



### DISTRICT MISSION

*... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...*

### BOARD PURPOSE

*Providing highly effective governance for Mapleton's strategic student achievement effort.*

### CORE ROLES

*Guiding the district through the superintendent  
Engaging constituents  
Ensuring effective operations and alignment of resources  
Monitoring effectiveness  
Modeling excellence*

### 2016 - 2017

#### FOCUS AREAS

*Student Achievement  
Exceptional Staff  
Character Development  
Learning Environment  
Communication  
Community Involvement  
Facilities Management  
District Image*

### BOARD MEMBERS

*Cindy Croisant  
Steve Donnell  
Sheila Montoya  
Theo Rodriguez  
Ken Winslow*

### SUPERINTENDENT

*Charlotte Ciano*

# Mapleton Public Schools Board of Education

Regular Meeting  
Administration Building

January 24, 2017  
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of Minutes
  - 7.1. Approval of December 13, 2016, Board Meeting minutes
  - 7.2. Approval of December 22, 2016, Special Board Meeting minutes
  - 7.3. Approval of January 10, 2017, Study Session minutes
8. Report of the Secretary
9. Consent Agenda
  - 9.1. Personnel Action, Policy GCE/GCF – Ms. Toussaint
  - 9.2. Finance Report December, 2016, Policy DIC – Mrs. Martinez
10. Focus: Student Achievement
  - 10.1 Dashboard Report-Student Travel Recap, Policy CBA/CBC – Mrs. Allenbach
  - 10.2 Dashboard Report-Attendance/Discipline, Policy CBA/CBC – Ms. Blumenschein
11. Focus: Communication
  - 11.1. 2<sup>nd</sup> Qtr FY2017 Financial Report, Policy DAB – Mrs. Martinez
  - 11.2. Interfund Borrowing, Policy DBJ – Mrs. Martinez
  - 11.3. Supplemental Budget, Policy DBG – Mrs. Martinez
  - 11.4. Parameters Resolution, Policy CBA/CBC – Mrs. Martinez
  - 11.5. Consideration of Owners Representation, Policy DJE – Mr. Crawford
12. Focus: Community Involvement
  - 12.1 DAAC Update, Policy AE – Mr. Fuller
13. Discussion of Next Agenda
14. Superintendent's Comments
15. Board Committee Update
16. School Board Discussion / Remarks
17. Next Meeting Notification – February 21, 2017
18. Adjournment

### ***Welcome to a meeting of the Mapleton Public School Board of Education!***

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

**1.0 CALL TO ORDER**

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:02 p.m. on Tuesday, December 13, 2016, at the Administration Building.

**2.0 ROLL CALL**

Cindy Croisant – Vice President	Present
Steve Donnell – Secretary	Present
Sheila Montoya – Treasurer	Present
Theo Rodriguez – Asst. Secretary/Treasurer	Absent
Ken Winslow – President	Present

**3.0 PLEDGE OF ALLEGIANCE**

Mr. Winslow led the Pledge of Allegiance.

**4.0 APPROVAL OF AGENDA**

**MOTION:** By Ms. Montoya, seconded by Ms. Croisant, to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow  
Motion carried 4-0

**5.0 WHAT'S RIGHT IN MAPLETON**

Ms. Setzer said students from Welby Community School would be sharing what they had learned in their first unit of study in the Expeditionary Learning modules, which focused on English Language Arts.

Second grade students Carolee Eagan, Lizbeth Parades Soto and Bryce Martinez talked about the different kinds of schools that are found in other countries.

Fifth grade student Derick Baca shared what his class had learned about the Universal Declaration of Human Rights.

Mr. Winslow thanked the students for their presentation, noting it was good to see both second graders and fifth graders give the report.

RECESS: 6:12 p.m., reconvened at 6:15 pm.

**6.0 PUBLIC PARTICIPATION**

None

**7.0 APPROVAL OF MINUTES**

**MOTION:** By Ms. Croisant, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated December 13, 2016: 7.1 Board Meeting minutes of November 29, 2016 and 7.2 Board Retreat minutes of December 8, 2016.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow  
Motion carried 4-0

**8.0 REPORT OF THE SECRETARY**

None

**9.0 CONSENT AGENDA**

**MOTION:** By Ms. Croisant, seconded by Ms. Montoya, to approve Agenda items 9.1 Personnel Action and 9.2 Finance Report for November, 2016, as stated on the Board Agenda dated December 13, 2016.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow  
Motion carried 4-0

**10.0 FOCUS: COMMUNICATION**

**10.1 Mill Levy Certification**

Mrs. Martinez explained the District was required to complete two separate mill levy certifications to submit to Adams County and the State of Colorado on or before December 15<sup>th</sup> of each year.

She reported the Colorado Department of Education determined all mill levy figures, noting the District could not adjust any of the figures provided by the State. She said, however, the District did determine the bond fund mill levy, as those funds were provided by local taxpayers.

Mrs. Martinez went on to say the general fund mill levy and bond fund mill levy, once certified by the Board, would be assessed on all District property owners beginning January 1, 2017.

**MOTION:** By Ms. Montoya, seconded by Mr. Donnell, to adopt the General Fund mill levy of 36.739 mills and the Bond Redemption Fund mill levy of 21.139 mills, for a total levy of 57.878.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow  
Motion carried 4-0

**10.2 Fiscal Year 2016 Audit Presentation**

Mrs. Martinez explained that each year the District was audited by an independent auditing firm in accordance with Colorado state law.

Mrs. Martinez then introduced Rodney Rice and Jen Ulrich from the auditing firm RubinBrown, LLC, who reviewed the District's audit results with the Board. It was noted the District had received an unmodified opinion, which was a positive indicator, and had completed a clean audit.

During her portion of the presentation, Mrs. Martinez recapped the financial highlights of 2016, noting how financial health was assessed and what elements constituted a positive or negative indicator for the District.

The Board thanked Mrs. Martinez and RubinBrown for their report.

*A copy of Mrs. Martinez's presentation is included with these minutes.*

**10.3 Consideration of Architect-Welby Community School Project**

Mr. Crawford reported that five companies had provided written response to the Request for Qualifications related to the Welby project. A selection committee met to discuss the

merits of each response and created a short list of three finalists. On December 12th, the selection committee heard presentations and asked questions of the three finalists.

The recommendation of the selection committee was to award the architecture and design contract to Humphries Poli Architects, pending successful contract negotiations.

**MOTION:** By Ms. Croisant, seconded by Mr. Donnell, to approve the selection of Humphries Poli Architects to serve as the architect/design firm for the Welby Community School addition and to authorize the Superintendent to sign a contract for their design services.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow  
Motion carried 4-0

#### **11.0 FOCUS: COMMUNITY INVOLVEMENT**

##### **11.1 DAAC Update**

Mr. Fuller introduced Linda Kerst, one of the three DAAC Co-Chairs, who reported that at its December meeting DAAC members had:

- Reviewed the Attendance Dashboard for October
- Learned about enrollment and demographic trends in the District
- Reviewed the District wellness policy

#### **12.0 DISCUSSION OF NEXT AGENDA**

Mr. Winslow said the January 24, 2017, Board meeting would include the supplemental budget and a DAAC update.

#### **13.0 SUPERINTENDENT'S COMMENTS**

During her report, Ms. Ciancio

- Thanked the Board for spending time at the Colorado Association of School Boards (CASB) Convention in Colorado Springs, noting they dedicated their time and energy to furthering the District's work.
- Thanked Anitra Rock for her years of service to Mapleton.
- Thanked the Executive Team for also attending the CASB convention, saying she was impressed with the team's commitment to Mapleton.

#### **14.0 BOARD COMMITTEE UPDATE**

Mr. Donnell and Ms. Croisant reported the Mapleton Education Foundation and Rocky Mountain Risk groups were not meeting during December.

#### **15.0 SCHOOL BOARD DISCUSSION / REMARKS**

Ms. Montoya thanked the Superintendent and the Executive Team for attending the CASB Convention with the Board.

Mr. Winslow

- Thanked the Executive Team for attending the CASB Convention.
- Thanked Anitra Rock for her work in the District.
- Asked the Superintendent to form a Construction Advisory Committee to oversee District facilities projects.
- Wished everyone happy holidays.

**16.0 NEXT MEETING NOTIFICATION**

The next Board meeting will be at 6:00 p.m. on Tuesday, January 24, 2017, at the Administration Building.

**17.0 ADJOURNMENT**

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:05 p.m.

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Kenneth Winslow, Board President

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Stephen Donnell, Board Secretary

*Submitted by Anitra Rock, Recording Secretary for the Board of Education*

**1.0 CALL TO ORDER**

President Ken Winslow called the special meeting of the Board of Education – Mapleton Public Schools to order at 9:03 a.m. on Thursday, December 22, 2016, at the Administration Building Boardroom.

**2.0 ROLL CALL**

Steve Donnell – Secretary	Absent
Cindy Croisant – Vice President	Present
Sheila Montoya – Treasurer	Present
Theo Rodriguez – Asst. Secretary/Treasurer	Present
Ken Winslow – President	Present

**3.0 APPROVAL OF AGENDA**

**MOTION:** By Ms. Montoya, seconded by Ms. Croisant, to approve the Agenda as presented.

AYES: Ms. Croisant, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow  
Motion carried 4-0

**4.0 COMMUNICATION**

**4.1 Consideration of Design/Build Team – Adventure Project**

Mr. Crawford reported that five companies had provided written responses to the Request for Qualifications related to the Adventure project. A selection committee met to discuss the merits of each response and created a short list of four finalists. On December 16th, the selection committee heard presentations and asked questions of the four finalists.

The recommendation of the selection committee was to award the design/build contract to JHL Constructors and CRP Architects, following successful contract negotiations.

**MOTION:** By Ms. Croisant, seconded by Ms. Montoya, to approve the selection of JHL Constructors and CRP Architects to serve as the design build team for the Adventure project and to authorize the Superintendent to sign a contract for their services, following successful negotiations.

AYES: Ms. Croisant, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow  
Motion carried 4-0

**4.2 Consideration of Design/Build Team – Global Campus**

Mr. Crawford reported that three companies had provided written response to the Request for Qualifications related to the Global Campus project. A selection committee met to discuss the merits of each response and decided to interview all three respondents. On December 19th, the selection committee heard presentations and asked questions of the three teams.

The recommendation of the selection committee was to award the design/build contract to The Neenan Company, following successful contract negotiations.

**MOTION:** By Ms. Montoya, seconded by Mr. Rodriguez, to approve the selection of The Neenan Company to serve as the design build firm for the Global Campus project, including the adjacent Broadway Building, and to authorize the Superintendent to sign a contract for their services, following successful negotiations.

AYES: Ms. Croisant, Ms. Montoya, Mr. Rodriguez and Mr. Winslow  
Motion carried 4-0

**5.0 SUPERINTENDENT'S COMMENTS**

During her report, Ms. Ciancio

- Discussed the timeline of the upcoming construction projects
- Said the District was looking at hiring a financial advisor and investment banker, who would add consulting expertise to the team
- Announced Jayna Burtner had been hired as the new Executive Administrative Assistant to the Superintendent and Secretary to the Board of Education

The Board motioned to adjourn at 9:15 a.m.

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Kenneth Winslow, Board President

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Stephen Donnell, Board Secretary

*Submitted by Anitra Rock, Recording Secretary for the Board of Education*

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, January 10, 2017, at the Administration Building Boardroom.

Present: Cindy Croisant – Vice President  
Steve Donnell – Secretary  
Sheila Montoya - Treasurer  
Ken Winslow - President  
Absent: Theo Rodriguez – Asst. Secretary/Treasurer

During the meeting, the Board:

- Reviewed plans for the Homeplace Development & school site
- Discussed Issues, considerations and recommendations for upcoming construction projects, Special Education, the Pre-School program and the Career Exploration program

No official Board action was taken at the meeting.

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Kenneth Winslow, Board President

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Stephen Donnell, Board Secretary

*Submitted by Jayna Burtner, Recording Secretary for the Board of Education*

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Sue-Lin Toussaint, Executive Director of Human Resources  
DATE: January 19, 2017

**Policy:** Professional Staff Recruiting and Hiring, Policy GCE/GCF  
**Report Type:** Decision Making (Consent)  
**SUBJECT:** Personnel Action

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**Policy Wording:** The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

**Decision Requested:** The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of January 24, 2017.

## **CLASSIFIED STAFF**

<b><u>NEW EMPLOYEES</u></b>	<b><u>POSITION/FACILITY</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON</u></b>
Baros, Sandra	Preschool Para. Sub./District	11/30/2016	Re-Hire
Bath, Anthony	Substitute Custodian/District	12/07/2016	New Hire
Benkert, Melissa	Athletic Trainer/Athletics	12/14/2016	New Hire
Casillas, Janet	Sub. Nutrition Asst./Nutrition Services	12/15/2016	New Hire
Cortez, Betty	Bus Paraprofessional/Transportation	01/05/2017	New Hire
Crooks, Tessa	Sub. Nutrition Asst./Nutrition Services	01/09/2017	New Hire
Espinoza, Yadira	Sub. Nutrition Asst./Nutrition Services	01/11/2017	New Hire
Martinez, Consuelo	Sub. Nutrition Asst./Nutrition Services	01/09/2017	New Hire
Morales, Terri	Preschool Para. Sub./District	01/09/2017	Re-Hire
Pfeil, Lysa	Bus Paraprofessional/Transportation	12/09/2016	New Hire
Romero, Susan	Sub. Nutrition Asst./Nutrition Services	12/15/2016	New Hire

<b><u>RESIGNATIONS/TERM.</u></b>	<b><u>POSITION/FACILITY</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON</u></b>
Bowen, Moira-Lin	Nutrition Services Manager/Monterey	12/09/2016	Resignation
Cha, Khambye	Preschool Para./Achieve	01/20/2017	Resignation
Dimas, Jarasmin	Special Education Para./York	12/22/2016	Resignation
Martinez, Maria	Substitute Custodian/District	12/15/2016	Resignation
Medina, Robyn	Special Education Para./York	12/22/2016	Resignation
Torres, Ada	Preschool Para. Sub./District	01/04/2017	Resignation

## **CLASSIFIED REQUESTS**

Mery Canete, Custodian at the Global Campus, is requesting a Family Medical Leave of Absence beginning January 6, 2017 through February 3, 2017.

Martha Geonetta, School Secretary at the Skyview Campus, is requesting a Family Medical Leave of Absence beginning January 5, 2017 through February 3, 2017.

Gregg Loper, Campus Supervisor at York, is requesting an extension of Family Medical Leave of Absence beginning January 10, 2017 through January 20, 2017.

JoAnn Martinez, Bus Driver in Transportation, is requesting a Family Medical Leave of Absence beginning November 28, 2016 through January 6, 2017.

Ronnie Mesa, Custodian at Adventure, is requesting a Family Medical Leave of Absence beginning December 9, 2016 through January 6, 2017.

Cathe Valdez, School Secretary at North Valley, is requesting an extension of Family Medical Leave of Absence beginning January 9, 2017 through January 30, 2017.

## **LICENSED STAFF**

<b><u>NEW EMPLOYEES</u></b>	<b><u>POSITION/FACILITY</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON</u></b>
Booth, George	Technology/Academy	01/05/2017	New Hire
Santillan-Chia, Rosa	.5 Parent Liaison/Global Campus	12/05/2016	New Hire
Schneider, Stefanie	5 <sup>th</sup> Grade/Monterey	01/05/2017	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Klein, Robert	MS Math/Valley View	12/22/2016	Resignation
Smith, Curtis	MS Language Arts/Valley View	12/22/2016	Resignation

#### LICENSED REQUESTS

Hannah Cardenas, 2<sup>nd</sup> Grade Teacher at Monterey, is requesting a maternity leave of absence beginning April 17, 2017 through May 30, 2017.

Mandy Festi, Science Teacher at MESA, is requesting a maternity leave of absence beginning February 10, 2017 through April 28, 2017.

Kristen Sheble, 1<sup>st</sup> Grade Teacher at Meadow, is requesting a Family Medical Leave of Absence beginning January 5, 2017 through March 3, 2017.

#### ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

#### ADMINISTRATION REQUESTS

No requests at this time

#### SUBSTITUTE TEACHERS/OTHER ON CALL

##### ADDITIONS

Fennerty, Diana  
Worrell, Tanya

##### DELETIONS

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**GENERAL FUND**

	Period* <u>Dec 1 - Dec 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
<b>REVENUES</b>			
Total Local Revenue	310,923	1,860,891	21,526,173
Total Intermediate Revenue	0	4,697	7,755
Total County Revenue	0	0	0
Total State Revenue	3,071,326	25,873,670	51,633,208
Total Federal Revenue	92,837	283,706	1,118,569
Total Transfers	(387,213)	(2,135,946)	(2,662,080)
Total Loan Revenue			
Total General Fund Revenue	<u>3,087,873</u>	<u>25,887,018</u>	<u>71,623,625</u>
<b>EXPENDITURES</b>			
Total Salaries	3,263,628	14,319,267	35,125,685
Total Benefits	925,828	4,139,567	10,824,312
Total Purchased Professional Services	230,312	2,334,677	10,118,918
Total Purchased Property Services	46,006	791,995	1,364,057
Total Other Purchased Services	1,392,306	5,877,002	1,511,449
Supplies & Materials	248,971	3,041,746	13,477,863
Property	10,186	140,576	304,206
Other Objects	1,680	28,952	55,785
Other Uses of Funds	0	0	0
Other			
Total General Fund Expenditures	<u>6,118,918</u>	<u>30,673,780</u>	<u>72,782,275</u>
Beginning Fund Balance		8,672,352	
Fund Balance Year to Date		3,885,591	

\* Revenue and Expenditures for the month.

\*\*Revenue and Expenditures from July 1, 2016

\*\*\* Based on Original FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**GENERAL FUND**

	Percent of <u>2016-17</u>	Prior Year to Date <u>2015-16</u>	Percent of <u>2015-16</u>
<b>REVENUES</b>			
Total Local Revenue	8.64%	1,798,770	8.25%
Total Intermediate Revenue	60.57%	7,755	100.00%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	50.11%	26,870,480	54.01%
Total Federal Revenue	25.36%	265,270	21.51%
Total Transfers	80.24%	(1,996,305)	66.20%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>36.14%</u>	<u>26,945,970</u>	<u>38.61%</u>
<b>EXPENDITURES</b>			
Total Salaries	40.77%	17,126,846	48.34%
Total Benefits	38.24%	4,876,694	44.47%
Total Purchased Professional Services	23.07%	2,350,080	26.14%
Total Purchased Property Services	58.06%	711,241	51.34%
Total Other Purchased Services	388.83%	6,082,132	467.76%
Supplies & Materials	22.57%	2,660,131	22.95%
Property	46.21%	109,568	23.21%
Other Objects	51.90%	51,414	44.96%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	<u>42.14%</u>	<u>33,968,105</u>	<u>48.35%</u>

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**OTHER FUNDS**

	Period* <u>Dec 1 - Dec 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
<b>REVENUES</b>			
CPP/Preschool Fund	127,185	656,029	1,312,230
Governmental Grants Fund	503,311	2,101,203	5,765,503
Capital Reserve Fund	265,423	5,198,908	5,490,041
Insurance Reserve Fund	23	580,930	408,065
Bond Redemption Fund	(6,904)	(261)	4,524,772
Food Service Fund	240,017	1,132,513	2,482,858
Building Fund	-	-	
Total Revenue, Other Funds	<u>1,129,055</u>	<u>9,669,324</u>	<u>19,983,469</u>
<b>EXPENDITURES</b>			
CPP/Preschool Fund	136,329	513,088	1,321,693
Governmental Grants Fund	537,806	1,866,771	5,765,503
Capital Reserve Fund	492,836	8,399,972	12,255,632
Insurance Reserve Fund	3,446	597,268	460,126
Bond Redemption Fund	3,528,118	3,528,668	4,825,684
Food Service Fund	219,913	919,048	2,633,715
Building Fund	0	0	
Total Expenditures, Other Funds	<u>4,918,448</u>	<u>15,824,815</u>	<u>27,262,353</u>

\* Revenue and Expenditures for the month.

\*\*Revenue and Expenditures from July 1, 2016

\*\*\* Based on Original FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

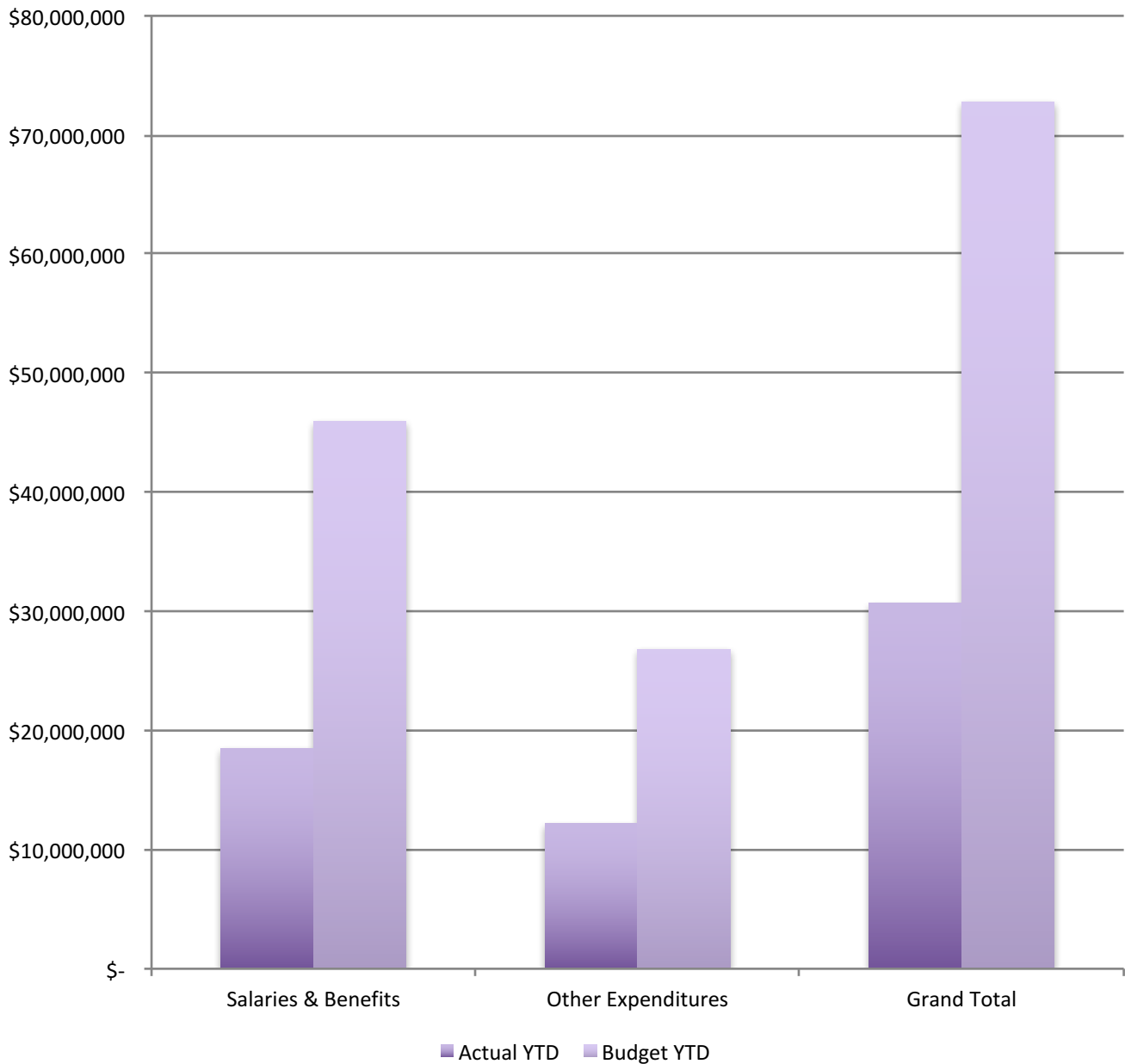
**OTHER FUNDS**

	Percent of <u>2016-17</u>	Prior Year to Date <u>2015-16</u>	Percent of <u>2015-16</u>
<b>REVENUES</b>			
CPP/Preschool Fund	9.69%	760,850	59.16%
Governmental Grants Fund	0.00%	1,513,903	23.86%
Capital Reserve Fund	4.83%	4,411,311	36.59%
Insurance Reserve Fund	0.01%	358,011	100.00%
Bond Redemption Fund	-0.15%	46,543	0.28%
Food Service Fund	9.67%	847,178	35.08%
Buidling Fund	0.00%	0	0.00%
Total Revenue, Other Funds	<u>48.39%</u>	<u>7,937,798</u>	<u>20.31%</u>
<b>EXPENDITURES</b>			
CPP/Preschool Fund	38.82%	772,601	57.98%
Governmental Grants Fund	0.00%	1,912,996	30.15%
Capital Reserve Fund	68.54%	5,318,409	40.32%
Insurance Reserve Fund	129.81%	412,936	82.07%
Bond Redemption Fund	73.12%	550	0.00%
Food Service Fund	34.90%	1,391,472	40.32%
Building Fund	0.00%	0	0.00%
Total Expenditures, Other Funds	<u>58.05%</u>	<u>9,808,964</u>	<u>24.05%</u>

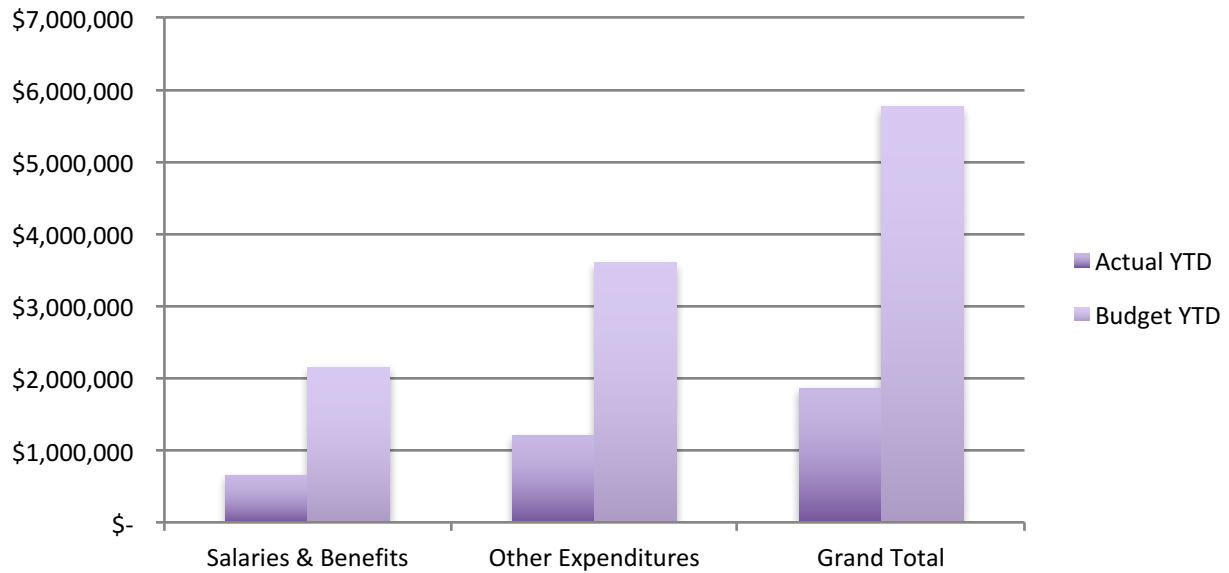
**Connections Academy**

	Period Jul-Sep	Period Oct-Dec	Period Jan-Mar	Period Apr-June	Year to Date 2015-16	Budget 2015-16	Percent of 2015-16
Beginning Fund Balance	-	1,765,797	1,474,124	1,474,124	-	-	-
<b>REVENUES</b>							
Per Pupil Funding	4,015,745	4,022,460			8,038,205	17,055,023	47.13%
READ Act Funding	40,659	-			40,659	78,811	51.59%
ECEA Funding	309,605	-			309,605	368,216	84.08%
IDEA VI B	27,441	75,732			103,173	226,752	45.50%
Misc Rev					-		0.00%
<b>Total Revenue</b>	<b>4,393,450</b>	<b>4,098,192</b>	<b>-</b>	<b>-</b>	<b>8,491,642</b>	<b>17,728,803</b>	<b>47.90%</b>
<b>EXPENDITURES</b>							
<b>Instructional</b>							
Salaries/Benefits	433,541	943,536			1,377,077	4,053,041	33.98%
Purchased Services	98,389	154,231			252,620	821,570	30.75%
Supplies & Materials	1,323,359	2,498,883			3,822,242	8,629,706	44.29%
Equipment	-	-			-	-	0.00%
Other	-	-			-	-	0.00%
<b>Total Instructional</b>	<b>1,855,289</b>	<b>3,596,650</b>	<b>-</b>	<b>-</b>	<b>5,451,939</b>	<b>13,504,317</b>	<b>40.37%</b>
<b>Support</b>							
Salary and Benefits	455,834	461,807			917,641	2,743,568	33.45%
Purchased Services	313,153	328,855			642,008	1,455,706	44.10%
Supplies and Materials	3,367	2,528			5,895	12,526	47.06%
Equipment	-	-			-	-	0.00%
Other	10	25			35	12,685	0.28%
<b>Total Support</b>	<b>772,364</b>	<b>793,215</b>	<b>-</b>	<b>-</b>	<b>1,565,579</b>	<b>4,224,485</b>	<b>37.06%</b>
<b>Total Expenditures</b>	<b>2,627,653</b>	<b>4,389,865</b>	<b>-</b>	<b>-</b>	<b>7,017,518</b>	<b>17,728,802</b>	<b>39.58%</b>
Fund Balance to date	1,765,797	1,474,124	1,474,124	1,474,124	1,474,124	-	

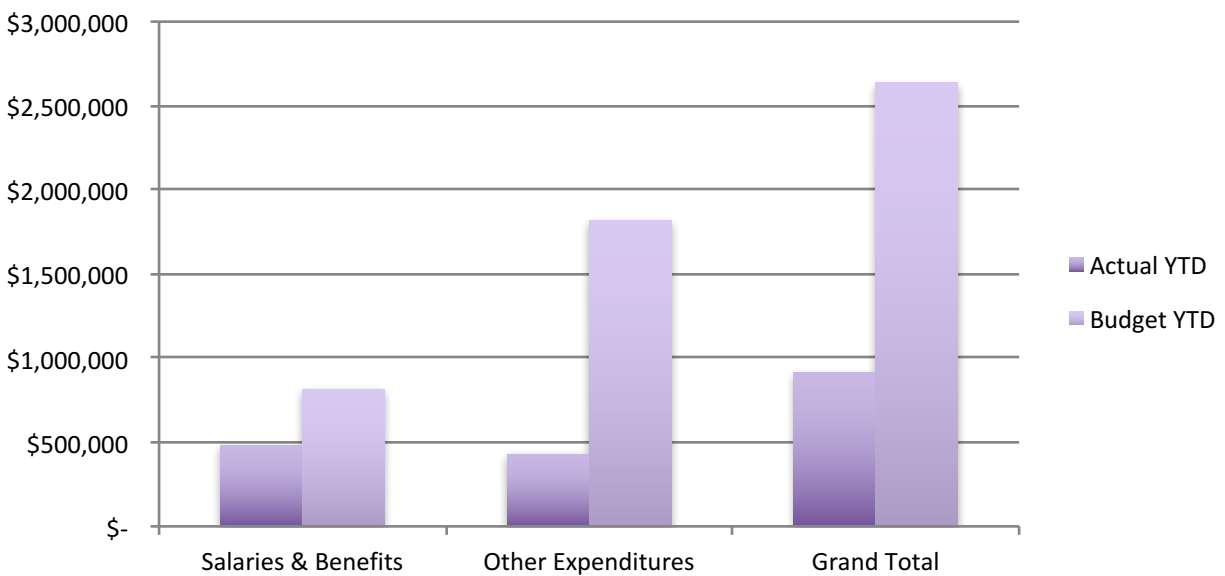
**Executive Financial Summary**  
**General Fund Unaudited Expenditures**  
**Budget vs. Actual**  
**As of December 31, 2016**



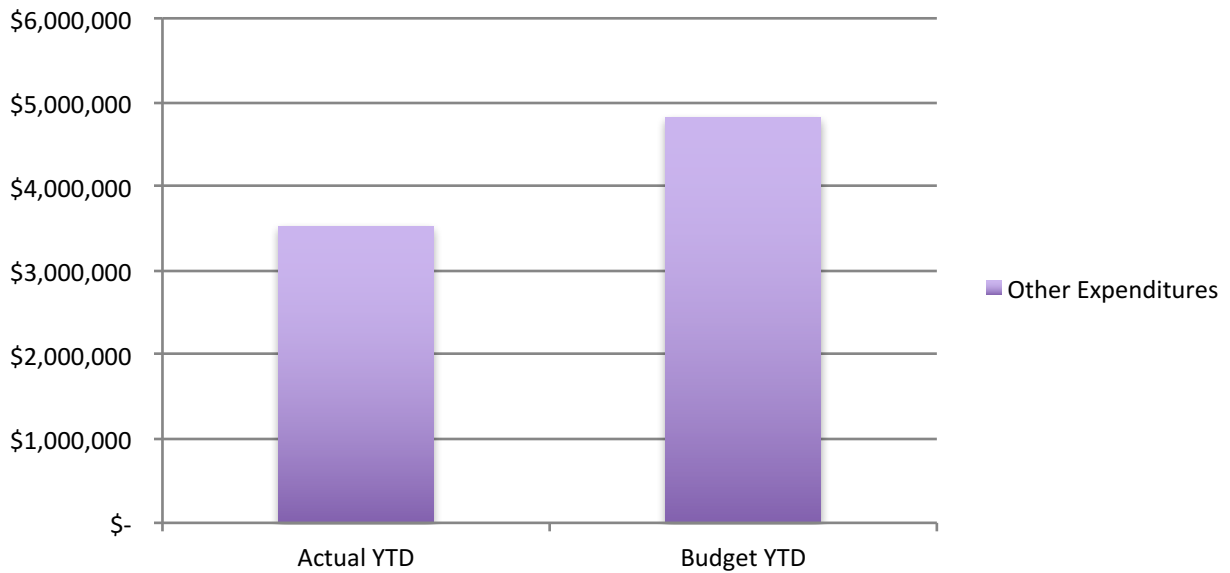
**Grants Fund**  
**Budget vs. Actual Expenditures**  
**As of December 31, 2016**  
**(Unaudited)**



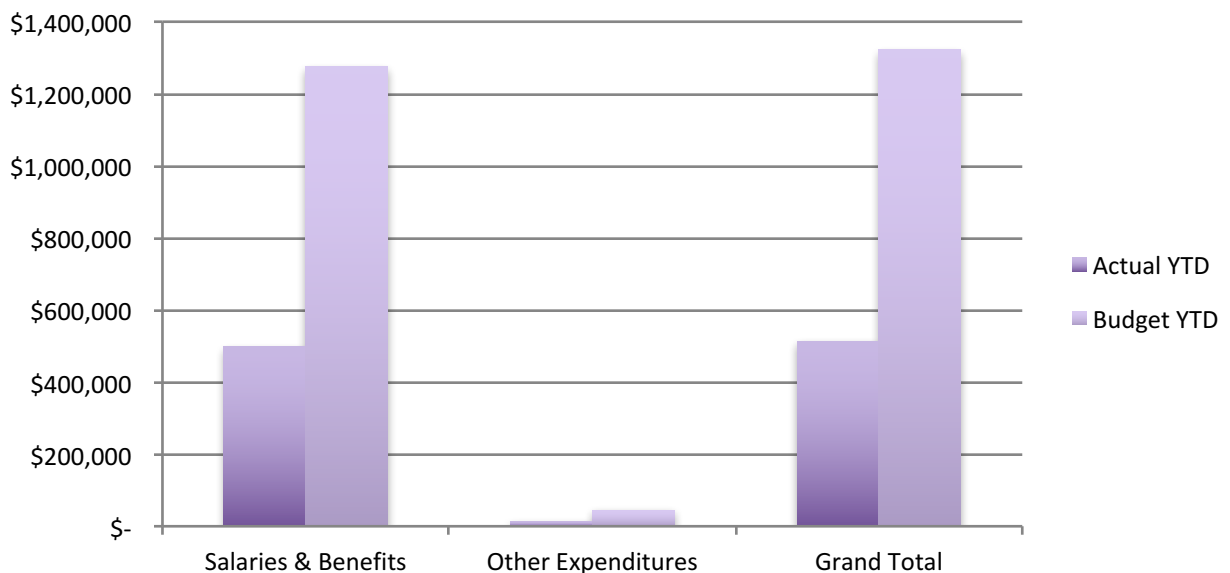
**Nutrition Services Fund**  
**Budget vs. Actual Expenditures**  
**As of December 31, 2016**  
**(Unaudited)**



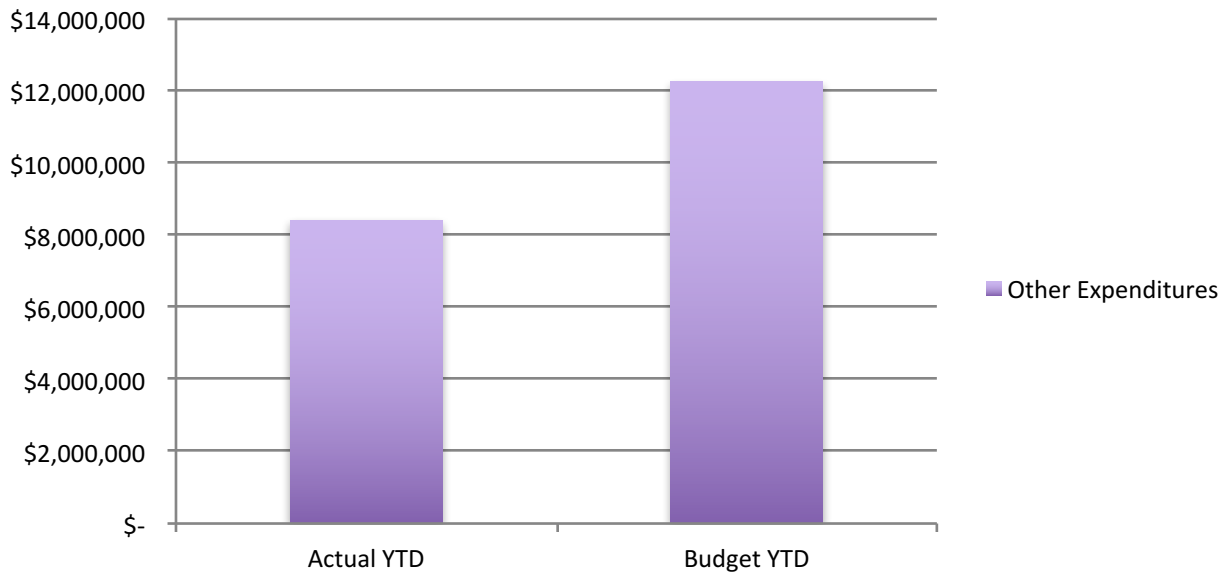
# **Bond Redemption Fund** **Budget vs. Actual Expenditures** **As of December 31, 2016** **(Unaudited)**



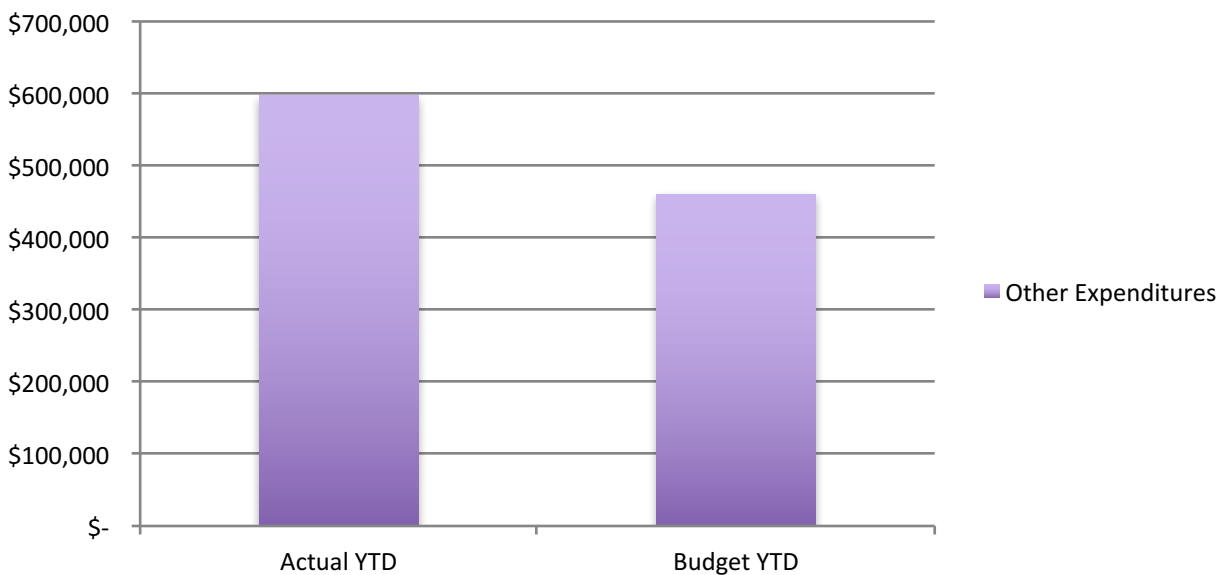
# **CPP Fund** **Budget vs. Actual Expenditures** **As of December 31, 2016** **(Unaudited)**



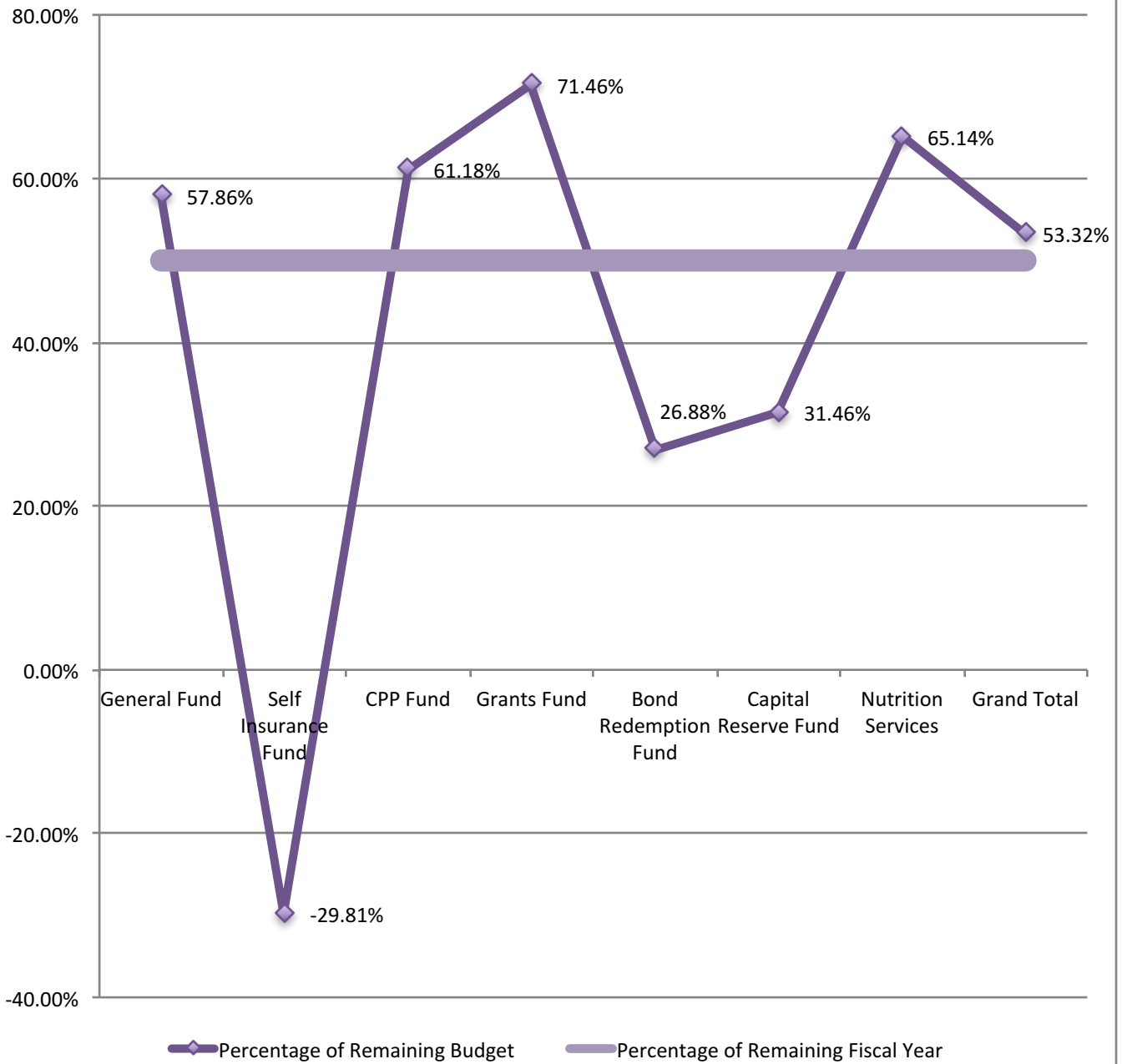
**Capital Reserve Fund**  
**Budget vs. Actual Expenditures**  
**As of December 31, 2016**  
**(Unaudited)**



**Insurance Reserve Fund**  
**Budget vs. Actual Expenditures**  
**As of December 31, 2016**  
**(Unaudited)**



# **2016-17 Percentage of Budget Remaining by Fund** **December 31, 2016** **(Unaudited)**



# Mapleton Public Schools

## Account Level Balance Sheet As of 12/31/2016

Fiscal Year: 2016-2017

Year To Date

### General Fund

#### ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$2,282,240.78
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	\$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$150.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$500.00
10.000.00.0000.8103.000.0000.48	Petty Cash-Professional Dev	\$300.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.62	Petty Cash-Evaluation	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$1,720,329.97
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	\$215,868.06
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	\$62,760.12
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	\$52,293.67
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$226,084.35
10.000.00.0000.8132.000.0000.73	Due To/From ECPAC	\$33,026.48
10.000.00.0000.8132.000.0000.74	Due To/From Student Activities	\$204.50
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$3,842.91
10.000.00.0000.8153.000.0000.01	Accounts Receivable	(\$155.62)
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$4,441.00
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	\$115.74
10.000.95.0000.8142.000.4010.00	Consolidated Title I Receivable	\$92,837.00
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	\$753.54

#### ASSET

\$4,707,992.50

#### LIABILITY

LineDesc		YTD
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	\$1,193.55
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	(\$5,549.52)
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$622.38
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	(\$320,092.32)
10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	(\$4,322.25)
10.000.00.0000.7471.000.0000.08	Payable-MEA Dues	(\$18,344.05)

# Mapleton Public Schools

## Account Level Balance Sheet As of 12/31/2016

Fiscal Year: 2016-2017

### Year To Date

10.000.00.0000.7471.000.0000.10	Payable-Credit Union	(\$28,511.50)
10.000.00.0000.7471.000.0000.11	Payable-Pace Dues	(\$2.00)
10.000.00.0000.7471.000.0000.12	Payable-Group Life	(\$13,772.08)
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	(\$24,688.37)
10.000.00.0000.7471.000.0000.16	Payable-CCSEA	(\$1,093.75)
10.000.00.0000.7471.000.0000.19	Payable-CASE Dues	(\$129.20)
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$2,250.88
10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	(\$1,193.60)
10.000.00.0000.7471.000.0000.23	Payable-Dental	\$22,796.51
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	(\$5,089.19)
10.000.00.0000.7471.000.0000.26	Payable-Mapleton Education Foundation	(\$2,365.55)
10.000.00.0000.7471.000.0000.29	Payable-Disab Certified	(\$3,070.74)
10.000.00.0000.7471.000.0000.30	FSA	(\$372.41)
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tutition	(\$8,587.73)
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	(\$96.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	(\$285,396.00)
10.000.95.0000.7482.000.4010.01	Title I Neighboring Schools Deferred Revenue	(\$9,742.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	(\$116,856.66)
10.661.00.0000.7421.000.0000.01	General Accounts Payable	\$10.00
<b>LIABILITY</b>		<b>(\$822,401.60)</b>

### FUND BALANCE

LineDesc	YTD
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts
10.000.00.0000.6750.000.0000.00	Committed Fund Balance
10.000.00.0000.6770.000.0000.00	Unassigned fund balance
<b>FUND BALANCE</b>	<b>(\$8,672,352.31)</b>

**Total Liability & Fund Balance** (\$9,494,753.91)

**Total (Income)/Loss** \$4,786,761.41

**Total Liability and Equity** (\$4,707,992.50)

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Diane Blumenschein, Director of Student Support Services  
DATE: January 24, 2017

**Policy:** Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC  
**Report Type:** Informational  
**SUBJECT:** Dashboard Report – Attendance and Discipline

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**Policy Wording:** The Superintendent shall provide necessary reports to the Board as directed.

**Policy Interpretation:** This policy is interpreted to provide information to the Board of Education related to attendance and discipline for the 2016-2017 school year. This is an information only report.

**Report:** You each have received a dashboard which includes daily average attendance, chronic absenteeism, and suspensions and expulsions reported by school. Please note that each graph reflects a comparison of information from August through December of 2015-16 and August through December of 2016-17 only.

The graph in the upper left hand corner, titled "District Attendance," demonstrates overall district average daily attendance by month. It compares last school year to this year. Though there are slight increases for some months and there are slight decreases for other months, the average daily attendance has shown very little change from last year to this year, with the exception of December 2016.

The next graph, to the right, is titled "School Attendance for SY 2016-2017." It details average daily attendance, by school, comparing this year to last year. Two of seventeen schools have shown slight increases in attendance and twelve of seventeen schools have shown very slight or no decreases in comparison to attendance from last year. Three of the seventeen schools have no comparison to last year.

On the bottom left, please note the graph titled "District Chronic Absence." Chronic absenteeism refers to the percentage of students who miss 10% or more school days including both excused and unexcused absences. The percentage of chronically absent students in Mapleton has increased 1 percent compared to last school year.

The next chart to the right, titled "Chronic Absence by School," details the percentage of students who have missed 10% or more days, comparing the 2015-2016 school year to the current school year. You will notice that most schools have a slightly increased percentage of chronically absent students or remained the same compared to last school year.

The final chart on the bottom right, "Behavior-Year to Date," displays the number of suspensions and expulsions by school. Over all, the number of expulsions has increased this school year.

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Shae Martinez, Chief Financial Officer  
DATE: January 24, 2017

**POLICY:** Financial Administration, Policy DAB  
**REPORT TYPE:** Incidental  
**SUBJECT:** 2nd Quarter FY 2017 Financial Report

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**Policy Wording:** With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually...

**Policy Interpretation:** This policy is interpreted to include quarterly updates to the Board on the District's financial position.

**Decision Requested:** District Administration is requesting approval of the 2nd Quarter FY 2017 Financial Report.

**Report:** District administration has provided the Board with the 2nd Quarter FY 2017 Financial Report. The following PowerPoint presentation outlines key highlights of Quarter 2 financial activity.

Mapleton Public Schools  
Quarterly Financial Report  
December 31, 2016



Mapleton  
Public Schools

Submitted by  
Mapleton Public Schools  
Business Services Department

Shae Martinez  
Chief Financial Officer  
and  
Michael Everest  
Assistant Director of Finance

## 2nd Quarter Fund Financial Narrative

*December 31, 2016*

Provided by Business Services Staff

Unaudited activities for the 2016-2017 fiscal year are presented in the attached December 31, 2016 2nd Quarter Financial Statements.

The format of these financial statements presents the audited financial statements for the 2014-2015 fiscal year, the audited financials for the 2015-2016 fiscal year, as well as the 2016-2017 Board of Education Adopted Budget. The year-to-date actual balances, variance compared to budget, and detailed percentages of the actual to budget are also presented in the financials.

**General Fund (10)** – The General Fund is the District’s primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

### Summary

- The 2nd quarter total year-to-date (YTD) revenues for the General Fund were \$25.9 million after transfers and expenditures were \$30.7 million. Of the total YTD total budget, 38% of all revenues have been received and 42% of expenditures have been disbursed.

### Explanation of Significant Variance Items - Revenues

- **Property Tax Revenue** - The District will begin receiving significant property tax revenue in March and this will continue through June.

### Explanation of Significant Variance Items - Expenditures

- As of December 31, 2016, total General Fund expenditures were 42% of the budget. Expenditures were 48% of the budget during the 2nd quarter of last year. The reduction is due to the net reduction of 7 teaching FTE and the delayed effect of the new salary schedule, which did not begin until the September 15th payroll.

**Insurance Reserve Fund (18)** – The Insurance Fund accounts for the resources used for the District’s liability, property, and worker’s compensation insurance needs.

**Summary**

- The 2nd quarter total YTD revenues for the Insurance Reserve Fund were \$580,930 and expenditures were \$597,268. Of the YTD total budget, 142% of all revenue has been received and 130% of all expenditures have been expended.
- This budget will continue to be monitored and will have to be adjusted in the supplemental process. Rocky Mountain Risk is uncertain at this time what the potential full impact of recent tragic events will have on the self-insurance pool, but we will likely sustain an additional 50% increase in premium this year and at least another 50% increase in premium next year. With rising medical insurance costs, many school district are feeling similar increases.

**Colorado Preschool Program Fund (19)** – This fund was established by Senate Bill 01-123, concerning the required expenditure of a portion of a school district’s per pupil operating revenue for the school district’s Colorado Preschool Program.

**Summary**

- As of the close of the 2nd quarter, total YTD revenues for the Colorado Preschool Program Fund (CPP) were \$656,029 and the expenditures were \$513,088. Of the YTD total budget, 50% of revenues have been received and 39% of expenditures have been expended. The employee tuition program has been moved out of Fund 19 to better track the expenditures of that program, so it would not be accurate to compare expenditure and revenue percentages from last year.

**Food Service Fund (21)** – This fund account for all financial activities associated with the District’s nutrition program.

**Summary**

- The 2nd quarter total YTD revenues for the Food Service Fund were \$1,132,513 and expenditures were \$919,048. Of the YTD total budget, 46% of all revenues were received and 35% of all expenses were disbursed. Activity is very light the first 6 weeks of the first quarter so it is expected for revenues and expenditures to less than 50% half way through the fiscal year.

**Governmental Grants Fund (22)** – This fund is provided to account for monies received from various federal, state and local grant programs.

**Summary**

- The 2nd quarter total YTD revenues for the Governmental Grants Fund were \$2,101,203 and expenditures were \$1,866,771. Of the YTD total budget, 36% of all revenues have been received and 32% of all expenditures have been expended.

**Explanation of Significant Variance Items – Revenues & Expenditures**

- Typically for Grants, expenditures outpace revenues because most of the District's grants are reimbursable, meaning that funds need to be expended before reimbursement revenue can be received. However, deferred revenue from last year has been recognized before expenditures have been made. This has caused Grant revenue to be slightly more than grant expenditures for the 2nd quarter.

**Bond Redemption Fund (31)** – This fund is authorized by Colorado law. It provides revenues based upon a property tax mill levy set by the Board of Education to satisfy the District's bonded indebtedness on an annualized basis.

**Summary**

- The 2nd quarter YTD revenues for the Bond Redemption Fund were (\$1,178) and expenditures were \$3,528,668. Of the YTD total budget, 0% of revenues have been received and 73% of expenditures have been expended. The contingency/reserves in this fund will be used to cover the December bond payments as the majority of revenue is collected from March through June.

**Capital Reserve Fund (43)** – This fund is used to account for revenues restricted for ongoing capital needs such as site acquisition, building additions, repairs and maintenance, and equipment purchases.

**Summary**

- The 2nd quarter total YTD revenues/transfers in for the Capital Reserve Fund were \$4,238,858 and expenditures were \$8,399,972. Of the YTD total budget, 100% of revenues have been received and 103% of expenses have been expended.

**Explanation of Significant Variance Items- Revenues and Expenditures**

- This quarter's results were skewed due to the acquisition of the COPS lease purchase agreement for \$4,200,000 to aid in the purchase and renovation of the Broadway building. Money was also expended for the purchase of 25 acres of land for Homeplace located at 104th and Steele. This purchase was facilitated through funds Mapleton was holding from the sale of the land at the Old Mapleton site that was sold for \$7.1 million in December of 2015. The Capital Reserve budget will be adjusted through the Supplemental budget process in January.



**Mapleton Public Schools**  
**Fund Balance Worksheet**  
**For the Quarter Ending December 31, 2016**

<b>Fund</b>	<b>Audited Fund Balance 06/30/2015</b>	<b>Audited Fund Balance 06/30/2016</b>	<b>YTD Revenues Less Transfers</b>	<b>YTD Expenditures</b>	<b>Unaudited Fund Balance 12/31/2016</b>
<b>General Funds</b>					
10 General Fund	6,875,223	8,672,352	25,887,018	30,673,780	3,885,591
18 Risk Management Fund	416,063	227,310	580,930	597,268	210,973
19 Colorado Preschool Fund	46,563	46,910	656,029	513,088	189,851
<b>Total General Funds</b>	<b>7,337,849</b>	<b>8,946,573</b>	<b>27,123,978</b>	<b>31,784,135</b>	<b>4,286,415</b>
<b>Special Revenue Funds</b>					
21 Nutrition Services	1,700,951	1,598,684	1,132,513	919,048	1,812,150
22 Grants Fund	-	-	2,101,203	1,866,771	234,432
<b>Total Special Revenue Funds</b>	<b>1,700,951</b>	<b>1,598,684</b>	<b>3,233,717</b>	<b>2,785,819</b>	<b>2,046,582</b>
<b>Debt Service Funds</b>					
31 Bond Redemption Fund	4,162,953	5,422,769	(261)	3,528,668	1,893,841
<b>Total Debt Service Funds</b>	<b>4,162,953</b>	<b>5,422,769</b>	<b>(261)</b>	<b>3,528,668</b>	<b>1,893,841</b>
<b>Capital Project Funds</b>					
41 Building Fund	-	-	-	-	-
43 Capital Reserve Fund	1,135,123	6,765,592	5,198,908	8,399,972	3,564,528
<b>Total Capital Project Funds</b>	<b>1,135,123</b>	<b>6,765,592</b>	<b>5,198,908</b>	<b>8,399,972</b>	<b>3,564,528</b>
<b>Totals</b>	<b>14,336,876</b>	<b>22,733,617</b>	<b>35,556,342</b>	<b>46,498,594</b>	<b>11,791,365</b>



**GENERAL OPERATING FUND EXPENDITURE AND TRANSFER DETAIL**  
For the Quarter Ended December 31, 2016

	FY 2014-15 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	FY 2016-17 Actual	% Actual/Budget
<b>EXPENDITURES</b>					
Current					
Instruction	\$ 40,371,736	\$ 42,301,641	\$ 45,908,761	\$ 19,096,190	42%
Support Services					
Student Support Services	2,601,221	2,707,964	2,708,413	1,023,192	38%
Instructional Staff Support Services	2,541,493	2,644,657	2,974,253	1,352,637	45%
General Administration Services	2,783,631	2,652,551	2,752,922	668,605	24%
School Administration Services	4,663,599	4,791,487	4,819,884	2,185,131	45%
Business Services	2,294,103	2,352,066	2,512,342	786,035	31%
Operations & Maintenance	4,995,365	5,230,053	5,307,086	2,543,691	48%
Student Transportation	1,948,910	2,093,783	2,097,920	909,755	43%
Other Support Services	3,056,359	3,932,141	3,700,694	2,108,545	57%
<b>TOTAL EXPENDITURES</b>	<b>65,256,417</b>	<b>68,706,344</b>	<b>72,782,275</b>	<b>30,673,780</b>	<b>42%</b>
Excess of Revenues					
Over (Under) Expenditures	4,030,731	4,794,046	1,503,430	(2,650,816)	
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers Out					
Charter Payments		-	-	-	
Capital Reserve	(2,340,600)	(1,390,000)	(960,050)	(960,050)	100%
Insurance Reserve	(400,000)	(300,000)	(350,000)	(520,000)	149%
Preschool	(1,226,467)	(1,285,776)	(1,312,030)	(655,896)	50%
Food Service	(80,000)	(21,140)	(40,000)	-	0%
Grant Transfer			-		
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(4,047,067)</b>	<b>(2,996,916)</b>	<b>(2,662,080)</b>	<b>(2,135,946)</b>	<b>80%</b>
NET CHANGE IN FUND BALANCE	(16,336)	1,797,130	(1,158,650)	(4,786,762)	
<b>Fund Balance Beginning</b>	<b>6,891,558</b>	<b>6,875,223</b>	<b>8,672,352</b>	<b>8,672,352</b>	
<b>Fund Balance Ending</b>	<b>\$ 6,875,223</b>	<b>\$ 8,672,352</b>	<b>\$ 7,513,702</b>	<b>\$ 3,885,591</b>	<b>52%</b>



**GENERAL OPERATING FUND REVENUE DETAIL**  
For the Quarter Ended December 31, 2016

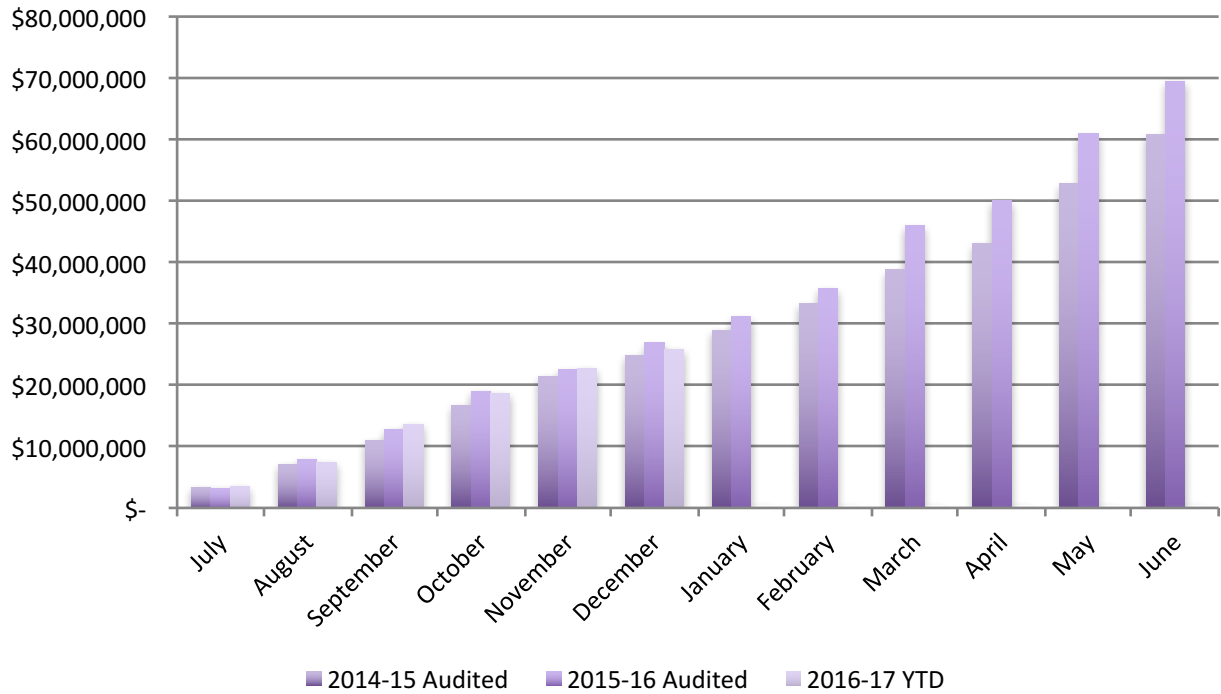
	FY 2014-15 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	FY 2016-17 Actual	% Actual/Budget
<b>REVENUES</b>					
Local Sources					
Property Taxes	12,597,663	13,548,058	13,113,540	(33,291)	0%
Property Taxes- Override	4,670,000	4,670,000	4,670,000	-	0%
Property Tax Hold Harmless	213,912	214,000	214,000	-	0%
Specific Ownership Tax	1,502,015	1,908,133	1,600,000	826,128	52%
Delinquent Property Tax/Penalty/Interest	50,546	82,257	105,000	27,586	26%
Admin Fee from Contract School	776,160	825,203	875,068	422,225	48%
Payroll Reimbursements	271,988	401,154	250,000	397,857	159%
Credit Recovery	41,075	45,522	20,000	5,125	26%
Other	591,419	883,216	686,320	219,958	32%
Total Local Revenue	20,714,778	22,577,543	21,533,928	1,865,588	9%
State Sources					
State Equalization	44,457,398	46,363,130	48,081,574	22,813,264	47%
Full Day Kindergarten Hold Harmless	88,196	92,015	92,015	-	0%
ECEA	1,443,441	1,579,631	1,636,660	1,450,620	89%
ELPA	248,207	457,494	913,898	321,951	35%
Transportation	473,508	501,878	490,000	496,448	101%
Other State Revenue	679,916	835,909	419,061	791,388	189%
Total State Revenue	47,390,666	49,830,058	51,633,208	25,873,670	50%
Federal Sources					
Title I	1,181,703	1,092,788	1,118,569	283,706	25%
Total Federal Revenue	1,181,703	1,092,788	1,118,569	283,706	25%
<b>TOTAL REVENUES</b>	<b>\$ 69,287,148</b>	<b>\$ 73,500,389</b>	<b>\$ 74,285,705</b>	<b>\$ 28,022,964</b>	<b>38%</b>



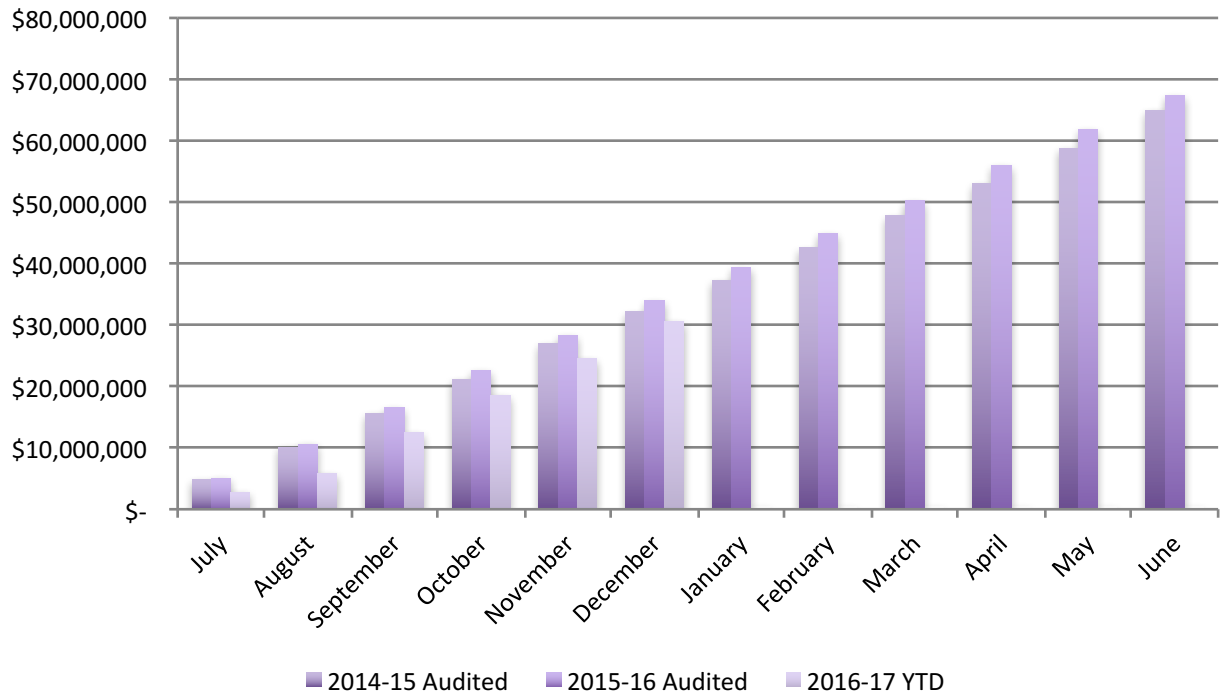
**SUMMARY OF RESOURCES, EXPENDITURES, RESERVES AND TRANSFERS**  
**2016-17 GENERAL OPERATING FUND BY OBJECT**  
**For the Quarter Ended December 31, 2016**

	FY 2014-15 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	FY 2016-17 Actual	% Actual/Budget
<b>REVENUES</b>					
Local Sources	\$ 20,660,195	\$ 22,577,543	\$ 21,533,928	\$ 1,865,588	9%
State Sources	47,390,666	49,830,058	51,633,208	25,873,670	50%
Federal Sources	1,181,703	1,092,788	1,118,569	283,706	25%
<b>TOTAL REVENUES</b>	<b>69,232,565</b>	<b>73,500,389</b>	<b>74,285,705</b>	<b>28,022,964</b>	<b>38%</b>
<b>EXPENDITURES</b>					
Salaries	33,607,554	35,333,249	35,125,685	14,319,267	41%
Benefits	9,690,982	10,198,426	10,824,312	4,139,567	38%
Purchased Services	10,372,304	11,502,020	12,994,424	9,003,673	69%
Supplies and Materials	11,172,955	11,006,022	13,477,863	3,041,746	23%
Property	348,472	531,520	304,206	140,576	46%
Other	64,150	135,106	55,785	28,952	52%
<b>TOTAL EXPENDITURES</b>	<b>65,256,417</b>	<b>68,706,344</b>	<b>72,782,275</b>	<b>30,673,780</b>	<b>42%</b>
<b>TOTAL TRANSFERS</b>	<b>(3,992,484)</b>	<b>(2,996,916)</b>	<b>(2,662,080)</b>	<b>(2,135,946)</b>	<b>80%</b>
<b>TOTAL EXPENDITURES/TRANSFERS</b>	<b>61,263,933</b>	<b>65,709,427</b>	<b>70,120,195</b>	<b>28,537,834</b>	<b>41%</b>
<b>TOTAL BEGINNING BALANCES AND RESERVES</b>	<b>6,891,558</b>	<b>6,875,223</b>	<b>8,672,352</b>	<b>8,672,352</b>	
<b>ENDING FUND BALANCE</b>	<b>6,875,223</b>	<b>8,672,352</b>	<b>7,513,702</b>	<b>3,885,591</b>	<b>52%</b>

## General Operating Fund Revenues



## General Operating Fund Expenditures

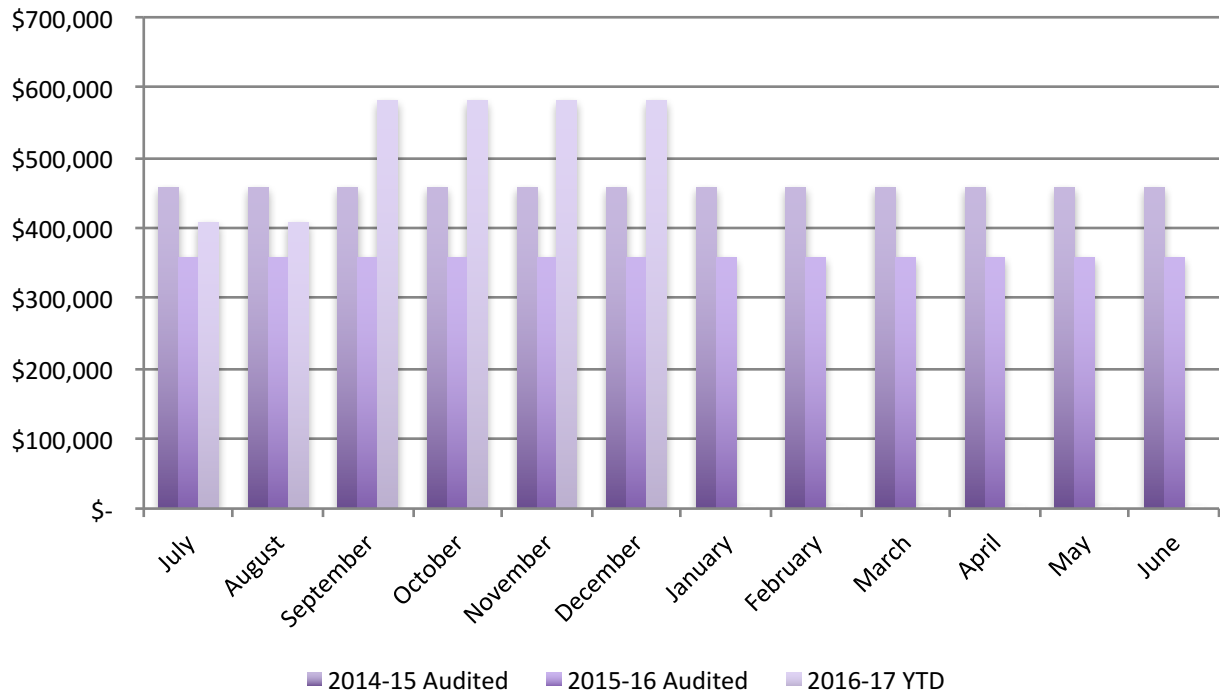




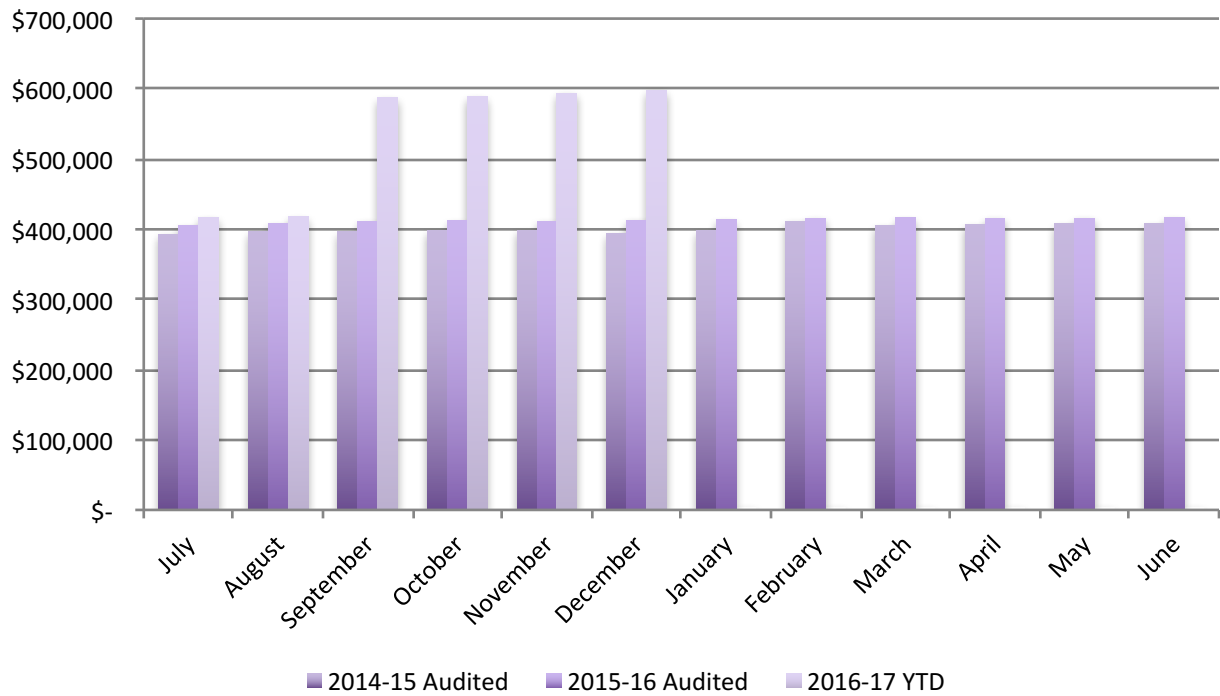
Mapleton Public Schools  
INSURANCE RESERVE FUND  
EXPENDITURE AND TRANSFER DETAIL  
For the Quarter Ended December 31, 2016

	FY 2014-2015 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	YTD Actual	Variance	% Actual/Budget
<b>REVENUES</b>						
Allocation from General Fund Property Tax	\$ 400,000	\$ 300,000	\$ 350,000	\$ 520,000	\$ 170,000	149%
Miscellaneous Income	57,965	57,965	57,965	60,701	2,736	105%
Interest	(125,474)	(129,673)	100	229	129	229%
Total Revenues	<u>332,491</u>	<u>228,292</u>	<u>408,065</u>	<u>580,930</u>	<u>172,865</u>	<u>142%</u>
<b>EXPENDITURES</b>						
Bank Fees	6	9	10	67	57	668%
Risk Management Salary	-	-	-	-	-	0%
Risk Management Benefits	-	-	-	-	-	0%
Repairs/Replacement	14,580	11,942	20,000	12,951	(7,049)	65%
Property Insurance	29,143	32,150	36,260	53,170	16,910	147%
Equipment Insurance (Boiler)	-	-	-	-	-	0%
Liability Insurance	34,872	31,044	39,609	61,581	21,972	155%
Fidelity Bond Premium	-	-	-	-	-	0%
BOCES Pool Worker's Comp	328,723	341,899	339,192	469,499	130,307	138%
Contingency Reserve	-	-	25,055	-	(25,055)	0%
Total Expenditures	<u>407,324</u>	<u>417,045</u>	<u>460,126</u>	<u>597,268</u>	<u>137,142</u>	<u>130%</u>
Net Change in Fund Balance	(74,832)	(188,752)	(52,061)	(16,338)	35,724	
BOCES Equity Adjustment	431,079		-	-	-	
FUND BALANCE - Beginning of Year	59,816	416,063	227,310	227,310		
FUND BALANCE - End of Year	<u>\$ 416,063</u>	<u>\$ 227,310</u>	<u>\$ 175,249</u>	<u>\$ 210,973</u>	<u>\$ 35,724</u>	

## Insurance Reserve Fund Revenues



## Insurance Reserve Fund Expenditures

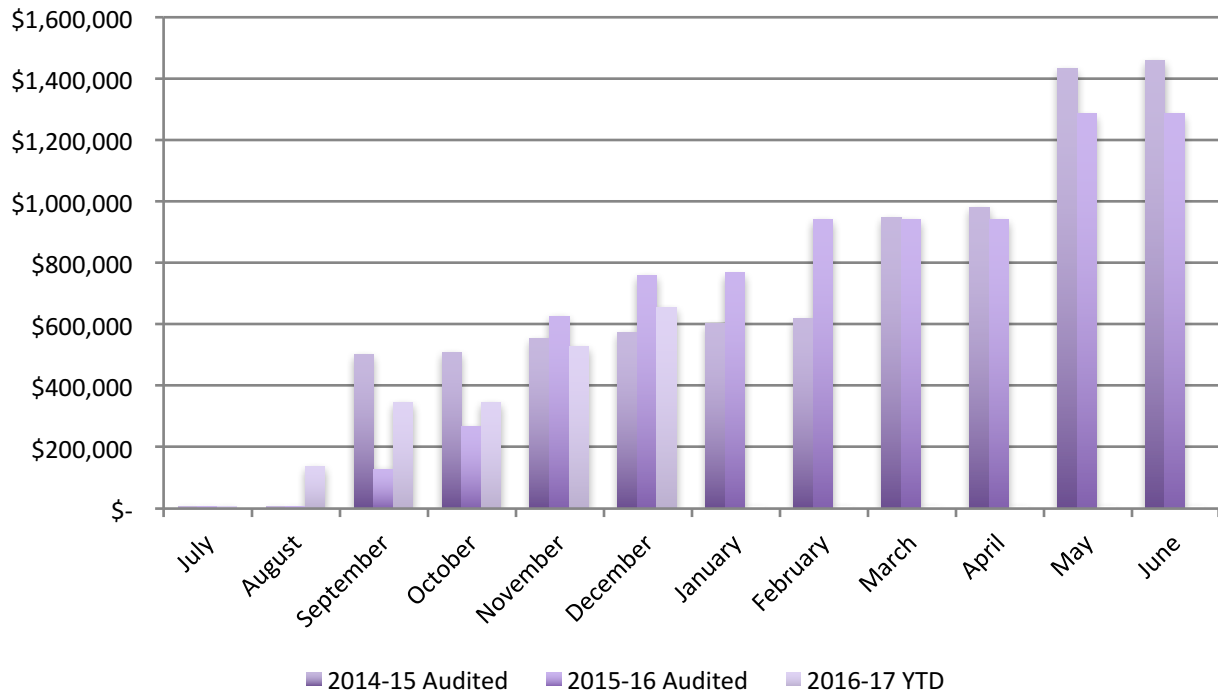




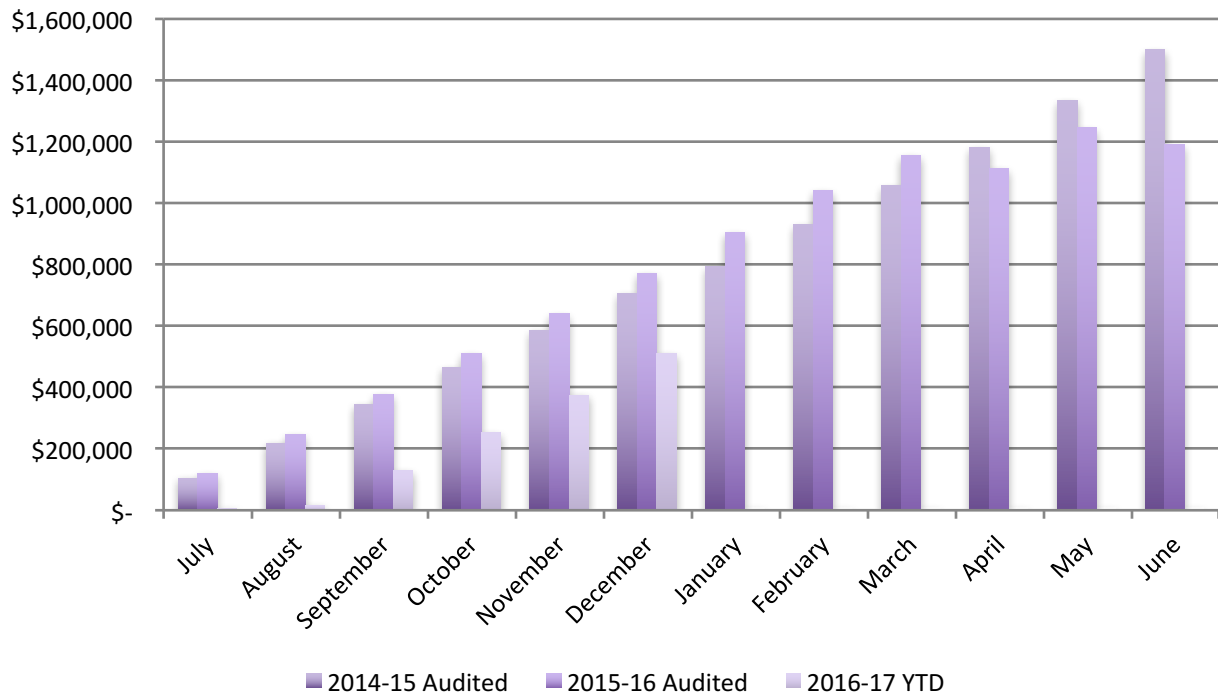
Mapleton Public Schools  
PRESCHOOL FUND  
EXPENDITURE AND TRANSFER DETAIL  
For the Quarter Ended December 31, 2016

	FY 2014-2015 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	YTD Actual	Variance	% Actual/Budget
<b>REVENUES</b>						
Allocation from General Fund Property Tax	1,226,467	1,285,776	1,312,030	655,896	(656,134)	50%
Allocation from General Fund (Hold Harmless Kinder)	-	-	-	-	-	0%
Tuition Revenue	228,810	-	-	-	-	0%
New America Custodial Reimbursement	-	-	-	-	-	0%
Interest/Miscellaneous	281	348	200	133	(67)	66%
Total Revenues	<u>1,455,558</u>	<u>1,286,124</u>	<u>1,312,230</u>	<u>656,029</u>	<u>(656,201)</u>	<u>50%</u>
<b>EXPENDITURES</b>						
CPP Expenditures, Preschool, Kindergarten	1,033,010	1,137,747	1,166,534	447,840	(718,694)	38%
CPP Administration	127,993	148,030	155,159	65,248	(89,911)	42%
Tuition Preschool	339,683	-	-	-	-	0%
Operations and Maintenance	-	-	-	-	-	0%
Reserves	-	-	-	-	-	0%
Total Expenditures	<u>1,500,686</u>	<u>1,285,777</u>	<u>1,321,693</u>	<u>513,088</u>	<u>(808,605)</u>	<u>39%</u>
Net Change in Fund Balance	(45,127)	347	(9,463)	142,941	152,404	
BEGINNING FUND BALANCE	91,690	46,563	46,910	46,910	37,447	
FUND BALANCE - End of Year	<u>\$ 46,563</u>	<u>\$ 46,910</u>	<u>\$ 37,447</u>	<u>\$ 189,851</u>	<u>\$ 189,851</u>	

## Preschool Fund Revenues



## Preschool Fund Expenditures

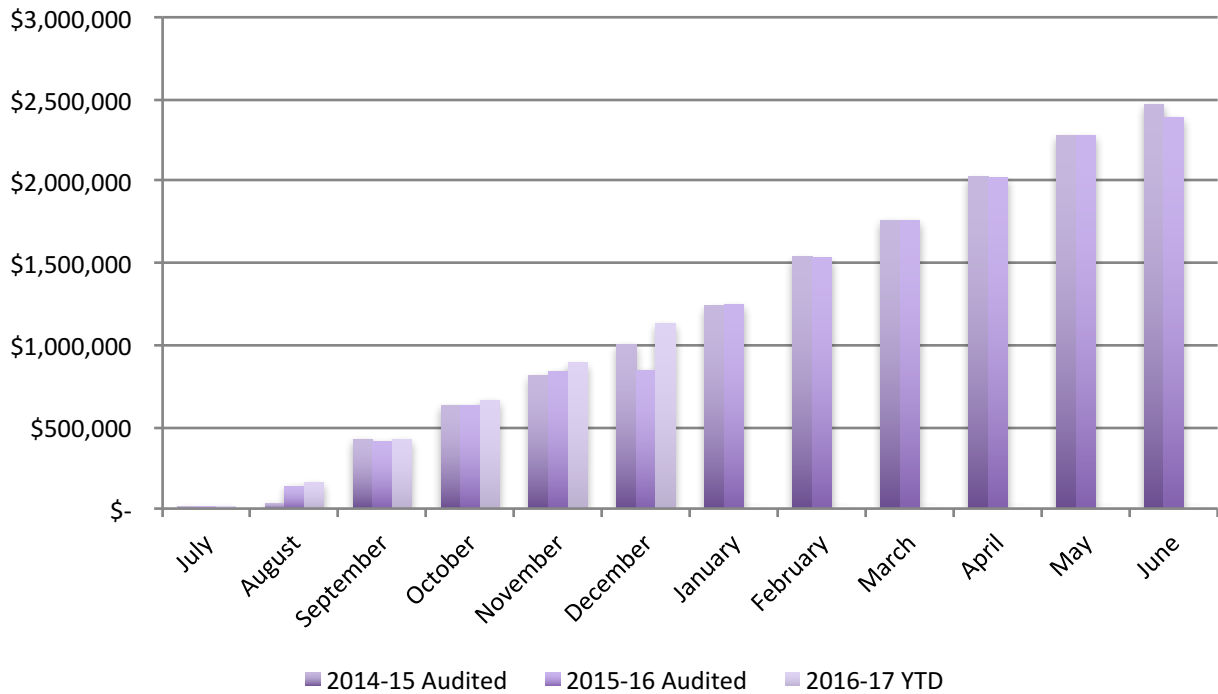




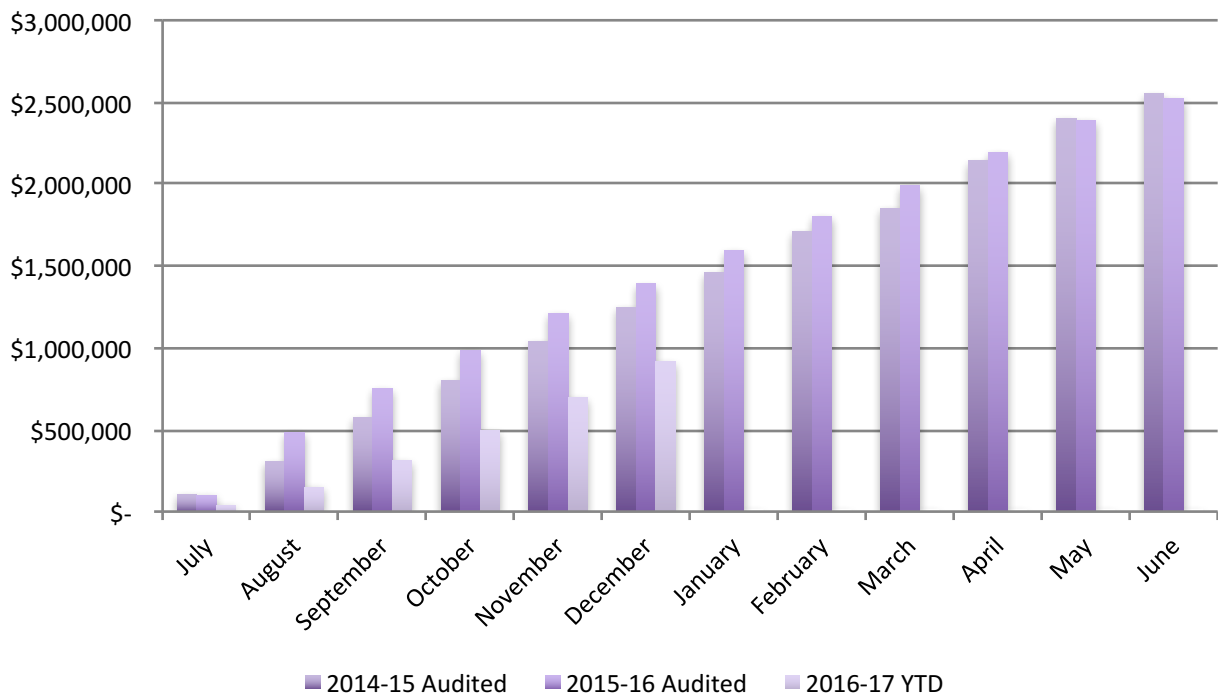
Mapleton Public Schools  
FOOD SERVICE FUND  
EXPENDITURE AND TRANSFER DETAIL  
For the Quarter Ended December 31, 2016

	FY 2014-2015 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	YTD Actual	Variance	% Actual/Budget
<b>REVENUES</b>						
Local Sources	\$ 328,052	\$ 347,049	\$ 269,251	\$ 131,891	\$ (137,360)	49%
State Sources	54,585	55,552	53,204	39,210	(13,994)	74%
Federal Sources	2,102,317	2,150,555	2,120,403	961,412	(1,158,991)	45%
Transfers In	80,000	21,140	40,000	-	(40,000)	0%
<b>Total Revenues</b>	<b>2,564,954</b>	<b>2,574,296</b>	<b>2,482,858</b>	<b>1,132,513</b>	<b>(1,350,345)</b>	<b>46%</b>
<b>EXPENDITURES</b>						
Salaries	\$ 1,058,178	\$ 1,016,304	\$ 634,293	\$ 375,941	\$ (258,352)	59%
Benefits	295,141	300,442	183,372	110,992	(72,380)	61%
Purchased Services	42,664	45,127	74,750	45,652	(29,098)	61%
Supplies and Materials	1,210,951	1,119,917	1,358,800	371,298	(987,502)	27%
Equipment	4,217	194,774	85,500	15,164	(70,336)	18%
Depreciation	-	-	-	-	-	0%
Contingency Reserve	-	-	300,000	-	(300,000)	0%
<b>Total Expenditures</b>	<b>2,611,152</b>	<b>2,676,564</b>	<b>2,636,715</b>	<b>919,048</b>	<b>(1,717,667)</b>	<b>35%</b>
<b>NET INCOME (LOSS)</b>	<b>(46,198)</b>	<b>(102,268)</b>	<b>(153,857)</b>	<b>213,465</b>	<b>367,322</b>	
<b>SPECIAL REVENUE FUND ADJUSTMENT*</b>	<b>(405,945)</b>					
FUND BALANCE - Beginning of Year	2,153,094	1,700,951	1,598,684	1,598,684	-	
FUND BALANCE - End of Year	\$ 1,700,951	\$ 1,598,684	\$ 1,444,828	\$ 1,812,150	\$ 367,322	

## Food Service Fund Revenues



## Food Service Fund Expenditures

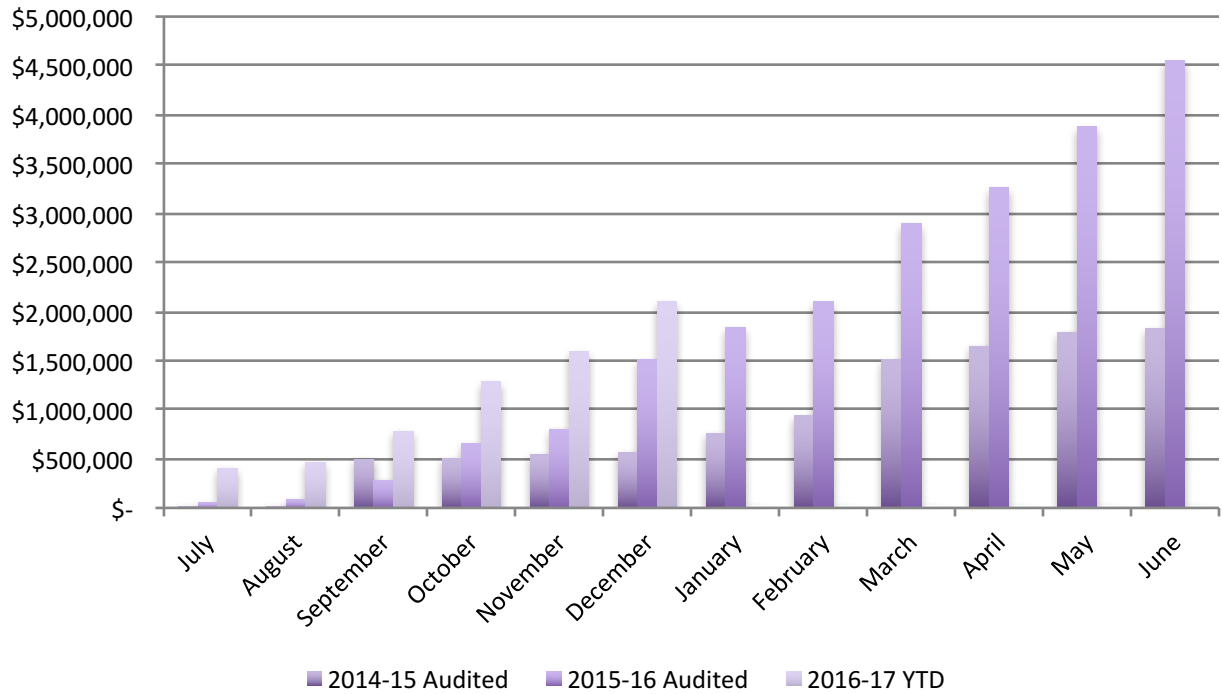




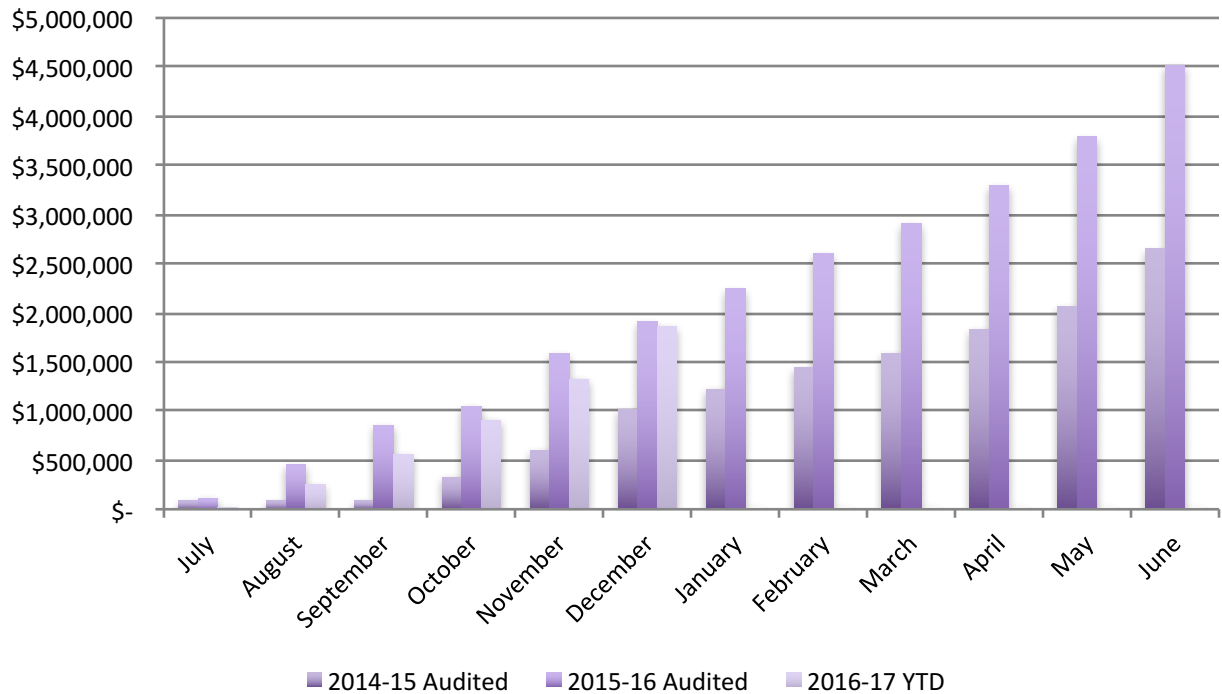
Mapleton Public Schools  
GRANT FUND  
Expenditure and Transfer Detail  
For the Quarter Ended December 31, 2016

	FY 2014-2015 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	YTD Actual	Variance	% Actual/Budget
<b>REVENUES</b>						
Local Sources	\$ 1,052,971	\$ 2,143,046	\$ 2,646,975	\$ 1,341,288	\$ (1,305,687)	51%
State Sources	265,729	174,877	352,974	152,327	(200,647)	43%
Federal Sources	1,815,376	2,386,634	2,765,554	607,588	(2,157,966)	22%
<b>TOTAL REVENUES</b>	<u>3,134,076</u>	<u>4,704,557</u>	<u>5,765,503</u>	<u>2,101,203</u>	<u>(3,664,300)</u>	<u>36%</u>
<b>EXPENDITURES</b>						
Salaries	\$ 1,300,131	\$ 1,527,404	\$ 1,699,561	\$ 526,609	\$ (1,172,952)	31%
Benefits	336,219	391,401	457,399	133,006	(324,393)	29%
Purchased Services	914,361	1,898,210	2,933,400	1,130,061	(1,803,339)	39%
Supplies & Materials	93,626	334,106	525,125	74,704	(450,421)	14%
Property	473,080	518,752	85,909	2,391	(83,518)	3%
Other	16,660	34,685	64,109	-	(64,109)	0%
<b>TOTAL EXPENDITURES</b>	<u>3,134,076</u>	<u>4,704,557</u>	<u>5,765,503</u>	<u>1,866,771</u>	<u>(3,898,732)</u>	<u>32%</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	-	-	234,432	234,432	
<b>OTHER FINANCING SOURCES (USES)</b>						
General Fund	-	-	-	-	-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Net Change in Fund Balance	\$ -	\$ -	\$ -	\$ 234,432	\$ 234,432	
<b>BEGINNING FUND BALANCE</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>FUND BALANCE - End of Year</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 234,432</u>	<u>\$ 234,432</u>	

## Grants Fund Revenues



## Grants Fund Expenditures

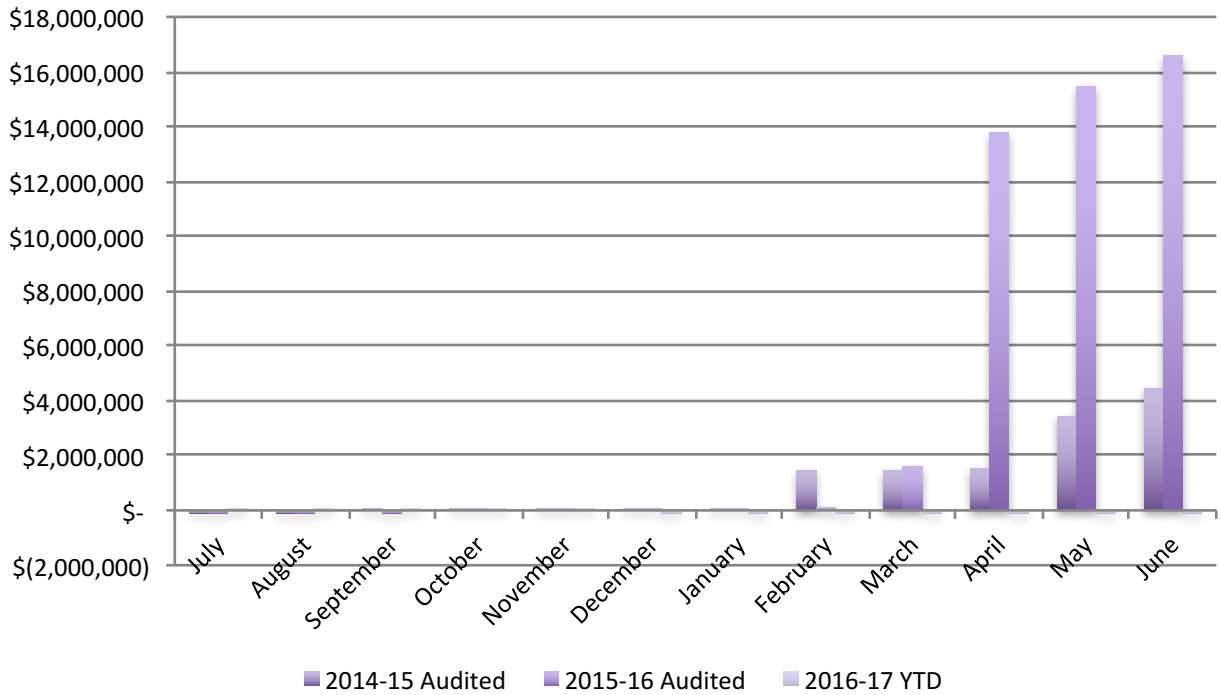




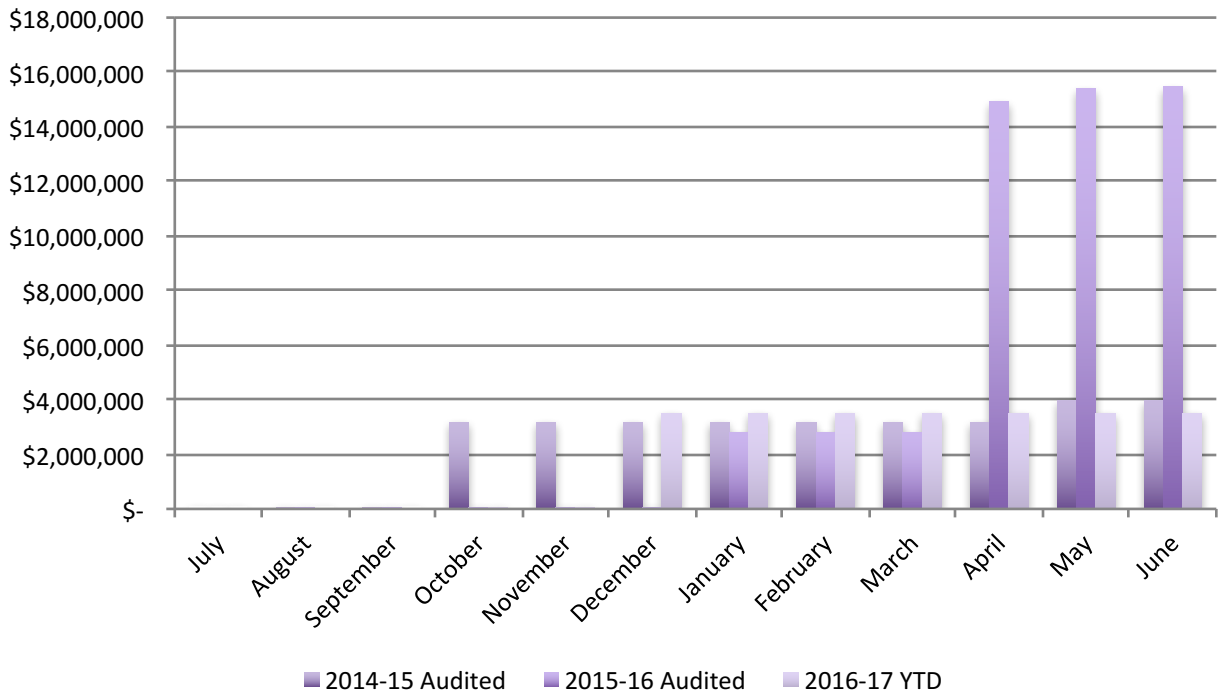
Mapleton Public Schools  
BOND REDEMPTION FUND  
EXPENDITURE AND TRANSFER DETAIL  
For the Quarter Ended December 31, 2016

	FY 2014-2015 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	YTD Actual	Variance	% Actual/Budget
<b>REVENUES</b>						
Property Taxes	\$ 4,509,702	\$ 4,623,439	\$ 4,521,772	\$ (1,178)	\$ (4,522,950)	0%
Refunding Bond Proceeds	-	12,101,232	-	-	-	0%
Miscellaneous	-	-	-	-	-	0%
Investment Earnings	32	(981)	3,000	918	(2,082)	31%
Total Revenues	<u>4,509,734</u>	<u>16,723,690</u>	<u>4,524,772</u>	<u>(261)</u>	<u>(4,525,033)</u>	<u>0%</u>
<b>EXPENDITURES</b>						
Principal	2,363,157	2,025,840	2,550,062	2,550,062	-	100%
Interest and Fiscal Charges	1,637,356	1,255,910	875,600	458,931	(416,669)	52%
Payment to Refunding Escrow	-	12,182,124	900,022	519,675	(380,347)	58%
Contingency Reserve	-	-	500,000	-	-	0%
Total Expenditures	<u>4,000,513</u>	<u>15,463,874</u>	<u>4,825,684</u>	<u>3,528,668</u>	<u>(1,297,016)</u>	<u>73%</u>
Net Change in Fund Balance	509,220	1,259,816	(300,912)	(3,528,928)	(3,228,015)	
BEGINNING FUND BALANCE	<u>\$ 3,653,732</u>	<u>\$ 4,162,953</u>	<u>\$ 5,422,769</u>	<u>\$ 5,422,769</u>	<u>\$ -</u>	
FUND BALANCE - End of Year	<u>\$ 4,162,953</u>	<u>\$ 5,422,769</u>	<u>\$ 5,121,856</u>	<u>\$ 1,893,841</u>	<u>\$ (3,228,015)</u>	

## Bond Redemption Fund Revenues



## Bond Redemption Fund Expenditures

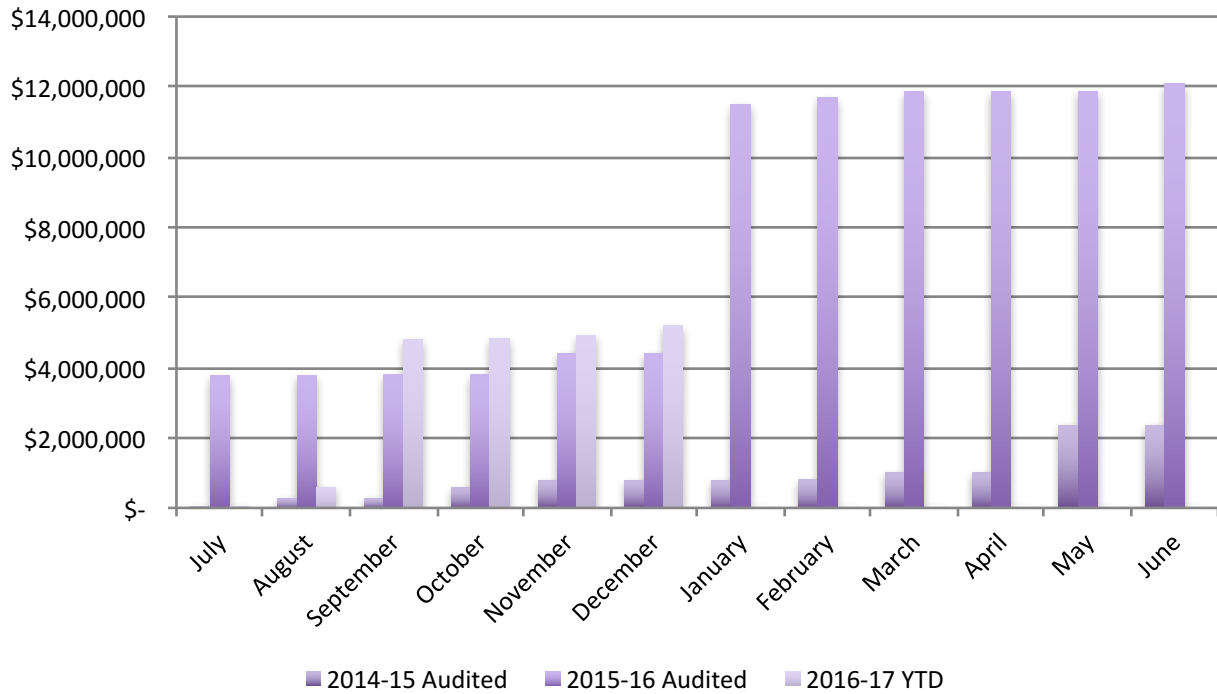




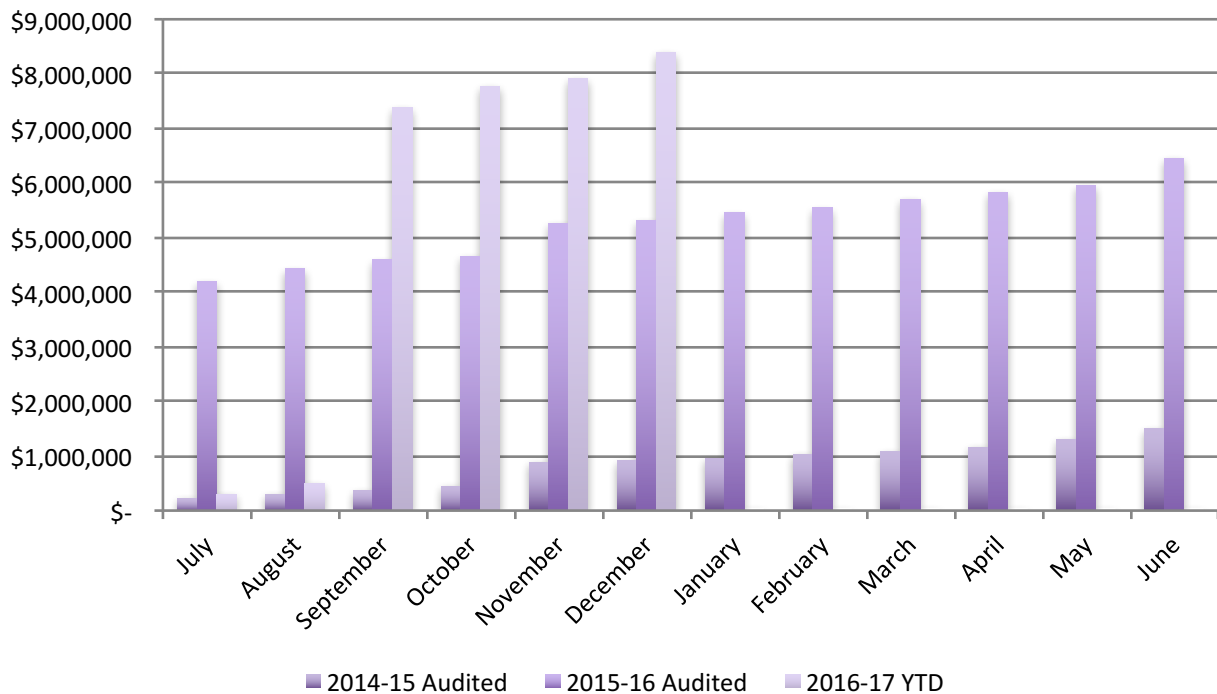
Mapleton Public Schools  
CAPITAL RESERVE FUND  
Expenditure and Transfer Detail  
For the Quarter Ended December 31, 2016

	FY 2014-2015 Audited	FY 2015-16 Audited	FY 2016-17 Original Budget	YTD Actual	Variance	% Actual/Budget
<b>REVENUES</b>						
Local Sources						
Investment Earnings	\$ 26,251	\$ 39,062	\$ 8,500	\$ 19,871	\$ 11,371	234%
Cell Tower Lease	33,115	34,650	33,000	14,438	(18,563)	44%
Other	3,874	6,810	-	4,550	4,550	0%
State Source	-	164,257	-	-	-	0%
Sale of Property	-	7,083,164	-	-	-	0%
Lease Proceeds	-	-	-	-	-	0%
COPS Proceeds	-	3,265,000	-	4,200,000	4,200,000	0%
COPS Premium	-	98,010	-	-	-	0%
<b>TOTAL REVENUES</b>	<b>63,240</b>	<b>10,690,954</b>	<b>41,500</b>	<b>4,238,858</b>	<b>4,197,358</b>	<b>10214%</b>
<b>EXPENDITURES</b>						
Capital Outlay	410,180	1,605,511	4,029,661	7,732,522	3,702,861	192%
Principal	882,048	939,989	460,319	485,569	25,250	105%
Interest and Fiscal Charges	216,476	232,108	100,406	181,881	81,475	181%
Contingency Reserve	-	-	-	-	-	0%
Refunding Escrow Payment	-	3,672,878	-	-	-	0%
<b>TOTAL EXPENDITURES</b>	<b>1,508,704</b>	<b>6,450,486</b>	<b>4,590,386</b>	<b>8,399,972</b>	<b>3,809,586</b>	<b>183%</b>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(1,445,465)	4,240,468	(4,548,886)	(4,161,114)	387,772	
<b>OTHER FINANCING SOURCES (USES)</b>						
General Fund	2,340,600	1,390,000	960,050	960,050	-	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>2,340,600</b>	<b>1,390,000</b>	<b>960,050</b>	<b>960,050</b>	<b>-</b>	
Net Change in Fund Balance	\$ 895,135	\$ 5,630,468	\$ (3,588,837)	\$ (3,201,064)	\$ 387,773	
<b>BEGINNING FUND BALANCE</b>	<b>239,988</b>	<b>1,135,123</b>	<b>6,765,592</b>	<b>6,765,592</b>	<b>804,849</b>	
<b>FUND BALANCE - End of Year</b>	<b>\$ 1,135,123</b>	<b>\$ 6,765,592</b>	<b>\$ 3,176,755</b>	<b>\$ 3,564,528</b>	<b>\$ 387,773</b>	

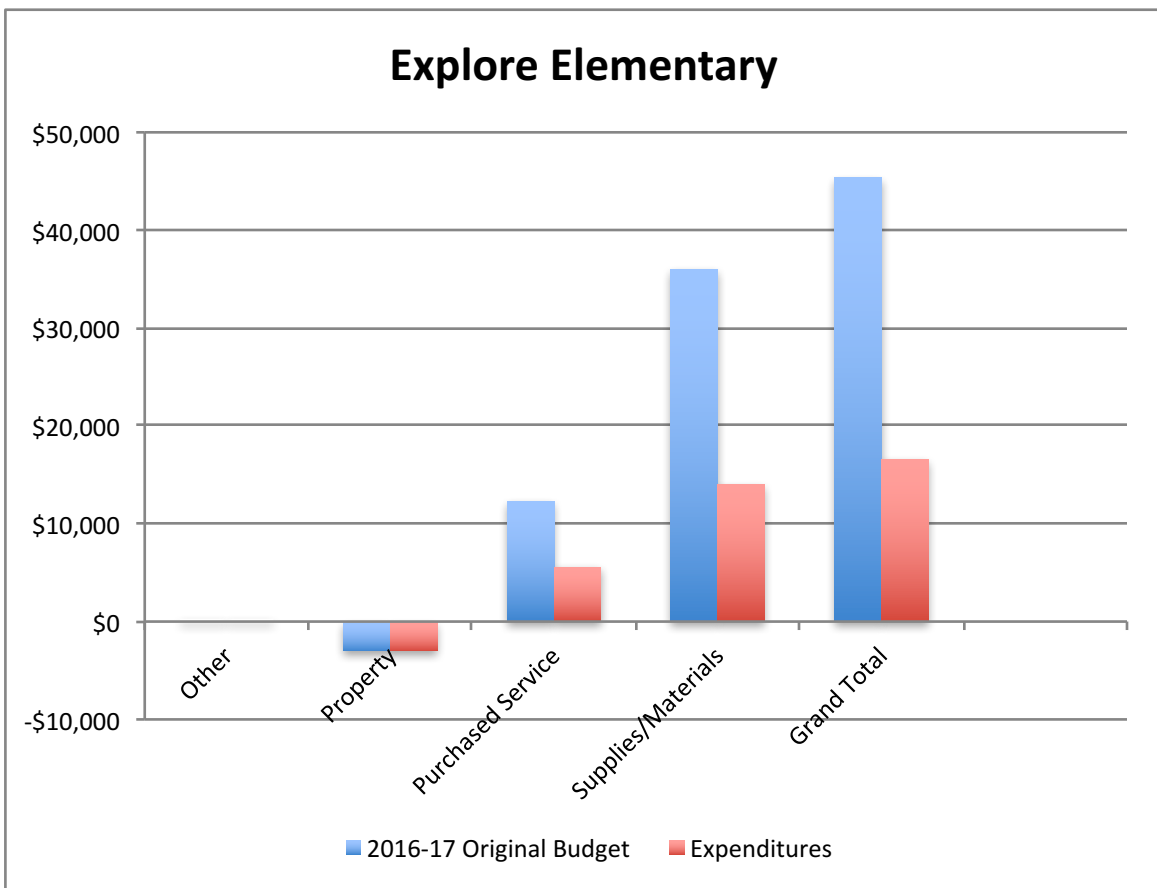
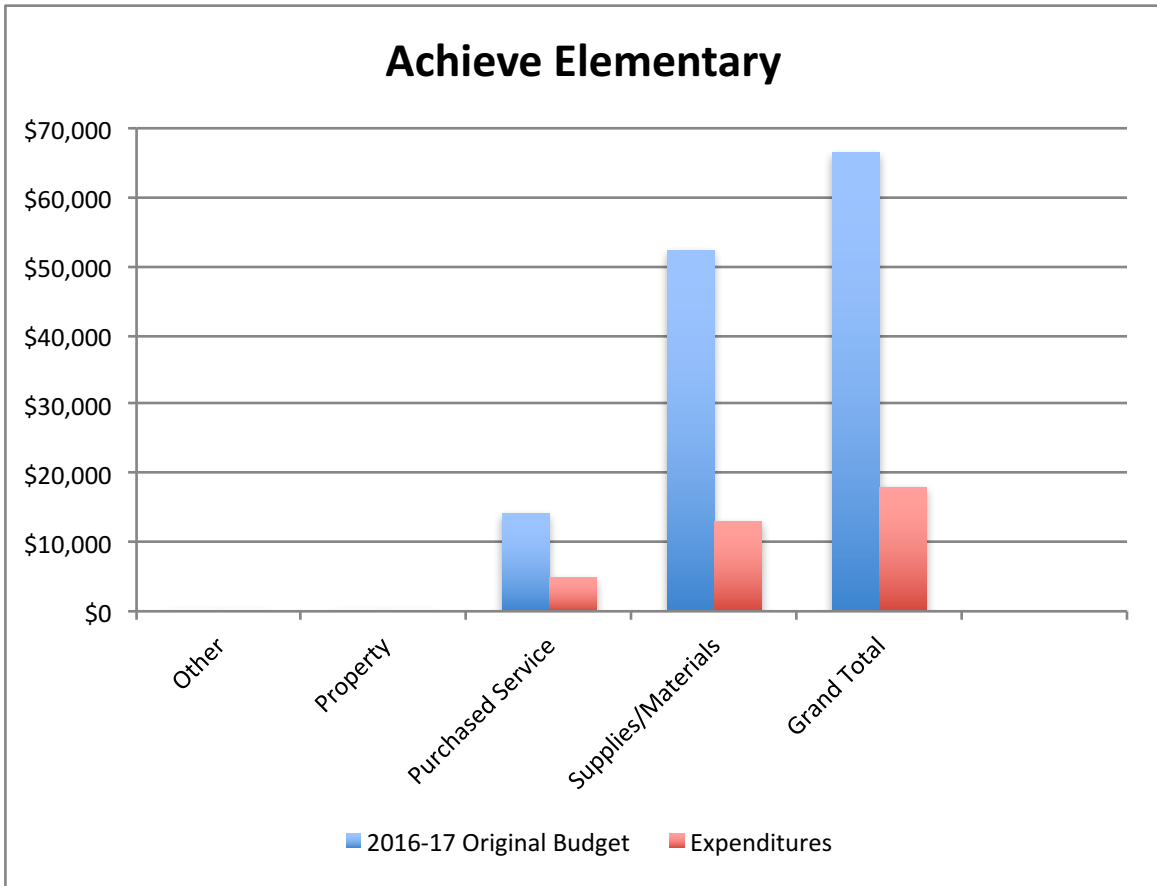
## Capital Reserve Fund Revenues



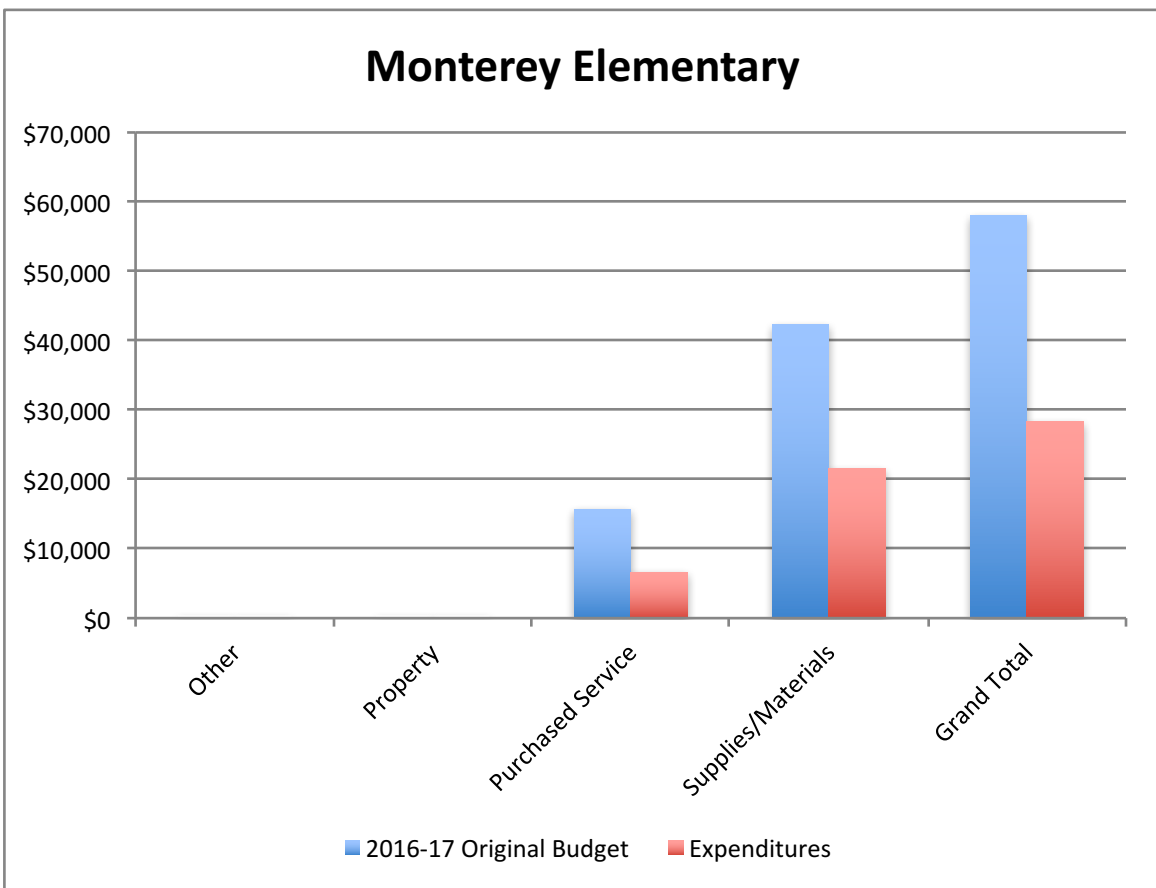
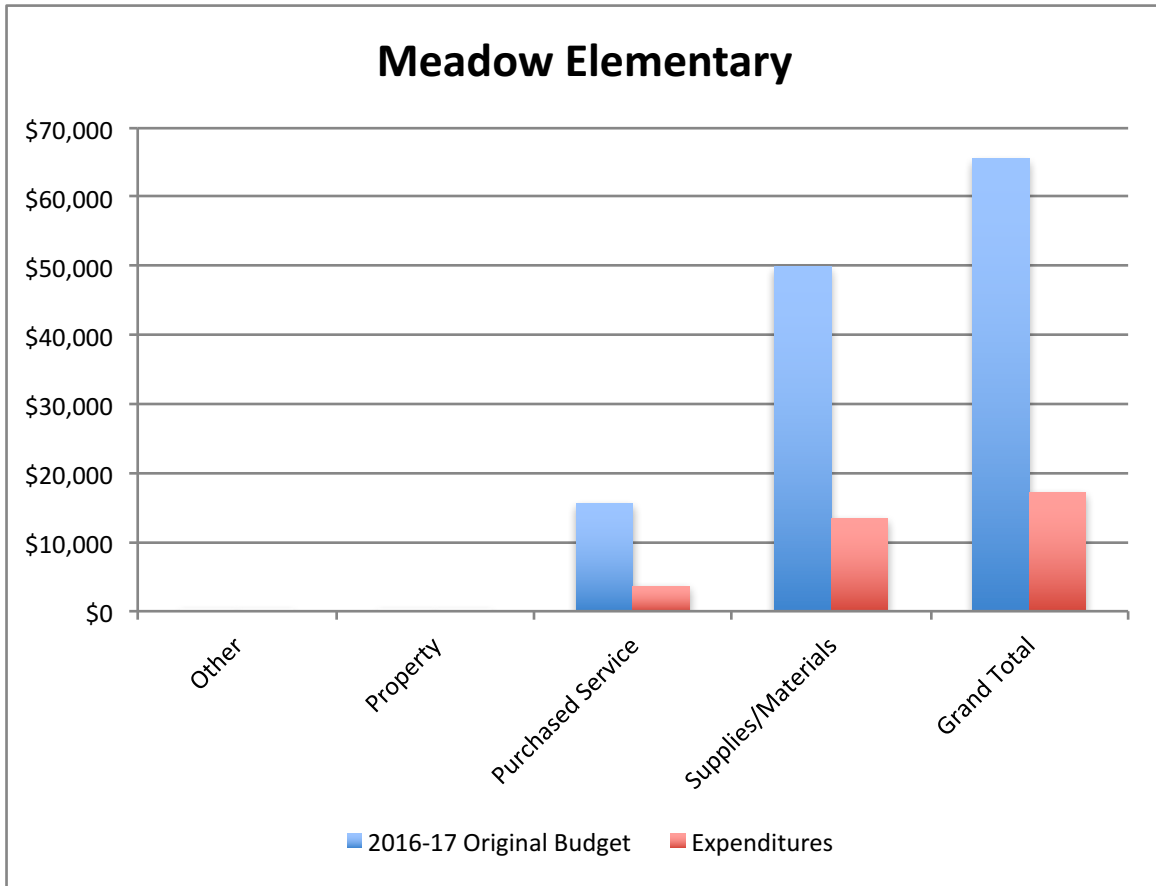
## Capital Reserve Fund Expenditures



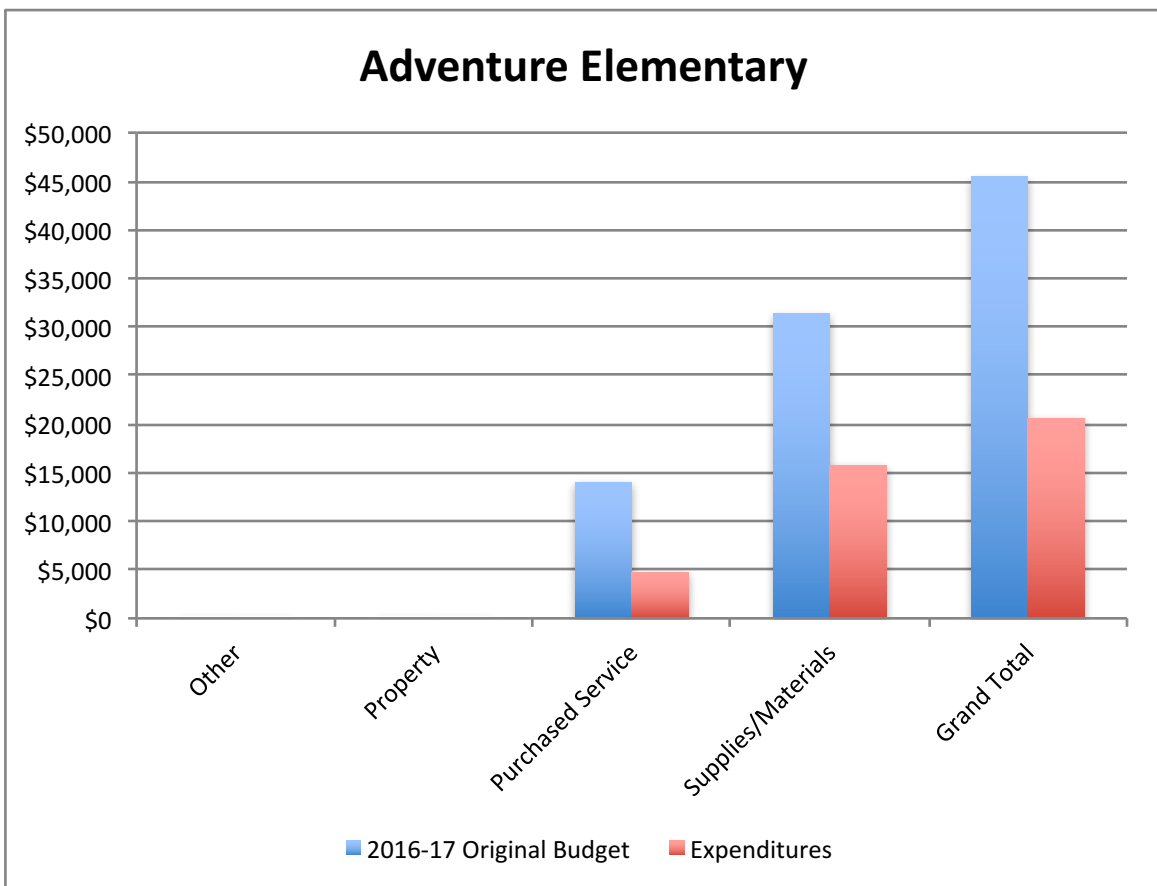
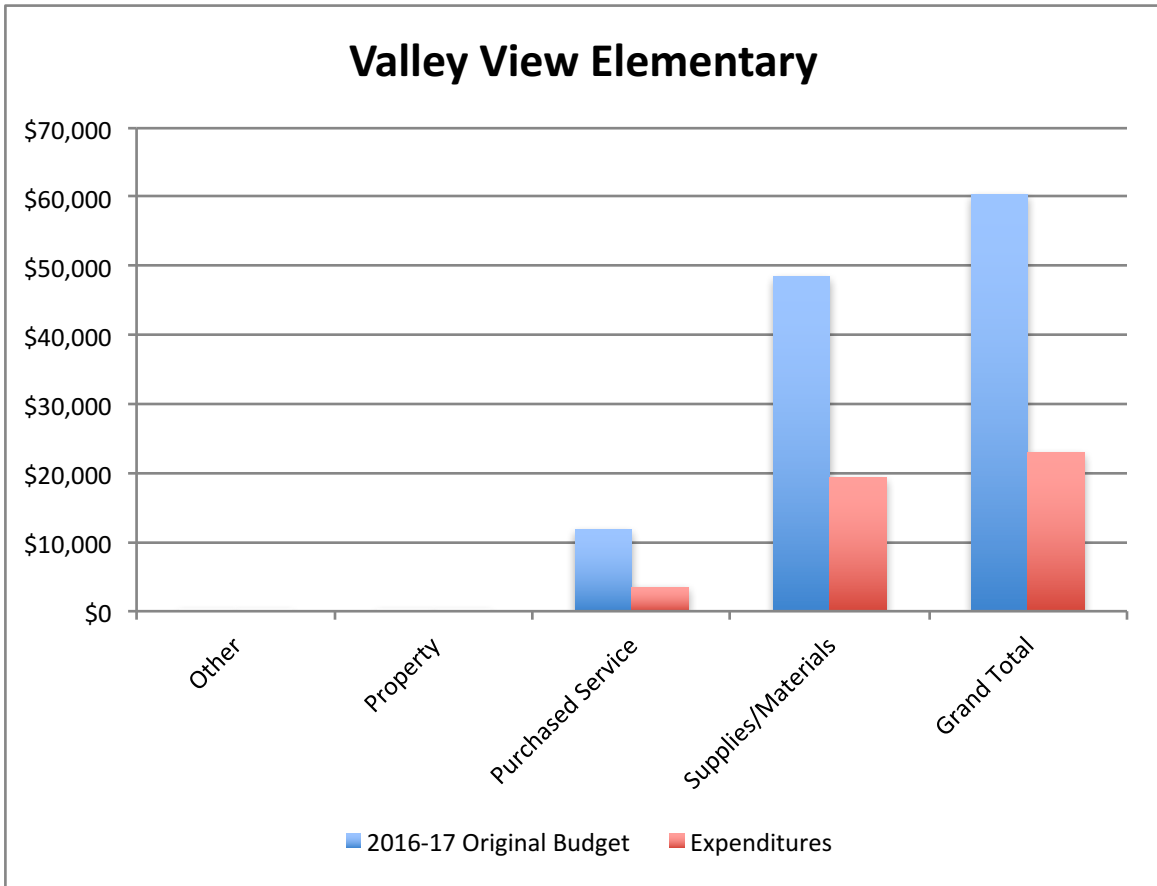
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



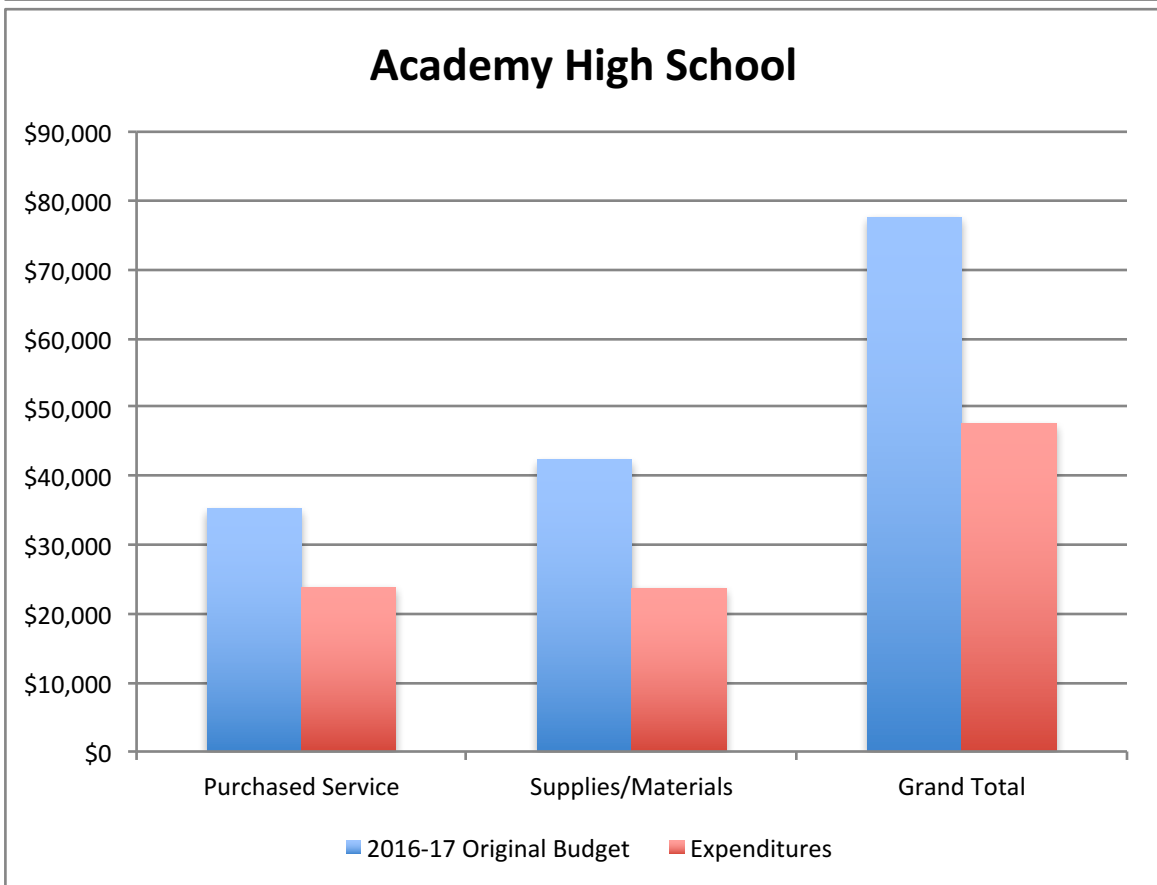
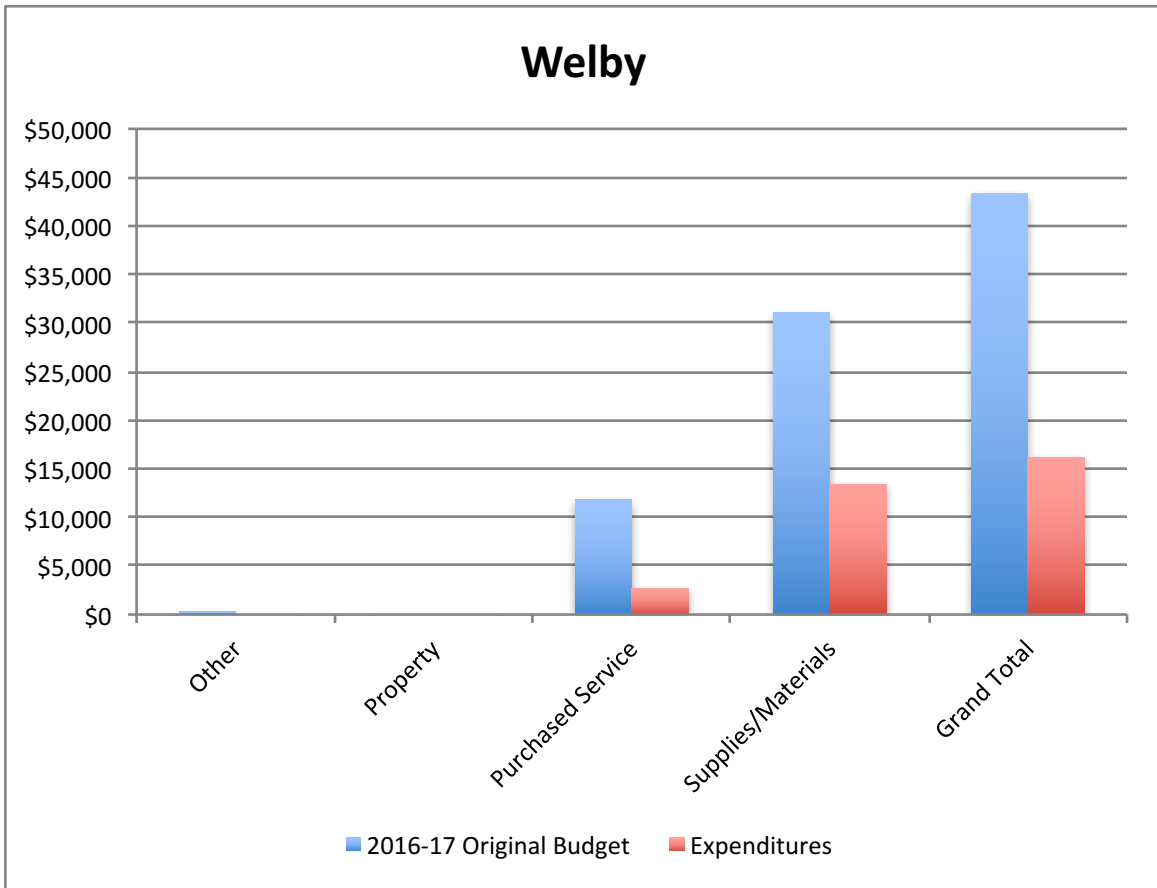
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



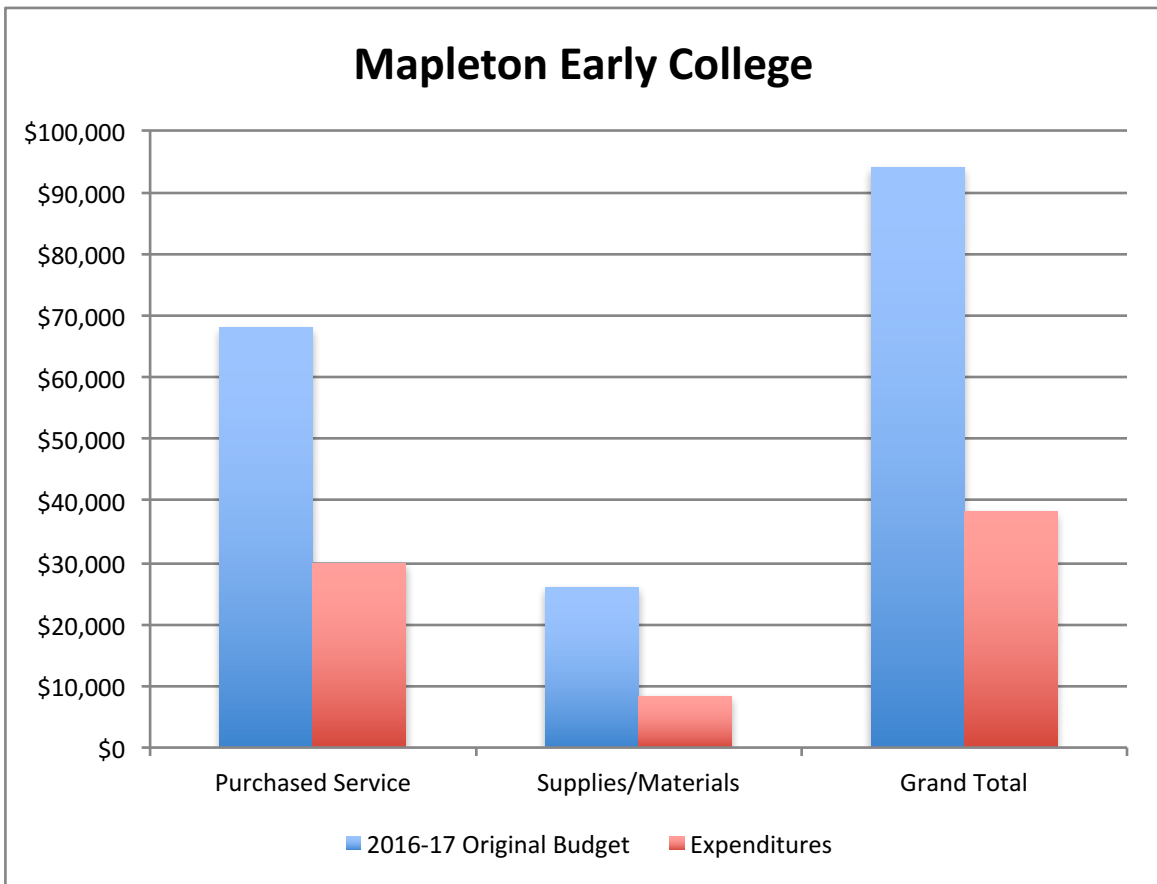
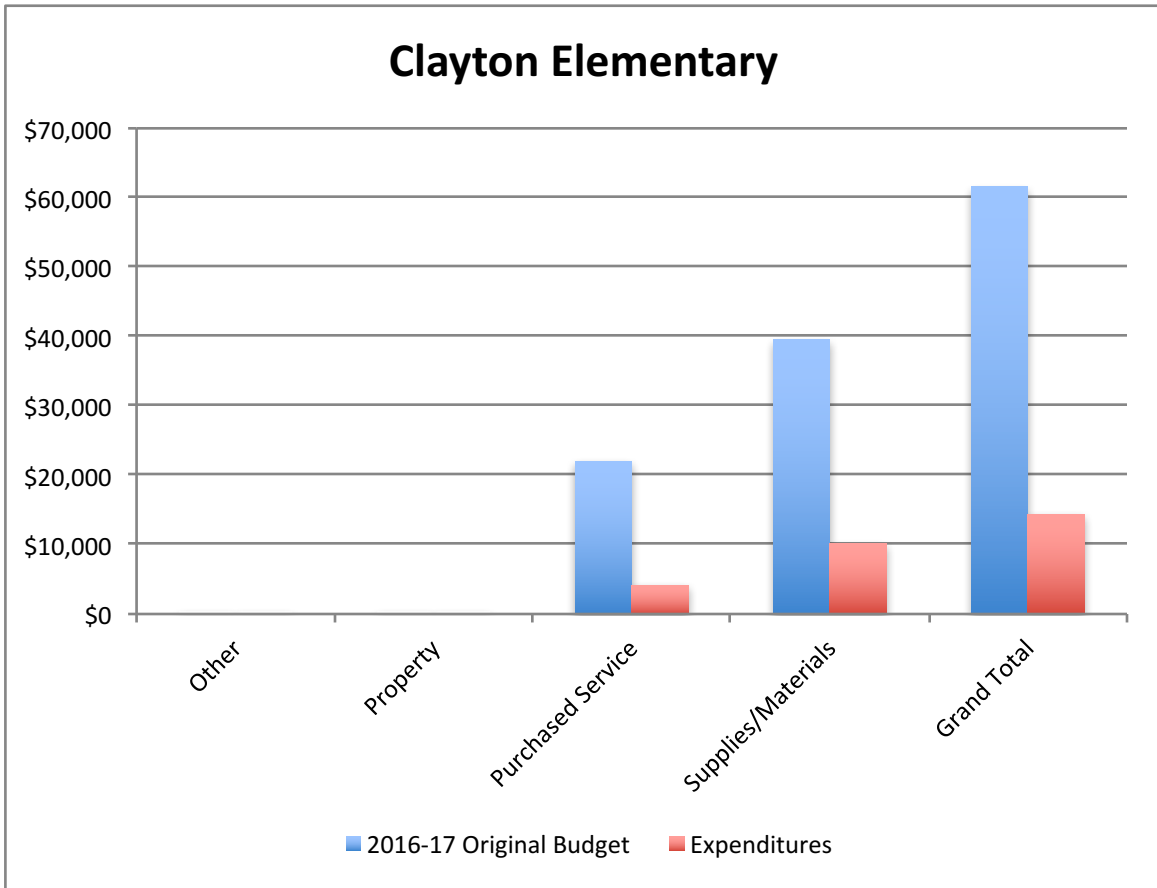
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



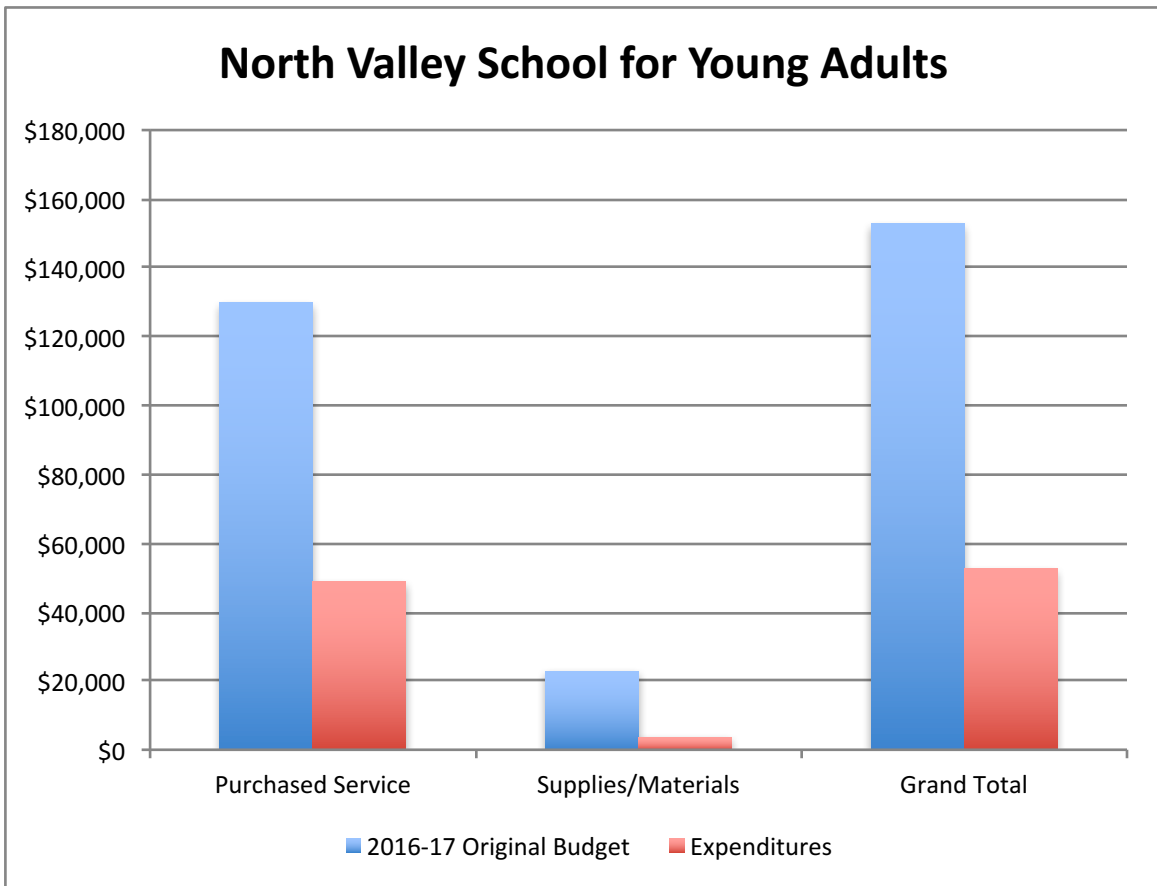
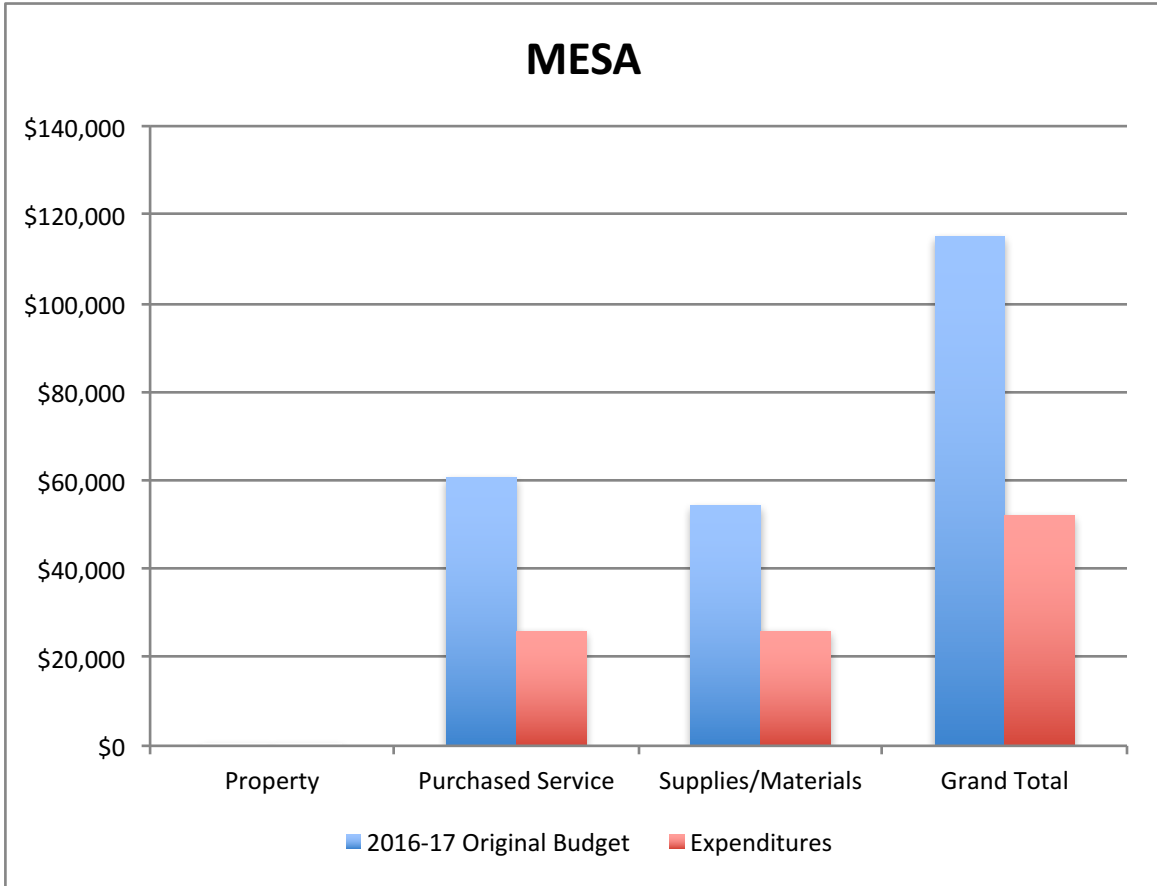
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



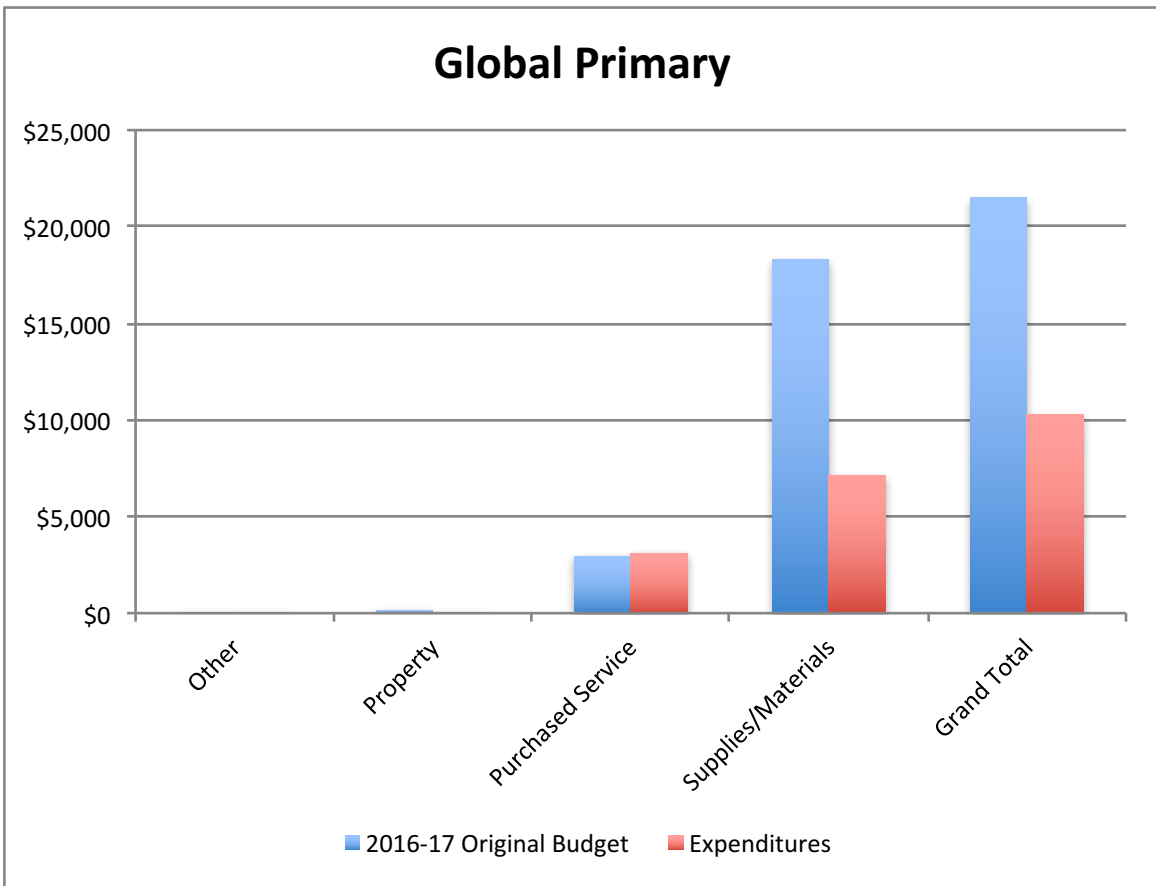
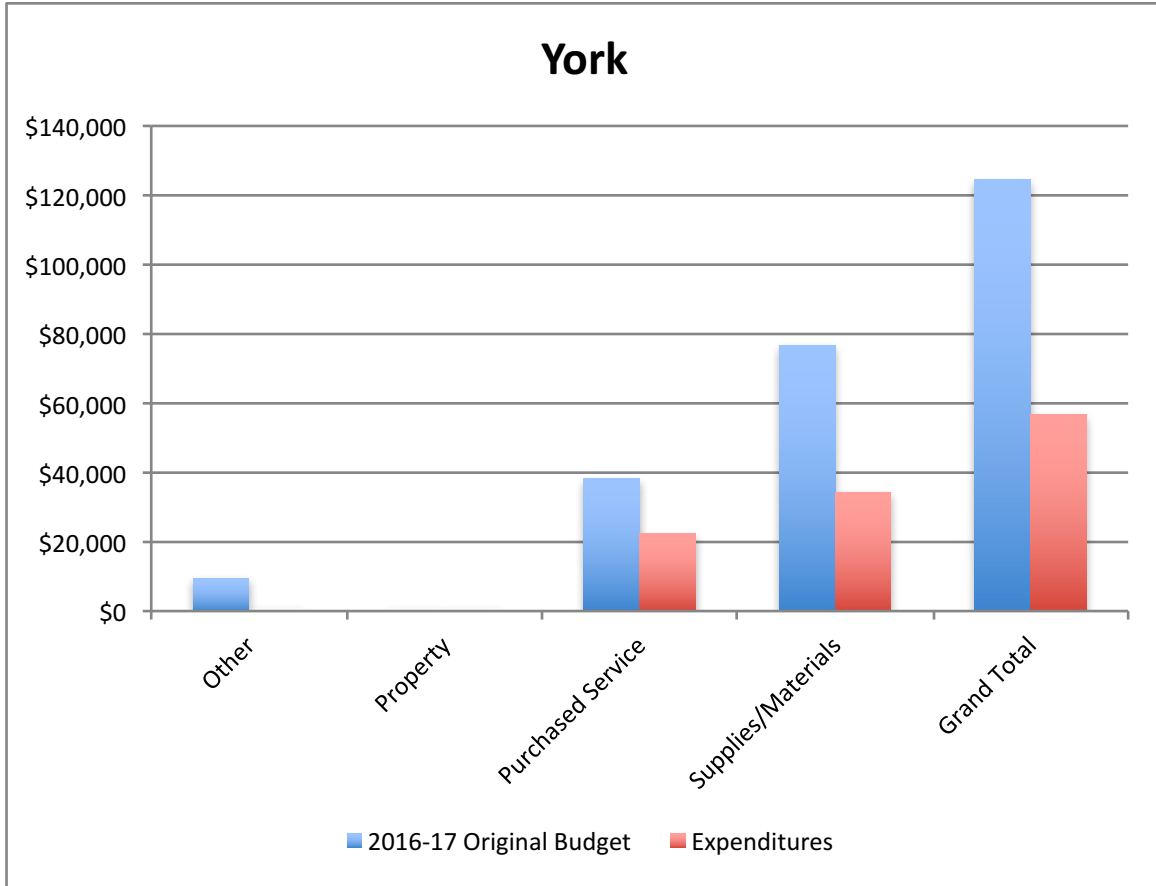
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



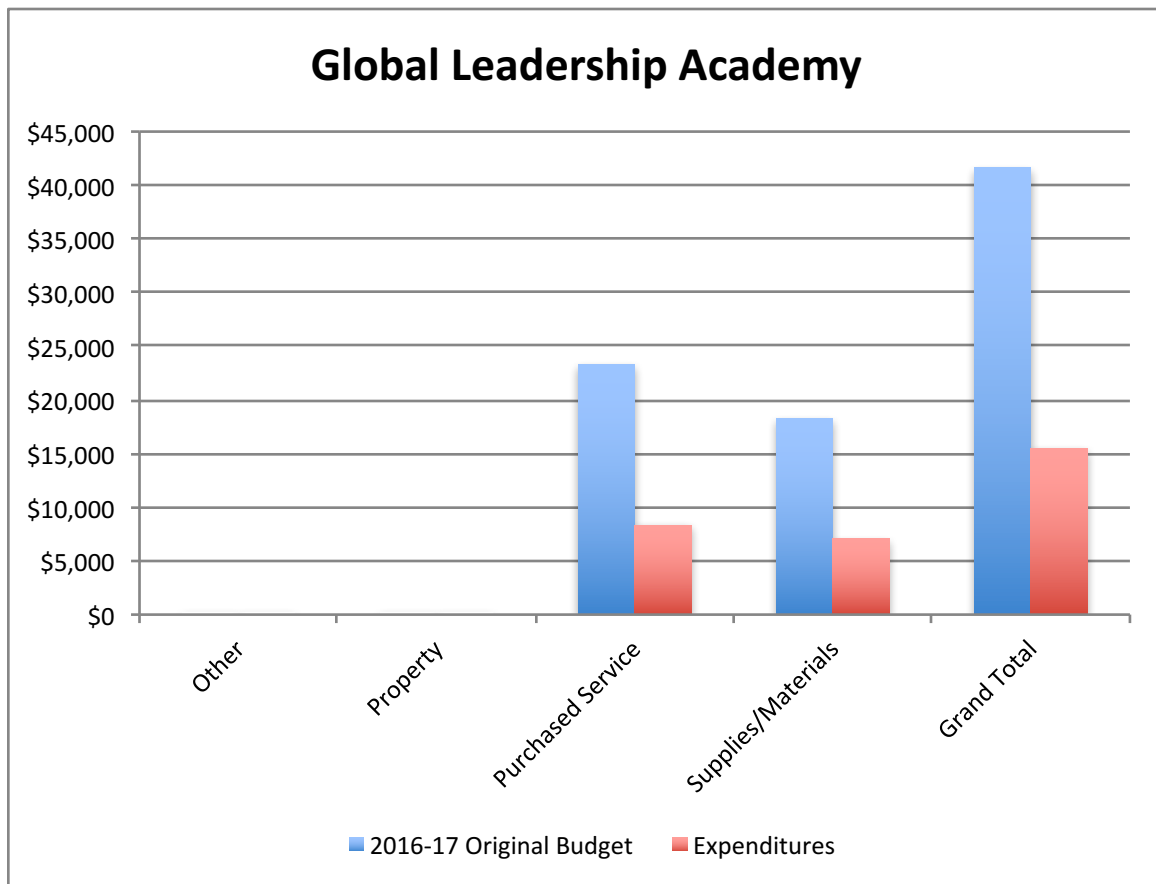
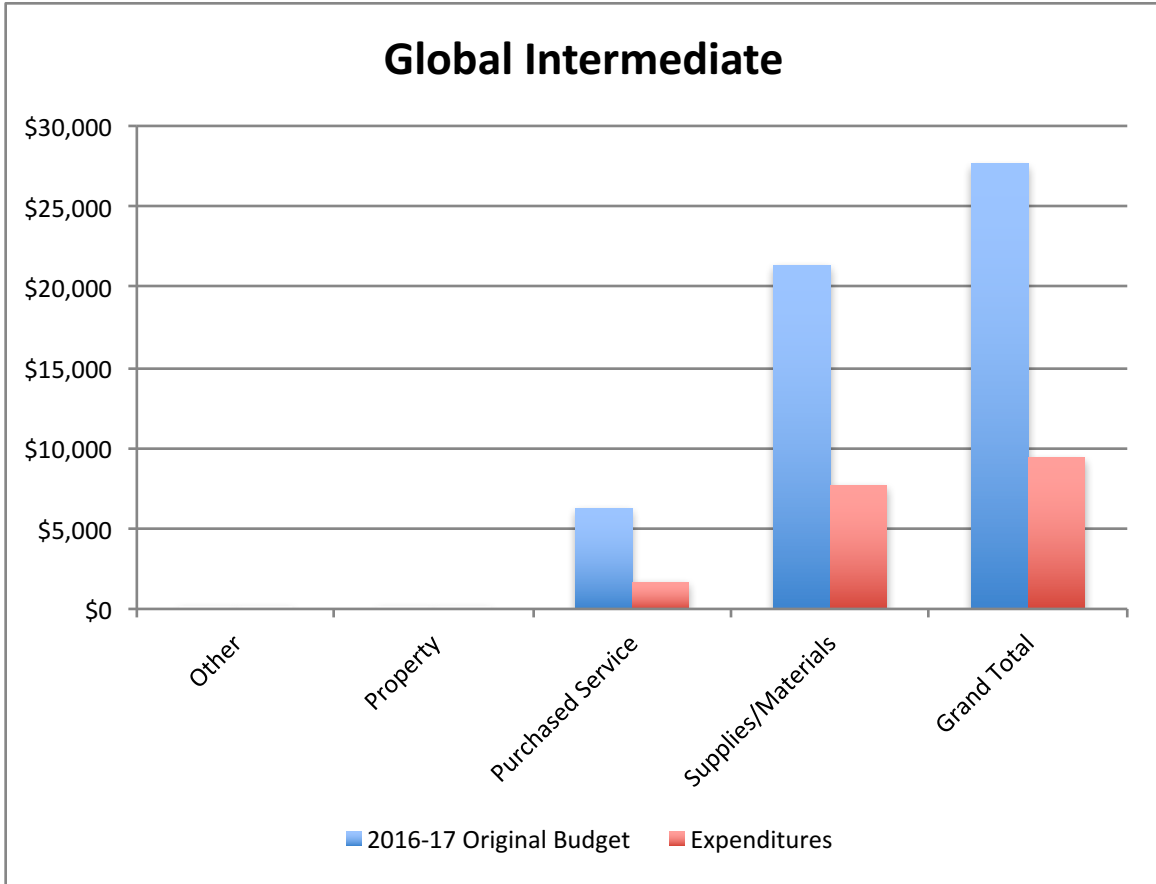
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



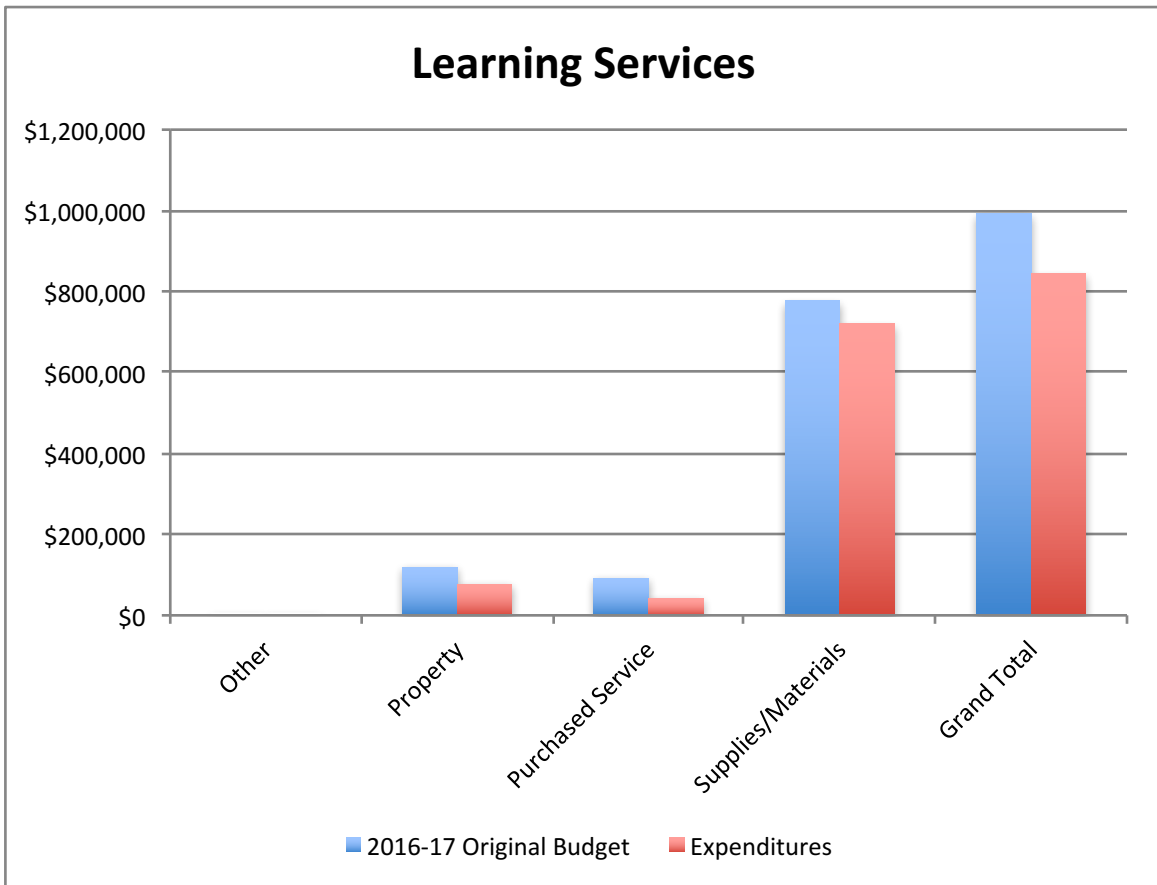
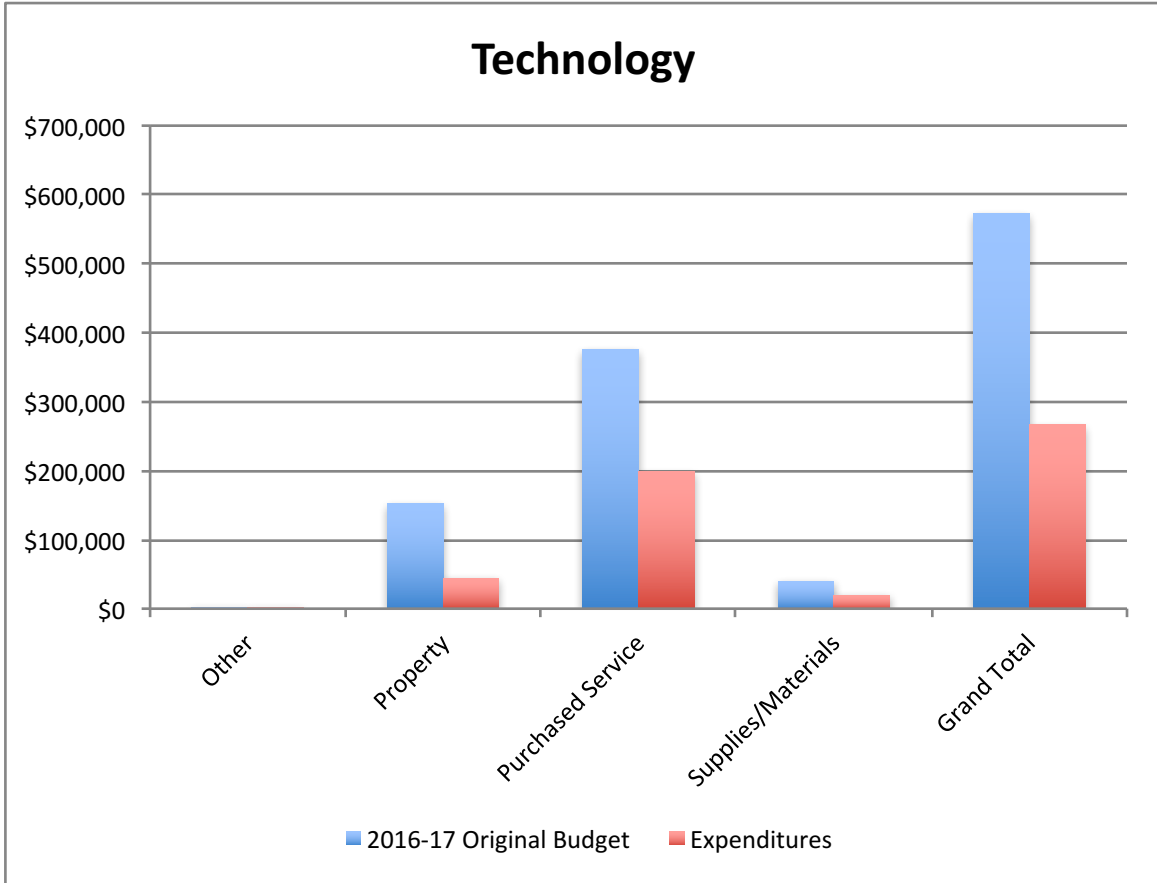
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



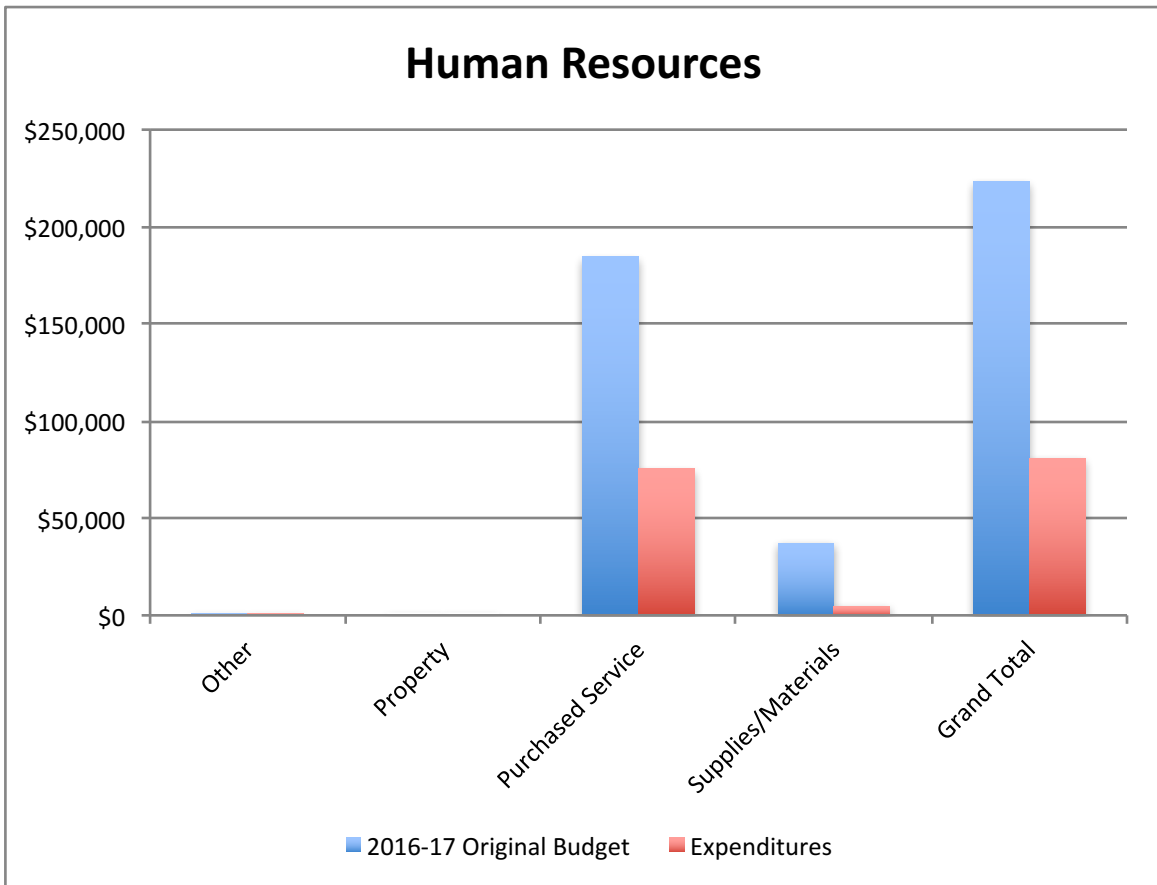
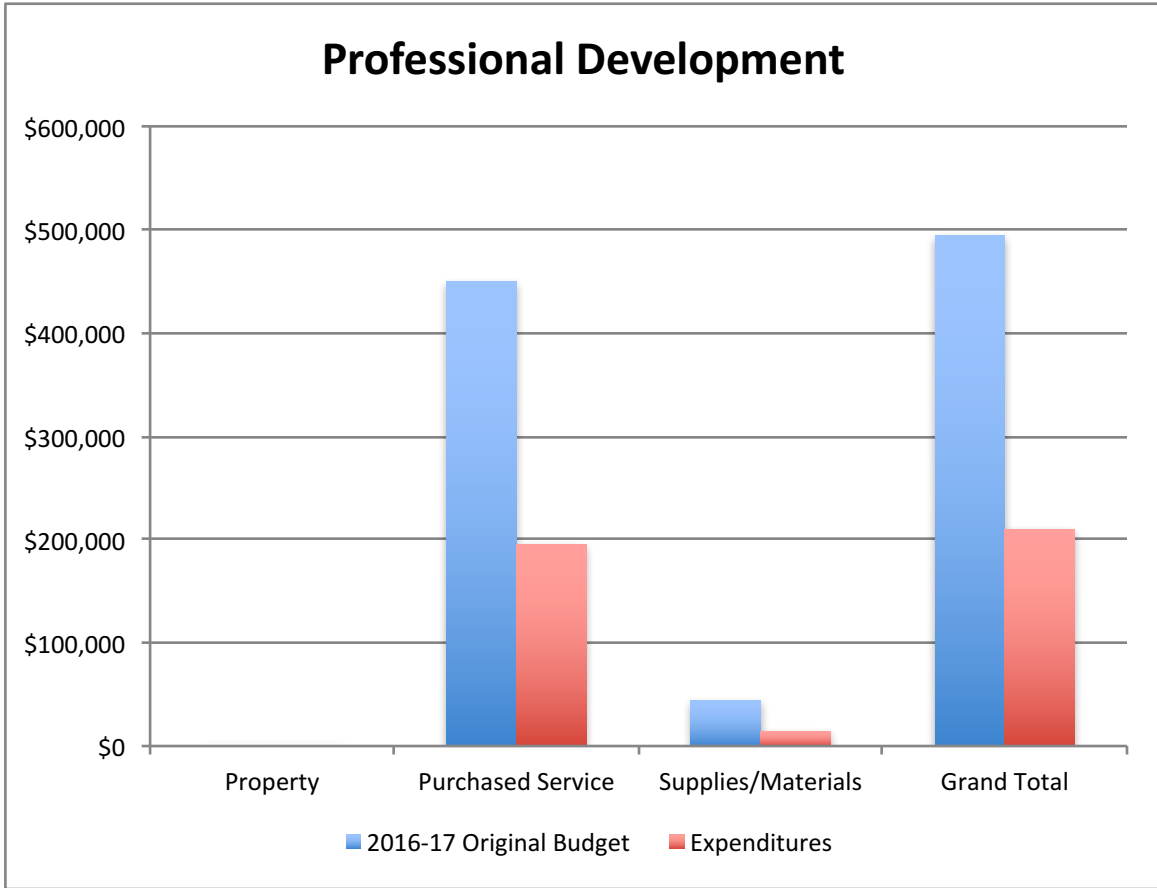
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



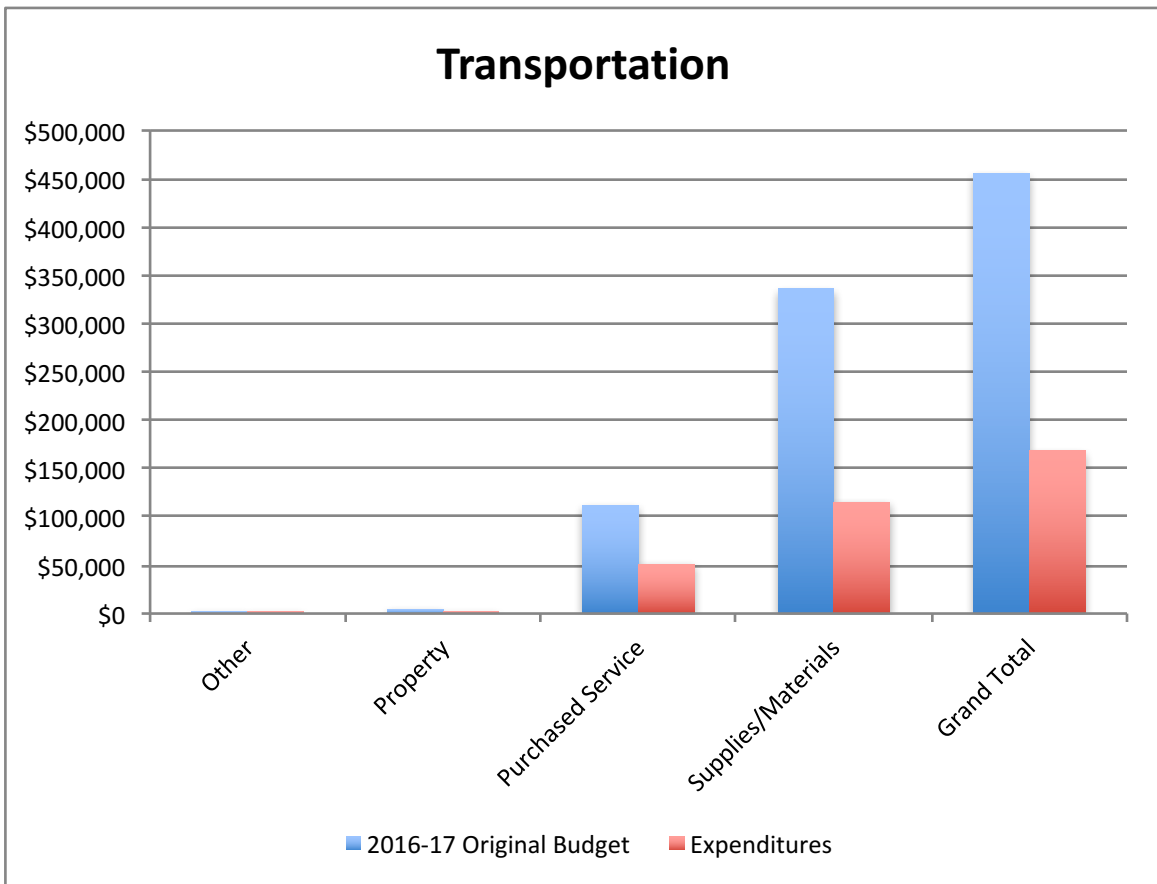
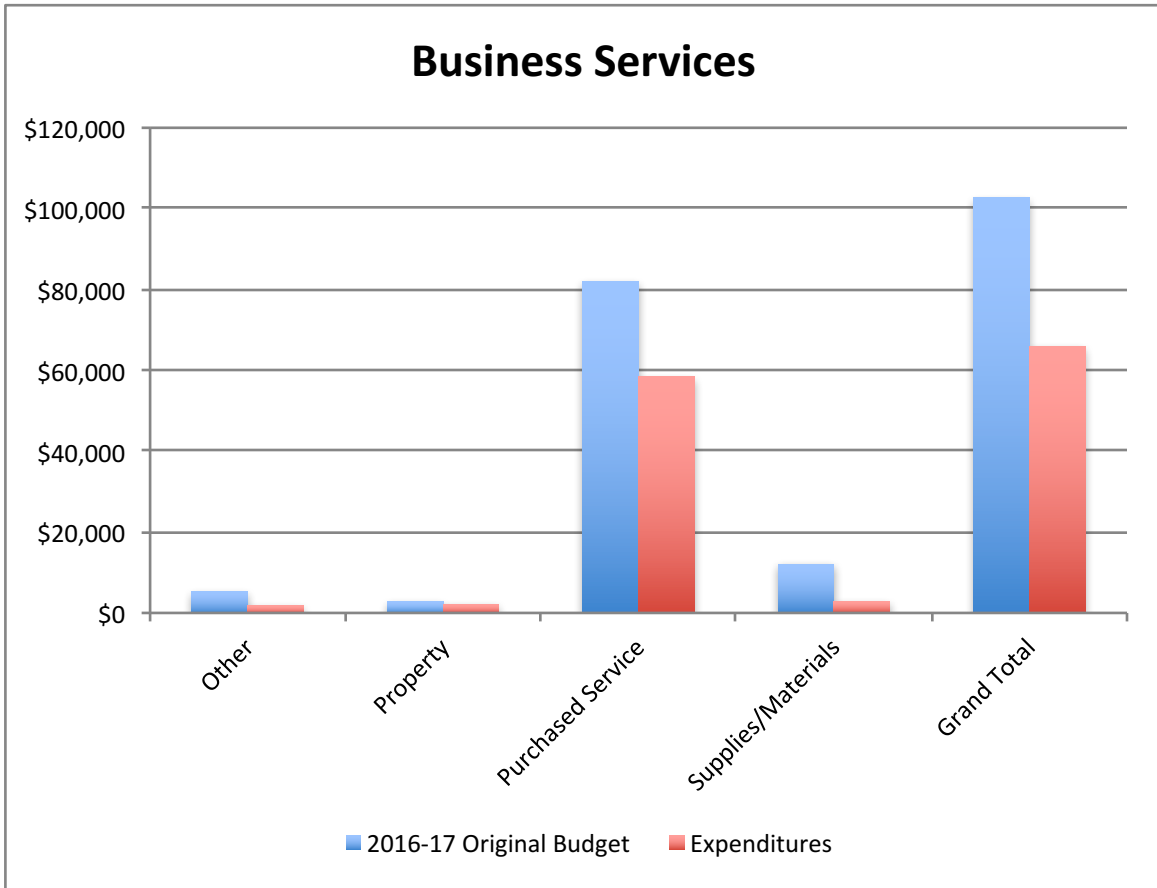
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



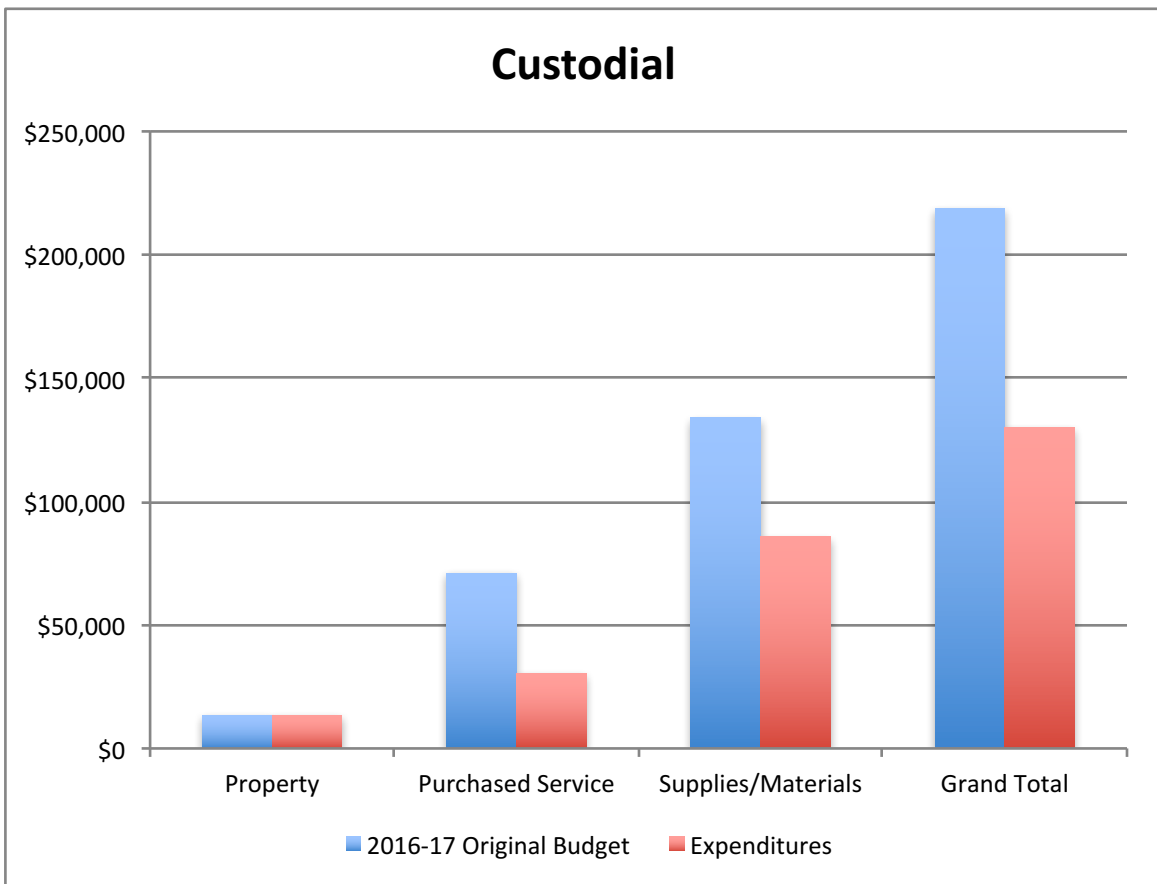
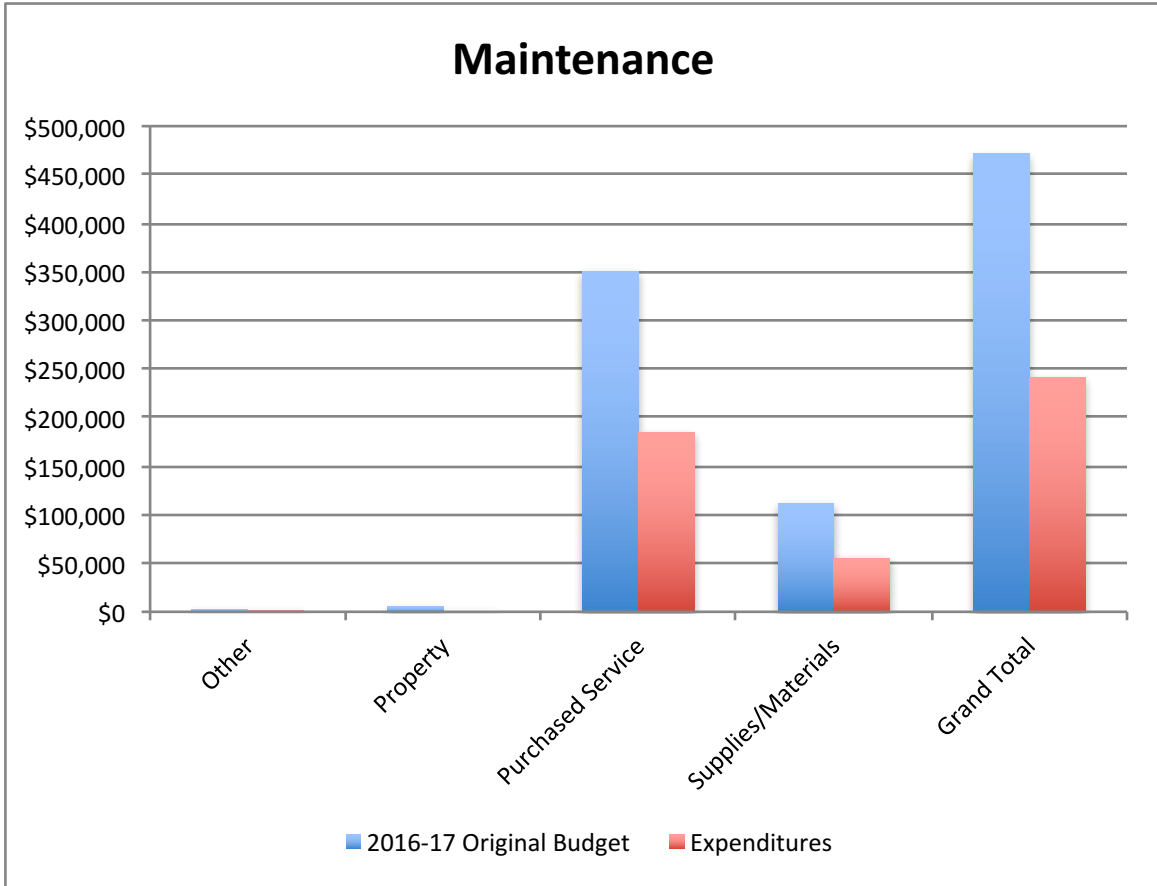
Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



Mapleton Public Schools  
School/Location Expenditure Budget vs. Actual  
For the Quarter Ended December 31, 2016



**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**GENERAL FUND**

	Period* <u>Dec 1 - Dec 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
<b>REVENUES</b>			
Total Local Revenue	310,923	1,860,891	21,526,173
Total Intermediate Revenue	0	4,697	7,755
Total County Revenue	0	0	0
Total State Revenue	3,071,326	25,873,670	51,633,208
Total Federal Revenue	92,837	283,706	1,118,569
Total Transfers	(387,213)	(2,135,946)	(2,662,080)
Total Loan Revenue			
Total General Fund Revenue	<u>3,087,873</u>	<u>25,887,018</u>	<u>71,623,625</u>
<b>EXPENDITURES</b>			
Total Salaries	3,263,628	14,319,267	35,125,685
Total Benefits	925,828	4,139,567	10,824,312
Total Purchased Professional Services	230,312	2,334,677	10,118,918
Total Purchased Property Services	46,006	791,995	1,364,057
Total Other Purchased Services	1,392,306	5,877,002	1,511,449
Supplies & Materials	248,971	3,041,746	13,477,863
Property	10,186	140,576	304,206
Other Objects	1,680	28,952	55,785
Other Uses of Funds	0	0	0
Other			
Total General Fund Expenditures	<u>6,118,918</u>	<u>30,673,780</u>	<u>72,782,275</u>
Beginning Fund Balance		8,672,352	
Fund Balance Year to Date		3,885,591	

\* Revenue and Expenditures for the month.

\*\*Revenue and Expenditures from July 1, 2016

\*\*\* Based on Original FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**GENERAL FUND**

	Percent of <u>2016-17</u>	Prior Year to Date <u>2015-16</u>	Percent of <u>2015-16</u>
<b>REVENUES</b>			
Total Local Revenue	8.64%	1,798,770	8.25%
Total Intermediate Revenue	60.57%	7,755	100.00%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	50.11%	26,870,480	54.01%
Total Federal Revenue	25.36%	265,270	21.51%
Total Transfers	80.24%	(1,996,305)	66.20%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>36.14%</u>	<u>26,945,970</u>	<u>38.61%</u>
<b>EXPENDITURES</b>			
Total Salaries	40.77%	17,126,846	48.34%
Total Benefits	38.24%	4,876,694	44.47%
Total Purchased Professional Services	23.07%	2,350,080	26.14%
Total Purchased Property Services	58.06%	711,241	51.34%
Total Other Purchased Services	388.83%	6,082,132	467.76%
Supplies & Materials	22.57%	2,660,131	22.95%
Property	46.21%	109,568	23.21%
Other Objects	51.90%	51,414	44.96%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	<u>42.14%</u>	<u>33,968,105</u>	<u>48.35%</u>

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**OTHER FUNDS**

	Period* <u>Dec 1 - Dec 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
<b>REVENUES</b>			
CPP/Preschool Fund	127,185	656,029	1,312,230
Governmental Grants Fund	503,311	2,101,203	5,765,503
Capital Reserve Fund	265,423	5,198,908	5,490,041
Insurance Reserve Fund	23	580,930	408,065
Bond Redemption Fund	(6,904)	(261)	4,524,772
Food Service Fund	240,017	1,132,513	2,482,858
Building Fund	-	-	
Total Revenue, Other Funds	<u>1,129,055</u>	<u>9,669,324</u>	<u>19,983,469</u>
<b>EXPENDITURES</b>			
CPP/Preschool Fund	136,329	513,088	1,321,693
Governmental Grants Fund	537,806	1,866,771	5,765,503
Capital Reserve Fund	492,836	8,399,972	12,255,632
Insurance Reserve Fund	3,446	597,268	460,126
Bond Redemption Fund	3,528,118	3,528,668	4,825,684
Food Service Fund	219,913	919,048	2,633,715
Building Fund	0	0	
Total Expenditures, Other Funds	<u>4,918,448</u>	<u>15,824,815</u>	<u>27,262,353</u>

\* Revenue and Expenditures for the month.

\*\*Revenue and Expenditures from July 1, 2016

\*\*\* Based on Original FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS  
ADAMS COUNTY SCHOOL DISTRICT NO 1  
REVENUES & EXPENDITURES**

**OTHER FUNDS**

	Percent of 2016-17	Prior Year to Date 2015-16	Percent of 2015-16
<b>REVENUES</b>			
CPP/Preschool Fund	9.69%	760,850	59.16%
Governmental Grants Fund	0.00%	1,513,903	23.86%
Capital Reserve Fund	4.83%	4,411,311	36.59%
Insurance Reserve Fund	0.01%	358,011	100.00%
Bond Redemption Fund	-0.15%	46,543	0.28%
Food Service Fund	9.67%	847,178	35.08%
Buidling Fund	0.00%	0	0.00%
Total Revenue, Other Funds	<u>48.39%</u>	<u>7,937,798</u>	<u>20.31%</u>
<b>EXPENDITURES</b>			
CPP/Preschool Fund	38.82%	772,601	57.98%
Governmental Grants Fund	0.00%	1,912,996	30.15%
Capital Reserve Fund	68.54%	5,318,409	40.32%
Insurance Reserve Fund	129.81%	412,936	82.07%
Bond Redemption Fund	73.12%	550	0.00%
Food Service Fund	34.90%	1,391,472	40.32%
Building Fund	0.00%	0	0.00%
Total Expenditures, Other Funds	<u>58.05%</u>	<u>9,808,964</u>	<u>24.05%</u>

**Connections Academy**

	Period Jul-Sep	Period Oct-Dec	Period Jan-Mar	Period Apr-June	Year to Date 2015-16	Budget 2015-16	Percent of 2015-16
Beginning Fund Balance	-	1,765,797	1,474,124	1,474,124	-	-	-
<b>REVENUES</b>							
Per Pupil Funding	4,015,745	4,022,460			8,038,205	17,055,023	47.13%
READ Act Funding	40,659	-			40,659	78,811	51.59%
ECEA Funding	309,605	-			309,605	368,216	84.08%
IDEA VI B	27,441	75,732			103,173	226,752	45.50%
Misc Rev					-		0.00%
<b>Total Revenue</b>	<b>4,393,450</b>	<b>4,098,192</b>	<b>-</b>	<b>-</b>	<b>8,491,642</b>	<b>17,728,803</b>	<b>47.90%</b>
<b>EXPENDITURES</b>							
<b>Instructional</b>							
Salaries/Benefits	433,541	943,536			1,377,077	4,053,041	33.98%
Purchased Services	98,389	154,231			252,620	821,570	30.75%
Supplies & Materials	1,323,359	2,498,883			3,822,242	8,629,706	44.29%
Equipment	-	-			-	-	0.00%
Other	-	-			-	-	0.00%
<b>Total Instructional</b>	<b>1,855,289</b>	<b>3,596,650</b>	<b>-</b>	<b>-</b>	<b>5,451,939</b>	<b>13,504,317</b>	<b>40.37%</b>
<b>Support</b>							
Salary and Benefits	455,834	461,807			917,641	2,743,568	33.45%
Purchased Services	313,153	328,855			642,008	1,455,706	44.10%
Supplies and Materials	3,367	2,528			5,895	12,526	47.06%
Equipment	-	-			-	-	0.00%
Other	10	25			35	12,685	0.28%
<b>Total Support</b>	<b>772,364</b>	<b>793,215</b>	<b>-</b>	<b>-</b>	<b>1,565,579</b>	<b>4,224,485</b>	<b>37.06%</b>
<b>Total Expenditures</b>	<b>2,627,653</b>	<b>4,389,865</b>	<b>-</b>	<b>-</b>	<b>7,017,518</b>	<b>17,728,802</b>	<b>39.58%</b>
Fund Balance to date	1,765,797	1,474,124	1,474,124	1,474,124	1,474,124	-	

# Mapleton Public Schools

## Account Level Balance Sheet As of 12/31/2016

Fiscal Year: 2016-2017

Year To Date

### General Fund

#### ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$2,282,240.78
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	\$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$150.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$500.00
10.000.00.0000.8103.000.0000.48	Petty Cash-Professional Dev	\$300.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.62	Petty Cash-Evaluation	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$1,720,329.97
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	\$215,868.06
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	\$62,760.12
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	\$52,293.67
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$226,084.35
10.000.00.0000.8132.000.0000.73	Due To/From ECPAC	\$33,026.48
10.000.00.0000.8132.000.0000.74	Due To/From Student Activities	\$204.50
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$3,842.91
10.000.00.0000.8153.000.0000.01	Accounts Receivable	(\$155.62)
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$4,441.00
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	\$115.74
10.000.95.0000.8142.000.4010.00	Consolidated Title I Receivable	\$92,837.00
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	\$753.54

#### ASSET

\$4,707,992.50

#### LIABILITY

LineDesc		YTD
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	\$1,193.55
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	(\$5,549.52)
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$622.38
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	(\$320,092.32)
10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	(\$4,322.25)
10.000.00.0000.7471.000.0000.08	Payable-MEA Dues	(\$18,344.05)

# Mapleton Public Schools

## Account Level Balance Sheet As of 12/31/2016

Fiscal Year: 2016-2017

### Year To Date

10.000.00.0000.7471.000.0000.10	Payable-Credit Union	(\$28,511.50)
10.000.00.0000.7471.000.0000.11	Payable-Pace Dues	(\$2.00)
10.000.00.0000.7471.000.0000.12	Payable-Group Life	(\$13,772.08)
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	(\$24,688.37)
10.000.00.0000.7471.000.0000.16	Payable-CCSEA	(\$1,093.75)
10.000.00.0000.7471.000.0000.19	Payable-CASE Dues	(\$129.20)
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$2,250.88
10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	(\$1,193.60)
10.000.00.0000.7471.000.0000.23	Payable-Dental	\$22,796.51
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	(\$5,089.19)
10.000.00.0000.7471.000.0000.26	Payable-Mapleton Education Foundation	(\$2,365.55)
10.000.00.0000.7471.000.0000.29	Payable-Disab Certified	(\$3,070.74)
10.000.00.0000.7471.000.0000.30	FSA	(\$372.41)
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tutition	(\$8,587.73)
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	(\$96.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	(\$285,396.00)
10.000.95.0000.7482.000.4010.01	Title I Neighboring Schools Deferred Revenue	(\$9,742.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	(\$116,856.66)
10.661.00.0000.7421.000.0000.01	General Accounts Payable	\$10.00
<b>LIABILITY</b>		<b>(\$822,401.60)</b>

### FUND BALANCE

LineDesc	YTD
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts
10.000.00.0000.6750.000.0000.00	Committed Fund Balance
10.000.00.0000.6770.000.0000.00	Unassigned fund balance
<b>FUND BALANCE</b>	<b>(\$8,672,352.31)</b>

**Total Liability & Fund Balance** (\$9,494,753.91)

**Total (Income)/Loss** \$4,786,761.41

**Total Liability and Equity** (\$4,707,992.50)

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Shae Martinez, Chief Financial Officer  
DATE: January 24, 2017

**POLICY:** Budget Transfers, Policy DBJ  
**REPORT TYPE:** Decision Preparation  
**SUBJECT:** Authorization for Interfund Borrowing 2017

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**Policy Wording:** This policy governs the transfer of funds within Mapleton Public Schools. Unencumbered monies shall not be transferred from one fund to another unless authorized in advance by the Board of Education for Mapleton Public Schools.

**Policy Interpretation:** The Superintendent shall not cause or allow the District to conduct interfund shifting without approval from the Board of Education and in amounts greater than can be restored to a condition of discrete fund balances by certain, otherwise unencumbered revenues, by the end of the fiscal year.

**Report:** Under state law 22-44-113, CRS, the district must receive authorization from the Board of Education in order to borrow available unencumbered cash balances in the General, Designated Purpose Grants, Colorado Preschool Project, Capital Reserve, Insurance Reserve, Food Service, and Pupil Activity funds, to be used to fund short term cash needs of the district during fiscal year 2017.

In order to ensure cash balances are available to timely pay district liabilities, we are requesting the board authorize short-term interfund cash borrowing for FY 2017. The term of this borrowing is for the current fiscal year, July 1, 2016-June 30, 2017. The interfund borrowing will be repaid upon receipt of sufficient property taxes and other revenues. Balances will only be transferred as needed and only at amounts needed. Repayments will likely be made before June 30, 2017; however, in extenuating circumstances the District has up to three months after the end of the fiscal year to restore the funds.

District administration recommends the authorization of interfund borrowing for FY 2017.

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Shae Martinez, Chief Financial Officer  
DATE: January 24, 2017

**Policy:** Budget Adoption Process, Policy DBG  
**Report Type:** Decision Preparation  
**SUBJECT:** Supplemental Budget FY 2017

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**Policy Wording:** After adoption of the budget, the Board of Education (the "Board") may review and change the budget with respect to both revenues and expenditures at any time prior to January 31 of the fiscal year for which the budget was adopted. After January 31, the Board shall not review or change the budget, except as otherwise authorized by state law including declaration of a fiscal emergency.

**Policy Interpretation:** This policy is interpreted as requiring district administration to seek Board approval for the supplemental budget.

**Decision Requested:** District administration is requesting that the Board approve the supplemental budget for fiscal year 2017.

## SUPPLEMENTAL BUDGET

### General Fund

#### REVENUES

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Local Sources	18,871,848	19,960,781
State Sources	51,633,208	49,082,601
Federal Sources	1,118,569	1,118,569
Total General Fund Revenue	71,623,625	70,161,951
Beginning Fund Balance	7,300,975	8,672,352
Total General Fund Appropriation	78,924,600	78,834,303

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#### EXPENDITURES

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Instruction	46,084,581	45,460,896
Support Services- Pupil	2,700,413	3,373,346
Support Services- Instructional	2,824,103	3,066,854
Support Services- General Administration	2,752,322	1,924,994
Support Services- School Administration	4,820,620	4,883,403
Support Services- Business	2,512,342	2,513,112
Support Services- Operations and Maintenance	7,395,749	7,520,007
Support Services- Central and Other	3,041,259	2,773,083
Total Community Services	650,886	965,223
Other	0	150,243
Reserves	6,142,325	6,203,142
Total General Fund Appropriation	78,924,600	78,834,303

SUPPLEMENTAL BUDGET

**Governmental Grant Fund**

**REVENUE AND EXPENDITURES**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Local Grants	50,000	297,886
State Grants	0	399,603
Federal Grants	2,395,075	2,862,116
ECPAC	1,773,966	2,359,189
Total Governmental Grant Fund Appropriation	4,219,041	5,918,794

SUPPLEMENTAL BUDGET

**Capital Reserve Fund**

**Revenues**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Allocation from General Fund	960,050	1,748,541
COPS Proceeds	0	4,200,000
Other	41,500	41,500
 Total Capital Reserve Fund Revenue	 1,001,550	 5,990,041
Beginning Fund Balance	6,581,123	6,765,592
Total Capital Reserve Fund Appropriation	7,582,673	12,755,633

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**Expenditures**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Capital Outlay	4,029,661	11,526,237
Principal	460,319	650,319
Interest and Fiscal Charges	100,406	198,269
Contingency	2,992,287	380,808
 Total Capital Reserve Expenditure and Reserves	 7,582,673	 12,755,633

SUPPLEMENTAL BUDGET

**Food Service Fund**

**Revenues**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Student and Adult Meals	265,251	260,935
School Lunch and Breakfast Program	1,912,403	1,934,533
Donated Commodities	208,000	208,000
State Match	53,204	54,381
Investment Earnings	1,500	2,000
Capital Contributions	0	0
Transfers/Other	42,500	22,500
Total Food Service Fund Revenue	2,482,858	2,482,349
Beginning Fund Balance	1,596,019	1,598,684
Total Food Service Fund Appropriation	4,078,877	4,081,033

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**Expenditures**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Salaries	1,019,147	1,047,554
Benefits	292,562	294,508
Purchased Services	74,750	113,140
Supplies and Materials	1,358,800	1,237,520
Equipment	85,500	75,260
Depreciation	0	0
Contingency Reserve	300,000	300,000
Total Food Service Expenditures	3,130,759	3,067,982
Ending Fund Balance	948,118	1,013,051

SUPPLEMENTAL BUDGET

**Insurance Reserve Fund**

**Revenues**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Allocation from General Fund	350,000	690,000
Interest	100	100
Dividend	57,965	57,965
Total Insurance Reserve Fund Revenue	408,065	748,065
Beginning Fund Balance	357,528	227,309
Total Insurance Fund Appropriation	765,593	975,374

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**Expenditures**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Repairs/Replacement	20,000	20,000
Property Insurance	36,260	53,170
Liability Insurance	39,609	61,581
Worker's Compensation	339,192	469,499
Other	10	10
Contingency	25,055	195,480
Total Insurance Reserve Expenditure and Reserves	460,126	799,740
Non-spendable Reserve		175,634

SUPPLEMENTAL BUDGET

**Bond Redemption Fund**

**Revenues**

ACCOUNT NAME	FY 17 Adopted	FY 17 Supp
Property Tax	4,521,772	12,033,258
Other	3,000	5,000
Total Bond Redemption Fund Revenue	4,524,772	12,038,258
Beginning Fund Balance	5,410,018	5,422,769
Total Bond Redemption Fund Appropriation	9,934,790	17,461,027

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**Expenditures**

ACCOUNT NAME	17 Adopted	FY 17 Supp
Principal	3,151,973	3,151,973
Interest and Fiscal Charges	1,173,711	2,923,947
Contingency Reserve	500,000	11,385,107
Total Bond Redemption Fund Expenditures	4,825,684	17,461,027

## SUPPLEMENTAL BUDGET

### APPROPRIATION RESOLUTION

#### SUPPLEMENTAL BUDGET - FISCAL YEAR 2017

BE IT RESOLVED by the Board of Education of Mapleton Public Schools in Adams County that the amounts shown in the following schedule be appropriated to each fund as specified in the Supplemental Budget for the ensuing fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fund	Appropriation Amount
General Fund .....	\$78,834,303
Governmental Grant Fund .....	\$5,918,794
Capital Reserve Fund.....	\$12,755,633
Food Service Fund.....	\$4,081,033
Insurance Reserve Fund .....	\$975,374
Bond Redemption Fund .....	\$17,461,027
 FY 2017 Appropriation.....	 \$120,026,164

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Date of Adoption

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Signature of President of the Board

# Memo

TO: Charlotte Ciano, Superintendent  
FROM: Shae Martinez, Chief Financial Officer  
DATE: February 24, 2017

**Policy:** Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC  
**Report Type:** Decision Making  
**SUBJECT:** Parameters Resolution for Issuance of 2017 GO Bonded Debt

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**Policy Wording:** The Superintendent shall provide for overall management of District's financial activities and take appropriate action to assure that expenses are kept within the approved budgetary and appropriation limits of the District.

**Policy Interpretation:** This policy is interpreted as requiring District administration to seek Board approval for a parameters resolution regarding the issuance of the 2017 GO Bonds.

**Decision Requested:** District administration is recommending approval of parameters resolution to authorize the issuance of the District's GO Bonds not to exceed an aggregate principal amount of \$150,000,000.

**Report:** After a successful bond election in November of 2016, the District is now ready to enter the bond market and issue debt.

The attached parameters resolution outlines the following assumptions for the sale of the 2017 GO Bonds:

- The bonds shall mature no later than December 1, 2042
- The aggregate principal amount of the Bonds shall not exceed \$150,000,000
- The Bonds shall be subject to optional redemption at such time or times as required by state law and as set forth in the Sale Certificate, at a redemption price not to exceed 101%
- The maximum annual and total repayment cost of the Bonds shall not exceed the amounts authorized at the Election (\$11.9 million annually, \$256,000,000 total repayment amount)
- The purchase price of the Bonds shall not be less than 98% of the original principal amount of such Bonds
- The issuance of the Bonds shall not cause the District to exceed its statutory debt limitations at the time of issuance or the amount set forth in the ballot question approved at the Election

# Memo

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TO: Charlotte Ciano, Superintendent  
FROM: Mike Crawford, Deputy Superintendent  
DATE: January 23, 2017

**Policy:** Bidding Procedures, Policy DJE  
**Report Type:** Decision Making  
**SUBJECT:** Consideration of Owners Representation for Construction Projects

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**Policy Wording:** All contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$50,000 or more shall be put to bid. With regard to materials or services for which bids are required, the Superintendent (or designee) shall develop a procedure to pre-qualify bidders. The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the District.

**Policy Interpretation:** This policy is interpreted to require Board approval for significant contracts related to capital construction.

**Decision Requested:** District administration is recommending the selection of NV5 to serve as the owner's representative team for construction projects stemming from the 2016 bond election.

**Report:** Early in 2016, Mapleton used a request for qualifications process to identify and interview companies able to provide owner's representation services. NV5 was selected, preliminarily, to help with the planning for potential bond projects. Now, given the passage of the bond and the reality of needing to manage multiple simultaneous construction projects, NV5 is prepared to increase their scope to help the District with this work, and has provided us with a proposed contract.

District administration has been impressed with the level of expertise, professionalism, efficiency, and dedication offered by NV5 staff in our work with them so far. Having considered multiple methods of managing the upcoming capital projects, we believe it is in the best interest of the District to formally retain NV5 for owner's representation services. Administration is recommending that the Board authorize the Superintendent to sign an agreement with NV5 following successful contract negotiations.

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Brian Fuller, Chief Information Officer  
DATE: January 24, 2017

**Policy:** Accountability/Commitment to Accomplishment, Policy AE  
**Report Type:** Monitoring  
**SUBJECT:** 2016-17 DAAC Update

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**Policy Wording:** In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

**Decision Requested:** District administration and the DAAC Co-Chair are providing this report for information only. No decision is requested this evening.

**Report:** In December, 20 members of the DAAC convened to review the Attendance Dashboard for December, receive an update on the Wellness Policy, and begin to think about the district calendar review process for the 2017-18 school year. The DAAC worked in small groups to discuss the attendance dashboard and possible root causes and solution to attendance issues. Comments and feedback were collected from the DAAC team members on each of these items.

The next DAAC meeting will be held on Thursday, February 16<sup>th</sup>, 2016 from 4:30 to 6:00 P.M. in the Board Room. This is a change from our normal Tuesday meeting due to a scheduling conflict with Valentine's Day. The focus of the February meeting will be to review the attendance dashboard for January, participate in a Title 1 discussion and to review draft calendars for the 2017-2018 school year. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.