



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2016 - 2017

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Steve Donnell
Sheila Montoya
Theo Rodriguez
Ken Winslow*

SUPERINTENDENT

Charlotte Ciano

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

February 21, 2017
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of Minutes
 - 7.1. Approval of January 24, 2017, Board Meeting minutes
 - 7.2. Approval of February 7, 2017, Study Session minutes
 - 7.3. Approval of February 7, 2017, Special Board Meeting minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1. Personnel Action, Policy GCE/GCF – Ms. Toussaint
 - 9.2. Finance Report January, 2017, Policy DIC – Mrs. Martinez
10. Focus: Student Achievement
 - 10.1 Student Travel – Airforce JROTC, Policy JJH – Mrs. Allenbach
 - 10.2 Student Travel – Moot Court, Policy JJH – Mrs. Allenbach
 - 10.3 Grant Acceptance – Denver Museum of Nature & Science, Policy DD – Ms. Setzer
11. Focus: Communication
 - 11.1. Consideration of Construction Firm – Welby, Policy DJE – Mr. Crawford
 - 11.2. Consideration of Design Build Team – Midtown, Policy DJE – Mr. Crawford
12. Focus: Community Involvement
 - 12.1 DAAC Update, Policy AE – Mr. Fuller
13. Discussion of Next Agenda
14. Superintendent's Comments
15. Board Committee Update
16. School Board Discussion / Remarks
17. Next Meeting Notification – Tuesday, March 21, 2017
18. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:01 p.m. on Tuesday, January 24, 2017, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant – Vice President	Present
Steve Donnell – Secretary	Present
Sheila Montoya – Treasurer	Present
Theo Rodriguez – Asst. Secretary/Treasurer	Present – <i>Via Remote Call</i>
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Rodriguez to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Setzer introduced students from Mapleton Expeditionary School of the Arts to share their experiences with Passages, Student Council, Independent Research Projects, Intensives and Senior Speeches.

9th grade student, Mateo Brown, MESA seniors - Stephanie Rodriguez and Edgar Montoya, and class of 2016 graduate, Mary Alex Rios presented information on the activities and projects at MESA and the lasting impact that they have on students.

Mr. Donnell was very impressed and congratulated Ms. McCombs and Mr. Byrd on the outstanding presentation by their students.

Mr. Winslow thanked the students for their presentation, noting it was very motivational.

RECESS: 6:22 p.m., reconvened at 6:24 pm.

6.0 PUBLIC PARTICIPATION

None

7.0 APPROVAL OF MINUTES

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated January 24, 2017: 7.1 Board Meeting minutes of December 13, 2016, 7.2 Special Board Meeting minutes of December 22, 2016 and 7.3 Study Session minutes of January 10, 2017

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

8.0 REPORT OF THE SECRETARY

None

9.0 CONSENT AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Rodriguez, to approve Agenda items 9.1 Personnel Action and 9.2 Finance Report for December, 2016, as stated on the Board Agenda dated January 24, 2017.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

10.0 FOCUS: STUDENT ACHIEVEMENT

10.1 Dashboard Report – Student Travel

Ms. Allenbach presented a dashboard report regarding student travel from October 2016 through January 2017. She noted that 348 students have participated in travel for soccer competitions, Cal-Wood Outdoor Education, Lock-Ins and the District SOS Club.
A copy of the chart is included with these minutes.

10.2 Dashboard Report – Attendance/Discipline

Ms. Blumenschein presented a dashboard report to provide information on Attendance and discipline for the 2016-2017 school year. She shared graphs showing the overall district average daily attendance by month, average daily attendance by school, and chronic absences for the District and by school. She noted that although there have been slight increases for some months and slight decreases for others, the average daily attendance has shown very little change from last year to this year, with the exception of December 2016. The percentage of chronically absent students in Mapleton has increased slightly.

Mr. Winslow commented that chronic absenteeism is not acceptable and urged the District to continue to strive for improvement.

A copy of the graph is included with these minutes.

11.0 FOCUS: COMMUNICATION

11.1 2nd Quarter FY 2017 Financial Report

Mrs. Martinez said the Board has been provided with a Quarterly Financial Report for the period ended December 31, 2016. She then reviewed details of the 2nd Quarter financials covering October 1 through December 31, 2016. She noted that the official student count indicates 80 FTE up from last year's count; however, at-risk percentage has fallen to 51.5% which resulted in a mid-year revenue reduction of \$375k.

11.2 Interfund Borrowing

Mrs. Martinez explained that under state law, the District must receive authorization from the Board of Education in order to borrow available unencumbered cash balances in the General, Designated Purpose Grants, Colorado Preschool Project, Capital Reserve, Insurance Reserve, Food Service, and Pupil Activity funds, to be used to fund short-term cash needs of the District during fiscal year 2017.

She asked that in order to ensure cash balances were available to timely pay District liabilities, the Board authorize short-term interfund cash borrowing for fiscal year 2017, to be repaid upon receipt of sufficient property taxes and other revenues.

MOTION: By Ms. Montoya, seconded by Mr. Rodriguez, to approve Agenda item 11.2 Interfund Borrowing, as stated on the Board Agenda dated January 24, 2017.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

11.3 Supplemental Budget

Mrs. Martinez presented the supplemental budget for fiscal year 2017. After reviewing the reasons why a supplemental budget was needed, she asked that the Board approve the Appropriation Resolution as follows:

APPROPRIATION RESOLUTION
SUPPLEMENTAL BUDGET - FISCAL YEAR 2017

BE IT RESOLVED by the Board of Education of Mapleton Public Schools in Adams County that the amounts shown in the following schedule be appropriated to each fund as specified in the Supplemental Budget for the ensuing fiscal year beginning July 1, 2016 and ending June 30, 2017.

Fund	Appropriation Amount
General Fund	\$78,834,303
Governmental Grant Fund	\$5,918,794
Capital Reserve Fund	\$12,755,633
Food Service Fund	\$4,081,033
Insurance Reserve Fund	\$975,374
Bond Redemption Fund	\$17,461,027
 FY 2017 Appropriation	 \$120,026,164

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to approve Agenda item 11.3 Supplemental Budget, as stated on the Board Agenda dated January 24, 2017.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

11.4 Parameters Resolution

Mrs. Martinez reported that after a successful bond election in November of 2016, the District is now ready to enter the bond market and issue debt. She explained that a parameters resolution outlines assumptions for the sale of the 2017 GO Bonds and would authorize the issuance of the District's GO Bonds not to exceed an aggregate principal amount of \$150,000,000.

MOTION: By Mr. Donnell, seconded by Mr. Rodriguez, to approve Agenda item 11.4 Parameters Resolution, as stated on the Board Agenda dated January 24, 2017.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

11.5 Consideration of Owners Representation

Mr. Crawford reminded the Board that early in 2016, Mapleton identified and interviewed companies to provide owner's representation services for the construction projects

stemming from the 2016 bond election. NV5 was selected at that time to provide support for the planning for potential bond projects. Recognizing the need for assistance in managing multiple simultaneous construction projects and valuing the professionalism, efficiency and dedication offered by NV5 staff so far, the Administration is recommending that the Board authorize the Superintendent to sign an agreement with NV5 following successful contract negotiations.

MOTION: By Ms. Croisant, seconded by Ms. Montoya, to approve Agenda item 11.5 Selection of Owners Representation by NV5, as stated on the Board Agenda dated January 24, 2017.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, Mr. Rodriguez, and Mr. Winslow
Motion carried 5-0

12.0 FOCUS: COMMUNITY INVOLVEMENT

12.1 DAAC Update

Mr. Fuller introduced Linda Kerst, one of the three DAAC Co-Chairs, who reported that at its December meeting DAAC members had:

- Reviewed the Attendance Dashboard for December
- Received an update on the Wellness policy
- Discussed the district calendar review process for the 2017-18 school year.

13.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said the February 21, 2017, Board meeting would include the calendar adoption and a DAAC update.

14.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciano

- Reminded the Board that it is time to start identifying and developing goals for this year.
- Recognized the Board by stating January was School Board Recognition Month. Ms. Ciano read a portion of the proclamation issued by Governor Hickenlooper. Ms. Ciano thanked the Board for their continued service and dedication to our schools, students and staff.

15.0 BOARD COMMITTEE UPDATE

Ms. Croisant reported that Rocky Mountain Risk is considering the impact and next steps due to District 12 withdrawing from the group.

Mr. Donnell reported that MEF had set up committees for upcoming events, including the Sink One for Success event and the Gala.

16.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Croisant commented that the students did a great job with their presentations and it reminds the Board that what they are doing for students is the right thing.

Mr. Donnell noted that one of the presenters was also an MEF scholarship recipient last year.

17.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, February 21, 2017, at the Administration Building.

18.0 ADJOURNMENT

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:01 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, February 7, 2017, at the Administration Building Boardroom.

Present: Cindy Croisant – Vice President
Steve Donnell – Secretary
Sheila Montoya - Treasurer
Ken Winslow - President
Absent: Theo Rodriguez – Asst. Secretary/Treasurer

During the meeting, the Board:

- Reviewed accountability performance data, percentile rankings, strengths, and areas for growth for the District's Unified Improvement Plan.
- Participated in a rotating discussion on major improvement strategies, including Instructional priorities and Culture & Climate priorities for the District UIP.

No official Board action was taken at the meeting.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

1.0 CALL TO ORDER

President Ken Winslow called the special meeting of the Board of Education – Mapleton Public Schools to order at 5:49 p.m. on Tuesday, February 7, 2017, at the Administration Building Boardroom.

2.0 ROLL CALL

Steve Donnell – Secretary	Present
Cindy Croisant – Vice President	Present
Sheila Montoya – Treasurer	Present
Theo Rodriguez – Asst. Secretary/Treasurer	Absent
Ken Winslow – President	Present

3.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

4.0 COMMUNICATION

4.1 Supplemental Budget Adoption FY 2017

Mrs. Martinez explained that the District administration was requesting Board approval for a supplemental budget to include new expenditures for the Building Fund.

MOTION: By Mr. Donnell, seconded by Ms. Croisant, to approve that \$10,500,000 be appropriated to the Building Fund as specified in the Supplemental Budget for the ensuing fiscal year beginning July 1, 2016 and ending June 30, 2017.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Mr. Winslow
Motion carried 4-0

5.0 ADJOURNMENT

The Board motioned to adjourn at 5:52 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Sue-Lin Toussaint, Executive Director of Human Resources
DATE: February 16, 2017

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of February 21, 2017.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Aragon, Gabriel	Production-Catering Mngr./Nutrition	01/19/2017	New Hire
Castillo Ramos, Cinthia	Preschool Para. Sub/District	02/08/2017	New Hire
Dixon, La Crea	Preschool Para. Sub/District	01/25/2017	Re-Hire
Edwards-Leiahola, Taylynn	Special Education Para. Sub/District	02/03/2017	Re-Hire
Montoya, Michael	Sub. Custodian/District	02/14/2017	Re-Hire
Potthoff, Jennifer	Executive Secretary/Admin. Bldg.	02/13/2017	New Hire
Rau, Courtney	Executive Secretary/Admin. Bldg.	02/13/2017	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Adolf, Nicole	Nutrition Services Asst./Nutrition	01/27/2017	Resignation
Luevano, Nancy	UNC Para./Meadow	02/10/2017	Resignation
Luna, Raquel	Instructional Para./Achieve	01/30/2017	Resignation
Sotelo DeAcosta, Ruth	Office Clerk/Meadow	01/25/2017	Resignation
Soto, Jose	Custodian/District	01/20/2017	Resignation
Vasquez, Joel	Special Education Para./Adventure	01/20/2017	Resignation

CLASSIFIED REQUESTS

Marcela Arzate Fonseca, Nutrition Services Assistant at Monterey, is requesting a Family Medical Leave of Absence beginning January 30, 2017 through March 10, 2017.

Mary Cariens-Eagal, Special Education Paraprofessional at York, is requesting a Family Medical Leave of Absence beginning January 9, 2017 through February 3, 2017.

Lilith Huff-Munoz, Program Manager at ECPAC, is requesting a Family Medical Leave of Absence beginning March 10, 2017 through June 2, 2017.

Sixto Monge, Lead Custodian at Achieve, is requesting a Family Medical Leave of Absence beginning January 23, 2017 through February 6, 2017.

Marta Trippe, Special Education Paraprofessional at Clayton, is requesting a Family Medical Leave of Absence beginning February 13, 2017 through March 31, 2017.

Cyndi Valdez, School Secretary at York, is requesting a Family Medical Leave of Absence beginning January 23, 2017 through March 10, 2017.

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Neely, Matthew	Science Advisor/BPCCA	01/30/2017	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
No requests at this time			

LICENSED REQUESTS

Monica Johnson, Post-Secondary Options Coach at MESA/North Valley, is requesting a maternity leave of absence beginning March 1, 2017 through May 30, 2017.

Shannon Lewis, 6th Grade Teacher at Valley View, is requesting a Family Medical Leave of Absence beginning February 2, 2017 through February 17, 2017.

Shannon Pedersen, 2nd Grade Teacher at Achieve, is requesting a maternity leave of absence beginning April 17, 2017 through May 26, 2017.

ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

DELETIONS

Briggs, Mary
Dickter, Corey
Martinez, Mariah
Plakorus, Delaine
Reyna, Lauren
Robertson, Andrew
Sena, Teresa
Simmons, Kelly
Small, James

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>Jan 1 - Jan 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
REVENUES			
Total Local Revenue	288,349	2,168,184	23,736,603
Total Intermediate Revenue	0	4,697	7,755
Total County Revenue	0	0	0
Total State Revenue	3,786,413	29,660,083	49,082,601
Total Federal Revenue	128,759	412,465	1,118,569
Total Transfers	0	(2,135,946)	(3,783,577)
Total Loan Revenue	0	0	0
Total General Fund Revenue	<u>4,203,521</u>	<u>30,109,483</u>	<u>70,161,951</u>
EXPENDITURES			
Total Salaries	3,069,323	17,388,590	37,154,985
Total Benefits	919,290	5,058,857	10,808,766
Total Purchased Professional Services	80,031	3,989,267	9,324,413
Total Purchased Property Services	37,450	876,467	1,363,277
Total Other Purchased Services	1,388,332	3,177,061	1,521,792
Supplies & Materials	82,959	5,648,616	12,017,880
Property	3,700	144,659	302,206
Other Objects	125	29,846	137,842
Other Uses of Funds	0	0	0
Other			
Total General Fund Expenditures	<u>5,581,210</u>	<u>36,313,365</u>	<u>72,631,161</u>
Beginning Fund Balance		8,672,352	
Fund Balance Year to Date		2,468,470	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2016

*** Based on Supplemental FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of <u>2016-17</u>	Prior Year to Date <u>2015-16</u>	Percent of <u>2015-16</u>
REVENUES			
Total Local Revenue	9.13%	2,124,293	9.74%
Total Intermediate Revenue	60.57%	7,755	100.00%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	60.43%	30,851,634	62.01%
Total Federal Revenue	36.87%	346,418	28.09%
Total Transfers	56.45%	(1,996,305)	66.20%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>42.91%</u>	<u>31,333,795</u>	<u>44.89%</u>
EXPENDITURES			
Total Salaries	46.80%	20,037,078	56.55%
Total Benefits	46.80%	5,718,238	52.15%
Total Purchased Professional Services	42.78%	2,495,346	27.75%
Total Purchased Property Services	64.29%	782,231	56.47%
Total Other Purchased Services	208.77%	7,343,721	564.79%
Supplies & Materials	47.00%	2,797,434	24.14%
Property	47.87%	110,635	23.44%
Other Objects	21.65%	53,735	46.99%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	<u>50.00%</u>	<u>39,338,418</u>	<u>56.00%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Jan 1 - Jan 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
REVENUES			
CPP/Preschool Fund	19	656,048	1,312,230
Governmental Grants Fund	422,674	2,523,878	5,830,227
Capital Reserve Fund	5,090	5,203,998	5,990,041
Insurance Reserve Fund	24	580,954	748,065
Bond Redemption Fund	15	(246)	12,038,258
Food Service Fund	222,550	1,355,063	2,482,349
Building Fund	-	-	0
Total Revenue, Other Funds	<u>650,371</u>	<u>10,319,695</u>	<u>28,401,170</u>
EXPENDITURES			
CPP/Preschool Fund	123,228	636,202	1,321,693
Governmental Grants Fund	255,711	2,126,191	5,830,227
Capital Reserve Fund	48,834	8,448,806	12,755,633
Insurance Reserve Fund	(200)	597,068	799,740
Bond Redemption Fund	-	3,528,668	17,461,027
Food Service Fund	161,725	1,081,022	3,067,982
Building Fund	0	0	0
Total Expenditures, Other Funds	<u>589,299</u>	<u>16,417,957</u>	<u>41,236,302</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2016

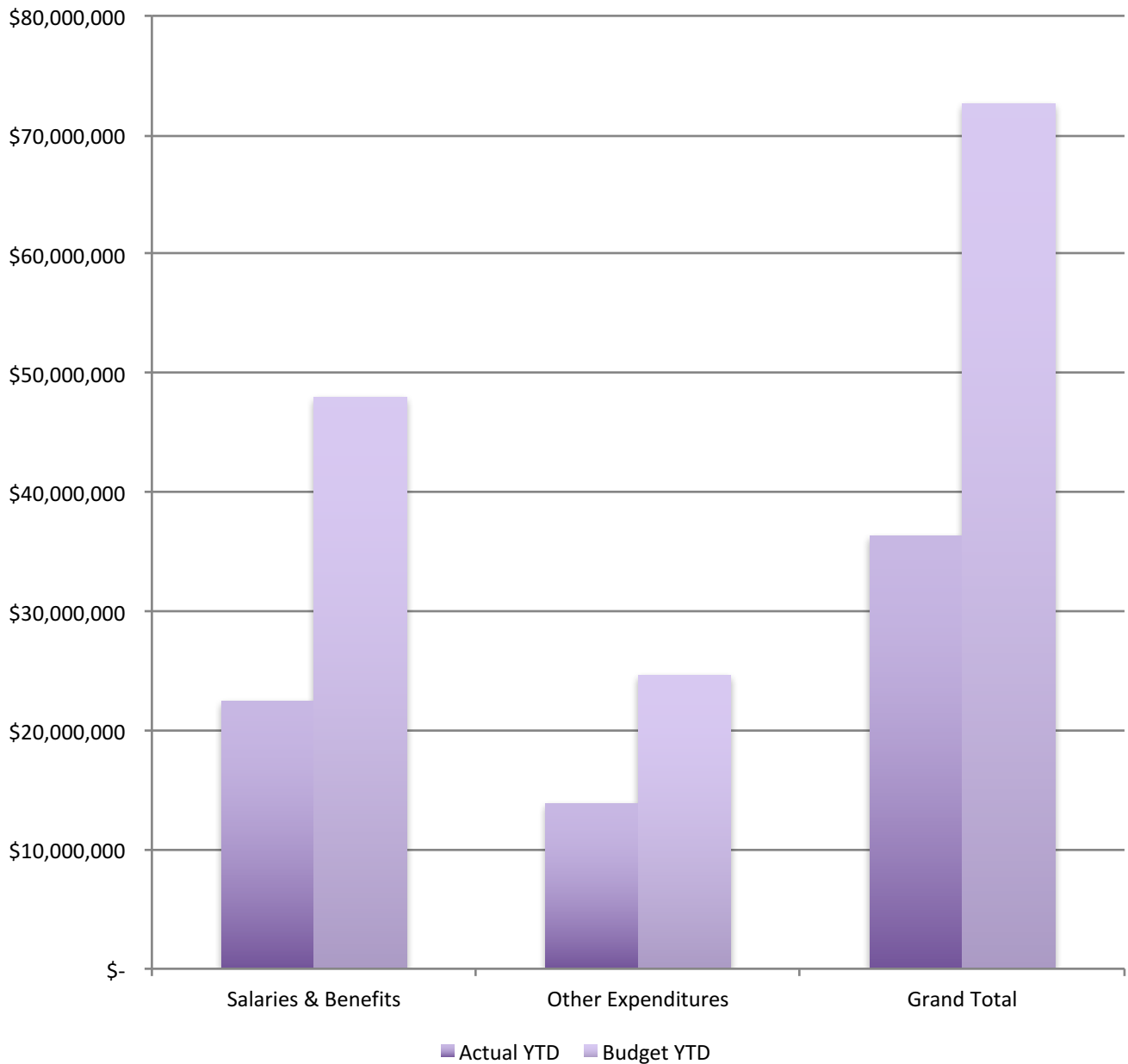
*** Based on Supplemental FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

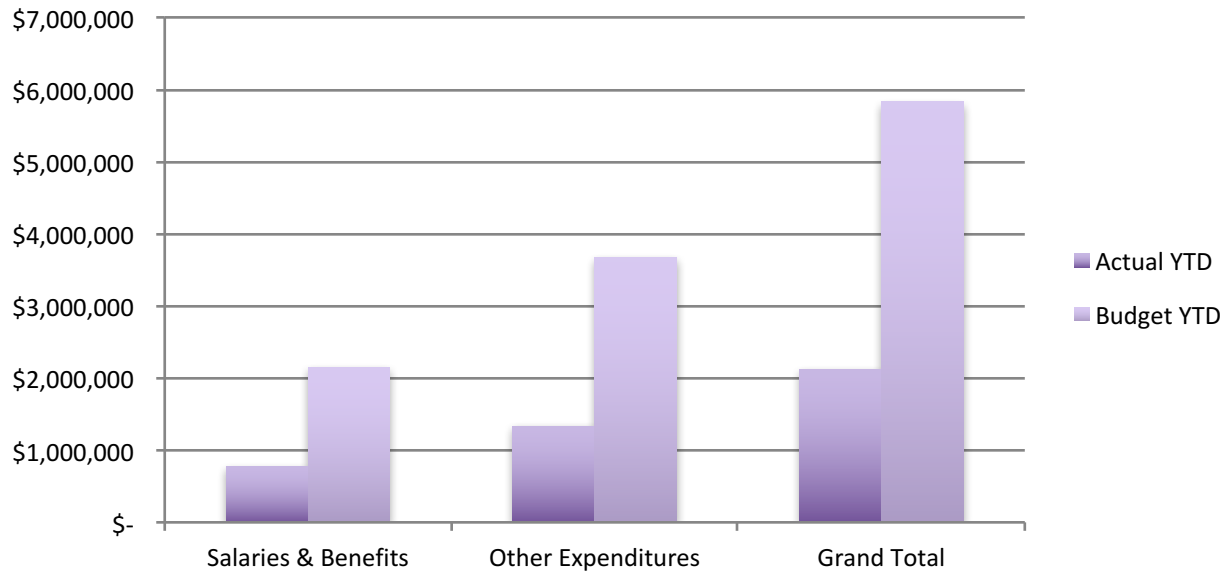
OTHER FUNDS

	Percent of 2016-17	Prior Year to Date 2015-16	Percent of 2015-16
REVENUES			
CPP/Preschool Fund	0.00%	768,447	59.75%
Governmental Grants Fund	0.00%	1,838,232	28.97%
Capital Reserve Fund	0.08%	11,501,579	95.40%
Insurance Reserve Fund	0.00%	358,022	100.00%
Bond Redemption Fund	0.00%	51,542	0.31%
Food Service Fund	8.97%	1,240,121	51.36%
Buidling Fund	0.00%		0.00%
Total Revenue, Other Funds	<u>36.34%</u>	<u>15,757,943</u>	<u>40.33%</u>
EXPENDITURES			
CPP/Preschool Fund	48.14%	905,894	67.98%
Governmental Grants Fund	0.00%	2,246,012	35.40%
Capital Reserve Fund	66.24%	5,422,979	41.11%
Insurance Reserve Fund	74.66%	413,127	82.11%
Bond Redemption Fund	20.21%	2,823,094	17.68%
Food Service Fund	35.24%	1,594,663	46.21%
Building Fund	0.00%		0.00%
Total Expenditures, Other Funds	<u>39.81%</u>	<u>13,405,770</u>	<u>32.86%</u>

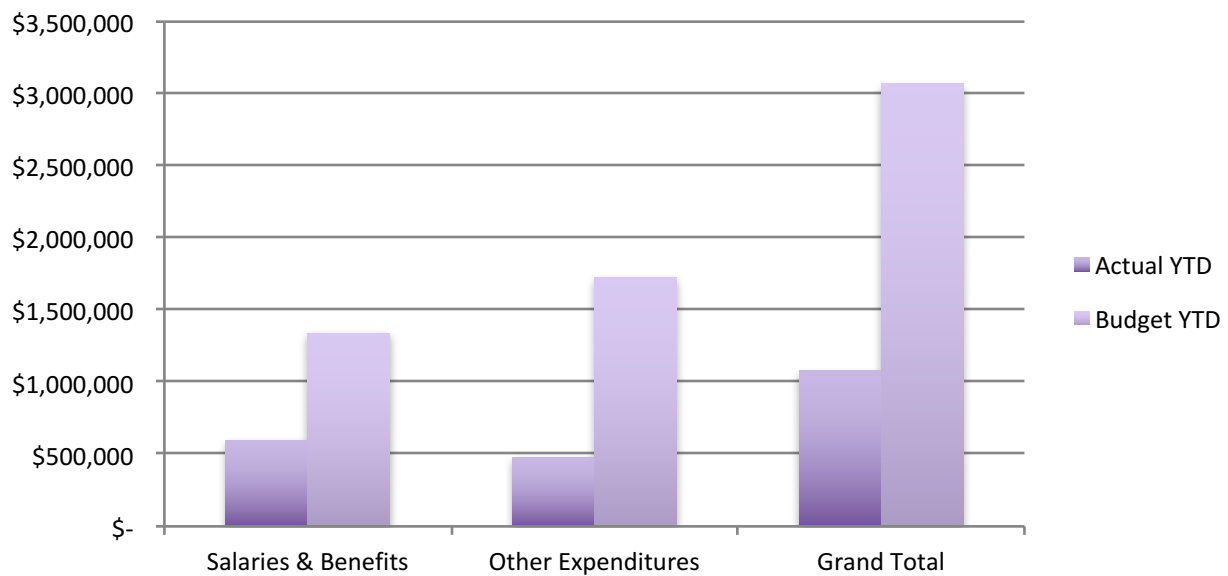
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of January 31, 2017



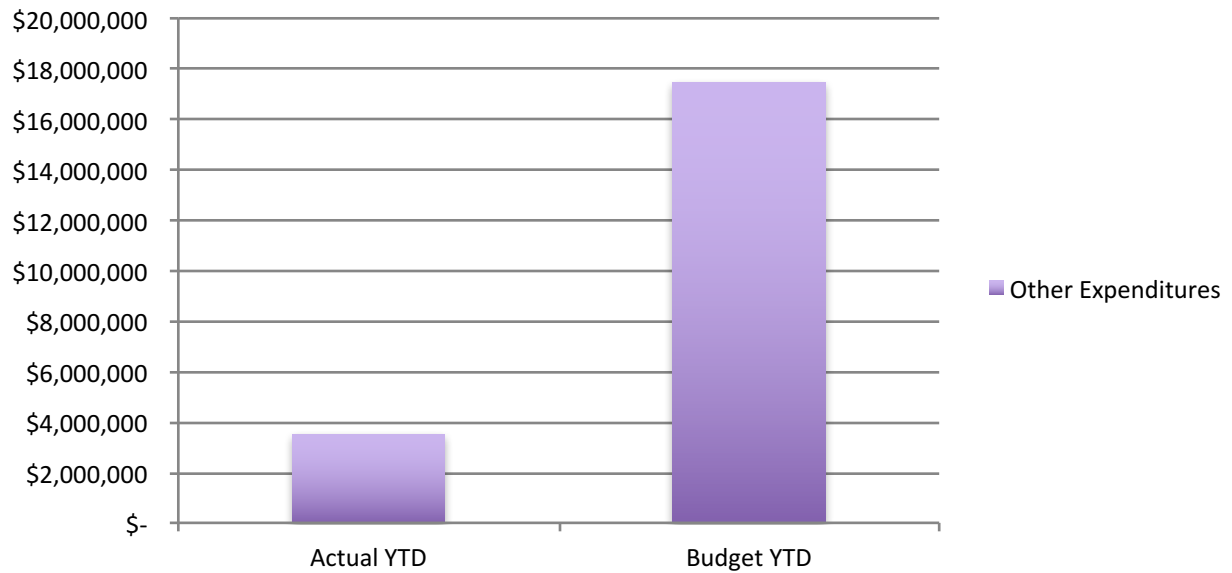
Grants Fund
Budget vs. Actual Expenditures
As of January 31, 2017
(Unaudited)



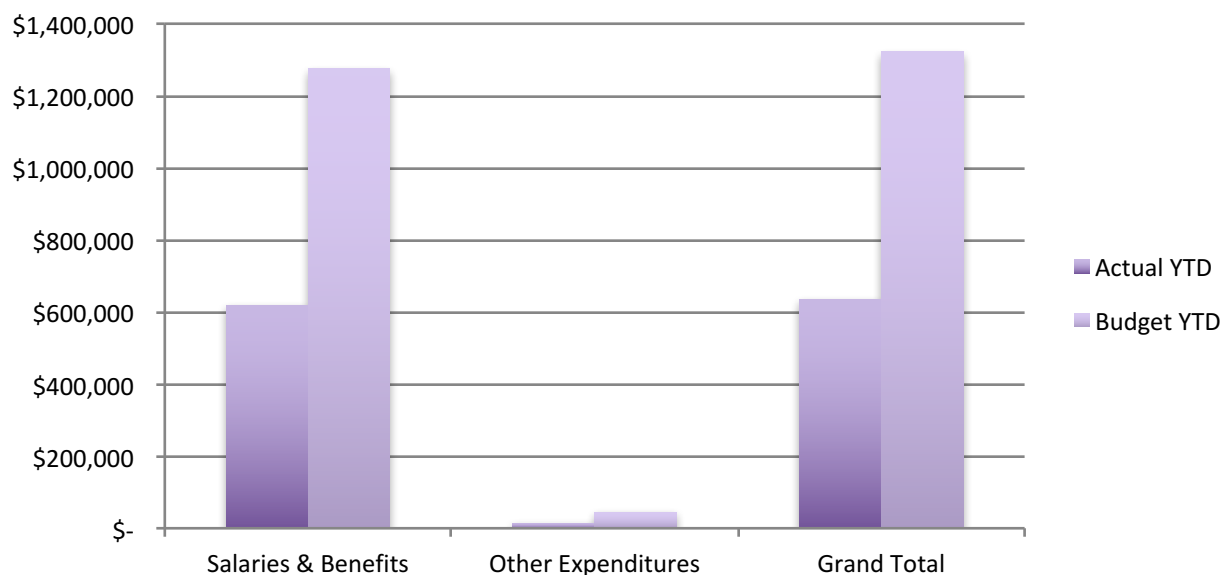
Nutrition Services Fund
Budget vs. Actual Expenditures
As of January 31, 2017
(Unaudited)



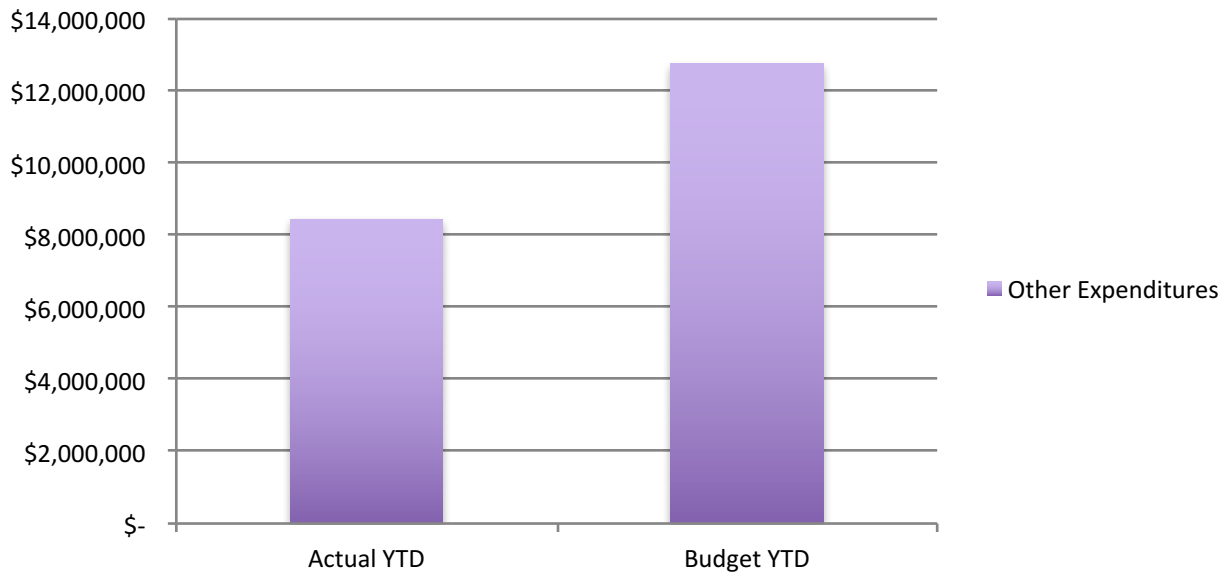
Bond Redemption Fund **Budget vs. Actual Expenditures** **As of January 31, 2017** **(Unaudited)**



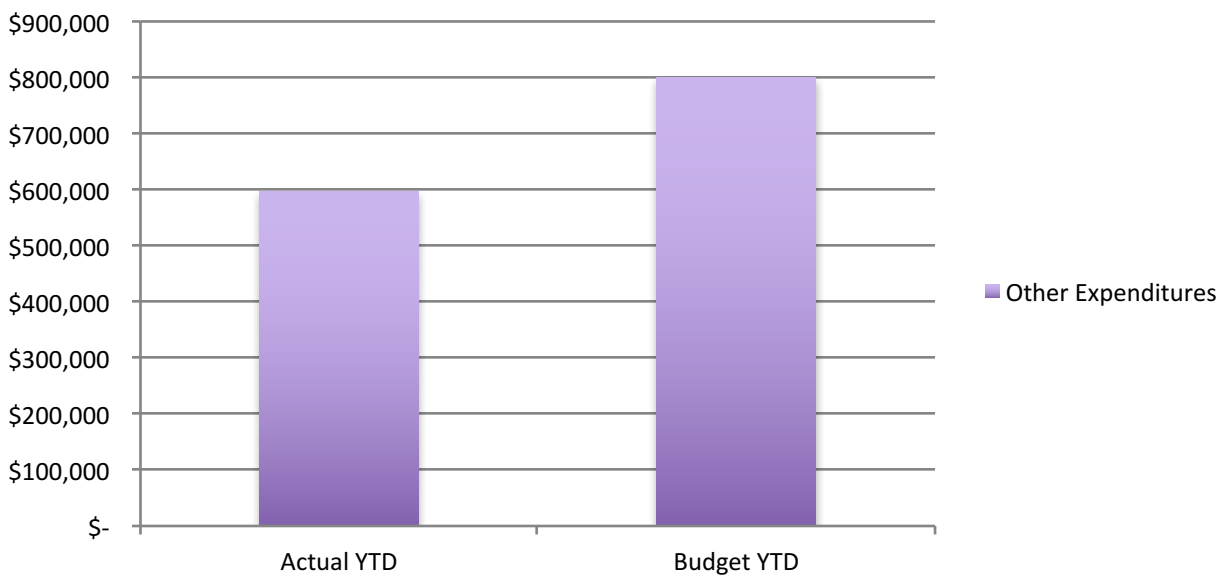
CPP Fund **Budget vs. Actual Expenditures** **As of January 31, 2017** **(Unaudited)**



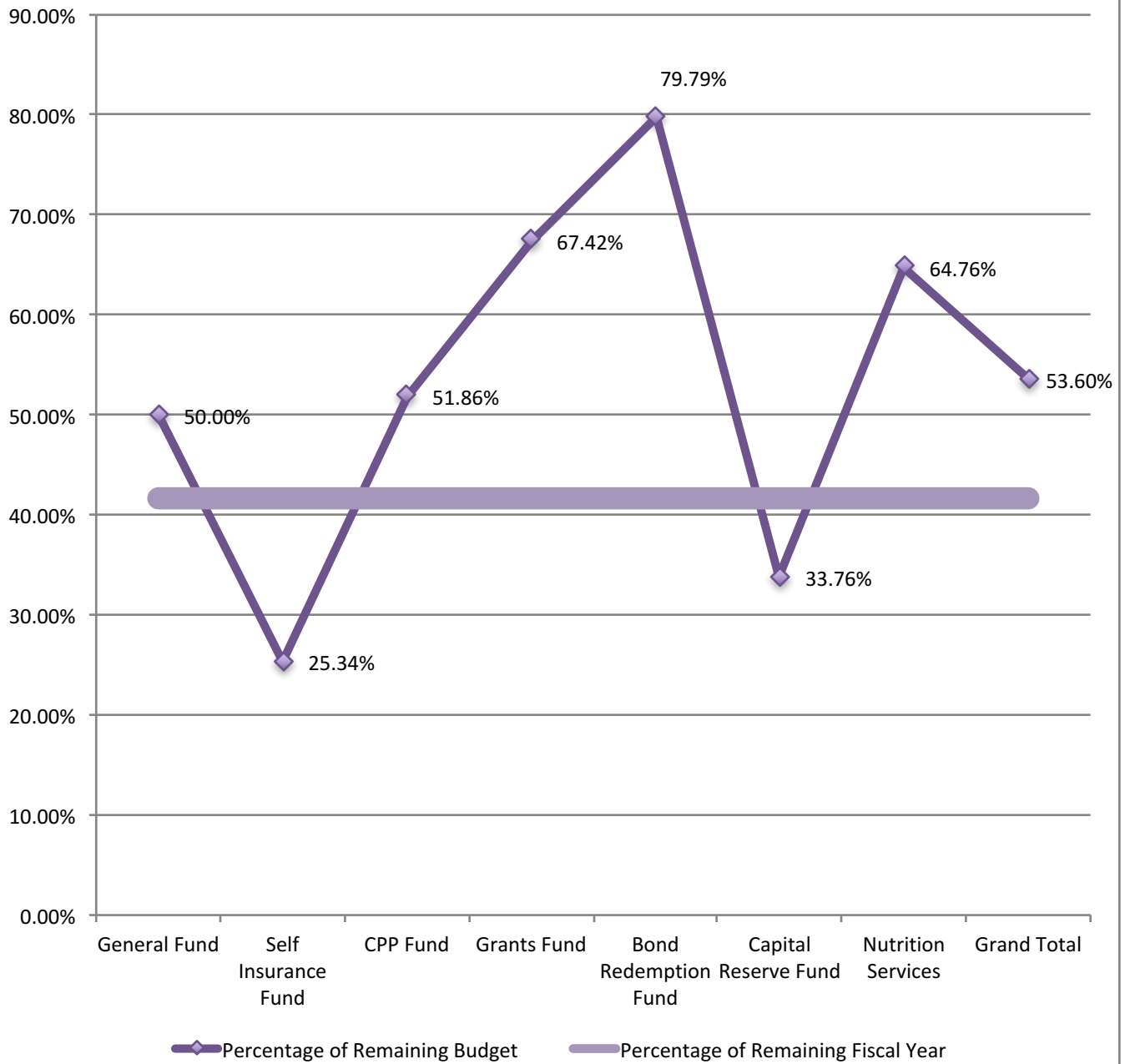
Capital Reserve Fund
Budget vs. Actual Expenditures
As of January 31, 2017
(Unaudited)



Insurance Reserve Fund
Budget vs. Actual Expenditures
As of January 31, 2017
(Unaudited)



2016-17 Percentage of Budget Remaining by Fund **January 31, 2017** **(Unaudited)**



Mapleton Public Schools

Account Level Balance Sheet As of 01/31/2017

Fiscal Year: 2016-2017

Year To Date

General Fund

ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$5,003,331.24
10.000.00.0000.8101.000.0000.01	Cash-NVB	\$30,000.00
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	\$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$150.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$500.00
10.000.00.0000.8103.000.0000.48	Petty Cash-Professional Dev	\$300.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.62	Petty Cash-Evaluation	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$220,612.68
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	\$212,367.70
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	\$62,502.76
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	\$49,597.70
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$58,063.54
10.000.00.0000.8132.000.0000.43	Due To/From Capital Reserve Fund	(\$3,000,000.00)
10.000.00.0000.8132.000.0000.73	Due To/From ECPAC	(\$2,787.91)
10.000.00.0000.8132.000.0000.74	Due To/From Student Activities	\$1,302.29
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$290.22
10.000.00.0000.8153.000.0000.01	Accounts Receivable	\$6,178.71
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$10,929.73
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	\$314.78
10.000.95.0000.8142.000.4010.00	Consolidated Title I Receivable	\$122,256.00
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	\$1,148.89
ASSET		\$2,789,458.33

LIABILITY

LineDesc		YTD
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	\$1,193.55
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	(\$3,140.68)
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$622.38
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	\$15,181.48

Mapleton Public Schools

Account Level Balance Sheet As of 01/31/2017

Fiscal Year: 2016-2017

Year To Date

10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	(\$23.38)
10.000.00.0000.7471.000.0000.12	Payable-Group Life	(\$18.28)
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	(\$312.06)
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$2,250.88
10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	(\$250.00)
10.000.00.0000.7471.000.0000.23	Payable-Dental	\$21,561.54
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	(\$5,036.46)
10.000.00.0000.7471.000.0000.29	Payable-Disab Certified	\$23.38
10.000.00.0000.7471.000.0000.30	FSA	\$8,394.41
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tutition	(\$25,432.57)
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	(\$96.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	(\$285,396.00)
10.000.95.0000.7482.000.4010.01	Title I Neighboring Schools Deferred Revenue	(\$9,742.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	(\$116,856.66)
10.661.00.0000.7421.000.0000.01	General Accounts Payable	\$76,088.37
LIABILITY		(\$320,988.10)

FUND BALANCE

LineDesc	YTD
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve (\$2,091,129.00)
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts (\$993,550.00)
10.000.00.0000.6750.000.0000.00	Committed Fund Balance (\$1,371,100.00)
10.000.00.0000.6770.000.0000.00	Unassigned fund balance (\$4,216,573.31)
FUND BALANCE	(\$8,672,352.31)

Total Liability & Fund Balance	(\$8,993,340.41)
Total (Income)/Loss	\$6,203,882.08
Total Liability and Equity	(\$2,789,458.33)

Memo

TO: Charlotte Ciano, Superintendent
FROM: Karla Allenbach, Assistant Superintendent
DATE: February 16, 2017

Policy: Student Travel, Policy JJH
Report Type: Decision Making
SUBJECT: Student Travel – Air Force Jr. ROTC Washington D.C. Overnight Trip

Policy Wording: All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

Decision Requested: District administration is seeking Board approval of an overnight trip to Washington D.C. for select Jr. ROTC students.

Report:

Participants: Lt. Col. William Arrington, Jr. ROTC Instructor, is requesting approval for seven Mapleton cadets and three staff members to participate in a six-day overnight trip to Washington D.C. This trip is a culminating activity for these seven cadets who have served in the Mapleton Jr. ROTC program for all four years of their high school career. The cadets are seniors at Global Leadership Academy, Academy, York and MESA.

Destination: The group will travel together via commercial airline from Denver to Washington D.C. All students and staff chaperones will stay in hotel accommodations in Fort Myer, Virginia.

Duration: The trip will occur over six days and five nights during the upcoming Spring Break. The group will depart during the day on Friday, March 24, 2017 and return on Wednesday, March 29, 2017.

Purpose: This trip will provide the cadets the opportunity to visit Washington D.C. in recognition of their commitment to the Jr. ROTC program over the past four years.

Activities: The group will visit/tour the following sites during the trip:

- The Arlington Cemetery
- The Bolling Air Force Base
- The Pentagon
- The Gettysburg Battlefield Site
- The Smithsonian Museum

The group will eat all meals and travel together throughout their time in Washington D.C.

Transportation and Contingency Planning: Travel to and from Washington D.C. will be by commercial airline. While in Washington D.C. shuttle busses, the metro rail, and rental vehicles will be utilized to travel between the hotel, scheduled activities, and meal sites. All

staff chaperones are CPR certified and will have parent contact information with them at all times. Additionally, local emergency services will be utilized if needed and there are several hospitals in the area.

Cost and Source of Funding: The cost for this trip including airfare, lodging, entrance fees, transportation, and meals is approximately \$1,200. The United States Air Force will contribute a total of \$1,600 toward this trip for all participants, and the Jr. ROTC Program was awarded a Mapleton Education Foundation Teacher Grant in the amount of \$1,000 to go toward supporting the cost of the trip. Students will be asked to contribute \$480 each and the remaining costs will come out of the Jr. ROTC budget. Student participants have been individually fundraising since early fall of this year, but in the event of a financial hardship students will have the opportunity to earn scholarship funds out of the Jr. ROTC budget to ensure their participation.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Karla Allenbach, Assistant Superintendent
DATE: February 16, 2017

Policy: Student Travel, Policy JJH
Report Type: Decision Making
SUBJECT: Student Travel – National Marshall-Brennan Moot Court Competition

Policy Wording: All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

Decision Requested: Approval of an out of state, overnight trip for students attending Mapleton Early College (MEC) and Academy High School to participate in the National Moot Court Competition in Boston, Massachusetts.

Report:

Participants: James Long, School Director at MEC, and Sheri Kangas, School Director at Academy, are seeking approval for a total of 3 students from both schools to compete in the National Marshall-Brennan Moot Court competition in Boston, MA. Melissa Hart, Professor at the University of Colorado Law School, Katy Jones from MEC and CU Law School students will chaperone the trip.

Destination: The group will spend three days and two nights at a hotel in Boston, MA. Taxi, shuttle, or public transportation will be accessed to transport the group to activities and out for meals. Students will be asked to bring professional attire for the competition.

Duration: The trip will occur over three days and two nights during Spring Break. The group will leave on March 24, 2017, and return on March 26, 2017.

Purpose: Mapleton students recently participated in the state level Moot Court competition on January 28, 2017, at the University of Colorado Law School. The purpose of this trip is to allow the students who ranked in the top six of the state level competition the opportunity to compete at the national level. The Moot Court process provides students with opportunities to develop critical thinking skills and build their knowledge of the Constitution. Additionally, the Moot Court process aligns with the High School Social Studies Standard 4.1: Research, formulate positions, and engage in appropriate civic participation to address local, state, or national issues or policies.

Activities: In addition to attending the competition, a tour of the Supreme Court facility in Boston has been scheduled. The group will also visit museums and historic sites in the area.

Transportation and Contingency Planning: The group will be taking direct flights both to and from Boston. During their stay the public transportation system will be accessed as the primary transportation source. Taxi or shuttle services will be accessed when needed.

Parent permission slips, including medical information and medical release signatures have been collected.

Cost and Source of Funding: All travel, food, lodging, and admissions will be paid for by University of Colorado Law School budget. Students have been asked to bring funds to purchase desired souvenirs.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Lynn Setzer, Chief Communications Officer
DATE: February 16, 2017

Policy: Funding Proposals, Grants, and Special Projects, Policy DD
Report Type: Decision Making
SUBJECT: Request to Accept Grant Funds – Denver Museum of Nature and Science

Policy Wording: The District is encouraged to pursue all available sources of funding consistent with achieving the District's objectives.

Further, the policy stipulates that District administration must formally seek Board approval before accepting supplemental or special project funds if the amount is \$50,000 or greater.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval to accept grant funds in excess of \$50,000.

Decision Requested: District administration is requesting Board approval to accept services valued at \$54,700 from the Denver Museum of Nature and Science over three years for all Mapleton K-8 schools to visit the museum. The grant covers the cost of transportation, admission to the museum and professional development for teachers. Students will spend a total of four hours at the museum participating in interactive adventures including watching an IMAX movie and exploring exhibits. The activities have been collaboratively designed with District and museum staff and all activities support the Colorado Academic Standards. While students are having fun and learning, teachers will engage in professional development allowing them to incorporate their learning at the museum into their classroom practice.

The cost for the field trips for all K-8 students is \$44,700; the cost of professional development for teachers is \$10,000.

District administration recommends Board acceptance of these funds. Following a motion by the Board, Ms. Allenbach and I would be happy to answer any questions you may have.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: February 15, 2017

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Consideration of Construction Firm for Welby Community School
Addition/Renovation

Policy Wording: All contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$50,000 or more shall be put to bid. With regard to materials or services for which bids are required, the Superintendent (or designee) shall develop a procedure to pre-qualify bidders. The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the District.

Policy Interpretation: This policy is interpreted to require Board approval for significant contracts related to capital construction.

Decision Requested: District administration is recommending the selection of Golden Triangle Construction (GTC) to serve as the construction firm for the addition and renovation at Welby Community School.

Report: In January, District administration worked with NV5, as owner's representative, to issue a Request for Qualifications related to the Welby Community School project. A number of construction companies provided written responses to the Request by the established deadline. A selection committee met to discuss the merits of each response and created a short list of three finalists. On February 6th, the selection committee heard presentations and asked questions of those three companies.

The recommendation of the selection committee is to award the construction contract to Golden Triangle Construction (GTC). GTC has worked previously with Humphries Poli Architects, the design group for the renovation and addition at Welby, to produce award winning results on a school project. Administration is recommending that the Board authorize the Superintendent to sign an agreement with GTC following successful contract negotiations.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: February 15, 2017

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Consideration of Design/Build Team for the new PK-8 school to be located in the Midtown neighborhood

Policy Wording: All contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$50,000 or more shall be put to bid. With regard to materials or services for which bids are required, the Superintendent (or designee) shall develop a procedure to pre-qualify bidders. The Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the District.

Policy Interpretation: This policy is interpreted to require Board approval for significant contracts related to capital construction.

Decision Requested: District administration is recommending the selection of Sampson Construction and RB+B Architects to serve as the design and construction team for the school facility to house the new Midtown school.

Report: In January, District administration worked with NV5, as owner's representative, to issue a Request for Proposal to a limited number of design/build teams. These teams had previously been vetted through the Request for Qualifications process related to the Adventure Elementary project. A selection committee interviewed two teams in early February.

The recommendation of the selection committee is to award the design/build contract to Sampson Construction and RB+B Architects. The committee was impressed by the team's creativity in design, their references, and their desire to team with Mapleton Public Schools. District administration is excited to begin working with the Sampson/RB+B team on the new Midtown school. Administration is recommending that the Board authorize the Superintendent to sign an agreement with Sampson Construction and RB+B Architects following successful contract negotiations.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: February 21, 2017

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2016-17 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

Decision Requested: District administration and the DAAC Co-Chair are providing this report for information only. No decision is requested this evening.

Report: In February, DAAC convened to participate in a discussion around Title 1 Parent Involvement and ESSA funding, review the attendance dashboard, receive a construction update, and review proposed 2017-2018 district calendar. The DAAC worked in small groups to discuss various topics throughout the meeting. Comments and feedback were collected from the DAAC team members on each of these items.

The next DAAC meeting will be held on Tuesday, March 14th, 2017 from 4:30 to 6:00 P.M. in the Board Room. The focus of the March meeting will be to learn about the district Unified Improvement Plan and review the attendance dashboard. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.