposed Budget

Policy Wording: Financial planning or budgeting for any fiscal year or part thereof shall not deviate materially from District Ends priorities or risk fiscal jeopardy and shall not fail to be derived from a multi-year plan.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for the annual budget adoption.

Decision Requested: This information is presented for comment and review. Official adoption will be requested at the June 26, 2012, meeting of the Board of Education.

Colorado law governing school district budget policies and procedures requires that "the Proposed Budget shall be submitted to the board at least thirty days prior to the beginning of the next fiscal year" (22-44-108 (1)(c) C.R.S.). A copy of the Proposed Budget for fiscal year 2013 was delivered to the Mapleton Board of Education on May 30, 2012. The proposed appropriation for each fund is listed below:

| | |
|---|---------------------|
| General Fund | \$ 58,681,275 |
| CPP Preschool Fund | \$1,217,648 |
| Governmental Grants Fund | \$2,984,996 |
| Capital Reserve Fund | \$2,136,964 |
| Insurance Reserve Fund | \$590,550 |
| Bond Redemption Fund | \$4,916,735 |
| Building Fund | \$24,848,734 |
| Food Service Fund | \$2,347,284 |
| Total FY 2013 Budget Appropriation | \$97,724,186 |

A public hearing regarding the proposed budget will be held at the board meeting on June 12, 2012, at the Mapleton Public Schools Administration building. Final adoption of the budget will be considered at the regularly scheduled board meeting on June 26, 2012.

No board action is required at this time.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Director of Business Services
DATE: June 12, 2012

POLICY: Financial Planning and Budgeting (4.4)
REPORT TYPE: Monitoring
SUBJECT: FUND BALANCE RECONCILIATION FOR FY 2012

Policy Wording: Financial planning or budgeting for any fiscal year or part thereof shall not deviate materially from District Ends priorities or risk fiscal jeopardy and shall not fail to be derived from a multi-year plan.

Policy Interpretation: This policy is interpreted to include updates to the Board on the District's fund balance over the course of the fiscal year.

Report: Under state law, school districts are required to "prepare an itemized reconciliation between the fiscal year end fund balances based on the budgetary basis of accounting used by the school district and the fiscal year end fund balances based on the modified accrual basis of accounting." Although Mapleton Public Schools already uses a modified accrual basis for its budget setting, the following report is prepared to ensure the Board of Education is kept fully informed of the District's current financial status.

The following table details any variances between the budgeted beginning fund balance and the actual beginning fund balance for fiscal year 2012. These figures are represented on the basis of generally accepted accounting principles and do reflect the accrued salaries liability for the months of July and August.

| Fund | Budgeted Beginning Fund Balance FY 12 | Audited Beginning Fund Balance FY 12 | Variance Actual to Budget |
|--------------------|---------------------------------------|--------------------------------------|---------------------------|
| General | \$8,033,853 | \$7,055,805 | (\$978,048) |
| CPP Fund | \$17,500 | \$15,078 | (\$2,422) |
| Insurance Reserve | \$64,486 | \$53,775 | (\$10,711) |
| Capital Reserve | \$467,150 | \$423,726 | (\$43,424) |
| Bond Redemption | \$2,428,436 | \$2,175,563 | (\$252,873) |
| Building Fund | \$32,006,881 | \$31,267,537 | (\$739,344) |
| Total Fund Balance | \$43,018,306 | \$40,991,484 | (\$2,026,822) |

All fund balances were adjusted to match the audited fund balance in the supplemental budget process.

This item is submitted for information only. No Board action is required.