



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2014 - 2015

FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Steve Donnell
Karen Hoopes
Sheila Montoya
Jen Raiffie
Ken Winslow

SUPERINTENDENT

Charlotte Ciano

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

September 23, 2014
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of Minutes
 - 7.1 Approval of August 26, 2014, Board Meeting minutes
 - 7.2 Approval of September 9, 2014, Study Session minutes
 - 7.3 Approval of September 9, 2014, Special Meeting minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1 Personnel Action, Policy GCE/GCF – Mr. Crawford
 - 9.2 Finance Report August, 2014, Policy DIC – Mrs. Martinez
10. Focus: Board Business
 - 10.1 Board Policies-Second Reading, Policy BGA – Ms. Ciano
11. Focus: Exceptional Staff
 - 11.1 Classified School Employee Week, Policy AC – Mr. Crawford
12. Focus: Communication
 - 12.1 Student Travel-MESA, Policy JJH – Mrs. Allenbach
 - 12.2 Dashboard Report, Policy CBA/CBC – Ms. Kapushion
 - 12.3 Dashboard Report, Policy CBA/CBC – Mr. Fuller
13. Focus: Community Involvement
 - 13.1 DAAC Appointments, Charges and Updates, Policy AE – Mr. Fuller
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Remarks
18. Next Meeting Notification – Tuesday, October 28, 2014
19. Adjournment

Welcome to a meeting of the Mapleton Public Schools Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:03 p.m. on Tuesday, August 26, 2014, at the Administration Building.

2.0 ROLL CALL

Steve Donnell – Secretary	Present
Karen Hoopes – Vice President	Present
Sheila Montoya – Treasurer	Present
Jen Raiffie – Asst. Secretary/Treasurer	Present
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow introduced the Air Force Junior ROTC Color Guard, who presented the colors that evening.

4.0 APPROVAL OF AGENDA

MOTION: By Mrs. Hoopes, seconded by Ms. Montoya, to approve the Agenda as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Wong thanked the Color Guard for presenting the colors that evening and introduced AFJROTC Cadets Yonatan Luevano, Steven Cromer, Carlos Soto, Nayeli Ramos and Perla Bracamontes. She also introduced instructors Jerry Archuleta and William Arrington. Miss Bracamontes made a brief presentation of the AFJROTC program and answered questions from the Board concerning the group's activities.

RECESS: 6:09 p.m., reconvened at 6:11 p.m.

6.0 PUBLIC PARTICIPATION

Mr. Jimmy Sengenberger, 19580 E. Fair Place, Aurora, CO, President of Liberty Day, thanked the Board for recognizing Constitution Day and educating Mapleton students about what it means to be an American.

7.0 APPROVAL OF MINUTES

MOTION: By Ms. Raiffie, seconded by Mrs. Hoopes, to approve the minutes as stated on the Board Agenda dated August 26, 2014: 7.1 Board Meeting minutes of June 17, 2014; and 7.2 Study Session minutes of August 11, 2014, and August 12, 2014.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

8.0 REPORT OF THE SECRETARY

None

9.0 CONSENT AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve Agenda items as stated on the Board Agenda of August 26, 2014: 9.1 Personnel Action, and 9.2 Finance Report for July, 2014.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

10.0 FOCUS: BOARD BUSINESS

10.1 Board Policy First Reading

Ms. Ciancio explained that any new policy, or revision or repeal of an existing policy, must first be presented to the Board as a study item for a first reading. Policy DD “Funding Proposals, Grants, and Special Projects” and JJH “Student Travel” were presented for Board review. Ms. Ciancio further noted these policies had been drafted through the Colorado Association of School Boards (CASB), edited by District staff and reviewed by the District’s attorney.

She went on to say both policies were not required by law but were best practice and pending any changes, would be brought back for final approval at the next Board meeting.

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 2013-2014 TCAP Results

Mr. Fuller reviewed with the Board the 2014 Transitional Colorado Assessment Program (TCAP) achievement and growth results that had been recently released by the Colorado Department of Education. He explained that students in grades 3-10 took TCAP reading, writing and math assessments last spring and received either an advanced, proficient, partially proficient, or unsatisfactory rating.

Mr. Fuller pointed out that:

- At the District level, Mapleton saw improved or steady grade-level proficiency rates on 12 of 24 tests administered.
- While proficiency rates dropped in some areas at the elementary, middle and high school levels, the overall trend in each of the three content areas was still positive.
- District growth in reading was average, below average in math and average in writing.

Ms. Raiffie noted that even though the District was closing the achievement gap with the State, we were still having a hard time keeping up. She said she thought the District was on the right track but wanted to close the gap faster.

Mr. Winslow said he appreciated seeing the chart comparisons of where we are now and where we need to be and thanked Mr. Fuller for his report.

A copy of Mr. Fuller’s report is included with these minutes.

11.2 2013-2014 ACT Results

Mr. Fuller reported to the Board that the Colorado Department of Education had released the 2014 ACT test results, a test given to all Colorado 11th grade students. He explained the average ACT score in the District rose from 17.6 to 19.0, noting Academy High School, Global Leadership Academy, Mapleton Early College, and York International all showed increases over their 2013 scores.

12.0 FOCUS: COMMUNICATION

12.1 Grant Acceptance-Kaiser Permanente

Ms. Kapushion requested Board approval to accept \$50,000 from Kaiser Permanente to support implementation of three strategies promoting physical education in Mapleton for the 2014-15 school year:

1. Provide after-school bussing to increase student participation in after-school athletic activities;
2. Provide professional development and other supports for physical education teachers to increase student activity during PE classes; and
3. Partner with *Playworks, Inc.* to create a school environment that encourages safe, fun, and inclusive physical activity before, during and after the school day.

During discussion of the proposal, Ms. Kapushion explained the parameters of the grant and answered questions from the Board on how it would be implemented in the District.

MOTION: By Ms. Montoya, seconded by Mrs. Hoopes, to approve the acceptance of a \$50,000 grant from Kaiser Permanente as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow.
Motion carried 5-0

12.2 Grant Acceptance-CDE Counselor Corps

Ms. Kapushion requested Board approval to accept \$93,150 from the Colorado Department of Education (CDE), as legislated by SB 14-150: Appropriation extending the Colorado Counselor Corps Grant. She explained the goal of the initial grant was to increase the on-time graduation rate, reduce the dropout rate and lower the school counselor: student ratio at the two District schools being served by the grant, Global Leadership Academy and Mapleton Early College.

During discussion of the grant acceptance, Ms. Raiffie asked if CDE required anything from the District in exchange for the funding. Ms. Kapushion responded that any negotiation on use of funds was done prior to agreeing to accept grant funding. Ms. Ciancio also noted that CDE sometimes conducts site visits to see how grants are being implemented.

Mrs. Hoopes said she felt these types of interventions were very important to the District and wholeheartedly endorsed their implementation.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to accept \$93,150 from the Colorado Department of Education extending the Colorado Counselor Corps Grant as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

12.3 Attendance Proclamation

Ms. Kapushion noted the District's Unified Improvement Plan (UIP) prioritized consistent attendance for every student in an effort to raise student achievement. She explained that nationally, September was recognized as Attendance Awareness Month, which also gave the District the opportunity to communicate the importance of consistent attendance at the local level.

Mr. Winslow noted a letter from the Board regarding the importance of student attendance was included in this year's student handbooks.

Ms. Raiffie noted the Board had previously received an attendance dashboard report and asked if the Board could expect more dashboard reports in the future. Ms. Kapushion and Ms. Ciancio responded that the Board would be receiving additional dashboard reports, beginning next month.

MOTION: By Ms. Montoya, seconded by Mrs. Hoopes, to proclaim the month of September as Attendance Awareness Month.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

A copy of said proclamation is attached as a part of these minutes.

12.4 Request to Change Calendar

Ms. Wong explained that for the past several years, a tradition of supporting and celebrating Skyview Wolverines athletics had been established, noting the Homecoming parade and its associated events had been an integral part of that tradition-building. This year, with the installation of lights on the football field, Homecoming would be held on Friday evening, September 19. In order to provide an opportunity for students, their families, and the community to participate in these activities, Ms. Wong asked for Board approval to implement a two-hour early release on September 19, 2014, to accommodate a Friday afternoon parade and other activities prior to the game.

Members of the Board asked how parents were being notified of the early release time, how much of an inconvenience the change might cause, and how this kind of situation could be better managed in the future.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to change the previously approved District calendar on Friday, September 19, 2014, to implement a two-hour early release day for all students.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

12.5 Constitution Day

Mrs. Allenbach noted that in August of 2009, the Mapleton Board of Education declared the annual recognition of September 17 as Constitution Day. She provided information on the events and activities that would take place during the week of September 17 to celebrate Constitution Day in grades 3-12, noting all events had been aligned with District social studies standards.

Mrs. Hoopes said that in the past years, students had visited the capitol, and Ms. Raiffie asked if the District would be sending students to the capitol this year. It was noted that this would be discussed with school administrators once the legislative session opened.

12.6 4th Quarter FY2014 Financial Report

As part of the Board's request for more detailed financial information, Mrs. Martinez explained the District had implemented a new report which gave a more comprehensive view of the District's quarterly financial position. She reviewed details of the 4th quarter financials covering March through June, 2014, noting the General Fund ending fund balance was

adequate and slightly better than budgeted and all other funds were ending the year within budget and with an adequate fiscal position.

Mrs. Martinez answered questions from the Board regarding specific financial items relating to the report, and Ms. Ciancio asked if the Board found this new quarterly report helpful.

Mr. Donnell and Ms. Raiffie responded the report was very helpful and thanked Ms. Martinez for the presentation.

MOTION: By Mr. Donnell, seconded by Mrs. Hoopes, to approve the June 2014 4th Quarter Financial Report as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

A copy of Mrs. Martinez's report is included with these minutes.

12.7 Resolution Calling for an Election

Ms. Ciancio explained that a Resolution was being presented that evening calling for an election on November 4, 2014,

- to authorize the District to raise the mill levy to expand learning opportunities for students as well as continuing the tradition of small schools, and
- to incur debt for the purpose of constructing new buildings, renovating existing buildings, and otherwise improving District facilities.

She explained how the District had reached the decision to call for an election and noted the mill levy rate stated in the Resolution presented for approval that evening had been corrected from 5 mills to 5.368 mills.

Ms. Raiffie said she was always in favor of asking voters for feedback and there was no bigger opportunity than during an election. She noted she felt confident of receiving good results.

Mr. Winslow thanked the administrative team for their work on this issue.

MOTION: By Mrs. Hoopes, seconded by Mr. Donnell, to approve the Resolution calling for an election on November 4, 2014, as presented, with the modification of a 5.368 mill levy correction.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Montoya, Ms. Raiffie and Mr. Winslow
Motion carried 5-0

Following the vote, Ms. Ciancio said she was looking forward to an amazing campaign and reminded the Board that rules were now in effect on how to proceed with the election.

A copy of the Resolution is attached as a part of these minutes.

13.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said the next Board agenda would include a school accreditation report and a DAAC update.

14.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio

- Said she and Mr. Winslow would be attending a BOCES meeting tomorrow regarding District 14's withdrawal from that organization. She went on to say she had been meeting with the BOCES leadership team for several months and was impressed with the progress they were making.
- Thanked the Board for the flowers they sent to her and her family following her father's passing and thanked all those who had given their support during that time.

15.0 BOARD COMMITTEE UPDATE

Ms. Raiffie noted she had attended a CASB quarterly meeting and said draft resolutions had been prepared for school board representatives to consider and vote on during the upcoming Delegate Assembly.

Mr. Winslow said a special meeting of BOCES would be held tomorrow to discuss the end of that group's relationship with Adams 14.

16.0 SCHOOL BOARD REMARKS

Mr. Winslow reported he had the opportunity to attend Opening Day and said it was amazing to see all of the District staff in one place. He also reminded and invited the Board to attend the Friday Night Lights ceremony that coming Friday.

Mr. Donnell said he had also attended Opening Day and was impressed with the enthusiasm of the staff.

Ms. Montoya said it was amazing to see everyone in purple at Opening Day and to feel the great energy of the group.

17.0 NEXT MEETING NOTIFICATION

The next regularly scheduled Board meeting will be at 6:00 p.m. on Tuesday, September 23, 2014, at the Administration Building.

17.0 ADJOURNMENT

Mr. Winslow said the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:22 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, September 9, 2014, at the Administration Building Board Room.

Present: Ken Winslow – President
Karen Hoopes – Vice President
Steve Donnell – Secretary
Jen Raiffie – Asst. Secretary/Treasurer
Absent: Sheila Montoya - Treasurer

The purpose of the meeting was to discuss the issues being debated and voted on at the upcoming CASB Annual Delegate Assembly, review information concerning CMAS (Colorado Measures of Academic Success), and learn more about the upcoming bond and mill levy election.

No official Board action was taken at the meeting.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Anitra Rock, Recording Secretary for the Board of Education

1.0 CALL TO ORDER

President Ken Winslow called the special meeting of the Board of Education – Mapleton Public Schools to order at 8:00 p.m. on Tuesday, September 9, 2014, at the Administration Building.

2.0 ROLL CALL

Steve Donnell - Secretary	Present
Karen Hoopes – Vice President	Present
Sheila Montoya - Treasurer	Absent
Jen Raiffie – Asst. Secretary/Treasurer	Present
Ken Winslow – President	Present

3.0 APPROVAL OF AGENDA

MOTION: By Ms. Raiffie, seconded by Mrs. Hoopes, to approve the Agenda as presented.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Raiffie and Mr. Winslow

ABSENT: Ms. Montoya

Motion carried 4-0

4.0 CONSENT AGENDA

MOTION: By Ms. Raiffie, seconded by Mrs. Hoopes, to approve Agenda item 4.1 Personnel Action as stated on the Board Agenda of September 9, 2014.

AYES: Mr. Donnell, Mrs. Hoopes, Ms. Raiffie and Mr. Winslow

ABSENT: Ms. Montoya

Motion carried 4-0

5.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, September 23, 2014, at the Administration Building.

6.0 ADJOURNMENT

The Board motioned to adjourn at 8:02 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

September 22, 2014

To Whom It May Concern:

We are writing to you because we have been appalled by the behavior and antics of Mapleton School Board's Assistant Secretary/Treasurer and Colorado Association of School Board's Region 5 Director, Jennifer Raiffie. Ms. Raiffie's presence in Jefferson County Public Schools has been most unwelcomed and unwarranted. She has been antagonizing parents, teachers, and members our community in Jefferson County.

Ms. Raiffie's behavior is unprofessional and most unbecoming of an elected official. It reflects poorly on your school district and organization. We clearly understand that as a private citizen Ms. Raiffie is entitled to an opinion and the expression of free speech, but as a public official she should be demonstrating more decorum and civility.

To be blunt, Jennifer Raiffie is a bully and an unwelcomed presence in this community. Her attacks on teachers and members of the Jeffco PTA, both on-line and in person are completely uncalled for. Ms. Raiffie should be both admonished and censured for her behavior.

Jennifer Raiffie is a very poor reflection of both the Mapleton School Board and the Colorado Association of School Boards. For the sake of your professional reputations and standing in the education community, we would hope that you would address this matter immediately.

Respectfully,

Jefferson County Public School Parents:

Dorian De Long
Shawna Fritzler
Michele Patterson
Arvada, CO

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Assistant Superintendent, Human Resources Services
DATE: September 18, 2014

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of September 23, 2014.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Arehart, Luz	Custodian/Skyview Campus	08/21/2014	New Hire
Carrasco, Klarissa	Bus Paraprofessional/Transportation	09/08/2014	New Hire
Deese, Terri	Instructional Para./Welby	09/05/2014	New Hire
Diaz de Leon, Johanna	Custodian/Skyview Campus	08/21/2014	New Hire
Dunst, Donna	Route Bus Driver/Transportation	08/18/2014	New Hire
Durham, Kimberly	Instructional Para./Welby	08/21/2014	New Hire
Jones, Dakota	Route Bus Driver/Transportation	08/18/2014	New Hire
Kloft, Jeanette	Nutrition Services Sub/Nutrition Services	09/12/2014	New Hire
Longhurst, Olga	Nutrition Services Sub/Nutrition Services	09/11/2014	New Hire
Luevano, Nancy	Instructional Para./Meadow	08/14/2014	New Hire
McDaniel, Amy	Nutrition Services Sub/Nutrition Services	09/02/2014	New Hire
Mendez, Maria	Nutrition Services Sub/Nutrition Services	09/05/2014	New Hire
Mireles, Yessica	Nutrition Services Sub/Nutrition Services	08/27/2014	New Hire
Montoya, Josephine	Nutrition Services Sub/Nutrition Services	09/02/2014	New Hire
Torres, Ada	Preschool Para Sub/District	08/19/2014	Re-Hire
Reanier, Shalera	Route Bus Driver/Transportation	08/18/2014	New Hire
Stewart, Pamala	On-Call Bus Driver/Transportation	08/14/2014	New Hire
Valdivia-Gutierrez, Paulina	Instructional Para./Office Clerk/Welby	08/29/2014	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Barela, Alisha	Nutrition Asst./Nutrition Services	08/29/2014	Resignation
Filsinger, Denise	SPED Paraprofessional/Academy	09/26/2014	Resignation
Gutierrez, Mireya	Health/Office Para./Achieve	09/12/2014	Resignation
Lang, Courtney	ECE Paraprofessional/Explore	08/11/2014	Resignation
Morgan, Alexander	Technology Paraprofessional/Achieve	07/29/2014	Resignation
Olivas, Rosaleigh	SPED Para./Adventure/Valley View	08/04/2014	Resignation
Todd, Jessica	Instructional Paraprofessional/Achieve	09/25/2014	Resignation

CLASSIFIED REQUESTS

Jolynn Sabell, Special Education Paraprofessional at Welby, is requesting a Family Medical Leave of Absence from August 25, 2014 through September 5, 2014.

CERTIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Weaver, Benjamin	Band/Performing Arts	09/16/2014	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
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No Requests at this Time

CERTIFIED REQUESTS

Matt Coates, Assistant Director at York, is requesting a paternity leave of absence beginning October 20, 2014 through October 31, 2014.

Gina Incorvaia, Parent Liaison at Meadow, is requesting a leave of absence beginning September 8, 2014 through the remainder of the 2014 - 2015 school year, returning in the 2015 – 2016 school year.

Kimberly Jezek, Math Teacher at Clayton, is requesting a maternity leave of absence beginning August 26, 2014 through November 17, 2014.

Lauren McGann, Pre-K and Kindergarten Teacher at Welby, is requesting a maternity leave of absence beginning October 20, 2014 through February 4, 2015.

Amy Nelson, Interventionist at Meadow, is requesting a maternity leave of absence beginning October 27, 2014 through December 19, 2014.

SUBSTITUTE TEACHERS

ADDITIONS

DELETIONS

Albertson	Samuel	Allhouse	Sarah
Carlson	Michelle	Alvater	Kelli
Chanchal	Paul	Barnes	Meaghan
DeRose	Nicole	Beal	Hannah
Erickson	Valerie	Bean	Nathan
Gallegos	David	Berry	Lottie
Helland	Aysha	Blanchard	Alicia
Hill	Savanah	Clous	Amanda
Manichanh	Christopher	Luna	Nicole
Marie	Nicole	Maddox	Shane
McDowell	Roger	McKinstry	Stephanie
Mekelburg	Laura	Metz	Sara
Musselman	Kelly	Morgan	Jamie
Roth	Diane	Murphy	Emily
Schultz	Norm	Peluso	Lena
Stone	Eric	Rezvani	Marlene
Truhche	Iskren	Robinson	Venus
Waterbury	Christopher	Rynne	Maryanne
		Sands	Jennifer
		Venning	Margery
		Wallendorff	Kimberly
		Walsh	Brenda
		Wanek	Korine
		Zeberlein	Lindsay

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>Aug 1 - Aug 31</u>	Year to Date** <u>2014-15</u>	Budget*** <u>2014-15</u>
REVENUES			
Total Local Revenue	110,134	204,924	19,717,610
Total Intermediate Revenue	0	0	3,694
Total County Revenue	0	0	0.00
Total State Revenue	3,854,651	7,689,403	47,830,283
Total Federal Revenue	0	0	1,255,656
Total Transfers	(300,000)	(700,000)	(3,271,514)
Total Loan Revenue			0
Total General Fund Revenue	<u>3,664,785</u>	<u>7,194,327</u>	<u>65,535,729</u>
EXPENDITURES			
Total Salaries	2,694,470	5,260,696	33,005,595
Total Benefits	725,888	1,437,130	9,440,446
Total Purchased Professional Services	82,527	128,189	8,563,843
Total Purchased Property Services	120,307	325,787	1,302,498
Total Other Purchased Services	1,374,920	2,736,587	1,398,035
Supplies & Materials	250,966	284,601	12,936,873
Property	30,368	28,432	104,073
Other Objects	26,566	27,296	77,477
Other Uses of Funds	0	0	25,063
Other	0	0	0
Total General Fund Expenditures	<u>5,306,011</u>	<u>10,228,719</u>	<u>66,853,903</u>
Beginning Fund Balance		6,888,142	
Fund Balance Year to Date		3,853,751	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2014

*** Based on Original FY 2015 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of 2014-15	Prior Year to Date 2013-14	Percent of 2013-14
REVENUES			
Total Local Revenue	1.04%	153,958	0.80%
Total Intermediate Revenue	0.00%	0	0.00%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	16.08%	6,087,734	14.60%
Total Federal Revenue	0.00%	0	0.00%
Total Transfers	21.40%	(769,950)	29.04%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>10.98%</u>	<u>5,471,742</u>	<u>9.22%</u>
EXPENDITURES			
Total Salaries	15.94%	4,968,704	15.33%
Total Benefits	15.22%	1,326,187	14.30%
Total Purchased Professional Services	1.50%	52,478	0.79%
Total Purchased Property Services	25.01%	254,238	19.39%
Total Other Purchased Services	195.75%	1,957,938	150.10%
Supplies & Materials	2.20%	178,468	1.73%
Property	27.32%	9,932	6.85%
Other Objects	35.23%	24,470	31.66%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%	0	0.00%
Total General Fund Expenditures	<u>15.30%</u>	<u>8,772,415</u>	<u>14.25%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Aug 1 - Aug 31</u>	Year to Date** <u>2014-15</u>	Budget*** <u>2014-15</u>
REVENUES			
CPP/Preschool Fund	1,838	2,072	1,500,439
Governmental Grants Fund	0	95,000	1,924,025
Capital Reserve Fund	300,000	302,962	1,659,025
Insurance Reserve Fund	0	457,976	458,025
Bond Redemption Fund	0	(271)	4,539,542
Food Service Fund	9,546	9,714	2,067,571
Building Fund	0	0	0
Total Revenue, Other Funds	<u>311,384</u>	<u>867,453</u>	<u>12,148,627</u>
EXPENDITURES			
CPP/Preschool Fund	112,994	220,537	1,548,747
Governmental Grants Fund	475,560	610,104	1,924,025
Capital Reserve Fund	30,640	268,521	1,759,605
Insurance Reserve Fund	4,216	396,494	412,748
Bond Redemption Fund	550	550	8,206,411
Food Service Fund	130,117	248,105	2,527,191
Building Fund	0	0	0
Total Expenditures, Other Funds	<u>754,076</u>	<u>1,744,312</u>	<u>16,378,726</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2014

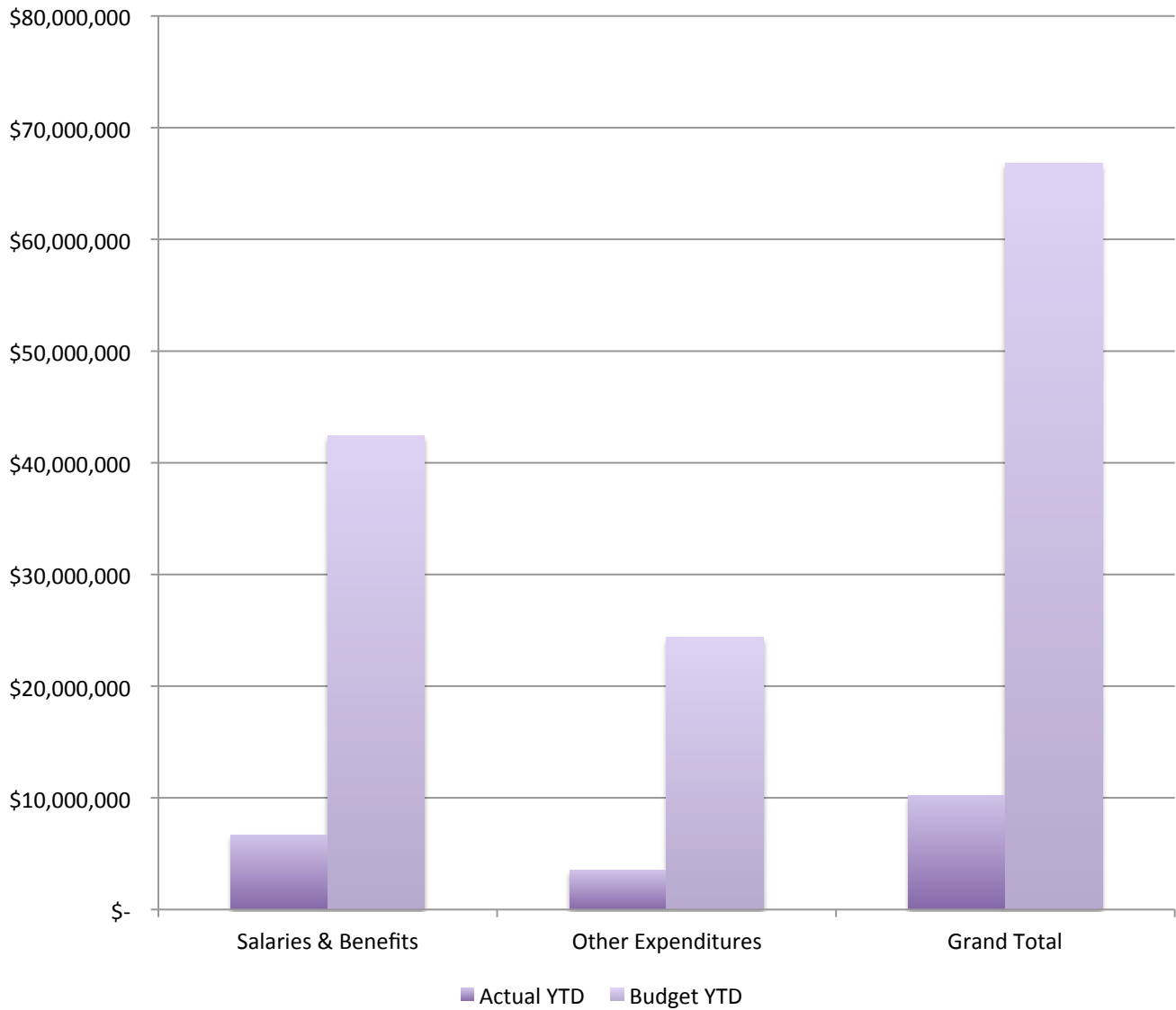
*** Based on Original FY 2015 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

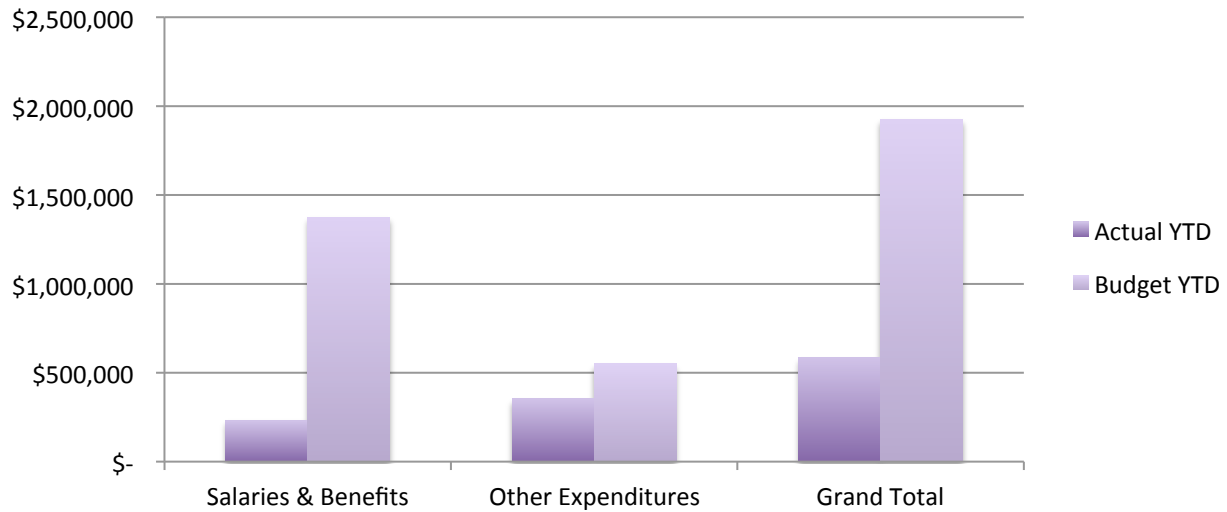
OTHER FUNDS

	Percent of 2014-15	Prior Year to Date 2013-14	Percent of 2013-14
REVENUES			
CPP/Preschool Fund	0.12%	31	0.00%
Governmental Grants Fund	0.00%	305,667	8.24%
Capital Reserve Fund	18.08%	454,540	18.06%
Insurance Reserve Fund	0.00%	340,016	99.98%
Bond Redemption Fund	0.00%	0	0.00%
Food Service Fund	0.46%	2,610	0.14%
Buidling Fund	0.00%	0	#DIV/0!
Total Revenue, Other Funds	<u>7.14%</u>	<u>1,102,864</u>	<u>5.42%</u>
EXPENDITURES			
CPP/Preschool Fund	14.24%	209,636	14.41%
Governmental Grants Fund	0.00%	291,359	7.86%
Capital Reserve Fund	15.26%	570,915	17.19%
Insurance Reserve Fund	96.06%	443,775	88.20%
Bond Redemption Fund	0.01%	0	0.00%
Food Service Fund	9.82%	258,908	10.00%
Building Fund	0.00%	0	0.00%
Total Expenditures, Other Funds	<u>10.65%</u>	<u>1,774,593</u>	<u>6.92%</u>

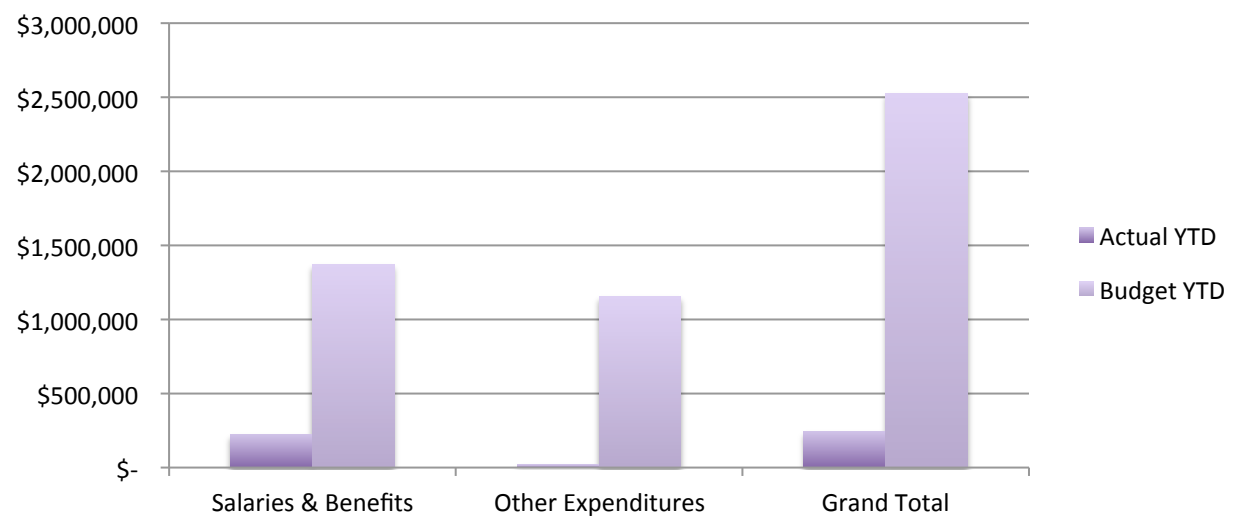
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of August 31, 2014



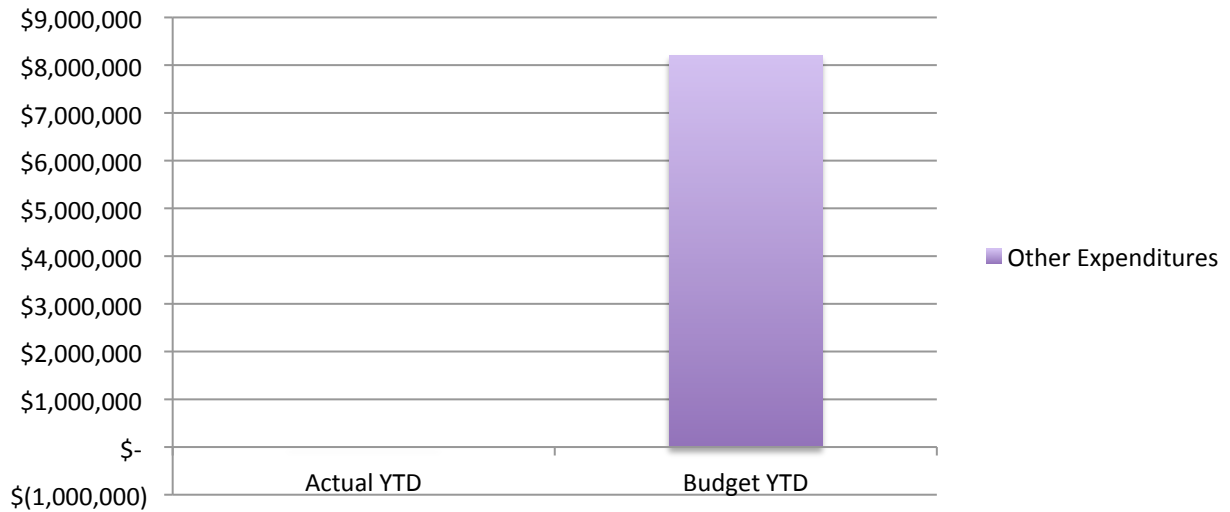
Grants Fund
Budget vs. Actual Expenditures
As of August 31, 2014
(Unaudited)



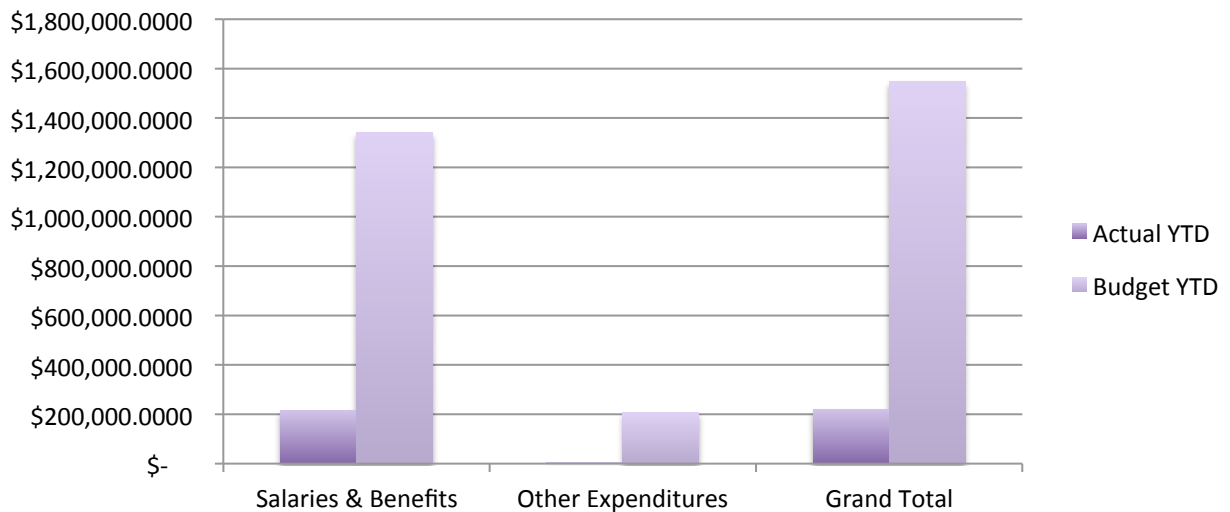
Nutrition Services Fund
Budget vs. Actual Expenditures
As of August 31, 2014
(Unaudited)



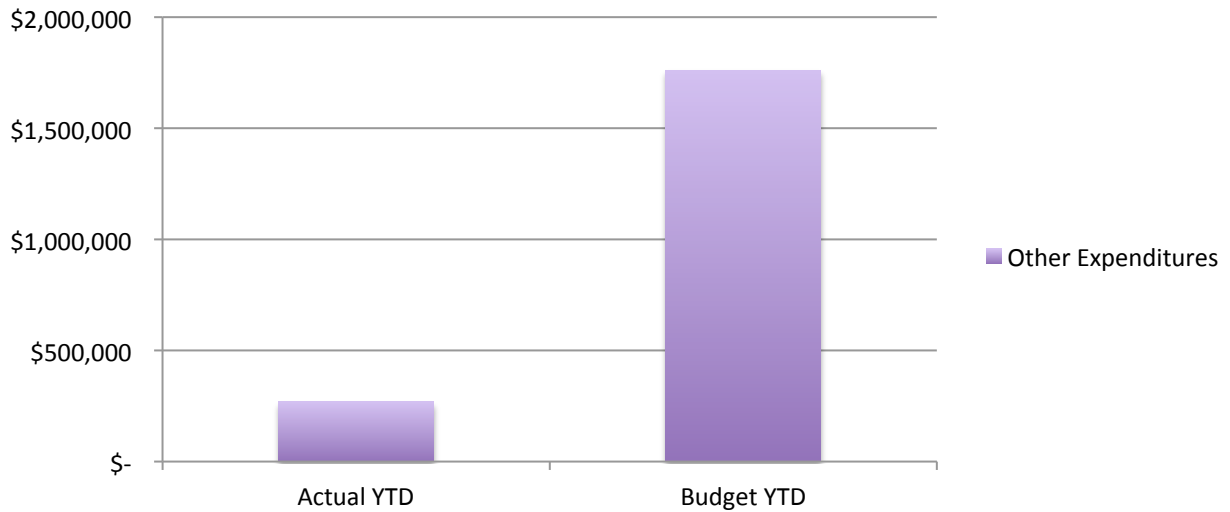
Bond Redemption Fund
Budget vs. Actual Expenditures
As of August 31, 2014
(Unaudited)



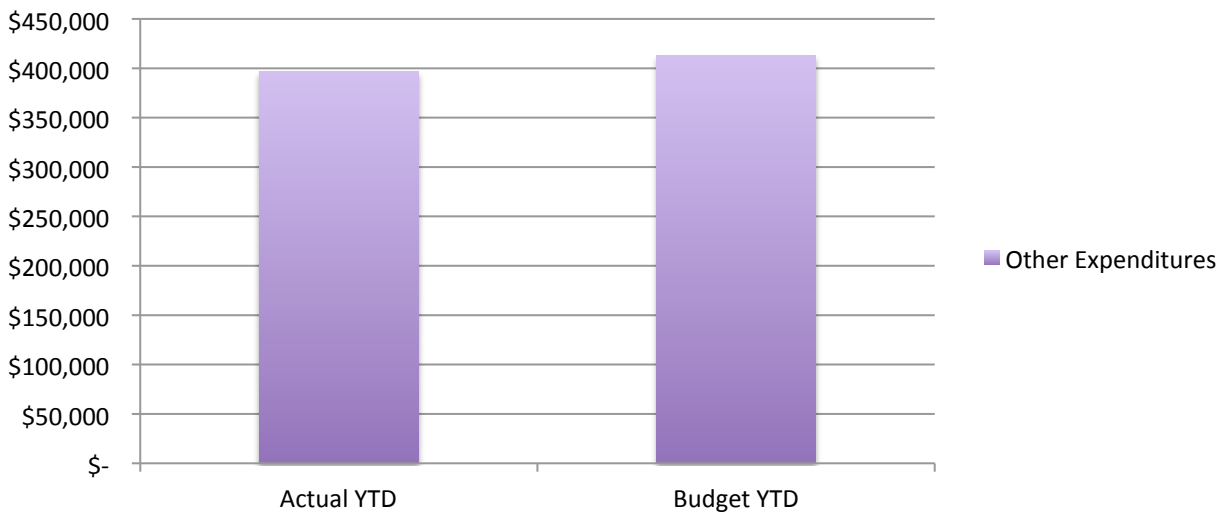
CPP Fund
Budget vs. Actual Expenditures
As of August 31, 2014
(Unaudited)



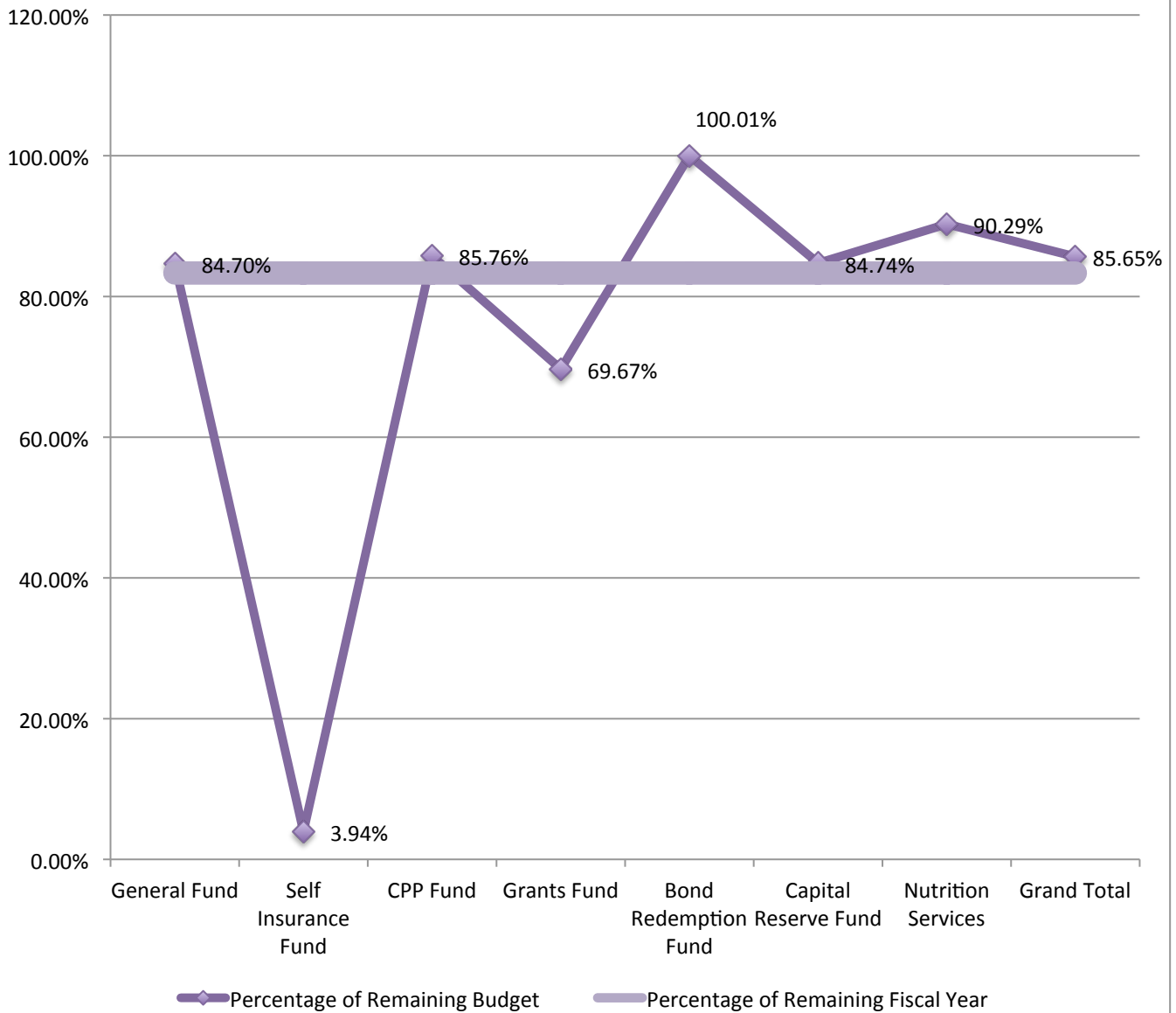
Capital Reserve Fund
Budget vs. Actual Expenditures
As of August 31, 2014
(Unaudited)



Insurance Reserve Fund
Budget vs. Actual Expenditures
As of August 31, 2014
(Unaudited)



2013-14 Percentage of Budget Remaining by Fund **August 31, 2014** **(Unaudited)**



Period Ending 08/31/14

Account Period 02

Balance Sheet Summary

FJBAS01A

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10	GENERAL FUND				
10-000-00-0000-8101-000-0000-00-5	Cash-US Bank	8,464,489.73	-43,413.20	-1,418,088.23	7,046,401.50
10-000-00-0000-8101-000-0000-02-5	Cash-North Valley Bank	.00	.00	.00	.00
10-000-00-0000-8101-000-0000-03-5	Payroll Acct-US Bank	.00	-2,101,577.07	-2,101,577.07	-2,101,577.07
10-000-00-0000-8103-000-0000-01-5	Petty Cash-SKV Academy	600.00	.00	.00	600.00
10-000-00-0000-8103-000-0000-02-5	Petty Cash-FREC	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-03-5	Petty Cash-MESA	1,000.00	.00	.00	1,000.00
10-000-00-0000-8103-000-0000-04-5	Petty Cash-NORTH VALLEY SYA	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-05-5	Petty Cash-Explore Elem	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-08-5	Petty Cash-Support Service	150.00	.00	.00	150.00
10-000-00-0000-8103-000-0000-11-5	Petty Cash-Achieve	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-12-5	Petty Cash-Adventure	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-13-5	Petty Cash-Clayton Partnership	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-14-5	Petty Cash-Enrichment	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-15-5	Petty Cash-Valley View	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-16-5	Petty Cash-Highland	200.00	200.00	200.00	400.00
10-000-00-0000-8103-000-0000-17-5	Petty Cash-Meadow Community	600.00	.00	.00	600.00
10-000-00-0000-8103-000-0000-19-5	Petty Cash-Preschool	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-21-5	Petty Cash-York Intl	800.00	.00	.00	800.00
10-000-00-0000-8103-000-0000-31-5	Petty Cash-Skyview High School	850.00	.00	.00	850.00
10-000-00-0000-8103-000-0000-32-5	Petty Cash-Skyview Athletics	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-35-5	Petty Cash-Mapleton Prep	300.00	.00	.00	300.00
10-000-00-0000-8103-000-0000-36-5	Petty Cash-GLA	300.00	.00	.00	300.00
10-000-00-0000-8103-000-0000-46-5	Petty Cash-Media Services	300.00	.00	.00	300.00
10-000-00-0000-8103-000-0000-48-5	Petty Cash-Instr/Curriculum	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-50-5	Petty Cash-Public Relations	250.00	.00	.00	250.00
10-000-00-0000-8103-000-0000-51-5	Petty Cash-Technology	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-53-5	Petty Cash-Off/Supt	350.00	.00	.00	350.00
10-000-00-0000-8103-000-0000-57-5	Petty Cash-Staff Development	300.00	.00	.00	300.00
10-000-00-0000-8103-000-0000-59-5	Petty Cash-Administration Office	500.00	.00	.00	500.00
10-000-00-0000-8103-000-0000-61-5	Petty Cash-Finance Office	200.00	.00	.00	200.00
10-000-00-0000-8103-000-0000-62-5	Petty Cash-Fin/Central	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-65-5	Petty Cash-Transportation	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-66-5	Petty Cash-Maintenance	400.00	.00	.00	400.00
10-000-00-0000-8103-000-0000-67-5	Petty Cash-Custodial	200.00	.00	.00	200.00
10-000-00-0000-8111-000-0000-01-5	Investment-ColoTrust	1,839,069.74	-133,864.94	-533,721.64	1,305,348.10
10-000-00-0000-8111-000-0000-04-5	US Bank COPS Reserve	420,537.50	.00	.00	420,537.50
10-000-00-0000-8111-000-0000-08-5	Wells Fargo TAN Loan	.00	.00	.00	.00
10-000-00-0000-8103-000-0000-37-5	NVYAS Petty Cash	300.00	.00	.00	300.00

Period Ending 08/31/14

Account Period 02

Balance Sheet Summary

FJBAS01A

	Account No/Description	Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10	GENERAL FUND				
	10-000-00-0000-8121-000-0000-00-5 Property Taxes Receivable	657,873.18	-67,714.26	-159,060.51	498,812.67
	10-000-00-0000-8122-000-0000-00-5 Allow Uncollect Property Tax	.00	.00	.00	.00
	10-000-00-0000-8141-000-0000-01-5 Due from Intergovernmental	.00	.00	.00	.00
	10-000-00-0000-8141-000-0000-03-5 Due from State Gov't	.00	.00	.00	.00
	10-000-00-0000-8141-000-3120-03-5 Accounts Receivable Voc Ed	.00	.00	.00	.00
	10-000-00-0000-8153-000-0000-01-5 Accounts Receivable	47,234.64	-375.54	-47,234.64	.00
	10-000-00-0000-8153-000-0000-02-5 Accounts Receivable-Retired	11,365.64	-227.14	-1,031.07	10,334.57
	10-000-00-0000-8153-000-0000-03-5 Accounts Receivable-Employees	.00	.00	.00	.00
	10-000-00-0000-8153-000-0000-04-5 Accounts Receivable-BOCES	.00	.00	.00	.00
	10-000-00-0000-8181-000-0000-00-5 Prepaid Expenses	2,857.80	.00	.00	2,857.80
	10-000-00-0000-8103-000-0000-18-5 Petty Cash-Monterey Community	500.00	.00	.00	500.00
	10-000-00-0000-8153-000-0000-73-5 P-Card Receivable from ECPAC	1,224.98	-1,205.08	-1,215.03	9.95
	10-000-00-0000-8153-000-0000-74-5 P-Card Receivable from Student Acts	3,523.85	.00	-3,523.85	.00
	10-000-95-0000-8142-000-4010-00-5 Consolidated Title I Receivable	253,184.00	.00	.00	253,184.00
	10-000-95-0000-8142-000-4010-01-5 Title I A/R Neighboring Schools	.00	.00	.00	.00
	10-000-95-0000-8142-000-4389-00-5 Consolidated Federal ARRA Receivable	.00	.00	.00	.00
	10-519-00-0000-8141-000-0000-00-5 AFROTC Reimburseable A/R	1,109.20	.00	.00	1,109.20
	10-000-00-0000-8132-000-0000-18-5 Due To/From Insurance Reserve Fund	.00	.00	.00	.00
	10-000-00-0000-8132-000-0000-19-5 Due To/From C.P.P. Fund	928.53	-58,158.38	49,383.21	50,311.74
	10-000-00-0000-8132-000-0000-21-5 Due To/From Food Service Fund	1,800.21	8,880.95	116,712.83	118,513.04
	10-000-00-0000-8132-000-0000-22-5 Due To/From Gov't Grants Fund	338,020.04	632,402.78	759,925.44	1,097,945.48
	10-000-00-0000-8132-000-0000-31-5 Due To/From Bond Redemption Fund	.00	.00	.00	.00
	10-000-00-0000-8132-000-0000-41-5 Due to / From bldg fund	.00	.00	.00	.00
	10-000-00-0000-8132-000-0000-43-5 Due To/From Capital Reserve Fund	271.80	2,707.44	2,707.44	2,979.24
	Total Assets	12,054,290.84	-1,762,344.44	-3,336,523.12	8,717,767.72

Period Ending 08/31/14

Account Period 02

Balance Sheet Summary

FJBAS01A

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10	GENERAL FUND				
10-000-00-0000-7421-000-0000-00-5	Accounts Payable	39,544.43	-10,951.60	-21,903.20	17,641.23
10-000-00-0000-7421-000-0000-01-5	Prior Yrs Accounts Payable	173,421.15	-27,605.62	-173,421.15	.00
10-000-00-0000-7461-000-0000-00-5	Accrued Wages and Benefits	.00	.00	.00	.00
10-000-00-0000-7461-000-0000-01-5	Accrued Salaries-Summer Payment	3,554,955.28	.00	.00	3,554,955.28
10-000-00-0000-7461-000-0000-02-5	Accrued PERA-Summer Payment	1,007,464.61	.00	.00	1,007,464.61
10-000-00-0000-7461-000-0000-03-5	Accrued Vacation	.00	.00	.00	.00
10-000-00-0000-7461-000-0000-04-5	Accrued Early Retirement	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-00-5	Due to State Gov't	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-01-5	Payable-PERA	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-02-5	Payable-Federal Tax W/H	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-03-5	Payable-State Tax W/H	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-05-5	Payable-Kaiser	-16,850.52	-58,148.22	-66,758.71	-83,609.23
10-000-00-0000-7471-000-0000-06-5	Payable-Disab Adm/Class	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-07-5	Payable-Executive Services	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-08-5	Payable-MEA Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-09-5	Payable-Food Service Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-10-5	Payable-Credit Union	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-11-5	Payable-Pace Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-12-5	Payable-Group Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-13-5	Payable-Tax Sheltered Annuities	.00	-297.28	100.00	100.00
10-000-00-0000-7471-000-0000-14-5	Payable-United Way	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-15-5	Payable-Medicare	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-16-5	Payable-CCSEA	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-17-5	Payable CASE Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-18-5	Payable-PERA Survivor Insurance	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-19-5	Payable-CASE Dues	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-20-5	Payable-Cancer Care	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-21-5	Payable-Executive Svcs Life	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-22-5	Payable-Garnishment W/H	.00	78.31	78.31	78.31
10-000-00-0000-7471-000-0000-23-5	Payable-Dental	.00	-24,296.98	-40,764.20	-40,764.20
10-000-00-0000-7471-000-0000-24-5	Payable-Vision-VSP	.00	-496.76	-558.24	-558.24
10-000-00-0000-7471-000-0000-25-5	Payable-Clearing Account/Health Svcs	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-26-5	Payable-Mapleton Education Foundation	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-27-5	Payable-Life Non-Cash	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-28-5	Payable-Long Term Hlth	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-29-5	Payable-Disab Certified	.00	.00	.00	.00
10-000-00-0000-7471-000-0000-30-5	AFLAC - FSA	.00	-2,560.48	-5,225.12	-5,225.12
10-000-00-0000-7471-000-0000-31-5	Payable-Dependant Care & Health FSAs	.00	2,664.64	5,329.28	5,329.28

Period Ending 08/31/14

Account Period 02

Balance Sheet Summary

FJBAS01A

Account No/Description		Beginning Balance	Current Balance	YTD Balance	Ending Balance
Fund 10	GENERAL FUND				
10-000-00-0000-7471-000-0000-32-5	Alternative License	-991.60	495.80	991.60	.00
10-000-00-0000-7471-000-0000-33-5	Preschool & Daycare Tutition	.00	.00	.00	.00
10-000-00-0000-7481-000-0000-00-5	Deferred Revenue	408,605.00	.00	.00	408,605.00
10-661-00-0000-7421-000-0000-00-5	Great Colorado Payback Payable	.00	.00	.00	.00
10-000-95-0000-7482-000-4010-00-5	Title I Deferred Revenue	.00	.00	.00	.00
	Total Liabilities	5,166,148.35	-121,118.19	-302,131.43	4,864,016.92
10-000-00-0000-6720-000-0000-00-5	Restricted for Debt Service	420,537.50	.00	.00	420,537.50
10-000-00-0000-6750-000-0000-00-5	Committed Fund Balance	1,314,173.00	.00	.00	1,314,173.00
10-000-00-0000-6721-000-0000-00-5	Restricted for Tabor 3% Reserve	1,895,195.00	.00	.00	1,895,195.00
10-000-00-0000-6722-000-0000-00-5	Restricted for Multi-Yr Contracts	1,093,550.00	.00	.00	1,093,550.00
10-000-00-0000-6760-000-0000-00-5	Assigned fund balance	.00	.00	.00	.00
10-000-00-0000-9330-000-0000-00-5	Financial Crisis Restricted Reserve	.00	.00	.00	.00
10-000-00-0000-6775-000-0000-00-5	Budgeted Fund Balance	-3,683,374.00	.00	2,365,200.00	-1,318,174.00
10-000-00-0000-6770-000-0000-00-5	Unassigned fund balance	2,164,686.99	.00	.00	2,164,686.99
	Total Equity	3,204,768.49	.00	2,365,200.00	5,569,968.49
10-000-00-0000-6780-000-0000-00-5	Estimated Revenues	-65,535,729.00	.00	.00	-65,535,729.00
10-000-00-0000-6781-000-0000-00-5	Revenue Control	.00	3,664,785.06	7,194,326.96	7,194,326.96
10-000-00-0000-6782-000-0000-00-5	Appropriations	69,219,103.00	.00	-2,365,200.00	66,853,903.00
10-000-00-0000-6783-000-0000-00-5	Expenditure Control	.00	-5,306,011.31	-10,228,718.65	-10,228,718.65
10-000-00-0000-6784-000-0000-00-5	Encumbrance Control	.00	5,325.07	-798,505.24	-798,505.24
10-000-00-0000-6753-000-0000-00-5	Reserve for Encumbrances	.00	-5,325.07	798,505.24	798,505.24
	Total Controls	3,683,374.00	-1,641,226.25	-5,399,591.69	-1,716,217.69
	Total Equity and Control	6,888,142.49	-1,641,226.25	-3,034,391.69	3,853,750.80
	Total Liabilities and Equity	12,054,290.84	-1,762,344.44	-3,336,523.12	8,717,767.72
	Other Sources/Uses	.00	.00	.00	.00

*Fund is in Balance .00

Memo

TO: Board of Education
FROM: Charlotte Ciano, Superintendent
DATE: September 17, 2014

Policy: Policy Development and Implementation, Policy BGA
Report Type: Decision Making
SUBJECT: Adoption of Board Policies – Second Reading

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of Policies DD Funding Proposals, Grants, and Special Projects and JJH Student Travel.

Report: As set out in Board policy, any new policy, or revision or repeal of an existing policy, is presented to the Board as a study item for a first reading and then for discussion and vote at a second reading.

The following policies have been drafted through CASB, edited by District staff and reviewed by the District's attorney. They were presented as a first reading at the August 26, 2014, Board meeting and are now being presented for a second reading, discussion and vote. The attached "final" versions of Policies DD and JJH are submitted for Board approval.

DD	Funding Proposals, Grants, and Special Projects
JJH	Student Travel

Funding Proposals, Grants, and Special Projects

Mapleton Public Schools (the “District”) is committed to ensuring that all of its students achieve their dreams. To that end, the District is encouraged to pursue all available sources of funding consistent with achieving the District's objectives, in accordance with this policy and accompanying regulation, DD-R: Funding Proposals, Grants, and Special Projects.

Requests to apply for supplemental grant and/or special project funds must be formally approved by the Board of Education for Mapleton Public Schools (the “Board”) prior to receiving the grant if the amount is \$50,000 or above. The Superintendent (or designee) must approve submissions under \$50,000.

Requests for supplemental grant and/or special project funds must include the objectives of the grant, sources of all revenue, any implications to the general fund, and an indication of any ongoing obligation to the District once the grant funds are expended.

Following receipt of written notification that the grant has been awarded to the District, the Board must formally approve acceptance of the funds. A line item budget must then be submitted to Business Services for inclusion in the revised and/or supplemental budget to be approved by the Board.

Policy Pending Adoption

Student Travel

Mapleton Public Schools (the “District”) recognizes that first-hand learning experiences requiring student travel are often one of the most effective and worthwhile means of learning. Specific guidelines and appropriate administrative procedures have been developed to screen, approve, and evaluate student travel opportunities, to ensure that all reasonable steps are taken for the safety of the participants and that the opportunities offered provide effective learning opportunities for students. (See JJH-R: Student Travel and accompanying exhibits)

These guidelines and procedures also assure that all field experiences are approved by the Superintendent (or designee) and the school director. Any overnight trip, trips exceeding 200 miles round trip, and/or trips outside of the state of Colorado must be preapproved by the Board of Education before any planning, including fundraising, begins.

Adopted _____, 2014, by the Board of Education for Mapleton Public Schools.

LEGAL REFERENCES:

C.R.S. § 13-22-107 (*parental liability waivers*)

CROSS REFERENCES:

EEAG: Student Transportation in Private Vehicles

IJOA: Field Experiences

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Assistant Superintendent, Human Resource Services
DATE: September 18, 2014

Policy: Nondiscrimination/Equal Opportunity, Policy AC
Report Type: Decision Making
SUBJECT: CLASSIFIED SCHOOL EMPLOYEE WEEK

Policy Wording: Mapleton Public Schools is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect.

Decision Requested: Administration recommends that the Board of Education support the week of October 13 through October 17, 2014, as Classified School Employee Week.

Report: The administration would like to recommend that the Board of Education support the week of October 13 through October 17, 2014, as Classified School Employee Week.

WHEREAS, the Colorado Classified School Employees are an essential part of the State's education system by providing safe and orderly facilities where students learn and grow; and

WHEREAS, classified school employees perform the daily cleaning and maintenance of school property, safely transport students to and from school, prepare and serve nourishing lunches, maintain records and reports and assist in classrooms and on school playgrounds; and

WHEREAS, classified school employees continue to seek solutions to prevent school violence and are actively involved in school programs; and

WHEREAS, it is appropriate for Colorado to recognize the role classified school employees hold in our education system and to salute these employees for the valuable service each provides to Colorado's students and communities,

NOW THEREFORE, The Board of Education of Mapleton Public Schools hereby proclaims October 13 through October 17, 2014, as:

CLASSIFIED SCHOOL EMPLOYEE WEEK

We urge all parents, students, and administrators to join us in saluting these dedicated men and women.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Karla Allenbach, Executive Director of Learning Services
DATE: September 18, 2014

Policy: Student Travel, Policy JJH
Report Type: Decision Making
SUBJECT: Student Travel – MESA Peer Leader Retreat

Policy Wording: All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

Decision Requested: Approval of an overnight trip for 15 MESA Seniors to attend a peer leadership retreat in Estes Park, Colorado.

Report:

Participants: Doug Seligman and Jodie McCombs, Directors at MESA, are seeking approval for fifteen 12th grade students and three staff members to participate in a two-day peer leadership retreat. These students were nominated by MESA teachers as having leadership potential, and each student completed an application as well as participated in a short interview process to be eligible to attend.

Destination: This retreat will be held at The YMCA of the Rockies Retreat Center in Estes Park, Colorado. Students and staff chaperons will stay in dormitory-style accommodations with rooms designated for female students and rooms designated for male students. All activities will take place on the grounds of the Center.

Duration: The trip will occur over two days and one night. Students will leave from the school on October 9, 2014, at 8:00 a.m. and return on October 10, 2014, at approximately 5:30 p.m. in the evening.

Purpose: Each spring the MESA teaching staff nominates a group of students from the junior class to serve as Peer Leaders for the following school year. As seniors this group of students will work as a team to guide the senior class towards graduation and assist in building a school-wide college-going culture. This two-day retreat will provide this year's Peer Leader group with the opportunity to develop their leadership skills and bond as a team.

Activities: During this trip the students will engage in team building initiatives, guided dialogues, and writing workshops. Additionally, this group will prepare their plan for supporting all seniors at MESA in writing their personal statements, which is a requirement for their first passage presentation. The instructional activities that the students will participate in over the two days address the following District Standards:

- Twelfth Grade Reading, Writing, and Communicating:
 - 1: Prepared Graduates collaborate effectively as group members or leaders who listen actively and respectfully pose thoughtful questions, acknowledge the ideas of others, and contribute ideas to further the group's attainment of an objective.
 - 1.2: Effective collaborative groups accomplish goals.
 - 3.1: Style, detail, expressive language, and genre create a well-crafted statement directed at an intended audience and purpose.
- High School Comprehensive Health and Physical Education:
 - 3.2: Demonstrate collaboration, cooperation, and leadership skills.
 - 3.3: Demonstrate responsible behavior in group settings.

Transportation and Contingency Planning: Appropriate District transportation will be utilized to take the group to and from the facility. Students and staff will not need a vehicle to travel outside of the YMCA retreat area during the stay. One staff chaperone will have a car available to use in case of any unforeseen need.

Cost and Source of Funding: Students will be asked to contribute \$15.00 to help cover the cost of meals for the two days. Travel, lodging, and remaining food costs will be paid out of the District Post-Secondary Options budget.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Brian Fuller, Executive Director of Accountability and Technology Services
DATE: September 23, 2014

POLICY: Accountability/Commitment to Accomplishment, Policy AE
REPORT TYPE: Decision Making
SUBJECT: 2014-15 DAAC Appointments, Charges and Updates

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas and issues, in addition to budget issues, that the DAAC shall study and the issues on which it may make recommendations to the Board.

Decision Requested: District administration is requesting the Board appoint specific individuals to the 2014-15 DAAC and that the Board determine specific areas of study for the 2014-15 DAAC.

Report: Colorado law requires that local Boards of Education create a School District Accountability Committee through either election or appointment. District administration recommends the Mapleton Board of Education appoint the individuals listed below to Mapleton's District Advisory and Accountability Committee (DAAC). Their terms of appointment will extend throughout the 2014-15 school year.

The individuals listed below have volunteered to be on the DAAC, either by directly indicating their interest to a District or school administrator or by responding affirmatively to community outreach efforts by District or school administrators. The roster of proposed DAAC appointees has been reviewed and endorsed by District administration.

Parent/Community Appointees:

Maggie Acevedo	Carol Aguiniga
Belia Garcia	LaShelle Huehn
Fred Kerst	Juanita Martinez-Lujan
Gina Perez	Sandra Rivera
Frank Smith	Kristie Smith
Candy Tindell	Joey Trujillo

Administration Appointees:

Brian Fuller, Executive Director of Accountability and Technology Services

Faculty/Staff Appointees:

Jerry Archuleta	Christin Bourg
Cynthia Christianson	Kim Clark
Rhonda Garramone	Alisa Hansen
John Humphrey	Justine Williams
Kristy Keahey	Kathy Turco
Eriksen Van Etten	Kathryn Wall

In addition to DAAC membership appointments, District administration is also requesting the Board assign DAAC areas of study for the 2014-15 school year.

After reviewing State laws concerning DAAC responsibilities and District needs, the following areas of study for the 2014-15 school year are recommended:

- *Review and comment on district goals and objectives for the 2014-15 school year (Note: particular emphasis on the Unified Improvement Plan)*
- *Provide input and recommendations regarding the use of assessment tools used for the purpose of measuring and evaluating academic growth as it relates to teacher evaluations*
- *Provide input to the Board concerning the creation and enforcement of the Conduct and Discipline Code*
- *Review and comment on District budget priorities for the 2014-15 school year*
- *Review and comment on charter applications prior to consideration by the Board*
- *Review and comment on Federal grants submitted by the District*
- *Review and monitor the District Attendance Initiative*

If necessary, other Board charges will be accepted by the DAAC for the 2014-15 school year.

DAAC meetings will be held the third Tuesday of each month from 4:30-6:30 pm in the Board Room. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.

This information is being presented for discussion and Board action.