



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2015 - 2016

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Steve Donnell
Sheila Montoya
Theo Rodriguez
Ken Winslow*

SUPERINTENDENT

Charlotte Ciano

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

June 28, 2016
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of Minutes
 - 7.1. Approval of June 14, 2016, Board Meeting minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1. Personnel Action, Policy GCE/GCF – Mr. Crawford
 - 9.2. Finance Report May, 2016, Policy DIC – Mrs. Martinez
10. Focus: Board Business
 - 10.1. Board Policy GCFA Second Reading, Policy BGA – Mr. Crawford
11. Focus: Student Achievement
 - 11.1. Adoption of Instructional Materials, Policy BBA – Mrs. Allenbach
 - 11.2. Dashboard Report– myON, Policy CBA/CBC – Ms. Branscum
 - 11.3. Dashboard Report - Attendance/Behavior, Policy CBA/CBC – Ms. Toussaint
 - 11.4. MAP Assessment Report, Policy AED – Mr. Fuller
12. Focus: Communication
 - 12.1. Contract for School Resource Officer, Policy CBA/CBC – Mr. Crawford
 - 12.2. Budget Adoption, Policy DBG – Mrs. Martinez
 - 12.3. Supplemental Budget, Policy DBG – Mrs. Martinez
 - 12.4. Use of Fund Balance, Policy DAB – Mrs. Martinez
 - 12.5. State Interest-free Loan Program, Policy DEB – Mrs. Martinez
13. Discussion of Next Agenda
14. Superintendent's Comments
15. Board Committee Update
16. School Board Discussion / Remarks
17. Next Meeting Notification – August 23, 2016
18. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:00 p.m. on Tuesday, June 14, 2016, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant – Vice President	Present
Steve Donnell – Secretary	Present
Sheila Montoya – Treasurer	Present
Theo Rodriguez – Asst. Secretary / Treasurer	Present
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Ms. Croisant, to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Setzer explained that evening's What's Right presentation would honor Coach Bill Nelson and his retirement from the District after ten years as head football coach and athletic director. Dave Sauer and Steve Reffel then shared remembrances of Coach Nelson during his time at Mapleton.

Coach Nelson expressed his thanks for being able to be a part of the Mapleton family, saying he was proud to be part of a district that always kept kids first.

RECESS: 6:11 p.m., reconvened at 6:13 p.m.

6.0 PUBLIC PARTICIPATION

None

7.0 APPROVAL OF MINUTES

MOTION: By Ms. Croisant, seconded by Mr. Rodriguez, to approve the minutes of the May 24, 2016, Board meeting as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez and Mr. Winslow
Motion carried 5-0

8.0 REPORT OF THE SECRETARY

None

9.0 CONSENT AGENDA

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to approve Agenda item 9.1 Personnel Action as stated on the Board Agenda dated June 14, 2016.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

Mr. Winslow asked that going forward, Personnel Action reports include current date information for employee leave requests.

10.0 FOCUS: EXCEPTIONAL STAFF

10.1 Administrative Assignments

Ms. Ciancio presented the administrative assignments for the 2016-2017 school year, noting in particular what changes were being made to the administrative staff for the upcoming school year.

MOTION: By Sheila Montoya, seconded by Mr. Rodriguez, to approve the administrative assignments for 2016-2017 as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

A detailed list of administrative assignments is available in the Superintendent's Office.

10.2 Administrative Agreement Ratification

Mr. Crawford said representatives of Mapleton's Administrative Team had met with District Administration to confer about revisions to the Administrator Handbook for the 2016-2017 school year. He reviewed highlights of the proposed financial changes and language changes recommended for Board approval.

MOTION: By Mr. Rodriguez, seconded by Ms. Croisant, to approve implementation of the Administrator Meet and Confer Agreement for 2016-2017 between Mapleton Administrators and the Mapleton Public Schools Board of Education as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

10.3 Classified Agreement Ratification

Mr. Crawford said representatives of Mapleton's Administrative Team had met with District Administration to confer about revisions to the Classified Employee Handbook for the 2016-2017 school year. He reviewed highlights of the proposed financial changes and language changes recommended for Board approval.

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve implementation of the Classified Employee Meet and Confer Agreement for 2016-2017 between Mapleton Classified Employees and the Mapleton Public Schools Board of Education as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Rodriguez
ABSTAIN: Mr. Winslow, citing conflict of interest
Motion carried 4-0

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Student Travel – Meadow Community School

Ms. Branscum said Meadow Community School requested Board approval for 40 students entering 7th grade and 5 staff members to participate in a multi-day science-based field experience through Cal-Wood Environmental Science Education Program in Jamestown,

CO, during August 10-12, 2016. She explained that in addition to building content knowledge, students would engage in leadership and team-building activities.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the student travel request for Meadow Community School as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

11.2 Student Travel – MESA

Ms. Branscum stated Mapleton Expeditionary School of the Arts (MESA) requested Board approval of an overnight trip for three students to attend a student leadership camp at Colorado State University during July 18-21, 2016. She explained the students, who were members of the school student leadership group, would participate in a multi-day leadership camp through the Colorado High School Activities Association (CHSAA). She noted, too, the camp directly supported the mission of MESA to intentionally develop student character through voice and leadership.

MOTION: By Ms. Montoya, seconded by Ms. Croisant, to approve the student travel request for MESA as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

Mr. Donnell expressed his appreciation for these kinds of trips where students could experience a college atmosphere.

11.3 Student Travel – Boys Basketball

Ms. Branscum requested approval for 20 high school athletes to attend the Colorado Mesa University Basketball Camp in Grand Junction during June 26-30, 2016. She explained the camp would focus on developing those skills needed to build a stronger boys basketball team.

MOTION: By Mr. Donnell, seconded by Mr. Rodriguez, to approve the student travel request for the boys basketball team as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

12.0 FOCUS: COMMUNICATION

12.1 Grant Acceptance - NAPT

Ms. Setzer asked the Board's approval to accept \$50,000 from the National Association for Pupil Transportation (NAPT) for the installation of Zonar hardware in District school buses. She explained how this equipment would help monitor student safety as well as increase the efficiency of District bus routes.

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to accept \$50,000 from the National Association for Pupil Transportation for Zonar hardware as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

Discussion included what other metro districts were using the system, how student safety would be monitored and what kind of ongoing expenses would be involved.

12.2 Proposed Budget FY 2017

Mrs. Martinez reported that Colorado law required the proposed budget be submitted to the Board at least thirty days prior to the beginning of the next fiscal year. A copy of the proposed budget was delivered to the Board on May 24, 2016.

The proposed appropriation for each fund was shown as:

General Fund	\$ 78,924,600
CPP Preschool Fund	\$ 1,354,871
Governmental Grants Fund	\$ 4,219,041
Capital Reserve Fund	\$ 7,582,673
Insurance Reserve Fund	\$ 765,593
Bond Redemption Fund	\$ 9,934,790
Food Service Fund	\$ 4,078,877
TOTAL FY 2017 Budget Appropriation	\$106,860,445

Mrs. Martinez said the public hearing regarding the proposed budget was being held that evening, June 14, with final adoption of the budget scheduled for the Board meeting on June 28, 2016, at 6:00 p.m. at the District Administration Building.

Mrs. Martinez then reviewed a PowerPoint presentation with the Board regarding information relevant to the preparation of the proposed 2016-17 budget.

A copy of Mrs. Martinez's Power Point presentation is included with these minutes.

12.3 Fund Balance Reconciliation FY 2016

Mrs. Martinez said that under State law, school districts were required to prepare an itemized reconciliation between the fiscal year end fund balances based on the budgetary basis of accounting used by the school district and the fiscal year end fund balances based on the modified accrual basis of accounting.

Mrs. Martinez then reviewed a table detailing the variances between the budgeted beginning fund balance and the actual beginning fund balance for fiscal year 2016, noting the figures reflected the accrued salaries liability for the months of July and August.

Fund	Budgeted Beginning Fund Balance FY 16	Audited Beginning Fund Balance FY 16	Variance Actual to Budget
General	\$6,635,782	\$6,875,223	\$239,441
CPP Fund	\$61,798	\$46,563	(\$15,235)
Insurance Reserve	\$109,039	\$110,595	\$1,556
Capital Reserve	\$1,112,000	\$1,135,124	\$23,124
Bond Redemption	\$4,155,175	\$4,162,952	\$7,777
Food Service	\$1,408,430	\$1,700,952	\$292,522
Total Fund Balance	\$13,482,224	\$14,031,409	\$549,185

She went on to note all fund balances were adjusted to match the audited fund balance in the supplemental budget process.

12.4 Transportation Equipment Financing

Mrs. Martinez asked the Board's approval for the lease purchase of two buses with special equipment for exceptional students. She explained the lease amount of \$202,188 would be paid in five annual payments of \$42,895.10, beginning July 10, 2016, and ending July 20, 2020.

MOTION: By Ms. Montoya, seconded by Ms. Croisant, to approve the lease purchase of two buses with special equipment as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

13.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said the June 28 Board meeting would include adoption of the 2016-2017 budget.

14.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio

- Said the Adams County Scholars Inaugural Awards Celebration would be held June 23, noting ten of the Mapleton Education Foundation (MEF) scholars had received this scholarship from the County.
- Said as part of its partnership with the City of Thornton, the Board would be meeting with the Thornton City Council on August 18.
- Reported the District had been recommended for a \$6.5 million Building Excellent Schools Today (BEST) grant, waiting to be matched by the District. She noted, too, the District Facilities Task Force Committee had completed its review of improving District facilities.
- Said it was exciting to hear about the new Zonar system, noting Ronna Gerst, Transportation Director, had done a good job refreshing the transportation fleet and training her staff.

15.0 BOARD COMMITTEE UPDATE

Mr. Donnell reported the recent MEF Sink One for Success event had made \$12,463, which would be used to help support the District's AFJROTC, athletics and performing arts programs.

Ms. Croisant said the Rocky Mountain Risk (RMR) group had held an end-of-year celebration.

16.0 SCHOOL BOARD REMARKS

Ms. Croisant gave recognition to all staff and students who participate in the various summer activities offered by the District, noting many times people don't realize how much work goes into implementing a summer program. She also expressed her appreciation for Coach Nelson and his work in helping grow community members.

17.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, June 28, 2016, at the Administration Building.

18.0 ADJOURNMENT

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:17 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Anitra Rock, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: June 23, 2016

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of June 28, 2016.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
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No requests at this time

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
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No requests at this time

CLASSIFIED REQUESTS

Annette Hernandez, Dispatch Secretary in Transportation, is requesting a Family Medical Leave of Absence beginning July 7, 2016 through August 18, 2016.

Anitra Rock, Executive Assistant to the Superintendent and Board of Education, at the Administration Building, is requesting to retire effective June 30, 2016, and transition through December 31, 2016.

Robyn Werpy, Human Resources Manager in Human Resources, is requesting a Family Medical Leave of Absence beginning July 8, 2016 through August 4, 2016.

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Bell, Joshua	5 th Grade/Explore	08/05/2016	New Hire
Blessum, Rachel	1 st Grade/Meadow	08/05/2016	New Hire
Chastain, Dawn	Special Education/SRCC/MEC II	08/05/2016	New Hire
Chavez, Cecilia	Spanish Teacher/MEC/MESA/Academy	08/05/2016	New Hire
Comeau, Joanna	6 th Grade/Valley View	08/05/2016	New Hire
Garay, Jessica	5 th Grade/Monterey	08/05/2016	New Hire
Goerend, Jolene	3 rd Grade/Achieve	08/05/2016	New Hire
Hafnor, Joel	Humanities/Clayton	08/05/2016	New Hire
Hoppe, Margaret	Science Advisor/MEC	08/05/2016	New Hire
Jacobs, Sandra	Special Education/Achieve	08/05/2016	New Hire
Kuennen, Michelle	Social Studies Advisor/BPCCA	08/05/2016	New Hire
Lanham, Ashley	Primary/Adventure	08/05/2016	New Hire
Lee, Abigail	MS Language Arts/Global Campus	08/05/2016	New Hire
McDermott, Johnathan	6 th Grade/Valley View	08/05/2016	New Hire
Meyer, Phillip	Band/Performing Arts	08/05/2016	New Hire
Ravn, Alexandra	1 st Grade/Explore	08/05/2016	New Hire
Short, Jessica	Choir/Performing Arts	08/05/2016	New Hire
Simmons, Jessica	MS Language Arts/Clayton	08/05/2016	New Hire
Watson, Nancy	Special Education/Adventure	08/05/2016	New Hire
Watson, Stephen	Spanish/Global Campus	08/05/2016	New Hire
Weaver, Melissa	Choir/Performing Arts	08/05/2016	New Hire
Wellin, Oona	1 st Grade/York	08/05/2016	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Barringer, Brian	PE/Meadow	06/07/2016	Resignation
Cianfichi, Vanessa	Instructional Guide/Adventure	06/07/2016	Resignation
Scarpella, Julianne	Primary/Meadow	06/07/2016	Resignation

Weigel, Sara
Wood, Samuel

Child Find/Meadow
MS Language Arts/Meadow

06/07/2016
06/07/2016

Resignation
Resignation

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

NEW EMPLOYEES

POSITION/FACILITY

EFFECTIVE DATE

REASON

No requests at this time

RESIGNATIONS/TERM.

POSITION/FACILITY

EFFECTIVE DATE

REASON

No requests at this time

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

DELETIONS

Cooper, Michael

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>May 1 - May 30</u>	Year to Date** <u>2015-16</u>	Budget*** <u>2015-16</u>
REVENUES			
Total Local Revenue	7,507,008	16,999,047	21,376,619
Total Intermediate Revenue	0	7,755	7,965
Total County Revenue	0	0	0
Total State Revenue	3,617,596	45,994,161	49,501,486
Total Federal Revenue	90,571	694,111	1,233,447
Total Transfers	(344,765)	(2,806,314)	(3,015,776)
Total Loan Revenue	0	0	0
Total General Fund Revenue	<u>10,870,410</u>	<u>60,888,760</u>	<u>69,103,741</u>
EXPENDITURES			
Total Salaries	3,099,422	32,025,697	35,387,528
Total Benefits	884,719	9,212,971	10,964,670
Total Purchased Professional Services	134,560	6,675,233	9,044,055
Total Purchased Property Services	63,197	1,141,291	1,381,023
Total Other Purchased Services	1,258,676	3,903,379	1,293,544
Supplies & Materials	273,529	8,537,275	11,592,576
Property	149,977	297,486	472,045
Other Objects	1,110	72,986	114,170
Other Uses of Funds	0	0	0
Other	0	0	0
Total General Fund Expenditures	<u>5,865,191</u>	<u>61,866,318</u>	<u>70,249,610</u>
Beginning Fund Balance		6,875,223	
Fund Balance Year to Date		5,897,666	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2015

*** Based on Supplemental FY 2016 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of <u>2015-16</u>	Prior Year to Date <u>2014-15</u>	Percent of <u>2014-15</u>
REVENUES			
Total Local Revenue	79.52%	15,962,104	78.40%
Total Intermediate Revenue	97.36%	7,965	100.00%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	92.91%	43,778,044	92.25%
Total Federal Revenue	56.27%	716,649	56.24%
Total Transfers	93.05%	(3,967,067)	98.02%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>88.11%</u>	<u>56,497,695</u>	<u>86.85%</u>
EXPENDITURES			
Total Salaries	90.50%	30,569,840	90.35%
Total Benefits	84.02%	8,627,004	87.81%
Total Purchased Professional Services	73.81%	6,344,389	76.94%
Total Purchased Property Services	82.64%	1,049,721	81.56%
Total Other Purchased Services	301.76%	3,262,572	258.94%
Supplies & Materials	73.64%	8,629,322	71.63%
Property	63.02%	223,969	74.35%
Other Objects	63.93%	76,268	74.80%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	<u>88.07%</u>	<u>58,783,084</u>	<u>87.87%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>May 1 - May 30</u>	Year to Date** <u>2015-16</u>	Budget*** <u>2015-16</u>
REVENUES			
CPP/Preschool Fund	344,788	1,286,006	1,286,051
Governmental Grants Fund	627,948	3,884,630	6,314,509
Capital Reserve Fund	6,674	11,876,600	12,056,224
Insurance Reserve Fund	19	358,106	358,025
Bond Redemption Fund	1,712,871	15,479,848	4,515,741
Food Service Fund	259,220	2,255,571	2,414,667
Building Fund	-	-	
Total Revenue, Other Funds	<u>2,951,520</u>	<u>35,140,761</u>	<u>26,945,217</u>
EXPENDITURES			
CPP/Preschool Fund	132,235	1,245,972	1,332,614
Governmental Grants Fund	492,602	3,789,147	6,344,509
Capital Reserve Fund	126,402	5,959,228	13,191,348
Insurance Reserve Fund	0	415,864	468,620
Bond Redemption Fund	492,373	3,453,545	4,088,062
Food Service Fund	197,283	2,389,064	3,451,159
Building Fund	0		
Total Expenditures, Other Funds	<u>1,440,895</u>	<u>17,252,821</u>	<u>28,876,312</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2015

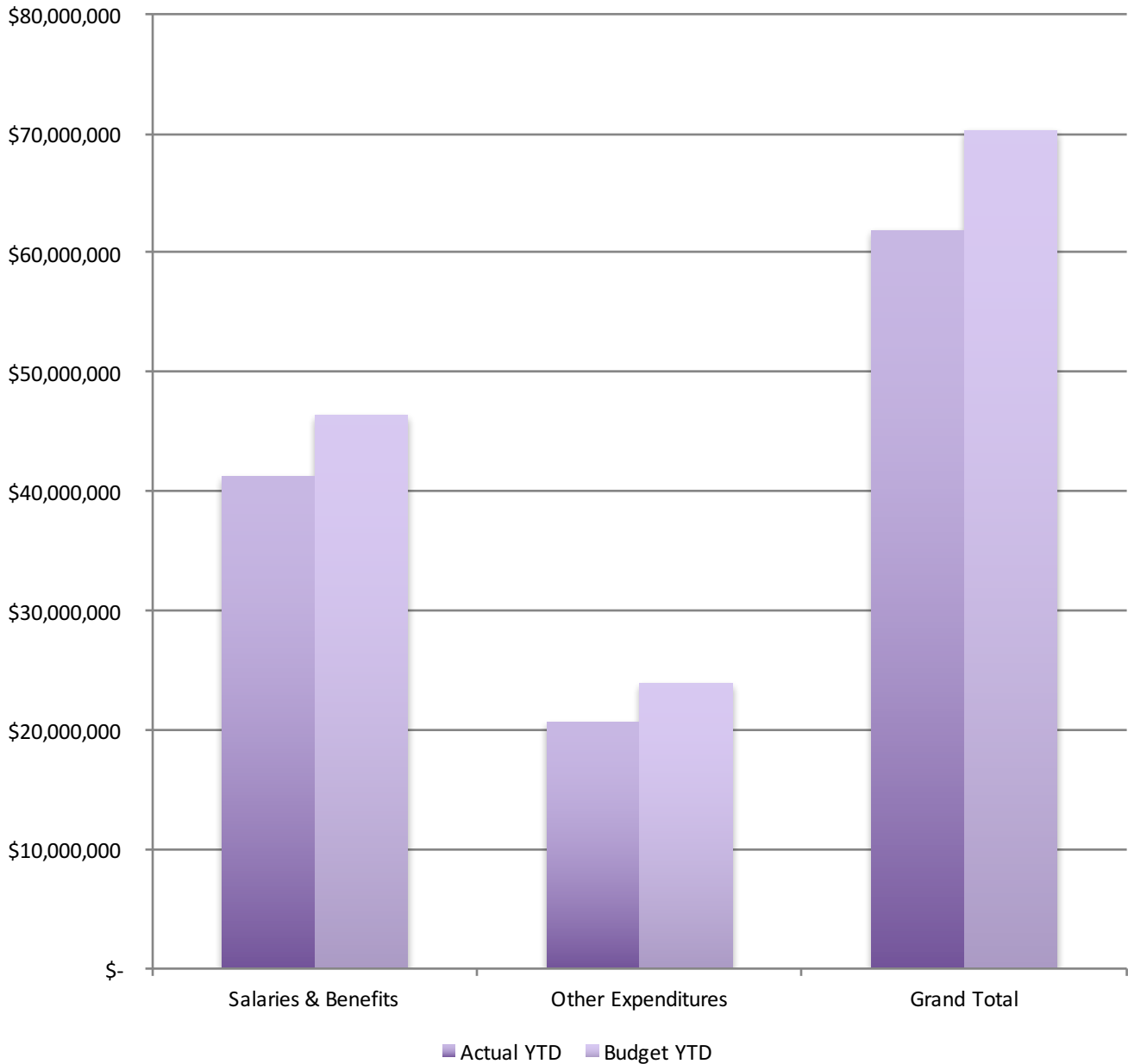
*** Based on Supplemental FY 2016 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

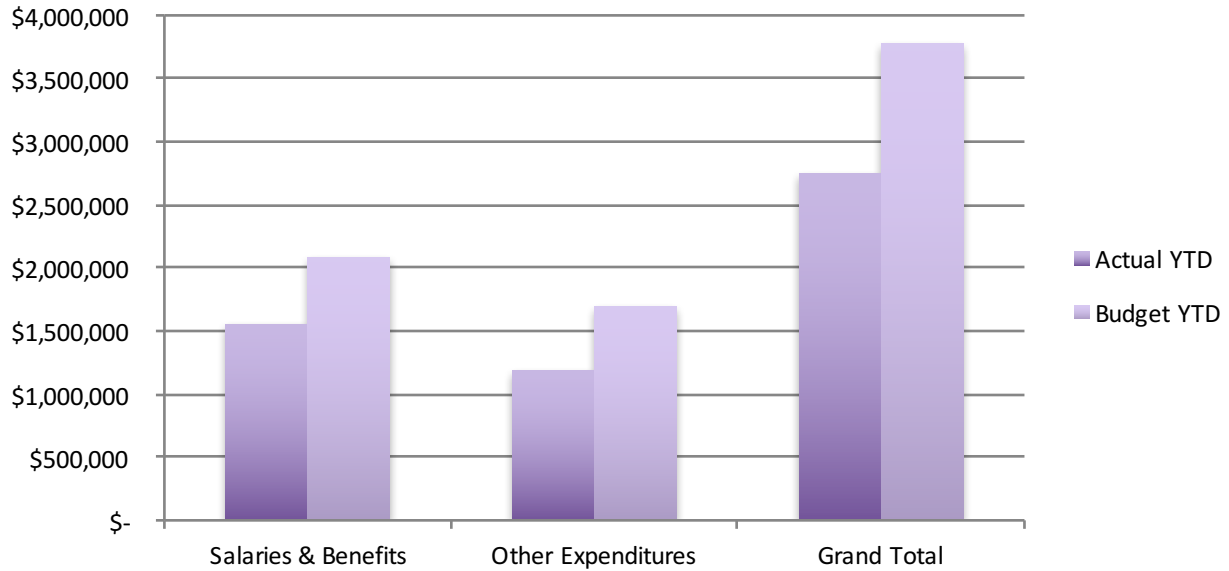
OTHER FUNDS

	Percent of <u>2015-16</u>	Prior Year to Date <u>2014-15</u>	Percent of <u>2014-15</u>
REVENUES			
CPP/Preschool Fund	26.81%	1,431,860	99.20%
Governmental Grants Fund	0.00%	2,235,756	60.55%
Capital Reserve Fund	0.06%	2,372,188	99.59%
Insurance Reserve Fund	0.01%	458,076	100.01%
Bond Redemption Fund	37.93%	3,466,769	76.37%
Food Service Fund	10.74%	2,279,552	106.68%
Buidling Fund	0.00%		0.00%
Total Revenue, Other Funds	<u>130.42%</u>	<u>12,244,202</u>	<u>83.57%</u>
EXPENDITURES			
CPP/Preschool Fund	93.50%	1,333,365	86.86%
Governmental Grants Fund	0.00%	2,457,081	66.54%
Capital Reserve Fund	45.18%	1,272,801	48.55%
Insurance Reserve Fund	88.74%	407,748	98.79%
Bond Redemption Fund	84.48%	4,000,513	48.75%
Food Service Fund	69.22%	2,483,371	73.35%
Building Fund	0.00%		0.00%
Total Expenditures, Other Funds	<u>59.75%</u>	<u>11,954,880</u>	<u>60.21%</u>

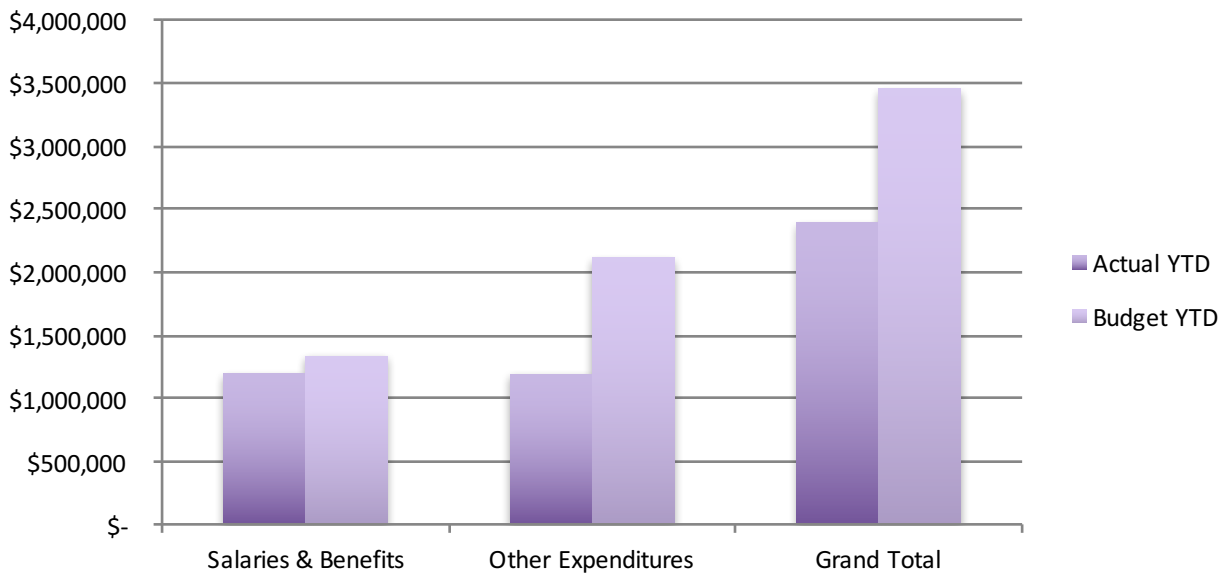
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of May 31, 2016



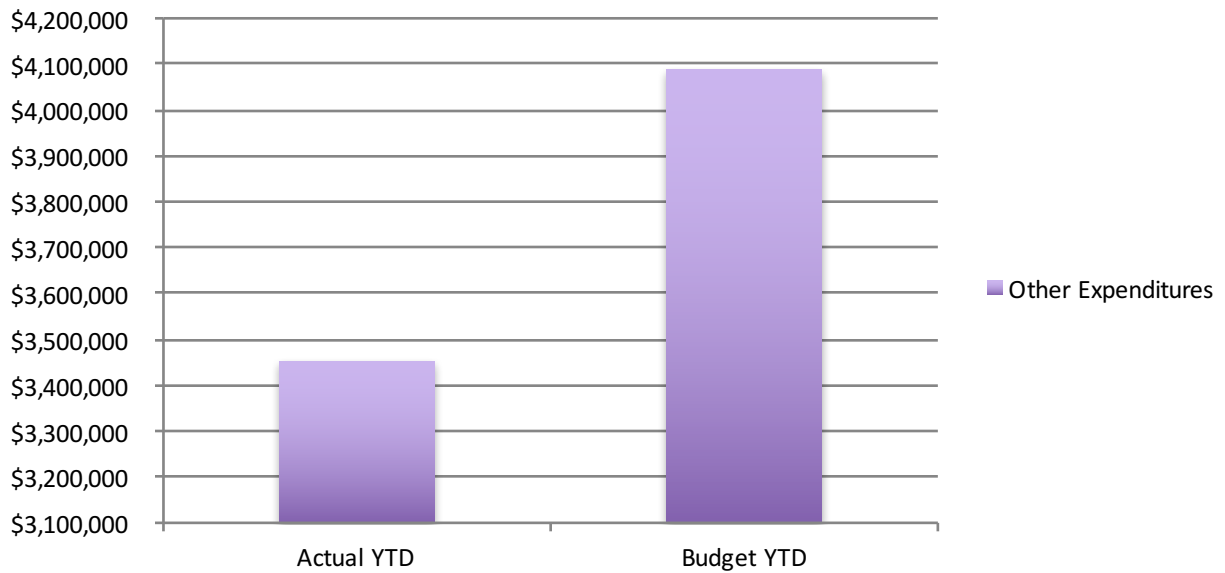
Grants Fund
Budget vs. Actual Expenditures
As of May 31, 2016
(Unaudited)



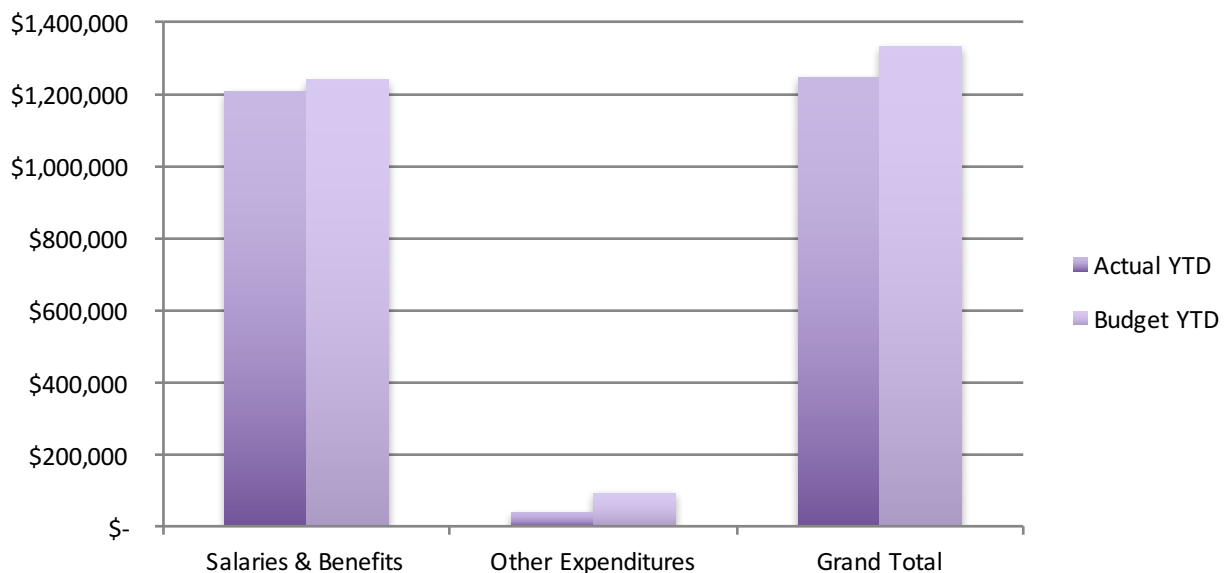
Nutrition Services Fund
Budget vs. Actual Expenditures
As of May 31, 2016
(Unaudited)



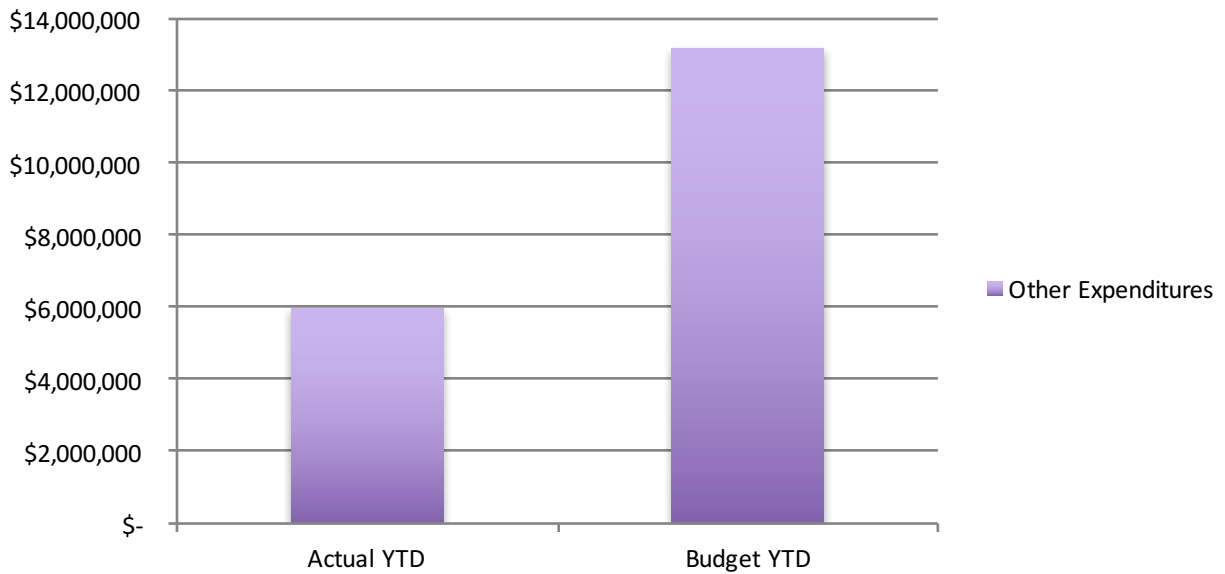
Bond Redemption Fund **Budget vs. Actual Expenditures** **As of May 31, 2016** **(Unaudited)**



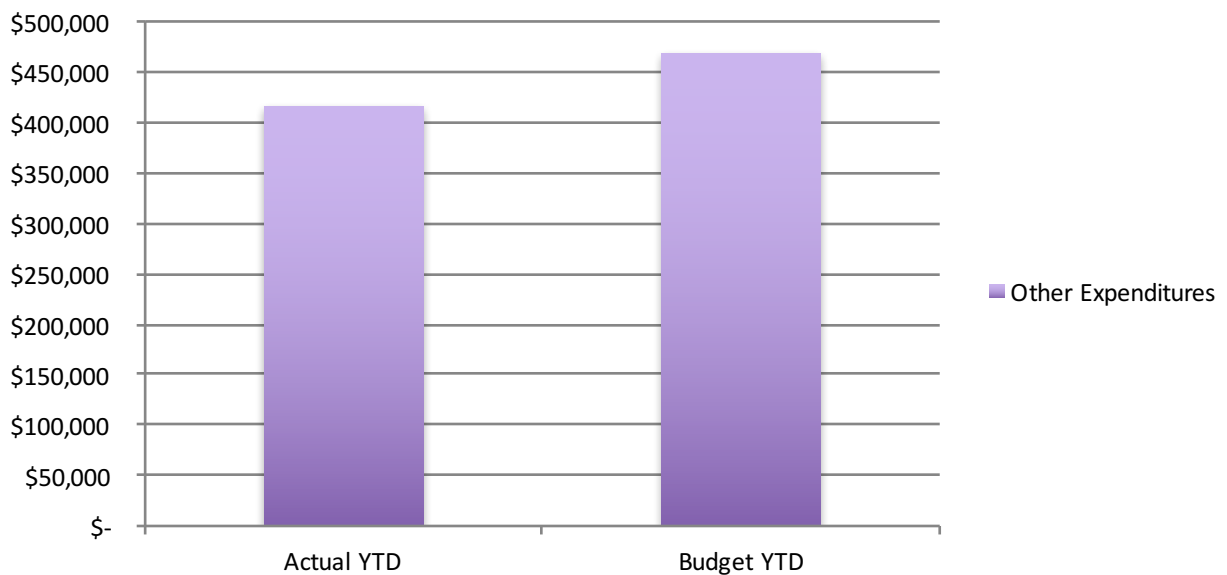
CPP Fund **Budget vs. Actual Expenditures** **As of May 31, 2016** **(Unaudited)**



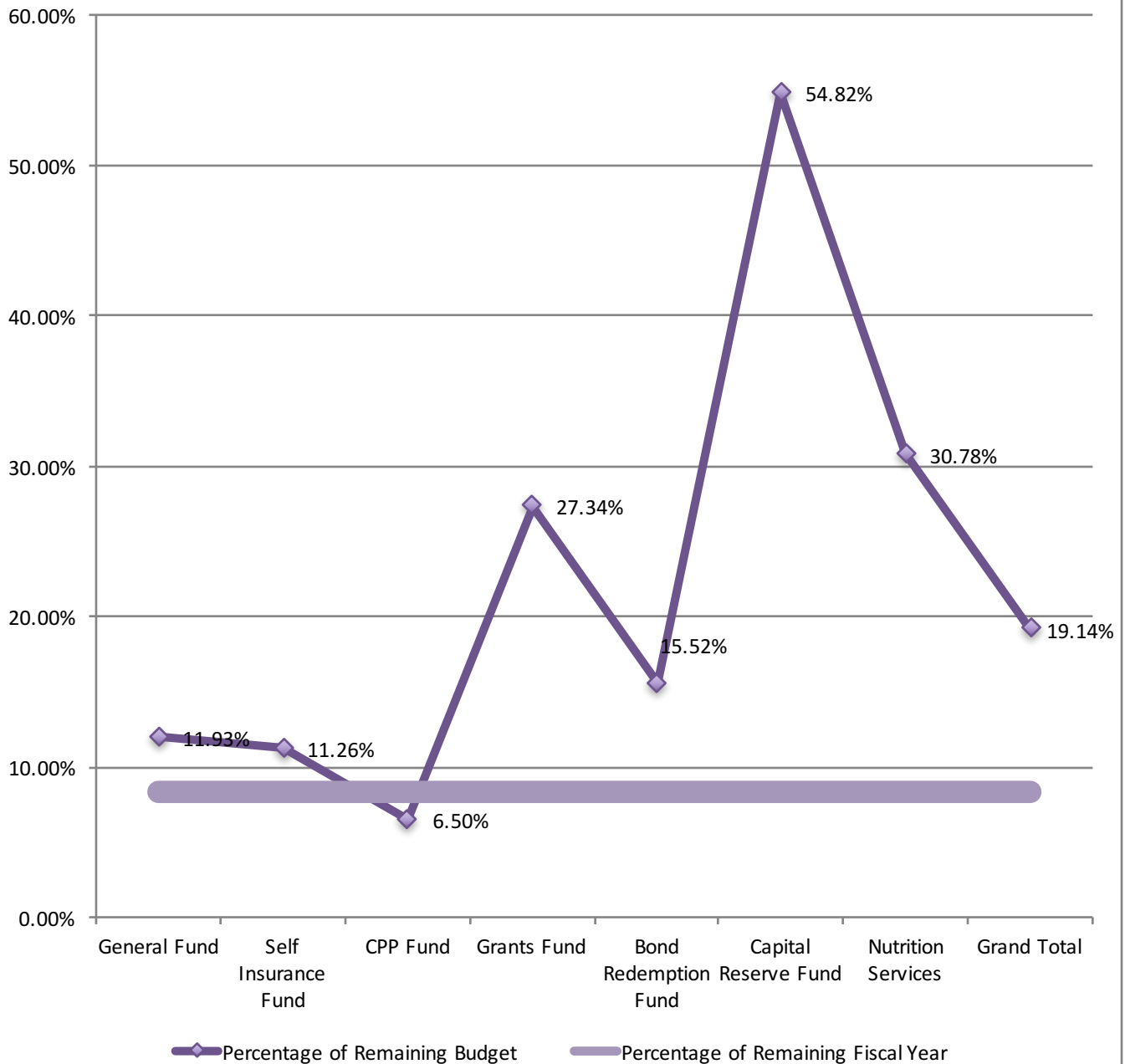
Capital Reserve Fund
Budget vs. Actual Expenditures
As of May 31, 2016
(Unaudited)



Insurance Reserve Fund
Budget vs. Actual Expenditures
As of May 31, 2016
(Unaudited)



2015-16 Percentage of Budget Remaining by Fund May 31, 2016 (Unaudited)



Note: For presentation purposes the GO 2016 bond refinancing transactions have been removed from the Bond Redemption Fund since these transactions distorted the usability of the above chart.

Mapleton Public Schools

Balance Sheet F10 As of 05/31/2016

Fiscal Year: 2015-2016

ASSETS

Assets

Assets (+) \$11,090,357.98

10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$12,146,318.41
10.000.00.0000.8101.000.0000.03	Payroll Acct-US Bank	\$0.00
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$500.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$150.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$500.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$500.00
10.000.00.0000.8103.000.0000.48	Petty Cash-Professional Dev	\$300.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.59	Petty Cash-Office of Deputy Super	\$0.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.62	Petty Cash-Evaluation	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$1,703,921.05
10.000.00.0000.8111.000.0000.04	US Bank COPS Reserve	\$0.00
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	(\$65,583.22)
10.000.00.0000.8132.000.0000.00	Temporary Payroll DTDF	\$396,234.72
10.000.00.0000.8132.000.0000.18	Due To/From Insurance Reserve Fund	\$0.00
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	(\$179,960.37)
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	\$44,501.64
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$410,604.72
10.000.00.0000.8132.000.0000.31	Due To/From Bond Redemption Fund	\$0.00
10.000.00.0000.8132.000.0000.41	Due to / From bldg fund	\$0.00
10.000.00.0000.8132.000.0000.43	Due To/From Capital Reserve Fund	(\$3,497,648.00)
10.000.00.0000.8153.000.0000.01	Accounts Receivable	\$0.02
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$11,426.88
10.000.00.0000.8153.000.0000.03	Accounts Receivable-Employees	\$0.00
10.000.00.0000.8153.000.0000.04	Accounts Receivable-BOCES	\$0.00
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	\$112.35
10.000.00.0000.8153.000.0000.73	P-Card Receivable from ECPAC	\$3,495.56

Balance Sheet

Mapleton Public Schools

Balance Sheet F10 As of 05/31/2016

Fiscal Year: 2015-2016

10.000.00.0000.8153.000.0000.74	P-Card Receivable from Student Acts	\$11,576.62	
10.000.00.0000.8153.000.0000.85	P-Card Receivable from MEF	\$0.00	
10.000.00.0000.8181.000.0000.00	Prepaid Expenes	\$0.00	
10.000.95.0000.8142.000.4010.00	Consolidated Title I Receivable	\$90,571.00	
10.000.95.0000.8142.000.4010.01	Title I A/R Neighboring Schools	\$0.00	
10.519.00.0000.8141.000.0000.00	AFROTC Reimburseable A/R	\$2,186.60	
Sub-total : Assets			\$11,090,357.98
Total : ASSETS			\$11,090,357.98
LIABILITIES			
Liabilities			
Liabilities (-)			\$5,192,691.57
10.000.00.0000.7421.000.0000.00	Accounts Payable	\$0.00	
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	\$0.00	
10.000.00.0000.7421.000.0000.02	US Bank P-Card Payable	\$55,420.60	
10.000.00.0000.7421.000.0000.73	Checks Payable to ECPAC	\$0.00	
10.000.00.0000.7421.000.0000.85	Payable to MEF	\$0.00	
10.000.00.0000.7451.000.0000.00	Colorado Treasury Interest Free Loan	\$0.00	
10.000.00.0000.7461.000.0000.01	Accrued Salaries-Summer Payment	\$3,629,513.80	
10.000.00.0000.7461.000.0000.02	Accrued PERA-Summer Payment	\$1,087,548.08	
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	\$2,135.78	
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$20.31	
10.000.00.0000.7471.000.0000.02	Payable-Federal Tax W/H	\$0.00	
10.000.00.0000.7471.000.0000.03	Payable-State Tax W/H	\$0.00	
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	(\$17,789.52)	
10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	\$47.06	
10.000.00.0000.7471.000.0000.07	Payable-Executive Services	\$0.00	
10.000.00.0000.7471.000.0000.08	Payable-MEA Dues	\$0.00	
10.000.00.0000.7471.000.0000.09	Payable-Food Service Dues	\$0.00	
10.000.00.0000.7471.000.0000.10	Payable-Credit Union	\$0.00	
10.000.00.0000.7471.000.0000.11	Payable-Pace Dues	\$0.00	
10.000.00.0000.7471.000.0000.12	Payable-Group Life	\$39.29	
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	\$0.00	
10.000.00.0000.7471.000.0000.14	Payable-United Way	\$0.00	
10.000.00.0000.7471.000.0000.15	Payable-Medicare	\$0.00	
10.000.00.0000.7471.000.0000.16	Payable-CCSEA	\$0.00	
10.000.00.0000.7471.000.0000.17	Payable CASE Life	\$0.00	
10.000.00.0000.7471.000.0000.18	Payable-PERA Survivor Insurance	\$0.00	
10.000.00.0000.7471.000.0000.19	Payable-CASE Dues	\$0.00	
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	(\$2,216.25)	
10.000.00.0000.7471.000.0000.21	Payable-Executive Svcs Life	\$0.00	
10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	\$125.00	
10.000.00.0000.7471.000.0000.23	Payable-Dental	(\$83,706.19)	
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	\$35.52	
10.000.00.0000.7471.000.0000.25	Payable-Clearing Account/Health Svcs	\$0.00	
10.000.00.0000.7471.000.0000.26	Payable-Mapleton Education Foundation	\$0.00	
10.000.00.0000.7471.000.0000.27	Payable-Life Non-Cash	\$0.00	
10.000.00.0000.7471.000.0000.28	Payable-Long Term Hlth	\$0.00	
10.000.00.0000.7471.000.0000.29	Payable-Disab Certified	(\$12.64)	
10.000.00.0000.7471.000.0000.30	FSA	\$120.00	
10.000.00.0000.7471.000.0000.31	Payable-Dependant Care & Health FSAs	\$0.00	

Balance Sheet

Mapleton Public Schools

Balance Sheet F10 As of 05/31/2016

Fiscal Year: 2015-2016

10.000.00.0000.7471.000.0000.32	Alternative License	\$0.16	
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tuition	\$0.00	
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	\$96.00	
10.000.00.0000.7471.000.0000.98	State Unemployment Payable (For iVisions Only)	\$0.00	
10.000.00.0000.7471.000.0000.99	Salaries Payable	\$0.00	
10.000.00.0000.7481.000.0000.00	Deferred Revenue	\$278,566.00	
10.000.95.0000.7482.000.4010.00	Title I Deferred Revenue	\$0.00	
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	\$242,880.51	
10.661.00.0000.7421.000.0000.00	Great Colorado Payback Payable	\$0.00	
10.661.00.0000.7421.000.0000.01	General Accounts Payable	(\$131.94)	
Sub-total : Liabilities			(\$5,192,691.57)
Total : LIABILITIES			(\$5,192,691.57)
EQUITY			
Equity			
Equity (-)			\$6,875,222.61
10.000.00.0000.6720.000.0000.00	Restricted for Debt Service	\$0.00	
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve	\$2,091,129.00	
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts	\$993,550.00	
10.000.00.0000.6750.000.0000.00	Committed Fund Balance	\$1,371,100.00	
10.000.00.0000.6753.000.0000.00	Reserve for Encumbrances	\$0.00	
10.000.00.0000.6760.000.0000.00	Assigned fund balance	\$0.00	
10.000.00.0000.6770.000.0000.00	Unassigned fund balance	\$2,419,443.61	
10.000.00.0000.6775.000.0000.00	Budgeted Fund Balance	\$0.00	
Sub-total : Equity			(\$6,875,222.61)
Total : EQUITY			(\$6,875,222.61)
Total LIABILITIES + EQUITY			(\$12,067,914.18)

End of Report

Memo

TO: Board of Education
FROM: Mike Crawford, Deputy Superintendent
DATE: June 22, 2016

Policy: Policy Development and Implementation, Policy BGA
Report Type: Decision Making
SUBJECT: Adoption of Board Policy – Second Reading

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of Policy GCFA Hiring of Instructional Staff/ Portability of Non-probationary Status

Report: As set out in Board policy, any new policy, or revision or repeal of an existing policy, is presented to the Board as a study item for a first reading and then for discussion and vote at a second reading.

The following policy has been drafted by District's legal counsel and reviewed by District staff. It was presented as a first reading at the May 24, 2016, Board meeting and is now being presented for a second reading, discussion and Board approval.

GCFA	Hiring of Instructional Staff / Portability of Non-probationary Status
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Hiring of Instructional Staff/Portability of Non-probationary Status

Colorado law provides that a teacher who has achieved non-probationary status in one school district may be awarded non-probationary status by a different school district if the teacher submits student academic growth data and performance evaluations for the prior two years, can show two consecutive performance evaluations with effectiveness ratings in good standing, and is subsequently hired by the District in accordance with this policy.

The Board's hiring decision is guided by many factors including, but not limited to, the applicant's experience, credentials, employment background, and the terms upon which the teacher is seeking employment including, but not limited to, whether the teacher is seeking non-probationary status. The decision as to whether a teacher wishes to be considered for employment as a non-probationary teacher rests solely with the teacher. Therefore, it is the responsibility of a teacher seeking non-probationary status to comply with the requirements of this policy.

The Board recognizes that there are occasions, such as when a teacher takes maternity, military, or another prolonged leave of absence, that the position to be filled is only temporarily vacant. Therefore, the Board specifically reserves the right to post appropriate positions as temporary teaching positions to which non-probationary status is inapplicable regardless of the applicant's previous employment history.

Determination of Non-probationary Status

If a teacher who has achieved non-probationary status in another school district seeks to be employed by this district as a non-probationary teacher, he or she shall (1) clearly indicate on the application that he or she is seeking non-probationary employment; (2) forward to the District the documents that the teacher believes demonstrate that the teacher currently holds non-probationary status with another school district; (3) forward the documents that the teacher believes demonstrate that the teacher, if hired, would be entitled to non-probationary status; as well as a (4) written explanation as to how the documents demonstrate that the teacher would be entitled to non-probationary status if hired. If an applicant indicates on the application that he or she wishes to be considered for non-probationary employment, but fails to include the documents required by (2), (3) and (4) above, the application shall be deemed incomplete and will not be considered.

If the supporting documentation demonstrates that the teacher is entitled to non-probationary status, and the teacher is offered the position, the teacher will receive a non-probationary contract.

If a non-probationary teacher/applicant does not indicate on the application that the teacher is seeking employment as a non-probationary teacher, the applicant will be eligible only for an offer of employment pursuant to a probationary teacher contract regardless of whether the applicant has appended, or the District has solicited, evaluations from the applicant's prior school district(s). Any effort to amend the probationary contract immediately terminates the offer of employment and the applicant will not be considered further.

Adopted _____ by the School Board for Mapleton Public Schools.

LEGAL REFERENCES:

C.R.S. § 22-9-101 *et. seq.* (2014) (Licensed Personnel Performance Evaluation Act))

C.R.S. § 22-63-101 *et. seq.* (2014) (Teacher Employment Compensation and Dismissal Act)

C.R.S. § 22-63-203.5 (2014) (non-probationary portability)

CROSS REFERENCES:

Memo

TO: Charlotte Ciano, Superintendent
FROM: Karla Allenbach, Assistant Superintendent
DATE: May 20, 2016

Policy: School Board Powers and Responsibilities, Policy BBA
Report Type: Decision Making
SUBJECT: Adoption of Instructional Materials- *K-8th Grade Reading*

Policy Wording: It is the responsibility of the School Board to approve textbooks selected by the Superintendent or designee, approving recommended courses of study.

Policy Interpretation: This policy is interpreted as ensuring the Board officially adopts programs and curriculum for use in the School District upon recommendation of the Superintendent.

Board Action: District administration is requesting the Board's approval of:

- *American Reading Company*
- *EL Modules*
- *Lucy Caulkins Units of Study*

Report: Approval is requested from the Board for the following instructional materials to be utilized in Kindergarten – 8th grade schools across the District beginning in the fall of 2016. All of these resources are aligned to district standards and the balanced literacy model of instruction.

The *American Reading Company* provides teachers with a class set of central texts for each unit of study. Key concepts and skills are taught through outlined weekly lessons that incorporate the strategies of shared and guided reading.

Each *EL Module* is about eight weeks long, and is made up of three units comprised of six to twenty lessons that link reading and writing with speaking and listening skills. Modules are linked by "big ideas" and "guiding questions" that speak to both the standards and the content. Science and Social Studies standards are reinforced through balanced literacy strategies.

The *Lucy Caulkins Units of Study* offer classroom structures to support inquiry and collaboration. Teachers are provided lessons that include highly detailed instructional strategies such as mini lessons and conferencing strategies. Performance based assessments are included to provide on-going information on the growth students are making and to help set goals.

A set of these instructional materials has been on public display since the May 24, 2016, Board Meeting. Feedback received was related to the following topics:

- The foundational strand of standards for students in grades Kindergarten – 3rd grade.
- A menu of options to support school models.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: June 28, 2016

Policy: Accreditation, Policy AED
Report Type: Informational
SUBJECT: Measure of Academic Progress (MAP) Spring Results

Policy Wording: The Board of Education for Mapleton Public Schools (the "District") believes its primary responsibility is to provide leadership in the area of student achievement. In conjunction with accreditation, the Board is committed to adopting content standards for student learning, achievement performance levels, systems for measuring student achievement, and methods for improving student achievement.

Policy Interpretation: This policy is interpreted to include updates to the Board on the District's student achievement progress within and between school years.

Decision Requested: This is an information-only report. No Board decision is required at this time.

Report: Mapleton uses the Measurement of Academic Progress (MAP) to assess student achievement periodically throughout the course of the school year. MAP assessments are administered in the fall, winter and spring of each school year. MAP assessments allow for frequent monitoring of student academic achievement and growth.

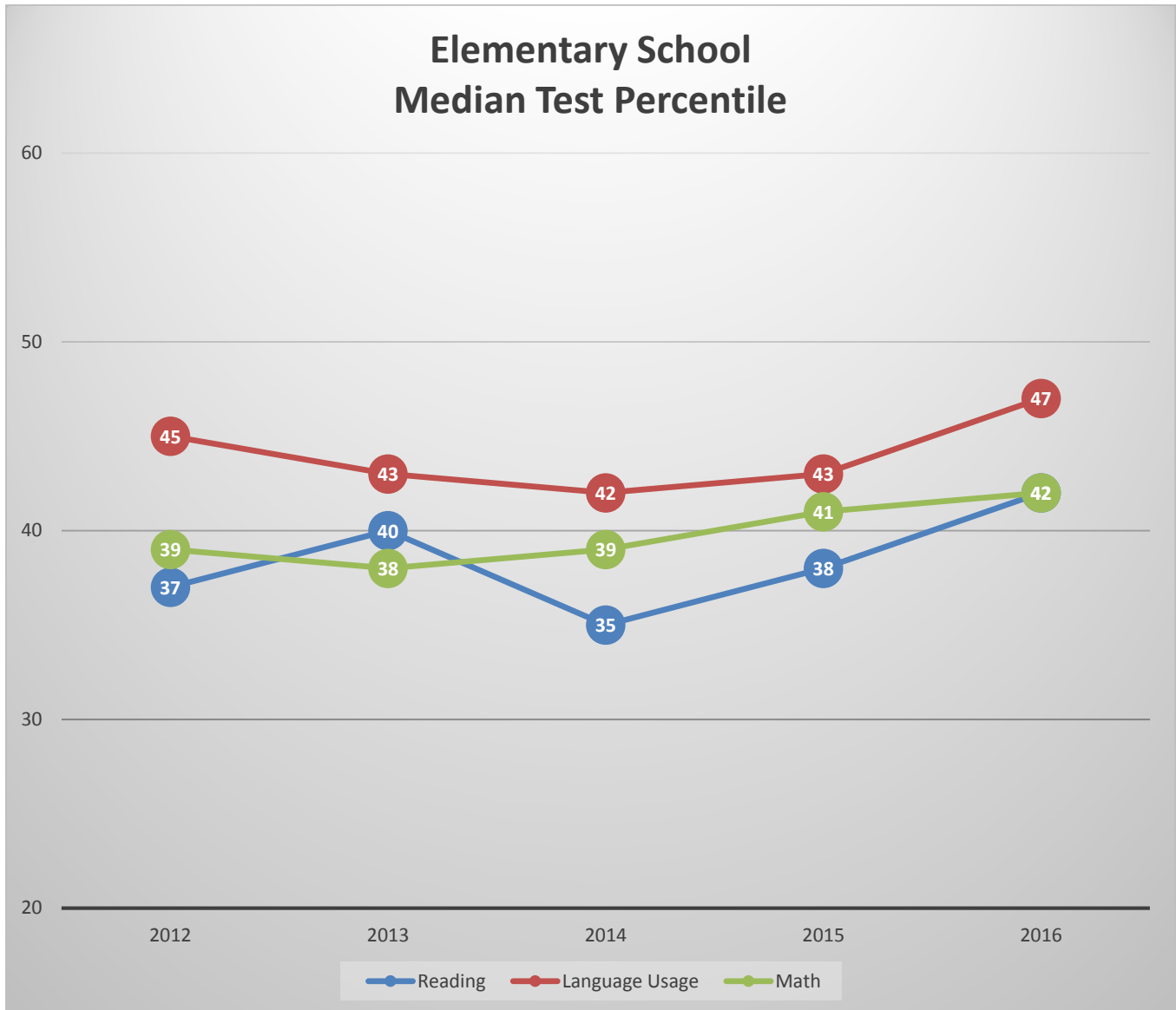
MAP is an adaptive computerized assessment that is offered in Reading, Language Usage, and Mathematics. When taking a MAP test, the difficulty of each question is based on how a student answers all the previous questions. As the student answers correctly, questions become more difficult and if the student answers incorrectly, the questions become easier. The NWEA MAP tests are untimed tests, however, generally the tests are completed in less than 60 minutes.

MAP tests provide important information on how Mapleton students compare overall to other students across the nation. MAP assessments create a personalized assessment experience by adapting to each student's learning level – precisely measuring student progress and growth for each individual. Teachers and administrators have essential information about what each student knows and is ready to learn within 24 hours of taking the test.

Achievement Trends:

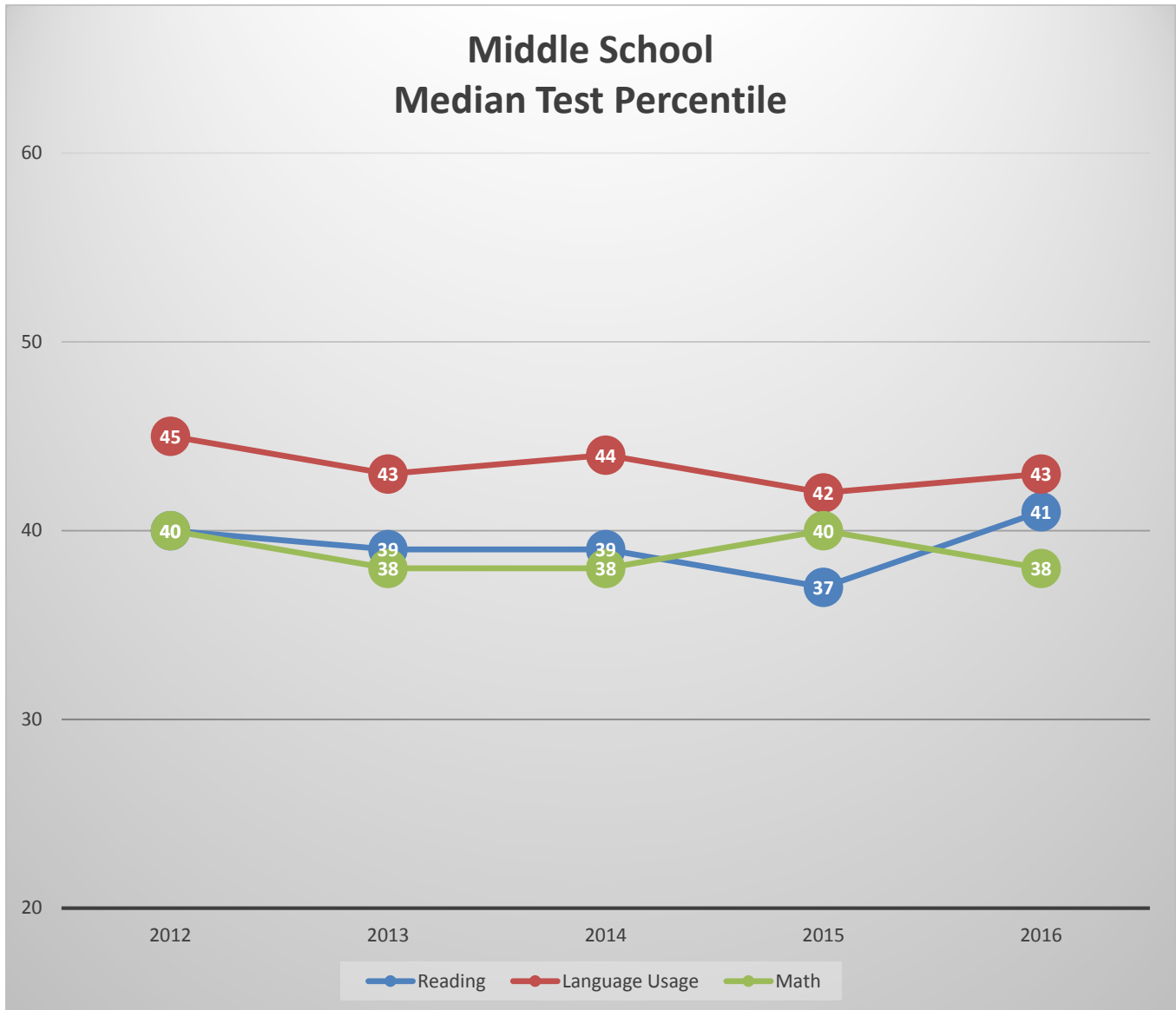
Achievement data for the District is being reported this evening using the MAP assessments. The achievement data reported below is the median test percentile on each subject area test.

By comparing the median test percentile from year to year, we can identify trends in student achievement relative other students across the country. The following graphs report the median test percentile by content area for each grade span.



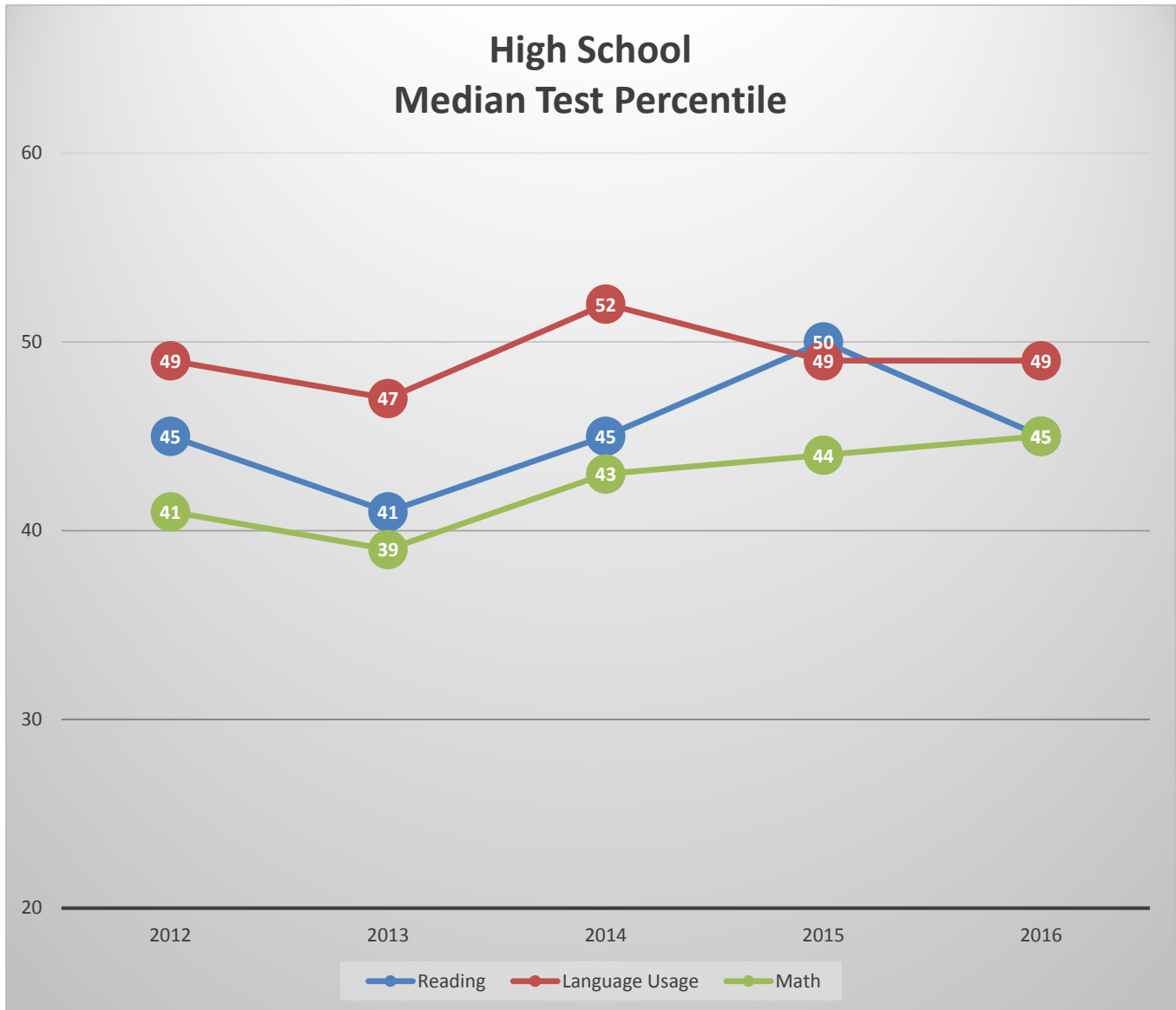
The median test percentile for all subject areas has increased over the past 5 years. A recent trend in the data beginning in 2014 indicates a steady increase in academic achievement is occurring at the elementary level.

In the content areas of Reading and Math, the median student is scoring in the 42nd percentile of all students in the country. This is an improvement from 2012, when both content areas were below the 40th percentile.



The median test percentile for all subject areas has remained relatively flat over the past 5 years. This indicates students are growing at the same rate as students with similar score histories and are showing “average” growth. The District would need to demonstrate “high” growth in order to increase percentile rankings.

In the content areas of Reading and Math, the median student is scoring on average just below the 40th percentile.



The data displayed above only includes students in grades 9 and 10 at the high school level.

The median test percentile for Reading and Language Usage has remained flat over the past 5 years. Math scores indicate a trend of increasing scores over the past 5 years.

In the content areas of Reading and Math, the median student is scoring in the 45th percentile of all students in the country.

In summary, the NWEA MAP assessment results indicate students are demonstrating average growth (indicated by steady median test percentiles), or above average growth (indicated by increasing median test percentiles) across all grade ranges and content areas. MAP test percentiles indicate High School students have the highest scores relative to other high school students in the rest of the country (median test percentile 45), followed by Elementary students (42) and Middle School students (approximately 40).

The data presented tonight shows positive trends in many areas, specifically the elementary school grade range.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: June 22, 2016

Policy: Authority and Duties of the Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: Contract for School Resource Officer

Policy Wording: The Superintendent shall maintain a cooperative working relationship between the schools and the community and community agencies.

Decision Requested: District administration requests Board approval to renew the District's school resource officer agreement with the City of Thornton.

Report: The City of Thornton has proposed to renew the agreement for provision of a School Resource Officer for the Skyview Campus. Under the agreement, the City of Thornton and Mapleton would split the salary and benefits cost of one full-time police officer. The contract reflects a very small increase in cost from the FY 2016 agreement.

The SRO program has been in place for a number of years and is valued by school directors at the Skyview Campus. The City of Thornton and the District continue to work collaboratively to make sure this program ensures safe school environments and meets the needs of our school communities.

District administration has reviewed the scope of services and the contract cost and believes the arrangement is in the best interest of our students and community. It is recommended that the Board of Education approve the contract for School Resource Officer services for the Skyview Campus.

INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF THORNTON AND MAPLETON PUBLIC SCHOOLS (ADAMS COUNTY
SCHOOL DISTRICT #1)
FOR A JOINT SCHOOL RESOURCE OFFICER PROGRAM

THIS AGREEMENT is made and entered into this ____ day of _____, 2016, by and between the CITY OF THORNTON, a Colorado Municipal Corporation, hereinafter referred to as "The City" and MAPLETON PUBLIC SCHOOLS (ADAMS COUNTY SCHOOL DISTRICT #1), hereinafter referred to as "District". The City and District may be referred to herein collectively as Parties or individually as Party.

WITNESSETH:

WHEREAS, the City, the local school districts operating within the City and the community are significantly impacted by the demands placed upon them to address incidents and situations directly or indirectly related to juveniles and the schools; and

WHEREAS, the problems of delinquency, alcohol and substance abuse, gang involvement and other youth related problems which negatively affect the community and the schools can best be addressed in a proactive and preventive manner; and

WHEREAS, the City and District have jointly developed a Joint School Resource Officer Program ("SRO Program") to provide a school-based approach to the development of a positive relationship between students and the police and the prevention of delinquency, alcohol and substance abuse and gang involvement by our community's young people; and

WHEREAS, such SRO Programs are recognized as being effective in the development of a positive relationship between the police and young people and in the prevention of delinquency.

NOW THEREFORE, FOR AND IN CONSIDERATION of the covenants and agreements below appearing, the parties agree as follows:

I.

SCOPE OF SERVICES

- A. The SRO Program shall assign City police officers as School Resource Officers to work with the administration, faculty and students of Skyview Main Campus, 8990 York Street, Thornton, Colorado, and shall perform functions including but not

limited to the following:

1. Assist in the prevention and control of crime, delinquency, truancy, and disorder on campus and, when students are involved, in areas directly adjacent to the school campus.
2. Conduct or assist in the investigation of offenses on campus and those off campus when a Skyview Main Campus student is suspected of being involved.
3. Provide presentations and available educational resources in the following areas; alcohol and substance abuse, criminal justice system orientation, delinquency prevention, graffiti prevention, gang involvement and community responsibility, for students, parents and other groups associated with Skyview Main Campus.
4. As requested by Skyview Main Campus staff, provide instructional resources for classroom presentations.
5. Enforce federal and state statutes and municipal ordinances as appropriate.
6. Appear in court and assist in prosecution and other judicial processes as appropriate.
7. Assist in the coordination of efforts of other enforcement agencies on campus.
8. Provide visible presence on campus.
9. Assist campus supervisors with appropriate monitoring and enforcement in the parking lot and other grounds of Skyview Main Campus.
10. Upon request of the Directors of Skyview Main Campus or their designees, consistent with this agreement, provide security at extracurricular activities such as athletic events and dances.
11. Contribute to the positive police school-community relations efforts, especially as these efforts relate to students and parents.
12. Assist Skyview Main Campus in the enhancement of their security.
13. Perform other duties as assigned by police department and/or Skyview Main Campus management, by mutual agreement.

II.

PROGRAM ADMINISTRATION

- A. Employment. The School Resource Officer shall be a commissioned police officer employed full-time (40 hours per week) by the Thornton Police Department. As such, the officer will be subject to the ordinances, policies, procedures, rules, regulations, directives and orders of the City and the Thornton Police Department. The officer also will comply with the policies and regulations of the District, to the extent that such policies and regulations are not in conflict with those of the City or are not in conflict with agreements herein contained.

- B. Salary. The District will pay a total of \$41,344.20 to the City in twelve equal monthly payments of \$3,445.35 payable on or before the last day of each successive month during the term of this Agreement for the purpose of compensating the City for 50% of the School Resource Officer's salary. The School Resource Officer will work overtime assignments such as after school or before school activities, athletic events, and special functions, subject to the approval of the Thornton Police Department and subject to a written request, e-mail or otherwise, and only by an authorized District representative. In addition, the District agrees to pay 100% of the School Resource Officers overtime salary at the rate established for such officer by the City and pursuant to the City of Thornton Personnel Code Sec. 54-82(a)(1) incorporated herein by this reference (attached) for attendance at all the assigned school's extracurricular activities and all other duties as set forth herein.

- C. Schedule. The School Resource Officer will work a schedule, consistent with City ordinances and be subject to the Fair Labor Standards Act. Except as otherwise provided in this agreement, during times when the Schools are in session, the School Resource Officer assigned will devote such officers full shift to the school calendar day, except for required duties such as, but not limited to, court appearances, mandatory meetings and specialized training related to the delivery of professional law enforcement services. During the school breaks or on other days when the school is not in session and the officer is not involved in assigned Skyview Main Campus related activities, the School Resource Officer, during the

officer's hours dedicated to the School District hereunder, will participate in police department or Skyview Main Campus training, take accumulated vacation, compensatory, or holiday time off or engage in prevention, enforcement and other activities as assigned by the Thornton Police Department which relate primarily to juveniles. In the event of an emergency as determined by the City's police chief, the School Resource Officer may be engaged to perform general police duties. If this occurs, the District will be credited for 50% of the officer's hourly salary rate for every hour of regularly scheduled school related duties from which the officer is diverted. The School Resource Officer will be required to attend in-service training conducted by the police department one day each month which will not be subject to the credit.

- D. Supervision. The School Resource Officer will be subject to the Thornton Police Department chain of command and the supervision of the assigned police supervisor(s). Day-to-day supervision will be by the Skyview Main Campus directors or their designees except when actions would be in conflict with City policies. The assigned police supervisor will be responsible for maintaining frequent contact with the directors and their management staff.
- E. Performance Appraisal. The School Resource Officers' performance will be evaluated consistent with City policy and procedures by the assigned police supervisor in conjunction with the Skyview Main Campus directors or their designees.
- F. Selection and Tenure. The School Resource Officer will be selected in a manner as mutually agreed by the City's police chief and the directors of Skyview Main Campus. Subject to funding, the officer will remain in this position for a period of time to be mutually decided by the City's police chief and the directors of Skyview Main Campus.
- G. Vehicle. As necessary to the duties of the position, and subject to availability, the School Resource Officer will be provided on-duty use of a Thornton Police Department vehicle.
- H. Liability Coverage. The City and District shall exchange evidence of insurance showing general liability coverage for District, and general liability and police

professional liability coverage of the City in the minimum amount of the Colorado Governmental Immunity Act for protection from claims for bodily injury, death, property damage or personal injury which may arise through the execution of this contract. Recipients of such evidence shall be the City's Risk Manager and the District's Superintendent. Such evidence shall be approved by each recipient prior to the commencement of this contract.

- I. Termination. This agreement may be terminated without cause by either the City or District upon 30 days written notice.
- J. Integration. This contract contains the entire agreement of the parties and no party has made any other prior agreements or representations or promises that are being relied upon by any other party, that are contrary to the terms of this agreement.
- K. Amendment. Amendment of this contract may be made only by written agreement and signed by all parties hereto.

III.

TERM OF CONTRACT

The term of this agreement shall be for one year beginning September 1, 2016, and ending August 31, 2017.

MAPLETON PUBLIC SCHOOLS
(ADAMS COUNTY SCHOOL DISTRICT #1)

Charlotte Ciano, Superintendent

Ken Winslow, Board President

CITY OF THORNTON

ATTEST:

Jack Ethredge, City Manager

Nancy Vincent, City Clerk

APPROVED AS TO LEGAL FORM:

Gary Jacobson, City Attorney

Sec. 54-82. Overtime and compensatory time, eligibility.

(a) *Overtime compensation.*

- (1) A regular full-time employee subject to the Career Service System and Fair Labor Standards Act (CSS/FLSA employee) who, with the supervisor's approval, works hours in excess of his or her established workweek shall be paid for such hours in accordance with the provisions of the FLSA.
- (2) When an employee, other than the City Clerk or Deputy City Clerk, works hours in excess of the employee's established workweek as a result of performing secretarial functions for the City Council, a commission or board, such employee shall be paid for such hours at the rate of 1 1/2 times such employee's hourly rate of pay.
- (3) A part-time or temporary employee shall be paid for all such hours worked in excess of the established workweek for such employee in accordance with FLSA. No such employee shall work in excess of the workweek except with the employee's supervisor's approval.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: June 28, 2016

Policy: Budget Adoption Process, Policy DBG
Report Type: Decision Making
SUBJECT: Budget Adoption FY 2017

Policy Wording: The Board shall officially adopt the budget and an accompanying appropriations resolution prior to the end of the fiscal year. The adopted budget shall be posted online within 60 days in accordance with the Public School Financial Transparency Act.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval for the annual budget adoption.

Decision Requested: District administration requests adoption of the proposed budget as presented at the June 14, 2016, board meeting.

The Board of Education of each school district shall adopt an appropriation resolution at the time it adopts the budget. The appropriation resolution shall specify the amount of money appropriated to each fund; except that the operating reserve authorized by section 22-44-106 (2) shall not be subject to appropriation for the fiscal year covered by the budget, and except that the appropriation resolution may, by reference, incorporate the budget as adopted by the board of education for the current fiscal year.

The amounts appropriated to a fund shall not exceed the amount thereof as specified in the adopted budget. (1C.R.S. 22-44-107).

General Fund	\$78,924,600
CPP Preschool/Kindergarten	1,354,871
Governmental Grants Fund	4,219,041
Capital Reserve Fund	7,582,673
Insurance Reserve Fund	765,593
Bond Redemption Fund	9,934,790
Food Service Fund	4,078,877
Total FY 2017 Budget Appropriation	\$106,860,445

Be it resolved by the Board of Education of Mapleton Public Schools in Adams County, Colorado, that the amounts shown in the schedule above be appropriated to each fund as specified in the "Adopted Budget" for the ensuing fiscal year beginning July 1, 2016 and ending June 30, 2017.

Signature, Board President (1C.R.S. 22-44-110(4)) Date of Budget Adoption

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: June 28, 2016

Policy: Budget Adoption Process, Policy DBG
Report Type: Decision Making
SUBJECT: Supplemental Budget 2 FY 2016

Policy Wording: If money for a specific purpose other than ad valorem taxes becomes available to meet a contingency after January 31, the Board may adopt a supplemental budget for expenditures not to exceed that amount.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval for the second supplemental budget.

Decision Requested: District administration is requesting that the Board approve the second supplemental budget for fiscal year 2016.

SUPPLEMENTAL BUDGET

General Fund

REVENUES

ACCOUNT NAME	FY 16 Supp	FY 16 Supp 2
Local Sources	18,368,808	18,807,752
State Sources	49,501,486	49,753,560
Federal Sources	1,233,447	1,233,447
Total General Fund Revenue	69,103,741	69,794,759
Beginning Fund Balance	6,875,223	6,875,223
Total General Fund Appropriation	75,978,964	76,669,982

EXPENDITURES

ACCOUNT NAME	FY 16 Supp	FY 16 Supp 2
Instruction	43,677,469	43,677,469
Support Services- Pupil	2,639,641	2,639,641
Support Services- Instructional	2,869,852	2,869,852
Support Services- General Administration	2,814,434	2,814,434
Support Services- School Administration	4,822,053	4,822,053
Support Services- Business	2,439,840	2,439,840
Support Services- Operations and Maintenance	7,493,933	7,493,933
Support Services- Central and Other	2,658,723	2,658,723
Total Community Services	833,665	833,665
Other	0	0
Reserves	5,729,354	6,420,372
Total General Fund Appropriation	75,978,964	76,669,982

SUPPLEMENTAL BUDGET

Governmental Grant Fund

REVENUE AND EXPENDITURES

ACCOUNT NAME	FY 16 Supp	FY 16 Supp 2
Local Grants	731,565	813,963
State Grants	172,342	343,318
Federal Grants	2,608,778	2,621,095
ECPAC	2,408,263	2,566,133
Total Governmental Grant Fund Appropriation	5,920,948	6,344,509

SUPPLEMENTAL BUDGET

Bond Redemption Fund

Revenues

ACCOUNT NAME	FY 16 Supp	FY 16 Supp 2
Property Tax	4,515,241	4,515,241
Refunding Bond Proceeds	0	11,275,000
Refunding Issuance Premium	0	826,232
Other	500	1,000
Total Bond Redemption Fund Revenue	4,515,741	16,617,473
Beginning Fund Balance	4,162,952	4,162,952
Total Bond Redemption Fund Appropriation	8,678,693	20,780,425

Expenditures

ACCOUNT NAME	FY 16 Adopted	FY 16 Supp
Principal	2,025,840	2,025,840
Interest and Fiscal Charges	1,562,222	1,340,951
Payment to Refunding Escrow	0	11,963,154
Cost of Issuance	0	138,079
Contingency	500,000	500,000
Total Bond Redemption Fund Expenditures	4,088,062	15,968,024

APPROPRIATION RESOLUTION
SUPPLEMENTAL BUDGET 2 - FISCAL YEAR 2016

BE IT RESOLVED by the Board of Education of Mapleton Public Schools in Adams County that the amounts shown in the following schedule be appropriated to each fund as specified in the Supplemental Budget for the ensuing fiscal year beginning July 1, 2015 and ending June 30, 2016.

Fund	Appropriation Amount
General Fund.....	\$76,669,982
Governmental Grant Fund	\$6,344,509
Bond Redemption Fund	\$20,780,425
 FY 2016 Appropriation.....	 \$103,794,916

Date of Adoption

Signature of President of the Board

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: June 28, 2016

Policy: Financial Administration, Policy DAB
Report Type: Decision Making
SUBJECT: Use of Fund Balance Report

Policy Wording: The Superintendent shall take reasonable steps to ensure that only funds that have been received in the fiscal year to date are expended, unless authorized by Board resolution.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval when any portion of the fund balance is to be spent.

Decision Requested: District administration requests Board approval for the use of fund balance as set forth in this document.

Report: Colorado law states: "if any portion of the beginning fund balance is used to cover expenditures, interfund transfers, or reserves, a specific resolution must be adopted by the local board of education authorizing the use of that portion of the beginning fund balance in the school district's budget. The resolution shall specify at a minimum:

- The amount of the beginning fund balance to be spent under the budget.
- The purpose for which the expenditure is needed.
- The District's plan to ensure the use of beginning fund balance will not lead to an ongoing deficit.

General Funds: The projected beginning fund balance for the General Fund is \$7,300,975. Of this amount, \$5,412,227 is restricted as the required Board reserve amount. The remaining \$1,888,748 is considered to be unrestricted fund balance. In order to balance the FY 17 budget, the District will have to spend down approximately \$1.1 million of this amount.

Capital Reserve Fund: The projected beginning fund balance for the Capital Reserve Fund is \$6,581,123. The FY 17 budget contains a planned spend down of approximately \$3.5 million dollars of this fund balance primarily due to the purchase of land at Homeplace. If the District moves forward with the purchase of Westwood College, the entire fund balance will be utilized.

Bond Redemption Fund: There is no plan to spend any Bond Redemption Fund balance under the current District budget. All of the fund balance is currently used to fund reserves.

Food Service Fund: The Food Service fund will be spending approximately \$150,000 of fund balance as part of a planned spenddown. The Food Service Fund is required by CDE to limit the amount of fund balance it carries over from year to year. Special waivers can be granted to districts who are saving up to purchase large capital equipment.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: June 28, 2016

Policy: Loan Programs (Funds From State Tax Sources), Policy DEB
Report Type: Decision Making
SUBJECT: Participation in the State Treasurer's Interest Free Loan Program FY 17

Policy Wording: When it becomes evident that a general fund cash deficit will occur in any month, the Superintendent of Mapleton Public Schools (the "District") shall notify the Board of Education (the "Board"). The notice shall explain the need for a loan and the requested amount. Under such circumstances the Board may elect to participate in an interest-free or low-interest loan program through the State Treasurer's Office by adopting a resolution approving the amount of the loan prior to the loan being made. The loan may not exceed the amount certified by the District's Superintendent. However, the Superintendent may not apply for such loan without a resolution of the Board. The State Treasurer shall determine the method for calculating cash deficits and appropriate reporting mechanisms.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for participation in the State Treasurer's Interest Free Loan Program with repayment due within the current fiscal year.

Decision Requested: District administration is recommending approval for participation in this program in the amount up to but not to exceed \$2,800,000.

Report: Each year, the District reviews its cash-flow projections to determine if there will be enough cash on hand in every month to meet the needs of our payroll and expenditure accounts. Because the District receives roughly 40% of its General Fund revenue through property taxes in the months of March, April, and May, by January it is possible for the District to run low on cash until the next tax collection cycle starts in March. Current analysis has determined this will once again be the case if the additional cash currently being held in the Capital Reserve Fund is expended as expected.

To address this problem, the district is recommending participation in the State Treasurer's Interest Free Loan Program again this year. Pursuant to C.R.S. 29-15-112 and 22-54-110, the State Treasurer is authorized to issue short term debt in order to make interest-free loans to participating Colorado school districts to alleviate temporary general fund cash flow deficits expected to be experienced by such participating districts during each fiscal year. Each District must adopt a resolution pledging repayment of its loan from ad valorem property-tax revenues received by the Participating District during the period of March through June of the fiscal year and must execute a promissory note to the Treasurer to evidence its repayment obligation.

District administration has completed the estimation spreadsheet provided by the state and is recommending a resolution authorizing \$2,800,000. The amount borrowed will be directly attributed to actual need, but may not exceed the amount authorized by the Board in this resolution.

The District Superintendent and Chief Financial Officer must sign and submit a draw request form by the 10th working day of each month listing dollar amounts to be drawn during each predetermined period. At the same time, the District must electronically submit an updated cash-flow spreadsheet with actual expenditures/revenues for the preceding month. Beginning in March, school districts must remit all property taxes received to the Treasury, up to current loan balances. All outstanding loans MUST be repaid no later than June 25th or the following business day if the 25th falls on a weekend.

The District successfully participated in the program for the first time in FY 2014-15 and it is estimated that participation in this program will continue to save the District over \$50,000 in banking fees and interest.