



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2012 - 2013

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Craig Emmert
Norma Frank
Raymond Garcia
Karen Hoopes
Ken Winslow*

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

June 11, 2013
6:00 p.m.

-
1. Call to Order
 2. Roll Call
 3. Pledge of Allegiance
 4. Approval of Agenda
 5. What's Right in Mapleton
 6. Public Participation
 7. Approval of the May 28, 2013, Board Meeting Minutes
 8. Report of the Secretary
 9. Consent Agenda
 - 9.1 Personnel Action, Policy EL 4.2 – Mr. Crawford
 - 9.2 Board Policy Adoption, Policy EL 4.8 – Ms. Ciancio
 10. Focus: Communication
 - 10.1 Proposed Budget Presentation, Policy EL 4.4 – Mrs. Martinez
 - 10.2 Fund Balance Reconciliation, Policy EL 4.4 – Mrs. Martinez
 - 10.3 Technology Equipment Financing, Policy EL 4.3 – Mr. Brown
 11. Discussion of Next Agenda
 12. Superintendent's Comments
 13. Board Committee Update
 14. School Board Remarks
 15. Next Meeting Notification – Tuesday, June 25, 2013
 16. Adjournment
-

Welcome to a meeting of the Mapleton Public School Board of Education!

The board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

Co-Chair Norma Frank called the meeting of the Board of Education – Mapleton Public Schools to order at 6:02 p.m. on Tuesday, May 28, 2013, at the Administration Building.

2.0 ROLL CALL

Craig Emmert – Vice President	Present
Norma Frank – Co-Chair	Present
Ray Garcia – Co-Chair	Present
Karen Hoopes – Secretary	Absent
Ken Winslow – Treasurer	Present

3.0 PLEDGE OF ALLEGIANCE

Mrs. Frank led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to approve the Agenda as presented.

AYES: Mr. Emmert, Mr. Garcia, Mrs. Frank, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

5.0 WHAT'S RIGHT IN MAPLETON

Mrs. Allenbach announced the Best of Show Art Show winner Chelsea Hull, graduate from MESA, and introduced the Art Show coordinator, Alicia Molinaro. Mrs. Allenbach also introduced Performing Arts students, Raquel Lane - band student, Brandy Hunt - choir, and Crystal Perez - orchestra student, who talked about their programs.

RECESS: 6:18 p.m., reconvened 6:25 p.m.

6.0 PUBLIC PARTICIPATION

Priscilla Orozco, 2650 E. 98th Avenue, Thornton, CO. Ms. Orozco submitted a petition from Welby Montessori asking for a school gym. During the winter months or inclement weather the students have no place to play.

Laura Martinez, 2543 E. 98th Place, Thornton, CO, also expressed a need for a school gym at Welby Montessori.

Mariana Sacramento, 9700 Welby Rd., Apt. 1123, Thornton, CO. Ms. Sacramento asked for parenting classes, English classes, computer classes, etc. to help parents help their students.

7.0 APPROVAL OF MINUTES

MOTION: By Mr. Emmert, seconded by Mr. Garcia, to approve the minutes of the April 23, 2013, Board meeting.

AYES: Mr. Emmert, Mr. Garcia, Mrs. Frank, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

8.0 REPORT OF THE SECRETARY

None

9.0 CONSENT AGENDA

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to approve Agenda items as stated on the Board Agenda dated May 28, 2013: 9.1 Personnel Action; 9.2 Finance Report, April, 2013; and 9.3 Adoption of Board Policies.

AYES: Mr. Emmert, Mr. Garcia, Mrs. Frank, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to adjourn to Executive Session to discuss personnel in accordance with Colorado Revised Statutes 24-6-402-(4)(f)(II).

AYES: Mr. Emmert, Mr. Garcia, Mrs. Frank, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

Adjourned to Executive Session at 6:37 p.m. and reconvened at 7:01 p.m.

10.0 FOCUS: EXEPTIONAL STAFF

10.1 MEA Contract Ratification

Mr. Crawford said that administration is seeking approval for the 2013-2014 agreement between the Mapleton Education Association and the Mapleton Public Schools Board of Education.

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to approve the 2013-2014 agreement between the Mapleton Education Association and the Mapleton Public Schools Board of Education.

AYES: Mr. Emmert, Mr. Garcia, Mrs. Frank, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

Mr. Winslow is very pleased with the cooperation between the MEA and MPS Board of Education. He thanked everyone for their participation.

Mr. Garcia thought that the negotiations this year are a win-win situation for the MEA and the District.

Mr. Emmert said that the most important thing that happened was the elimination of the steps and lanes. This is a great level of trust and cooperation between teachers and the District.

Mrs. Frank said that the level of collaboration showed that all parties are committed to the children of the District. We are extremely pleased with this contract.

11.0 FOCUS: COMMUNICATION

11.1 Grant Acceptance-CDE School Improvement Grants

Ms. Kapushion requested the Board's approval to accept \$200,000 for four District schools to implement Academic Parent Teacher Teams (APTT) during the 2013-2014 school year.

APTT is a parent engagement strategy that engages parents as partners in closing specific skill gaps in their children.

MOTION: By Mr. Winslow, seconded by Mr. Emmert, to accept the grant funds of \$200,000 from CDE as presented.

AYES: Mr. Emmert, Mr. Garcia, Mrs. Frank and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

11.2 Student Travel-Girls Basketball

Ms. Kapushion requested the Board's approval for an overnight girl's basketball camp at Mesa State College in Grand Junction June 24-27, 2013.

MOTION: By Mr. Emmert, seconded by Mr. Winslow, to approve the student travel for girls basketball as presented.

AYES: Mr. Emmert, Mr. Garcia, Mrs. Frank, and Mr. Winslow

ABSENT: Mrs. Hoopes

Motion carried 4-0

11.3 Proposed Budget

Mrs. Martinez reported that Colorado law governing school district budget policies and procedures requires that "the Proposed Budget shall be submitted to the board at least thirty days prior to the beginning of the next fiscal year" (22-44-108 (1)(c) C.R.S.). The 2014 Proposed Budget will be delivered to the board by May 31, 2013. A public hearing regarding the budget will be held June 11, 2013, at the Mapleton Public Schools Administration building. Final adoption of the budget will be considered at the regularly scheduled board meeting on June 25, 2013.

12.0 FOCUS: COMMUNITY INVOLVEMENT

12.1 DAAC Update

Ms. Kapushion provided an update to the Board on the activities of DAAC for the month of May. The DAAC agenda was focused on the following charge:

Consider recommendations from the DAAC to help facilitate the evaluation of the performance of the school's director.

DAAC looked at the Effectiveness Rubric for Colorado Principals and generated questions for the District parent survey that would provide feedback related to the performance of each school director.

The May 7th DAAC meeting was the last meeting for the 2012-13 school year. The next DAAC meeting will take place in September.

13.0 FOCUS: STUDENT ACHIEVEMENT

13.1 Mapleton Summer Learning Opportunities

Mrs. Allenbach presented information regarding summer learning opportunities for students. These opportunities are based on student needs and interests in the following areas:

- Core content standards attainment for students in grades 1 – 12
- Challenging learning experiences for students who are identified as gifted and talented in grades 2-7
- Pre-Collegiate Summer Camp for 8th grade students

- Athletic skills development for students in grades 3 – 12

A detailed copy of Mrs. Allenbach's report is included with these minutes.

14.0 DISCUSSION OF NEXT AGENDA

Mrs. Frank said on the next agenda we will have the budget presentation, administration contract, and classified contract.

15.0 SUPERINTENDENT'S COMMENTS

Ms. Ciancio loved that we have families advocating what they view as important for their students. She thanked Mr. Winslow for participating in negotiations this year. This is a landmark decision in our state. Over 72% of MEA members voted to approve this contract. The APTT strategy that will be implemented next year will address the concerns of the how parents can help their children. It is not in our budget to help parents with technology or English language. Summer is here and we have still some more movement in the administrative team. Two assistant director positions are currently open with interviews next week.

16.0 BOARD COMMITTEE UPDATE

None

17.0 SCHOOL BOARD REMARKS

Mr. Winslow thanked all the students from the art show and the performing arts students who presented this evening. He was very pleased with negotiations and looks forward to the new school year.

Mr. Frank said that the students' artwork will be displayed at the Boyers Coffee Shop on Washington Street. She said she loves the month of May from the scholarship breakfast to graduation. The maturity of the students at graduation was impressive. The Anythink Library Pre-Opening last week was wonderful. It proves that dreams do come true! May has been a wonderful month to follow it up with the MEA agreement.

Mr. Garcia enjoyed graduation immensely. It was nice to see the size of the class increasing every year.

18.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, June 11, 2013, at the Administration Building.

19.0 ADJOURNMENT

The Board motioned to adjourn at 7:29 p.m.

Norma Frank, Board President

Karen Hoopes, Board Secretary

Submitted by Carolyn Walenczak, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Executive Director of Human Services
DATE: June 6, 2013

Policy: Treatment of Staff (EL 4.2)
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Superintendent shall neither cause nor allow organizational circumstances for staff, including employees, independent contractors and volunteers that are unfair, undignified, disorganized or unclear.

Policy Interpretation: This policy is interpreted to require district administration to seek Board approval for changes to district staffing.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of June 11, 2013.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Gibbons, Janet	Purchasing/Business Services	06/03/2013	New Hire
Mason, Daniel	Sub. Maintenance/Operations	06/03/2013	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Ayerdis Ruiz, Mayra	Paraprofessional/Adventure	05/31/2013	Reduction
Lewis, Jennifer	Bus Driver/Trainer/Transportation	06/14/2013	Resignation
Rivera Esparza, Blanca	Paraprofessional/Achieve	05/31/2013	Reduction
Trujillo, Monique	Paraprofessional/Adventure	05/31/2013	Reduction

CLASSIFIED REQUESTS

No requests at this time

CERTIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Brown, Moriah	Primary/Adventure	08/12/2013	New Hire
Connors, Sarah	Special Education/Adventure	08/12/2013	New Hire
Fink, Kristin	Kindergarten/Explore	08/12/2013	New Hire
Gaherty, Brandi	5th/Valley View	08/12/2013	New Hire
Gallegos, Cassandra	Social Worker/Adventure	08/12/2013	New Hire
Nielsen, Eric	5th/Valley View	08/12/2013	New Hire
Vanzant, Melanie	3rd/Adventure	08/12/2013	New Hire
Wolf, Amanda	3rd/Monterey	08/12/2013	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Belleau, Michelle	Science/MESA	05/31/2013	Resignation
Battilla, Mitchell	P.E./Health/Academy	05/31/2013	Resignation
Crawford, Rachel	Special Education/York	05/31/2013	Resignation
Io, Connie	Assistant Director/Meadow	06/30/2013	Resignation
Jackson, Amy	Science/Monterey	05/31/2013	Resignation
King, Kevin	Director of Learning Services/Admin	06/30/2013	Resignation

CERTIFIED REQUESTS

Channing Puchino, Director of Student Support Services, is requesting a maternity leave of absence beginning August 9, 2013 through February 2, 2014.

SUBSTITUTE TEACHERS

ADDITIONS

DELETIONS

Memo

TO: Board of Education
FROM: Charlotte Ciano, Superintendent
DATE: June 6, 2013

Policy: Communication and Support of the Board of Education (EL 4.8)
Report Type: Decision Making
SUBJECT: Adoption of Board Policies

Policy Wording: The superintendent shall not fail to inform and support the Board in its work.

Policy Interpretation: This policy is interpreted as ensuring the Board officially adopts required policies for use in the school district upon recommendation of the superintendent.

Board Action: District administration is requesting the Board's adoption of the attached policies.

Report: At the May 28th, Board Meeting, district administration and the Board of Education received the following policies:

JH	Student Absences and Excuses
JICDA	Student Code of Conduct
JICDE	Bullying Prevention and Education
JKD/JKE	Suspension/Expulsion of Students

This evening, District Administration recommends that these policies be adopted. The attached copies represent the "final" versions to these policies and are submitted for Board approval.

Student Absences and Excuses

Mapleton Public Schools is dedicated to ensuring that its students attend school every day. Colorado law requires students to attend school until the age of 17. According to state law, it is the obligation of every parent/guardian to ensure that every child under their care and supervision receives adequate education and training and, if of compulsory attendance age, attends school. The purpose of this policy is to ensure that all students are in school in accordance with the law.

One of the most important factors to a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development, and possible academic failure. Regular attendance is of utmost importance for school interest, social adjustment, and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence.

Continuity in the learning process and social adaptation is seriously disrupted by excessive absences. In most situations, the work missed cannot be made up adequately. Students who have good attendance generally achieve higher grades, enjoy school more, and are more employable after leaving school.

Excused absences

Parents/Guardians have the responsibility to contact the school to excuse an absence, preferably the day of the student's absence, but no later than 48 hours from the time of the absence. The school may require documentation to support an excuse. The following shall be considered excused absences:

1. A student who is temporarily ill or injured.
2. A student whose absence is approved by the administrator of the school on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours.
3. A student who is absent for an extended period due to physical, mental or emotional disability.
4. A student who is pursuing a work-study program under the supervision of the school.
5. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
6. A student who is suspended or expelled.

If a student is in out-of-home placement (as that term is defined by C.R.S. § 22-32-138(1)(e)), absences due to court appearances and participation in court-ordered activities shall be excused. The student's assigned social worker shall verify the student's absence was for a court appearance or court-ordered activity.

Unexcused absences

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. An unexcused absence will be recorded on the student's record for failure to attend school for all or any part of the day without confirmation of a legal excuse. An absence will be considered unexcused if the student's parent/guardian fails to contact the school within 48 hours of an absence, or fails to provide appropriate documentation to the school. The parents/guardians of the student receiving an unexcused absence shall be notified orally or in writing by the District of the unexcused absence.

In accordance with law, the District may impose appropriate penalties that relate directly to classes missed while unexcused. Penalties may include a warning, school detention, or in-school suspension. The District will commence truancy proceedings against students and/or parents/guardians who fail to comply with the District's attendance policy. The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 40 days during any calendar year or school year. Academic penalties, out-of-school suspensions, or expulsion shall not be imposed for any unexcused absence. The administration shall develop regulations to implement appropriate penalties.

Students and parents/guardians may petition the Board of Education for exceptions to this policy or the accompanying regulations. No exception shall be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting any such exception.

Make-up work

Make-up work shall be provided for any class in which a student has an excused absence unless otherwise determined by the building administrator or unless the absence is due to the student's expulsion from school. It is the responsibility of the student to pick up any make-up assignments permitted on the day returning to class. There shall be 3 day(s) allowed for make-up work for each day of absence.

Make-up work may be allowed following an unexcused absence or following a student's suspension from school with the goal of providing the student an opportunity to keep up with the class and an incentive to attend school. This work may receive full or partial credit to the extent possible as determined by the building administrator.

Unless otherwise permitted by the building administrator, make-up work shall not be provided during a student's expulsion. Rather, the District shall offer alternative education services to the expelled student in accordance with state law. The District shall determine the amount of credit the expelled student will receive for work completed during any alternative education program.

Tardiness

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, appropriate penalties may be imposed for excessive tardiness. Parents/guardians shall be notified of all penalties regarding tardiness.

In an unavoidable situation, a student detained by another teacher or administrator shall not be considered tardy provided that the teacher or administrator gives the student a pass to enter the next class. Teachers shall honor passes presented in accordance with this policy. The provisions of this policy shall be applicable to all students in the District, including those above and below the age for compulsory attendance as required by law.

Adopted June 11, 2013, by the Board of Education for Mapleton Public Schools.

LEGALREFERENCES:

- C.R.S. § 22-14-101 *et seq.* (dropout prevention and student re-engagement)
- C.R.S. § 22-32-109 (1)(n) (length of school year, instruction & contact time)
- C.R.S. § 22-32-109.1 (2)(a) (conduct and discipline code)
- C.R.S. § 22-32-138 (6) (excused absence requirements for students in out-of-home placements)
- C.R.S. § 22-33-101 *et seq.* (School Attendance Law of 1963)
- C.R.S. § 22-33-105 (3)(d)(III) (opportunity to make up work during suspension)
- C.R.S. § 22-33-108 (judicial proceedings to enforce school attendance laws)
- C.R.S. § 22-33-203 (educational alternatives for expelled students and determination of credit)
- 1 CCR 301-67, Rule 2.01 (7) (definition of “dropout” student)
- 1 CCR 301-78 Rules 1.00 *et seq.* (standardized calculation for counting student attendance and truancy)

CROSSREFERENCES:

- IC/ICA: School Year/School Calendar/Instruction Time
- JEA: Compulsory Attendance Ages

JF-R: Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements)

JFC: Student Withdrawal from School/Dropouts

JHB: Truancy

JK: Student Discipline

JKD/JKE: Suspension/Expulsion of Students

JLIB: Student Dismissal Precautions

Student Code of Conduct

School Directors may suspend or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on District property, when being transported in vehicles dispatched by the District or one of its schools, during a school-sponsored or District-sponsored activity or event, and off school property when the conduct has a nexus to school or any District curricular or non-curricular event.

1. Causing or attempting to cause damage to school property or stealing or attempting to steal school property of value.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Commission of any act which if committed by an adult would be robbery or assault as defined by state law.
4. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
5. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.
6. Engaging in “hazing” activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
7. Violation of the District’s policy on bullying prevention and education.
8. Violation of criminal law which has an immediate effect on the school or on the general safety or welfare of students or staff.
9. Violation of District policy or building regulations.
10. Violation of the District's policy on weapons in the schools. Expulsion shall be mandatory for using or possessing a firearm, in accordance with federal law.
11. Violation of the District's alcohol use/drug abuse policy.
12. Violation of the District’s violent and aggressive behavior policy.
13. Violation of the District's tobacco-free schools policy.
14. Violation of the District’s policy on sexual harassment.
15. Violation of the District’s policy on nondiscrimination.

16. Violation of the District's dress code policy.
17. Throwing objects, unless part of a supervised school activity, that can cause bodily injury or damage property.
18. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school.
19. Lying or giving false information, either verbally or in writing, to a school employee.
20. Scholastic dishonesty which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
21. Making a false accusation of criminal activity against a District employee to law enforcement or to the District.
22. Behavior on or off school property which is detrimental to the welfare or safety of other students or school personnel.
23. Repeated interference with the school's ability to provide educational opportunities to other students.
24. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the school staff.

Adopted June 11, 2013. by the Board of Education for Mapleton Public Schools.

LEGALREFERENCES:

- C.R.S. 12-22-303 (7) (*definition of controlled substance*)
- C.R.S. 18-3-202 et seq. (*offenses against person*)
- C.R.S. 18-4-301 et seq. (*offenses against property*)
- C.R.S. 18-9-124 (2)(a) (*prohibition of hazing*)
- C.R.S. 22-12-105 (3) (*authority to suspend or expel for false accusations*)
- C.R.S. 22-32-109.1 (2)(a)(I) (*policy required as part of safe schools plan*)
- C.R.S. 22-32-109.1 (2)(a)(I)(A) (*duty to adopt policies on student conduct, safety and welfare*)
- C.R.S. 22-32-109.1 (9) (*immunity provisions in safe schools law*)
- C.R.S. 22-33-106 (1)(a-g) (*grounds for suspension, expulsion, denial of admission*)



JICDA

CROSS REFERENCES:

AC: Nondiscrimination/Equal Opportunity
ADC: Tobacco-Free Schools
ADD: Safe Schools
ECAC: Vandalism
GBGB: Staff Personal Security and Safety
JBB: Sexual Harassment
JIC: Student Conduct
JICA: Student Dress Code
JICC: Student Conduct in School Vehicles
JICDD: Violent and Aggressive Behavior
JICDE: Bullying Prevention and Education
JICF: Secret Societies/Gang Activity
JICH: Drug and Alcohol Use by Students
JICI: Weapons in School
JK: Student Discipline
JKD/JKE: Suspension/Expulsion of Students

Bullying Prevention and Education

Mapleton Public Schools supports a secure school climate conducive to teaching and learning that is free from threat, harassment, and any type of bullying behavior. The purpose of this policy is to promote consistency in the District's approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental or emotional harm to another person. Bullying can occur through written, verbal, or electronically transmitted expression, or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of his or her academic performance, disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry, the need for special education services, or against whom federal and state laws prohibit discrimination upon the bases described in C.R.S. § 22-32-109(1)(II)(I), whether such characteristic is actual or perceived.

Bullying is prohibited on District property, at District or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the District or one of its schools, or off school property when such conduct has a nexus to school or any District curricular or non-curricular activity or event.

A student who engages in any act of bullying and/or a student who takes any retaliatory action against a student who reports in good faith an incident of bullying, is subject to appropriate disciplinary action including but not limited to suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made. Bullying behavior that constitutes unlawful discrimination or harassment shall be subject to investigation and discipline under related District policies and regulations. Students targeted by bullying when such bullying behavior may constitute unlawful discrimination or harassment also have additional rights and protections under District policies and regulations regarding unlawful discrimination and harassment.

The Superintendent shall develop a comprehensive program to address bullying at all school levels. The program shall be aimed toward accomplishing the following goals:

1. To send a clear message to students, staff, parents and community members that bullying and retaliation against a student who reports bullying will not be tolerated.
2. To train staff and students in taking pro-active steps to prevent bullying from occurring.
3. To implement procedures for immediate intervention, investigation, and confrontation of students engaged in bullying behavior.
4. To initiate efforts to change the behavior of students engaged in bullying behaviors through re-education on acceptable behavior, discussions, counseling, and appropriate negative consequences.

5. To foster a productive partnership with parents and community members in order to help maintain a bully-free environment.
6. To support victims of bullying by means of individual and peer counseling.
7. To help develop peer support networks, social skills and confidence for all students.
8. To recognize and praise positive, supportive behaviors of students toward one another on a regular basis.

Adopted June 11, 2013, by the Board of Education for Mapleton Public Schools

LEGAL REFERENCES:

C.R.S. § 22-32-109.1(2)(a)(I)(K) (*policy required as part of safe schools plan*)

C.R.S. § 22-32-109.1(1)(b) (*definition of “bullying”*)

CROSS REFERENCES:

AC: Nondiscrimination/Equal Opportunity

JB: Equal Educational Opportunities

JBB: Sexual Harassment

JICDA: Code of Conduct

JICDD: Violent and Aggressive Behavior

JICJ: Student Use of Electronic Communication Devices

JK: Student Discipline

Suspension/Expulsion of Students

Mapleton Public Schools shall provide due process of law to students, parents/guardians, and school personnel through written procedures consistent with law for the suspension or expulsion of students and the denial of admission. (See JKD/JKE-R.)

The District shall consider the following factors in determining whether to suspend or expel a student:

1. The student's age;
2. The student's disciplinary history;
3. The student's eligibility as a student with a disability;
4. The seriousness of the violation committed by the student;
5. The threat posed to any student or staff; and,
6. The likelihood that a lesser intervention would properly address the violation.

As an alternative to suspension, the school director (or designee) may permit the student to remain in school, with the consent of the student's teachers, if the parent/guardian attends class with the student for a period of time specified by the school director (or designee). If the parent/guardian does not agree or fails to attend class with the student, the student shall be suspended in accordance with the accompanying regulations.

This alternative to suspension shall not be used if expulsion proceedings have been or are about to be initiated or if the school director (or designee) determines that the student's presence in school, even if accompanied by a parent/guardian, would be disruptive to the operations of the school or be detrimental to the learning environment.

Delegation of Authority

1. The Board of Education delegates to the school directors of Mapleton Public Schools the power to suspend a student in that school for not more than five school days on the grounds stated in C.R.S. § 22-33-106 (1) (a), (1) (b), (1) (c) or (1) (e), or not more than 10 school days on the grounds stated in C.R.S. § 22-33-106 (1) (d), unless expulsion is mandatory under law (see JKD/JKE-E).
2. The Board of Education delegates to the Superintendent the authority to suspend a student, in accordance with C.R.S. § 22-33-105, for an additional 10 school days, and for up to an additional 10 school days, if necessary in order to present the matter to the Board. The total period of suspension shall not exceed 25 school days.
3. The Board of Education delegates to a designee who shall serve as a hearing officer the authority to deny admission to or expel for any period not extending beyond one year any student whom the Superintendent, in accordance with the limitations imposed by Title 22, Article 33, of the Colorado Revised Statutes, shall determine does not qualify for admission to or continued attendance at the public schools of the District. The hearing officer shall prepare findings of fact and recommendations for the Superintendent at the conclusion of the hearing. The Superintendent shall render a written opinion in the expulsion matter within five days after the hearing.

The Superintendent shall report on each case acted upon at the next meeting of the Board, briefly describing the circumstances and the reasons for action taken. Such denial of admission or expulsion by the Superintendent shall be subject to appeal to the Board. The appeal shall consist of a review of the facts that were presented, arguments relating to the decision and questions of clarification from the Board.

Expulsion for Unlawful Sexual Behavior or Crime of Violence

When a petition is filed in juvenile court or district court that alleges a student between the ages of 12 to 18 years has committed an offense that would constitute unlawful sexual behavior or a crime of violence if committed by an adult, basic identification information, as defined in state law, along with the details of the alleged delinquent act or offense, is required by law to be provided immediately to the District in which the juvenile is enrolled.

The information shall be used by the District to determine whether the student has exhibited behavior that is detrimental to the safety, welfare, and morals of the other students or school personnel and whether educating the student in the school may disrupt the learning environment in the school, provide a negative example for other students, or create a dangerous and unsafe environment for students, teachers, and other school personnel. The Board shall take appropriate disciplinary action, which may include suspension or expulsion, in accordance with the student conduct and discipline code and related policies and regulations.

The Board may determine to wait until the conclusion of court proceedings to consider expulsion, in which case it shall be the responsibility of the District to provide an alternative educational program for the student as specified in state law.

Annual Reports

The Board annually shall report to the State Board of Education the number of students expelled from District schools for disciplinary reasons or for failure to submit certificates of immunization. Expelled students shall not be included in calculating the dropout rate for the school or the District.

Adopted June 11, 2013, by the Board of Education for Mapleton Public Schools.

LEGAL REFERENCES:

C.R.S. § 16-22-102(9) (unlawful sexual behavior)

C.R.S. § 18-1.3-406 (crime of violence)

C.R.S. § 22-32-109.1 (2)(a) (adoption and enforcement of discipline code)

C.R.S. § 22-32-109.1 (2)(a)(I)(E) (policy required as part of safe schools plan)

C.R.S. § 22-32-109.1 (3) (agreements with state agencies)

C.R.S. § 22-33-105 (suspension, expulsion and denial of admission)

C.R.S. § 22-33-106 (grounds for suspension, expulsion and denial of admission)
C.R.S. § 22-33-106.3 (use of student's written statements in expulsion hearings)
C.R.S. § 22-33-106.5 (information concerning offenses committed by students)
C.R.S. § 22-33-107 (compulsory attendance law)
C.R.S. § 22-33-107.5 (notice of failure to attend)
C.R.S. § 22-33-108 (juvenile judicial proceedings)
C.R.S. § 25-4-903 (1) (immunization)

CROSS REFERENCES:

ECAC: Vandalism

GBGB: Staff Personal Security and Safety

JEA: Compulsory Attendance Ages

JF: Admission and Denial of Admission

JF-R: Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements)

JICA: Student Dress Code

JICA-R: Student Dress Code

JICB: Prevention of Bullying

JICC: Student Conduct in School Vehicles

JICDA: Code of Conduct

JICDD: Code of Conduct Violent and Aggressive Behavior

JICDE: Bullying Prevention and Education

JICE: Student Publications

JICEA: School-Related Student Publications

JICEC: Student Distribution of Noncurricular Materials

JICED: Student Expression of Rights

JICF: Secret Societies/Gang Activity

JICG: Use of Tobacco by Students

JICH: Drug and Alcohol Use by Students

JICI: Weapons in School



JKD/JKE

JICJ: Student Use of Electronic Communication Devices

JK-2: Discipline of Students with Disabilities

JKF: Educational Alternatives for Expelled Students

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Director of Business Services
DATE: June 11, 2013

POLICY: Financial Planning and Budgeting (EL 4.4)
REPORT TYPE: Decision Preparation
SUBJECT: FY 2014 Proposed Budget

Policy Wording: Financial planning or budgeting for any fiscal year or part thereof shall not deviate materially from District Ends priorities or risk fiscal jeopardy and shall not fail to be derived from a multi-year plan.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for the annual budget adoption.

Decision Requested: This information is presented for comment and review. Official adoption will be requested at the June 25, 2013 meeting of the Board of Education.

Colorado law governing school district budget policies and procedures requires that "the Proposed Budget shall be submitted to the board at least thirty days prior to the beginning of the next fiscal year" (22-44-108 (1)(c) C.R.S.). A copy of the Proposed Budget for fiscal year 2014 was delivered to the Mapleton Board of Education on May 28, 2013. The proposed appropriation for each fund is listed below:

General Fund	\$ 63,142,073
CPP Preschool Fund	\$1,460,358
Governmental Grants Fund	\$2,557,382
Capital Reserve Fund	\$1,851,951
Insurance Reserve Fund	\$506,910
Bond Redemption Fund	\$5,193,486
Food Service Fund	\$2,535,052
Total FY 2014 Budget Appropriation	\$77,247,212

A public hearing regarding the proposed budget will be held at the board meeting on June 11, 2013, at the Mapleton Public Schools Administration building. Final adoption of the budget will be considered at the regularly scheduled board meeting on June 25, 2013.

No board action is required at this time.



MAPLETON PUBLIC SCHOOLS

FY 2014 Budget Presentation

A SPECIAL THANK YOU TO...

- Charlotte Ciano and the Central Administration team
- Finance Department
- Members of DAAC
- Board of Education



BUDGET TIMELINE 2014

- August, 2012 - District receives TCAP results and begins to identify areas in need of improvement and additional resources.
- October, 2012- District conducts official pupil count for FY 13.
- December, 2012- District begins pupil count projections for FY 14.
- January, 2013- District adopt Supplemental Budget based on updated pupil count data.
- January, 2013- District begins ending fund balance estimation.
- February, 2013- District calculates staffing and budget allocations for schools
- March, 2013- Budget workbooks distributed to budget managers.



BUDGET TIMELINE 2013

- April 20, 2013- Budget workbooks due from managers.
- May, 2013- Negotiations with MEA.
- May, 2013- Budget compiled.
- May 22, 2013- Budget reviewed by DAAC.
- May 28, 2013- Budget provided to Board for review.
- June 11, 2013- Budget presented to Board and public.
- June 25, 2013- Budget adopted by Board of Education.



BUDGETING PROCESS

- Estimate revenues for current year.
- Estimate expenditures for current year.
- Estimate revenues for coming year.
- Estimate expenditures for coming year.
- Calculate projected ending fund balance for current year.
- This gives the District a starting point.



END OF YEAR REVENUE PROJECTIONS FOR FY 13

- Pupil count for the core district increased by 292.5 FTE (5.5%)
- Connections Academy and New America remained flat
- Property taxes on track to be collected at about 97%



END OF YEAR EXPENDITURE PROJECTIONS FOR FY 13

- Estimates indicate the District will be about \$800k below budgeted expenditures which has been anticipated for the FY 14 budget.
- Calculating end of year expenditures is formula driven with an exception for the normal “end of year spend-down.”



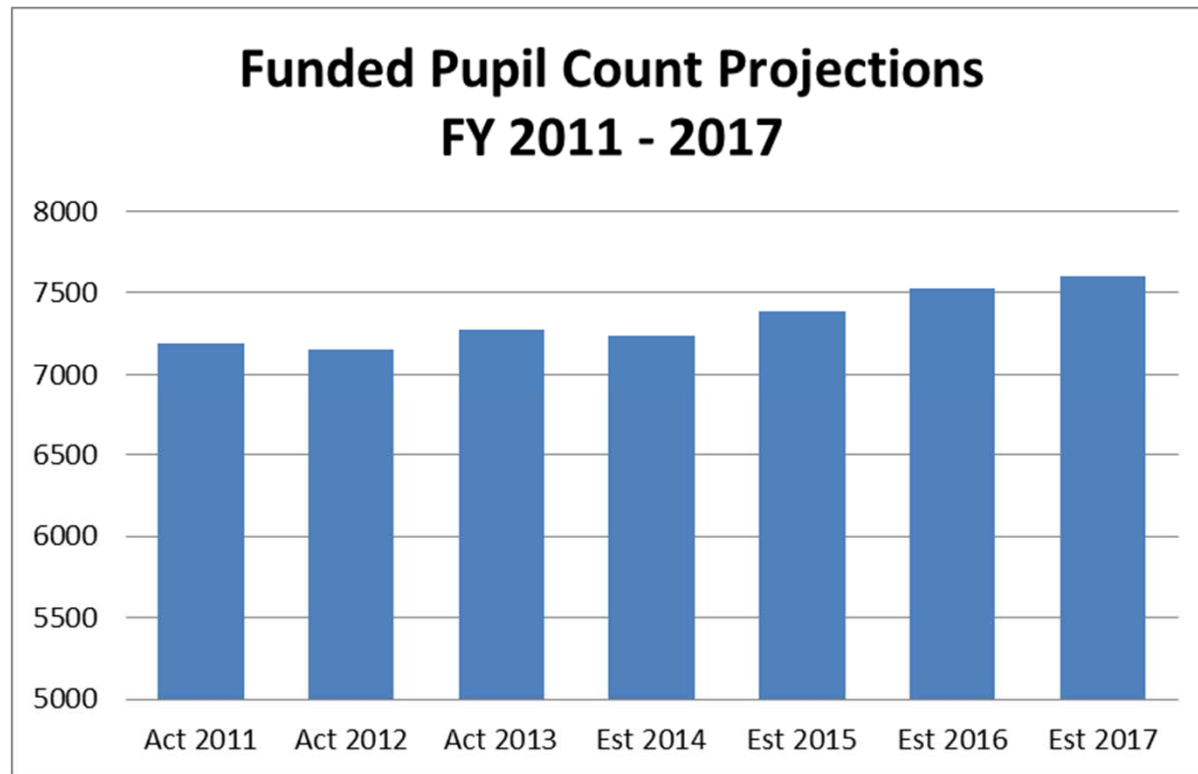
REVENUE PROJECTIONS FOR FY14

○ Public School Finance Act

- Funds all school district's in Colorado according to a funding formula.
- Local share provides approximately 35% through property taxes.
- State “back-fills” the remainder with State Equalization.
- Total amount of State Equalization depends heavily on pupil count.



ENROLLMENT PATTERNS



FY 14 GENERAL FUND REVENUES

- Projecting up to 75 new FTE for primary district, budgeting for flat enrollment.
- Connections projecting 355 new FTE.
- New America will no longer be with the district
- Total FY 14 projected FTE is 7,558



FY 14 GENERAL FUND REVENUE

- The Total Program amount the District receives from the state is based on many factors:
 - Base funding
 - Personnel costs factor
 - Cost of living factor
 - Size factor
 - At-risk
 - On-line



FY 14 GENERAL FUND REVENUE

- According to Amendment 23, funding will increase by the rate of inflation each year.
- Inflation is being estimated in CDE calculation at 1.9%.
- Total Program with factors is \$60,345,944 or \$7,984.38 per pupil.



NEGATIVE FACTOR

- Beginning in FY 2010-11, state legislators identified a “loophole” in Amendment 23 and instituted a Negative Factor into the finance formula. In FY 2014, the Negative Factor has reached 15.5%.
- The Negative Factor for Mapleton in FY 13 is \$9.35 million dollars or approximately \$1,237 per student.



FY 14 GENERAL FUND REVENUE

- Total Program after Negative Factor-\$50,999,721
- Property Taxes- \$12,049,832
- Specific Ownership Taxes- \$898,270
- State Share- \$38,051,619
- Per-pupil funding after Negative Factor- \$6,748

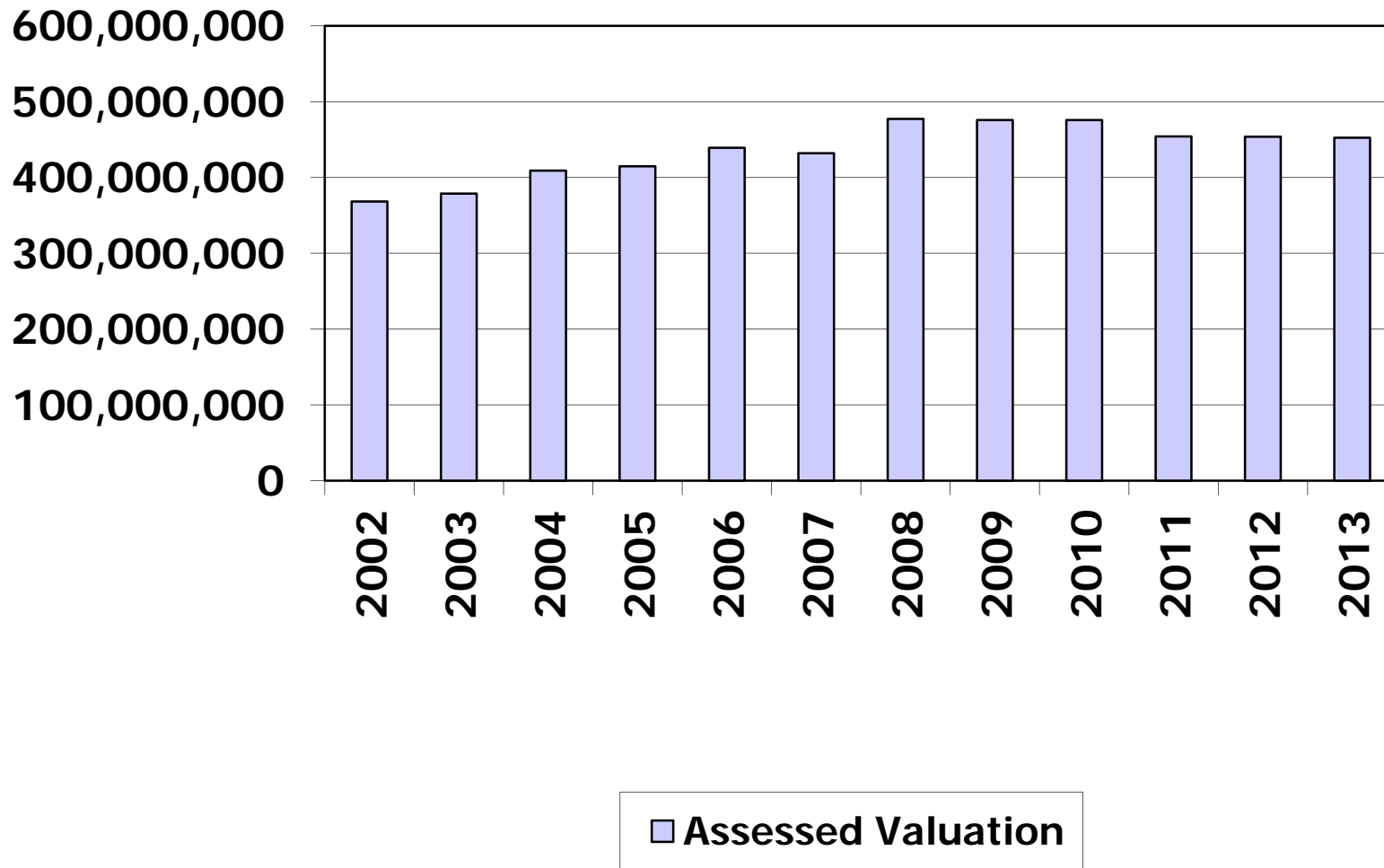


PROPERTY TAXES

- Local share of Total Program comes from property taxes.
- Property taxes are based on the mill levy multiplied by the assessed valuation.
- One mill of tax is the same as one-tenth of one percent.
- Assessed valuation is the value of property within a set boundary multiplied by an assessment rate. Currently the assessment ratio for residential is 7.96% and for commercial it is 29%.
- This means for every \$100,000 of residential actual value, the assessed value would be \$7,960 and each mill of tax would raise \$7.96.



DISTRICT ASSESSED VALUATION

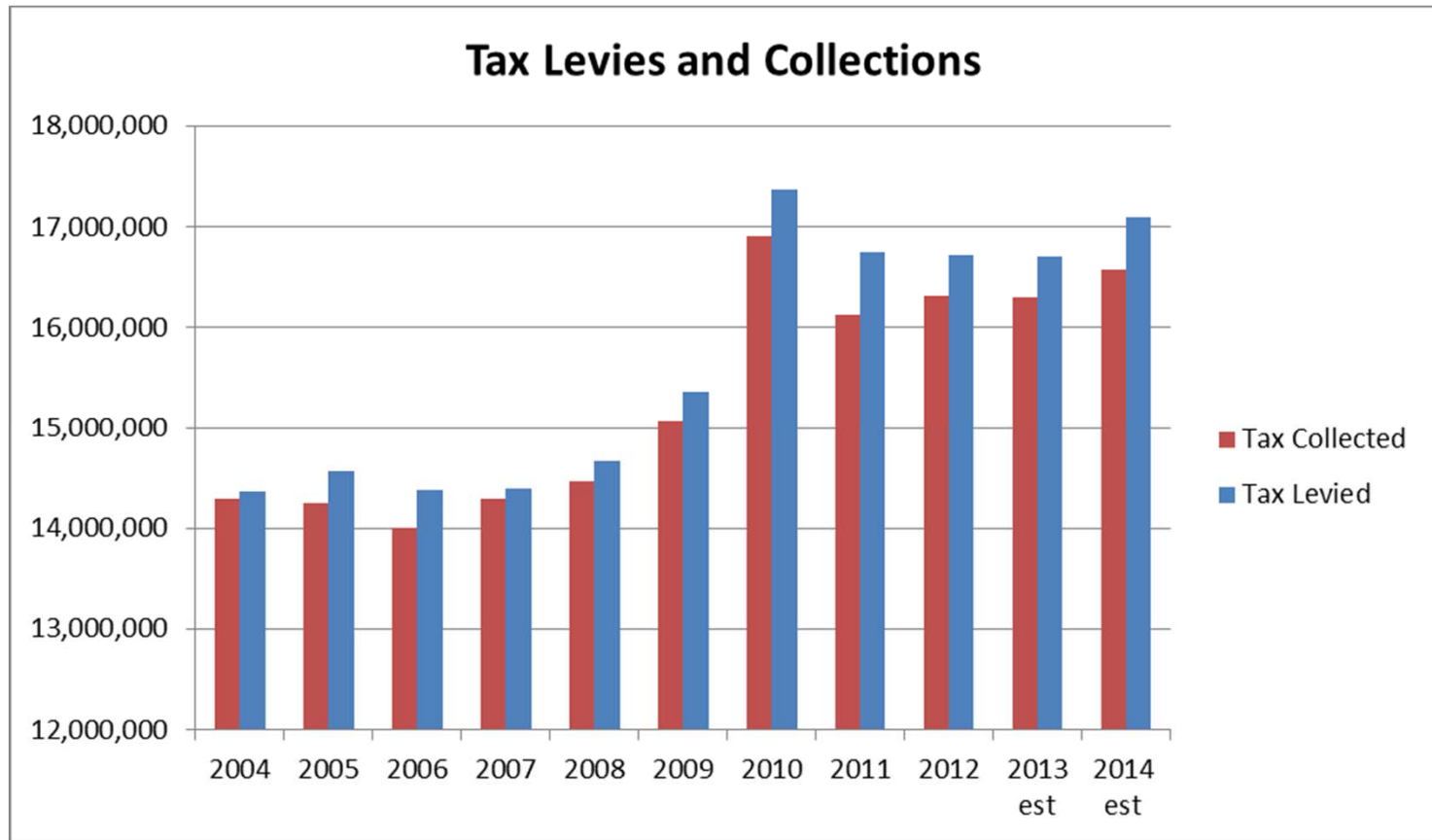


PROPERTY TAX MILL LEVY

- General Fund Mill Levy: 26.623
 - Override Mill Levy: 10.323
 - Bond Fund Mill Levy: 6.960
 - Total Mill Levy for CY 2013: 43.906
 - Last year's Mill Levy: 43.740
-
- Mill Levy is adjusted slightly to keep override at a fixed dollar amount and to keep in line with principal and interest payments on the bond fund.



TAX COLLECTION RATE

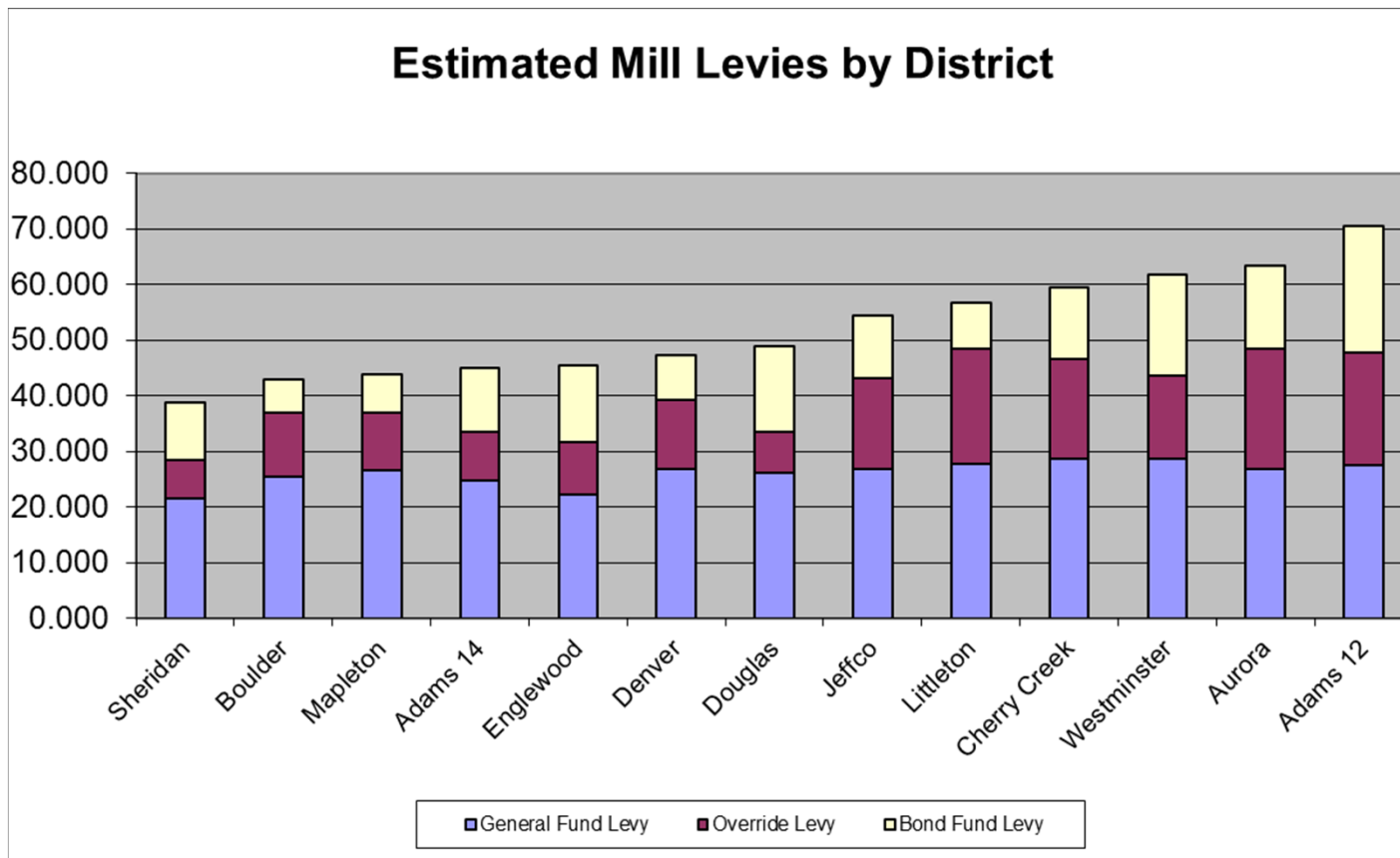


WHAT DOES THIS MEAN FOR TAXPAYERS?

- Tax on \$100,000 of home value will be \$349.44/year or \$29.12 per month.
- Last year's figure: \$348.17/year or \$29.01 per month
- Bond costs taxpayers \$4.62 per month per \$100,000 of home value.
- This calculation is only for school district mill levies. Many other government entities levy mills such as cities, counties, fire district's, water district's, and libraries.



MILL LEVY COMPARISONS



ESTIMATING EXPENDITURES FOR THE COMING YEAR

- Start by building in known changes to the budget
- Salary schedule changes will be one of the biggest costs:
 - Negotiations with Certified employees
 - Elimination of the standard salary schedule with a minimum 2% increase
 - Agreements with Classified and Administration will be presented to the board this evening.



ESTIMATING EXPENDITURES FOR THE COMING YEAR

- Mapleton's budget process for FY 14 is based on a weighted allocation model.
- Schools pay for instructional supplies and materials, purchased services, and administrative supplies.
- The District pays for all staff, utilities, and central support (transportation, maintenance, etc.)
- Schools are given a per pupil allocation based on various factors unique to each school.



MAPLETON'S WEIGHTED FORMULA

- The weighted formula adjusts a base per-pupil funding of \$155 per pupil for primary levels and \$175 per pupil for secondary levels for the following:
 - Size Factor (if below district average, more funding)
 - Free Lunch Factor (if above district average, more funding)
 - ELL Factor (if above district average, more funding)
 - Staff Experience Factor (based on proportion of total experience “points”)
- A similar formula is used to distribute staff.
- Schools may convert staff FTE to cash for additional discretionary funding.



ESTIMATING EXPENDITURES

- PERA increase- \$285,000
- Health Insurance increase-\$168,000
- Salary increase- \$1,100,000
- 10 additional teaching FTE were added for the Primary Years Program- \$558,000
- Salaries that were temporarily relocated to the Building Fund for the duration of the BEST project will now be added back to the General Fund- \$210,000
- BOCES insurance increase- \$15,500



EXPENDITURE REDUCTIONS

- To help offset the cost of the Primary Years program, the General Fund Allocation to the Capital Reserve fund was temporarily reduced by \$500,000



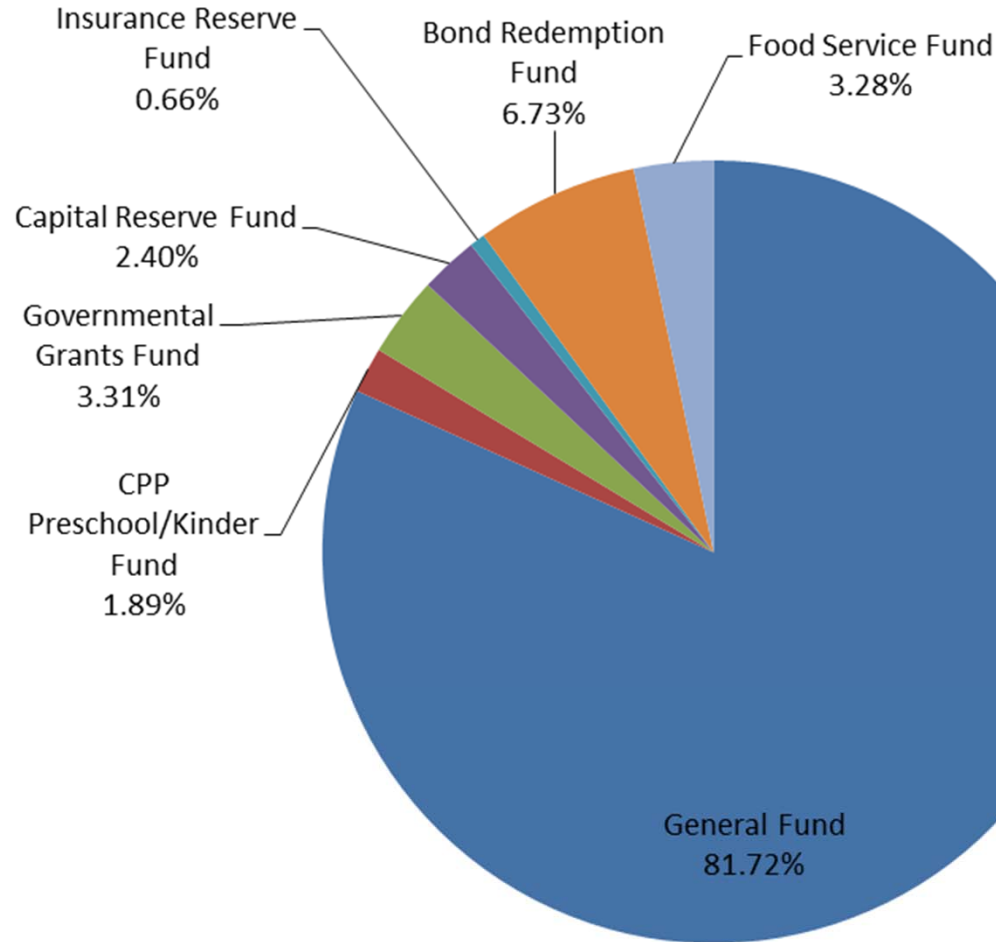
BUDGET SPECIFICS BY FUND



TOTAL APPROPRIATIONS

Appropriation	FY 2013	FY 2014
General Fund	58,832,111	63,142,073
CPP Preschool/Kindergarten Fund	1,370,674	1,460,358
Governmental Grants Fund	3,620,986	2,557,382
Capital Reserve Fund	2,731,687	1,851,951
Insurance Reserve Fund	590,550	506,910
Bond Redemption Fund	4,916,735	5,193,486
Food Service Fund	2,347,284	2,535,052
Building Fund	24,848,734	N/A
Total Appropriation - All Funds	99,258,761	77,247,212





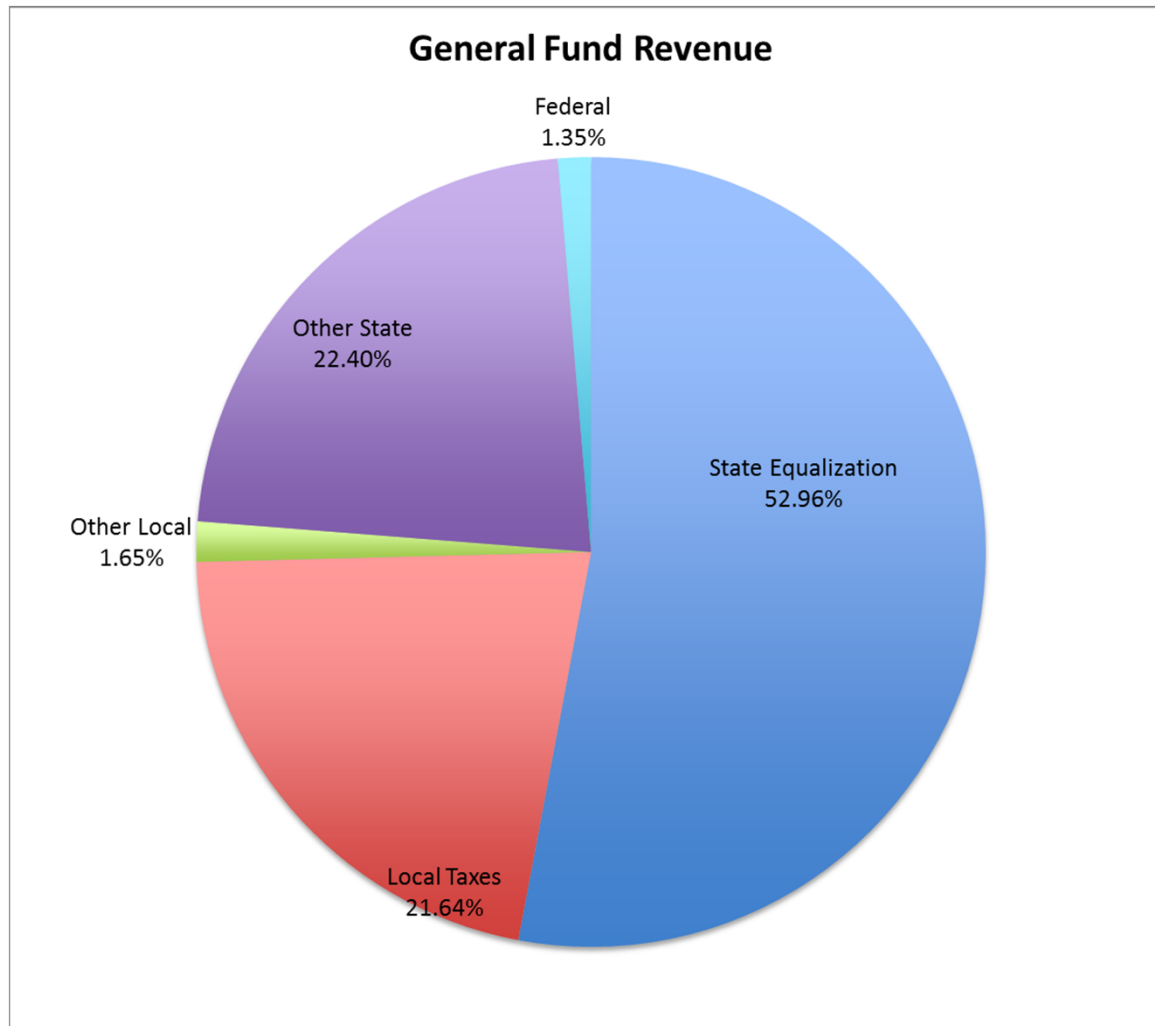
Total FY 2014 Appropriations - All Funds

GENERAL FUND

- Largest fund in the District
- Handles the majority of the daily activity
 - Payroll
 - Utilities
 - Supplies and materials
 - Most instructional expenditures
- Equipment is primarily purchased from the Capital Reserve Fund.



GENERAL FUND REVENUE



GENERAL FUND REVENUE

- Property Taxes- \$14,033,787
 - Total Property taxes budgeted are \$16,624,387. Of this amount, \$2,590,600 is allocated to other funds.
- Specific Ownership Taxes- \$1,300,000
- Admin fees from Connections Academy- \$565,232
- Other Local Revenue- \$622,183

- Total Local Revenue- \$16,521,202



GENERAL FUND REVENUE

- State Equalization- \$37,567,969
- Categoricals
 - Kindergarten Hold Harmless- \$83,500
 - ECEA- \$1,101,270
 - ELL- \$185,000
 - Transportation- \$523,000
- Total State Revenue- \$39,460,739



GENERAL FUND REVENUE

- Federal Revenue (Title 1A)- \$959,455

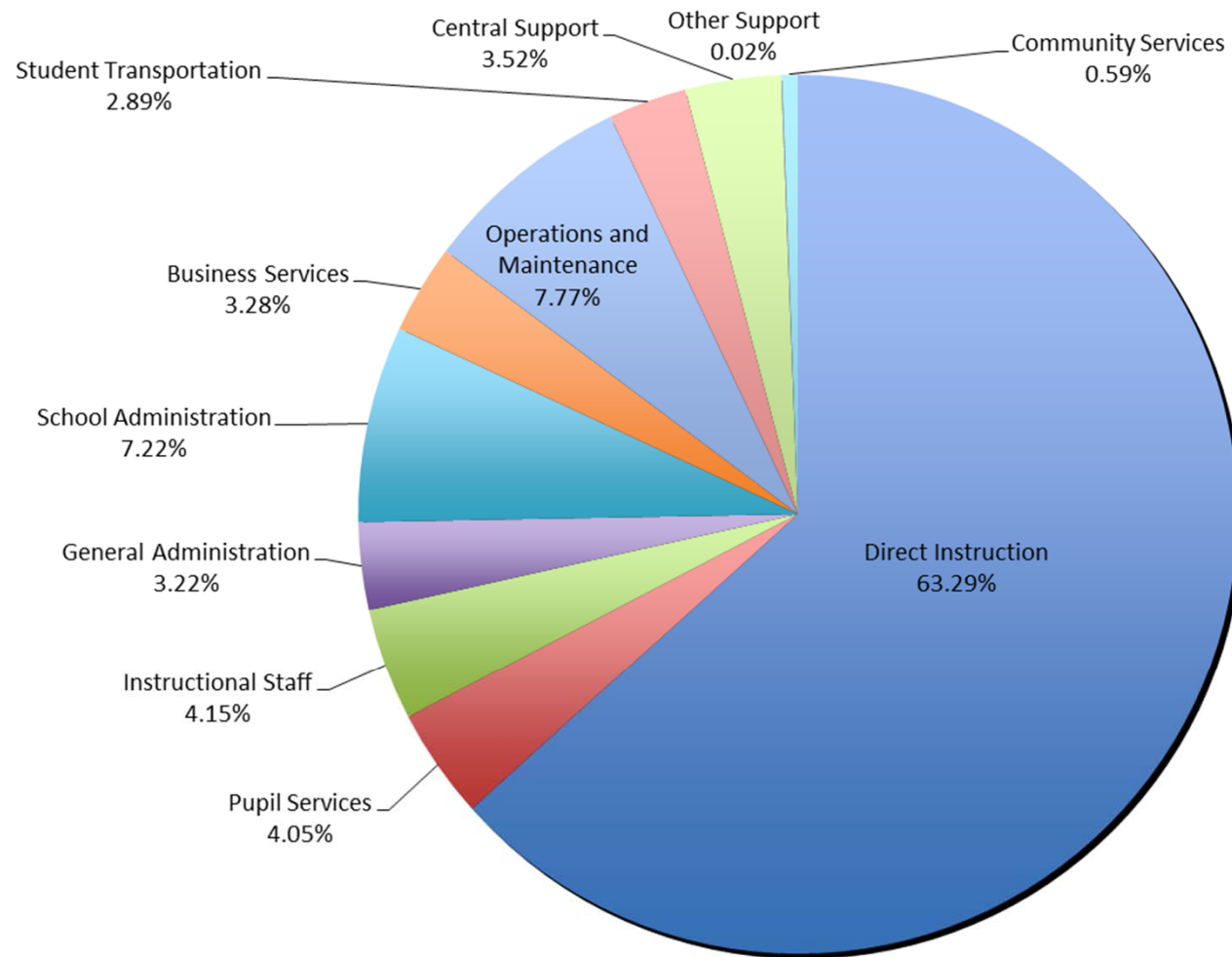


FUND BALANCE/RESERVES

- Restricted Fund Balance
 - TABOR 3%- \$1,708,242
 - Multi-Year Obligations- \$1,193,550
 - Debt Service Reserve- \$420,538
- Committed Fund Balance
 - Required Board Reserve (difference of 10%)- \$1,223,918
- Total Restricted and Committed Fund Balance- \$4,546,248
- Unrestricted Fund Balance- \$1,654,429
- Total General Fund Balance- \$6,200,677
- Total General Fund Appropriation- \$63,142,073



General Fund Expenditure by Category



GENERAL FUND EXPENDITURES FY 14

- Salaries- \$31,779,025
- Benefits- \$8,210,193
- Purchased Services- \$8,738,532
- Supplies and Materials- \$9,627,588
- Property and Equipment- \$103,846
- Other- \$22,250
- Total General Fund Expenditures- \$58,481,434



GENERAL FUND EXPENDITURES

- Total Appropriation (revenue + fund balance)- \$63,142,073
- Total General Fund Expenditures- \$58,481,434
- Total Ending Fund Balance- \$4,660,639

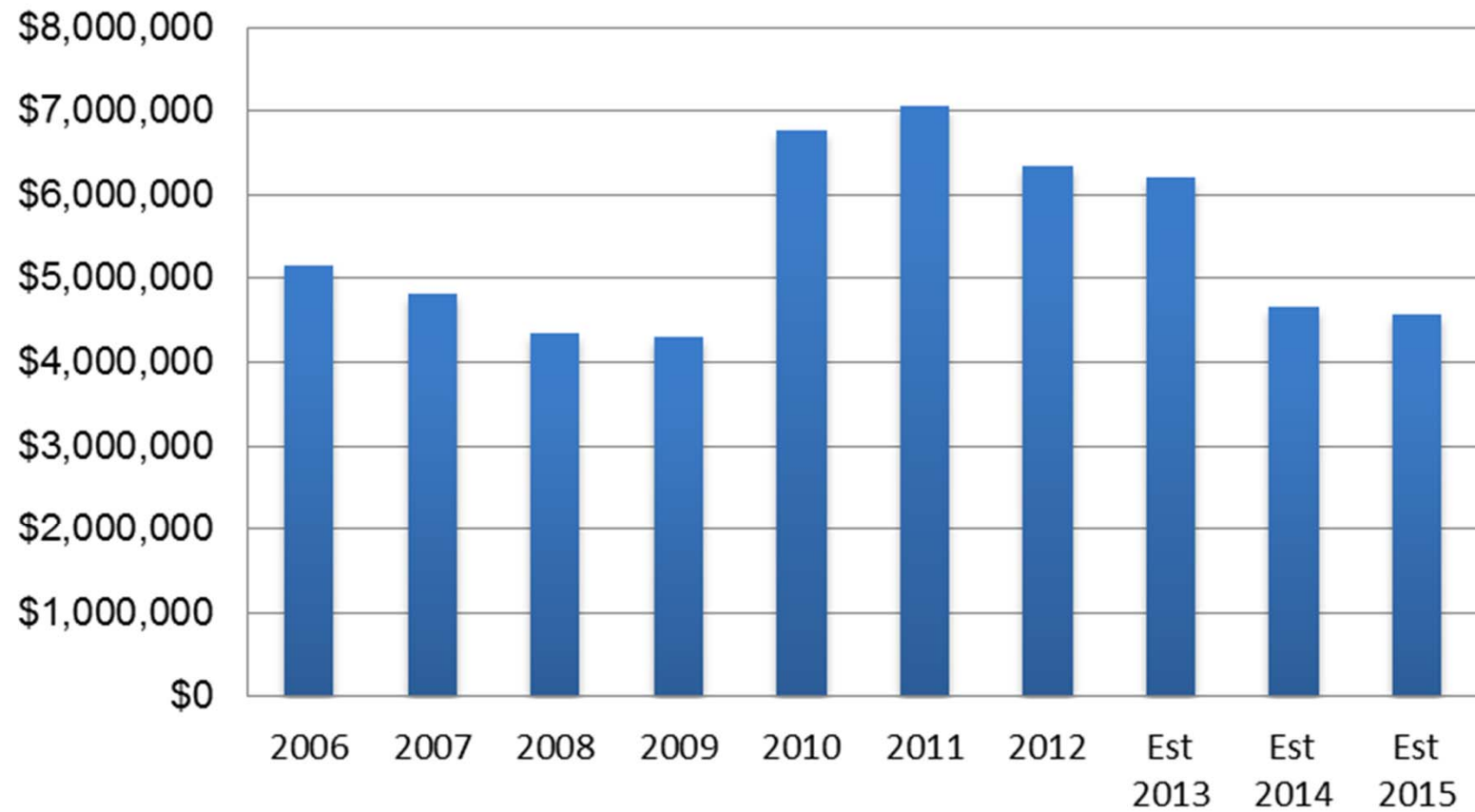


FUND BALANCE

- Audited ending fund balance FY 2012- \$6,340,070
- Projected ending fund balance FY 2013- \$6,200,677
- Projected ending fund balance FY 2014- \$4,660,639
- Our expenditures are still \$1.5 million higher than revenue which will result in a fund balance that is lower than board required reserves in FY 14-15 if revenues do not increase or expenditures do not decrease.
- There is a possibility for increased revenues if pupil count comes in higher or the state reduces the negative factor.



General Fund Balance



MILL LEVY FUNDS

- Mill Levy Election 2000- \$2,700,000
 - Provide more adults per student including classroom aides, teachers and tutors.
 - Improve classroom technology by replacing outdated computers and equipment.
 - Provide textbooks, classroom materials, and science lab supplies and equipment.



MILL LEVY EXPENDITURES FY 14

- Maintaining existing teachers and paraprofessional staff: \$2,200,000
- Technology upgrade lease payments- \$116,900
- Continue to fund mental health services- \$250,000
- Additional instructional supplies and materials- \$133,100
- Total- \$2,700,000



MILL LEVY FUNDS

- Mill Levy Election 2009- \$1,970,000
 - Retain teachers and paraprofessionals
 - Provide post-secondary opportunities for students
 - Additional supplies and materials



MILL LEVY EXPENDITURES FY 14

- Retention of teacher and paraprofessional positions as a result of the state Negative Factor-\$1,660,000
- Post-secondary tuition- \$280,000
- Math and science instructional supplies and materials-\$30,000
- Total- \$1,970,000



OTHER FUNDS



INSURANCE RESERVE FUND

- Fund created to account for all risk-related activities of the District (e.g. liability insurance, workers compensation, board errors and omissions, bonding, etc.)
- Revenue is from General Fund transfer.
- Total Revenue- \$340,000
- Total beginning fund balance- \$166,910
- Total Appropriation- \$506,910



INSURANCE RESERVE FUND

- Expenditures

- Repairs and replacement-\$25,000
- Property insurance- \$70,721
- Liability insurance- \$22,628
- Workers Compensation insurance- \$356,817
- Contingency reserve- \$31,694
- Bank fees- \$50

- Total Expenditures- \$506,910



COLORADO PRE-SCHOOL PROGRAM FUND

- Fund created to track revenue and expenditures related to the CPP program.
- This fund is optional; law change allows fund to roll into General Fund.
- Revenue is passed through by allocation from the General Fund.



COLORADO PRE-SCHOOL PROGRAM FUND

- Projected beginning fund balance- \$20,083
- Projected revenues:
 - GF allocation – \$1,250,000
 - Tuition- \$190,000
 - Interest- \$275
- Total Appropriation- \$1,460,358



COLORADO PRE-SCHOOL PROGRAM FUND

- Expenditures
 - CPP Instructional- \$1,078,553
 - CPP Administration- \$135,213
 - Tuition Preschool- \$107,631
 - Operations- \$100
 - Reserves- \$138,861

- Total Expenditures- \$1,460,358



GOVERNMENTAL GRANT FUND

- Fund created to track local, state, and federal grants awarded to the District.
- Fund organized by grant with accounts created according to acceptable grant specifications.
- Title 1A is now accounted for in the General Fund.



GOVERNMENTAL GRANT FUND

- Title 1-C Migrant Education- \$5,400
- Title II-A Teacher Quality- \$176,008
- Title III ELL- \$179,471
- Title VIB IDEA- \$1,174,829
- Title VIB IDEA Preschool- \$40,000
- Tiered Intervention Grant- \$237,958
- Gifted and Talented- \$71,587
- Colorado Graduation Pathways- \$124,199
- Colorado Health Foundation- \$311,549
- Other - \$236,381
- Total Governmental Grants- \$2,557,382



BOND REDEMPTION FUND

- Fund created to manage collection and disbursement of bond related funds.
- Beginning fund balance- \$2,044,979
- Anticipated collections- \$3,148,507
- Total Appropriation- \$5,193,486



BOND REDEMPTION FUND

- Expenditures
 - Principal- \$1,300,000
 - Interest- \$1,822,867
- Total expenditures- \$3,122,867
- Projected ending fund balance- \$2,070,619



BUILDING FUND

- All remaining expenditures for the Skyview construction project will be paid directly by BEST.
- Any remaining funds in the Building Fund as of June 30 will be transferred to the Capital Reserve Fund.
- We are expecting most, if not all of the funds to be expended as of June 30th.



CAPITAL RESERVE FUND

- Funds in Capital reserve are not expended for operating expenses such as salaries, benefits, or consumable supplies such as books or paper.
- Revenue for this fund is primarily from the transfer of property tax revenues from the General Fund plus an additional amount from mill levy funds for instructional equipment and building rental.



CAPITAL RESERVE FUND

- Projected beginning fund balance- \$700,101
- Revenue- \$1,151,850
- Total Appropriation- \$1,851,951
- Expenditures:
 - Capital Outlay- \$673,224
 - Principal for COPS and various leases- \$743,567
 - Interest for COPS and various leases- \$222,014
 - Contingency Reserve- \$213,146
- Total expenditures- \$1,851,951



FOOD SERVICE FUND

- Proprietary Fund- requires calculation of net income, profit/loss statements.
 - Goal of Food Service is to keep expenditures in line with revenue.
 - General Fund provides minimal support.



FOOD SERVICE FUND

- Revenues
 - Student and adult meals- \$229,900
 - School lunch and breakfast program- \$1,420,350
 - Donated commodities- \$157,217
 - State match- \$22,100
 - Investment earnings- \$5,000
 - Transfers in- \$10,750
 - Contributed fund balance - \$1,680,816
 - Other- \$42,175

- Total Revenues/Contributed Fund Balance- \$3,568,308



FOOD SERVICE FUND

- Expenditures
 - Salary and benefits- \$1,436,791
 - Purchased services- \$98,800
 - Supplies and materials- \$861,400
 - Equipment- \$102,500
 - Depreciation- \$23,000
 - Contingency reserve- \$1,045,817
- Total expenditures/reserves- \$3,568,308



ON THE HORIZON

- District Administration is tracking SB-213 closely and monitoring what it may mean for Mapleton if it is passed by voters this November.
- SB-213 will raise approximately \$1 billion for Colorado's school districts which is close to what we have lost through the Negative Factor since 2009.
- Current estimates show Mapleton increasing to \$7,879 per pupil which is \$1,310 per pupil over the current years funding and \$1,130 per pupil over FY 14 funding.
- This would mean approximately \$6.5 million dollars in additional funding overall.



FINAL ITEMS

- The District budget presentation and Proposed Budget will be available online at www.mapleton.us and is available at the front office during regular business hours.
- The District budget complies with applicable state law, including 22-44-105(2). Formal compliance statements are found on page 18 of the budget document.



Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Director of Business Services
DATE: June 11, 2013

POLICY: Financial Planning and Budgeting (EL 4.4)
REPORT TYPE: Monitoring
SUBJECT: FUND BALANCE RECONCILIATION FOR FY 2013

Policy Wording: Financial planning or budgeting for any fiscal year or part thereof shall not deviate materially from District Ends priorities or risk fiscal jeopardy and shall not fail to be derived from a multi-year plan.

Policy Interpretation: This policy is interpreted to include updates to the Board on the District's fund balance over the course of the fiscal year.

Report: Under state law, school districts are required to "prepare an itemized reconciliation between the fiscal year end fund balances based on the budgetary basis of accounting used by the school district and the fiscal year end fund balances based on the modified accrual basis of accounting." Although Mapleton Public Schools already uses a modified accrual basis for its budget setting, the following report is prepared to ensure the Board of Education is kept fully informed of the District's current financial status.

The following table details any variances between the budgeted beginning fund balance and the actual beginning fund balance for fiscal year 2013. These figures are represented on the basis of generally accepted accounting principles and do reflect the accrued salaries liability for the months of July and August.

Fund	Budgeted Beginning Fund Balance FY 13	Audited Beginning Fund Balance FY 13	Variance Actual to Budget
General	\$5,814,067	\$6,340,069	526,002
CPP Fund	\$15,275	\$53,449	38,174
Insurance Reserve	\$27,463	\$60,614	33,151
Capital Reserve	\$420,850	\$472,602	51,752
Bond Redemption	\$1,996,235	\$2,130,495	134,260
Building Fund	\$24,116,459	\$20,870,030	(\$3,246,429)
Total Fund Balance	\$32,390,349	\$29,927,259	(\$2,463,090)

All fund balances were adjusted to match the audited fund balance in the supplemental budget process.

This item is submitted for information only. No Board action is required.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Damon Brown, Chief Operations Officer
DATE: June 10, 2013

Policy: Financial Condition and Activity (EL 4.3)
Report Type: Decision Preparation
SUBJECT: Technology Equipment Financing

Policy Wording: The superintendent shall neither cause nor allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in District Ends policies.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for any leases entered by the District.

Decision Requested: District administration is requesting the Board approve technology equipment financing up to \$880,794.47.

In FY 2001, District voters approved a mill levy override to provide, among other things, funding to refresh the District's technology systems on a regular basis. The last such refresh occurred four years ago. That lease will be retired June 2014 and the District is recommending another lease to fund the replacement of obsolete network infrastructure and classroom equipment. This lease will also provide additional technology resources for schools and classrooms to support curricular, assessment and communications priorities/requirements.

The lease is split into three terms – a three year term for classroom and lab equipment; a five year term for network infrastructure and a four year term for student devices (iPads). The district is proposing to distribute the financing of the lease among different finance companies to best serve District interest and will phase-in the strategies if necessary to minimize financial risk.

The following companies will provide the lease options: DeLage Landen Public Finance LLC (Network Equipment), Lenovo Financial Services (Classroom Devices), and Apple Educational Finance Services. Lease contracts are being prepared and will be reviewed by District legal counsel. With Board approval, the District will continue to move forward with this financing with final approval upon completion of the agreements.