



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2016 - 2017

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Steve Donnell
Sheila Montoya
Theo Rodriguez
Ken Winslow*

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

November 29, 2016
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Public Participation
7. Approval of Minutes
 - 7.1. Approval of October 25, 2016, Board Meeting minutes
 - 7.2. Approval of November 15, 2016, Study Session minutes
8. Report of the Secretary
9. Consent Agenda
 - 9.1. Personnel Action, Policy GCE/GCF – Ms. Toussaint
 - 9.2. Finance Report October, 2016, Policy DIC – Mrs. Martinez
10. Focus: Board Business
 - 10.1 Acceptance of Election Results, Policy DEA – Mr. Crawford
 - 10.2 Board Policy BEAA Second Reading, Policy BGA – Ms. Ciancio
11. Focus: Student Achievement
 - 11.1. Student Enrollment Report, Policy CBA/CBC – Mr. Fuller
12. Focus: Communication
 - 12.1. Grant Acceptance – 2016 BEST, Policy DD – Mr. Crawford
 - 12.2. Thornton IGA Joint Use of Facilities, Policy CBA/CBC – Mr. Crawford
 - 12.3. Thornton IGA Payment of Water Fees, Policy CBA/CBC – Mr. Crawford
 - 12.4. Draft Audit Report, Policy DIE – Mrs. Martinez
13. Discussion of Next Agenda
14. Superintendent's Comments
15. Board Committee Update
16. School Board Discussion / Remarks
17. Next Meeting Notification – December 13, 2016
18. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:01 p.m. on Tuesday, October 25, 2016, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant – Vice President	Present
Steve Donnell – Secretary	Present
Sheila Montoya – Treasurer	Absent
Theo Rodriguez – Asst. Secretary/Treasurer	Absent
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, and Mr. Winslow
Motion carried 3-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Setzer said students from Global Leadership Academy would be sharing information that evening about two different initiatives that helped them connect to their community. Jose Martinez and Vanessa Castillo discussed their participation in setting up a tax help center for community members, noting students were able to offer tax assistance to 120 community members for a total of \$187,568 in tax returns through this program.

Jennifer Flores, Jave Paminiano and Humberto Caldero explained their participation in various volunteer events, including helping out at conferences, assisting with the new Global Campus Carnival and going out into their community to talk with neighbors about plans for new school facilities and opportunities in the District.

Mr. Winslow thanked the students for their presentation, noting it was refreshing and impressive to see how our students volunteer and make a difference.

RECESS: 6:11 p.m., reconvened at 6:13 p.m.

6.0 PUBLIC PARTICIPATION

Lisandra Gonzales, Partnership Director for Adams County Youth Initiative (ACYI), 1500 E. 128th Ave., Thornton, CO, distributed copies of the organization's Cradle to Career Partnership Report. She explained the ACYI focus areas and thanked Mapleton for being a partner in their work.

7.0 APPROVAL OF MINUTES

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to approve the minutes as stated on the Board Agenda dated October 25, 2016: 7.1 Board Meeting minutes of September 27, 2016 and 7.2 Study Session minutes of October 11, 2016.

AYES: Ms. Croisant, Mr. Donnell, and Mr. Winslow
Motion carried 3-0

8.0 REPORT OF THE SECRETARY

None

9.0 CONSENT AGENDA

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to approve Agenda items 9.1 Personnel Action and 9.2 Finance Report for September, 2016, as stated on the Board Agenda dated October 25, 2016.

AYES: Ms. Croisant, Mr. Donnell, and Mr. Winslow
Motion carried 3-0

10.0 FOCUS: BOARD BUSINESS

10.1 Board Policy BEAA First Reading

Ms. Ciancio explained that any new policy, or revision or repeal of an existing policy, must first be presented to the Board as a study item for a first reading. She explained Policy BEAA Electronic Participation in School Board meetings would allow Board members, under extenuating circumstances, to attend and participate in regular or special meetings of the Board of Education by electronic means. Ms. Ciancio went on to say the policy would be brought back to the Board at the November 29, 2016, meeting for final adoption.

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Accountability Update

Mr. Fuller reported that the Colorado Department of Education (CDE) assigned accreditation plan types to districts based on student achievement, student growth, and postsecondary and workforce readiness. He went to say that for 2016-17, Mapleton had earned the preliminary accreditation rating of "Accredited with Improvement," which put the District in a healthy accreditation category.

He also reported that Mapleton had received preliminary school ratings earlier in the month, noting:

- Seven schools were rated in the "Performance" category, the top accreditation plan type in 2016-17.
- Five schools previously accredited with "Priority Improvement" plans had been upgraded to the "Improvement" or "Performance" category.
- District administration was working on improving the "Priority Improvement" rating of two schools in the District.
- Overall, the accreditation plan types assigned to the District and its individual schools demonstrated a continued trend of increasing performance.

Mr. Donnell said this was good news and he was glad to see this trend in school performance.

12.0 FOCUS: COMMUNICATION

12.1 American Education Week

Ms. Allenbach asked that the Board support November 14-18, 2016, as American Education Week as follows:

WHEREAS, observing the annual observance of American Education Week gives us an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education. Public schools are the backbone of

our nation, providing young people with the tools to maintain our country's precious values of freedom, civility, and equality; and

WHEREAS, our public schools give students hope for, and access to, a productive future; and

WHEREAS, public education employees, be they custodians or teachers, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW THEREFORE, The Board of Education of Mapleton Public Schools does hereby proclaim November 14-18, 2016, as American Education Week.

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to support the week of November 14-18, 2016, as the annual observance of American Education Week.

AYES: Ms. Croisant, Mr. Donnell and Mr. Winslow
Motion carried 3-0

12.2 1st Quarter FY2017 Financial Report

Mrs. Martinez said the Board had been provided with a Quarterly Financial Report for the period ending September 30, 2016. She then reviewed details of the 1st Quarter financials covering July through September, 2016, noting:

- 1st Quarter ending financials indicated a higher fund balance and increased pupil count growth, but also the possibility of a reduction from the state.
- When October count numbers were final, the District would re-evaluate its resources and make adjustments as necessary.
- The District remained focused on directing its resources to helping every student achieve his or her dreams.

A copy of Mrs. Martinez's report is included with these minutes.

12.3 Grant Acceptance – CNG School Bus

Ms. Setzer reported District administration had submitted a grant proposal to Nobel Energy, in partnership with the Regional Air Quality Council (RAQC), to support the purchase of two additional compressed natural gas (CNG) buses. She explained CNG buses currently cost approximately \$150,000 each. Noble Energy agreed to donate \$120,000 towards the purchase of the two buses, with RAQC contributing an additional \$49,600.00. The District would cover the remaining costs associated with the purchase.

Ms. Setzer went on to say that with the addition of these two vehicles, the District would have six CNG buses in its fleet.

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to accept \$169,600 to support the purchase of two compressed natural gas school buses as presented.

AYES: Ms. Croisant, Mr. Donnell, and Mr. Winslow
Motion carried 3-0

13.0 FOCUS: COMMUNITY INVOLVEMENT

13.1 DAAC Update

Mr. Fuller introduced Linda Kerst, one of the three DAAC Co-Chairs, who reported that at its October meeting DAAC members had:

- Reviewed the District Wellness Committee policies and regulations and participated in a discussion of the policy led by Director of Nutrition Services, Lindsay Hull
- Elected Co-Chairs for the 2016-17 year
- Reviewed and discussed the charges the Board of Education had assigned to the DAAC
- Learned about the Infinite Campus parent portal and mobile application

14.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said the November 29 Board meeting would include a student enrollment report and a DAAC update.

15.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio said she appreciated how Board meetings stayed centered on what needed to be done in the District and thanked the Board for staying focused on the right work.

16.0 BOARD COMMITTEE UPDATE

Mr. Donnell said the Mapleton Education Foundation had raised \$184,109 at its recent gala, setting a record for both money collected and people attending the event.

Ms. Croisant reported she and Superintendent Ciancio had attended a Rocky Mountain Risk (RMR) meeting, noting the group was still facing a shortage.

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Croisant said she was impressed with the presentation the students gave that evening on how they were giving back to their community. She went on to say creating community members who give back is the work that is most important and what we want to see.

Mr. Winslow thanked the Board for nominating him for the McGuffey Award, which was presented at the Colorado Association of School Boards (CASB) Fall Regional Meeting. He also thanked District students and staff for their work during the election and campaign.

18.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, November 29, 2016, at the Administration Building.

19.0 ADJOURNMENT

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:43 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, November 15, 2016, at the Administration Building Boardroom.

Present: Cindy Croisant – Vice President
Steve Donnell – Secretary
Sheila Montoya - Treasurer
Theo Rodriguez – Asst. Secretary / Treasurer
Absent: Ken Winslow - President

During the meeting, the Board:

- Discussed bond and mill levy election results
- Heard an update on the condition of the Adventure Elementary School building
- Reviewed a proposed timeline for bond projects
- Discussed future steps regarding facilities

No official Board action was taken at the meeting.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Anitra Rock, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Sue-Lin Toussaint, Executive Director of Human Resources
DATE: November 23, 2016

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of November 29, 2016.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Garcia, Brianna	Preschool Para. Sub./District	11/09/2016	New Hire
Kroonenberg, Amanda	Secretary/Achieve	11/07/2016	New Hire
Martinez, Claudia	Instructional Para./Achieve	11/28/2016	Re-Hire
Monge, Ma	Substitute Custodian/District	11/14/2016	Re-Hire
Salazar, Arthur	Lead Custodian/Skyview Campus	11/07/2016	Re-Hire
Tapia Jr., Javier	Bus Driver/Transportation	11/16/2016	New Hire
Turner, Jerry	Bus Driver/Transportation	10/20/2016	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
D'Orvilliers, Lara	Athletic Trainer/Athletics	12/15/2016	Resignation
Lupini, Cristina	Preschool Para. Sub./District	11/03/2016	Resignation
Saroni, Cody	Special Education Para./MESA	10/21/2016	Resignation

CLASSIFIED REQUESTS

Rachel Hubbard, Young Child Wellness Coordinator at ECPAC, is requesting a Family Medical Leave of Absence beginning November 7, 2016 through January 27, 2017.

Michelle Jicha, Quality Improvement Coach at ECPAC, is requesting a Family Medical Leave of Absence beginning October 13, 2016 through November 18, 2016.

Gregg Loper, Campus Supervisor at York, is requesting a Family Medical Leave of Absence beginning November 28, 2016 through January 9, 2017.

Esther Loy, Special Education Paraprofessional at York, is requesting a Family Medical Leave of Absence beginning November 17, 2016 through November 25, 2016.

Glenn Omoto, Applications Specialist in Technology, is requesting an intermittent Family Medical Leave of Absence beginning October 20, 2016 through April 20, 2017.

Luz Reyes, Instructional/Health Paraprofessional at Valley View, is requesting a Family Medical Leave of Absence beginning October 21, 2016 through November 18, 2016.

Ruth Sotelo de Acosta, Office Clerk at Meadow, is requesting a Family Medical Leave of Absence beginning October 17, 2016 through November 2, 2016.

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Lewis, Shannon	6 th Grade/Valley View	10/31/2016	New Hire
Reffel, John	Social Studies/Valley View	10/24/2016	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Murphy, Michael	6 th Grade/Clayton	11/29/2016	Resignation
Thompson, John	Science/BPCCA	10/21/2016	Resignation

LICENSED REQUESTS

Joshua Hirsch, English Teacher at Academy, is requesting a Family Medical Leave of Absence beginning February 17, 2017 through March 24, 2017.

Stephanie Kathy Klimper, Kindergarten Teacher at York International, is requesting to retire effective May 30, 2016 and transition during the 2017-2018 school year.

Marci Mainus, Special Education Teacher at MESA, is requesting an intermittent Family Medical Leave of Absence beginning October 10, 2016 through May 26, 2017.

Bryan Miller, Physical Education Teacher at Monterey, is requesting an intermittent Family Medical Leave of Absence beginning December 12, 2016 through December 16, 2016 and January 9, 2017 through January 20, 2017.

ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

ADMINISTRATION REQUESTS

Melissa Johnson, Assistant Director of Communications, is requesting a maternity leave of absence beginning December 19, 2016 through April 4, 2017.

Sarah Kopperud, School Director at Monterey, is requesting a Family Medical Leave of Absence beginning January 9, 2017 through March 24, 2017.

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

DELETIONS

Aery, Holly
Adair, Justin
Brewer, Rosa
Hartman, Kyle
Hildebrand, Caroline
Kershaw, Raven
Magner, Mackenzie
Offord, Karen
Ogranovitch, Maya
Schumacher, Kara

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>Oct 1 - Oct 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
REVENUES			
Total Local Revenue	344,662	1,169,449	21,526,173
Total Intermediate Revenue	0	4,697	7,755
Total County Revenue	0	0	0
Total State Revenue	4,444,835	18,853,957	51,633,208
Total Federal Revenue	99,026	99,026	1,118,569
Total Transfers	0	(1,467,473)	(2,662,080)
Total Loan Revenue	0	0	0
Total General Fund Revenue	<u>4,888,523</u>	<u>18,659,656</u>	<u>71,623,625</u>
EXPENDITURES			
Total Salaries	3,041,080	7,941,929	35,119,197
Total Benefits	900,733	2,301,663	10,824,292
Total Purchased Professional Services	199,218	1,992,178	10,119,918
Total Purchased Property Services	87,290	681,372	1,361,157
Total Other Purchased Services	1,401,361	2,966,956	1,511,963
Supplies & Materials	283,461	2,488,966	13,480,628
Property	9,944	116,227	309,334
Other Objects	1,654	16,410	55,785
Other Uses of Funds	0	0	0
Other			
Total General Fund Expenditures	<u>5,924,740</u>	<u>18,505,701</u>	<u>72,782,275</u>
Beginning Fund Balance		8,672,352	
Fund Balance Year to Date		8,826,307	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2016

*** Based on Original FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of <u>2016-17</u>	Prior Year to Date <u>2015-16</u>	Percent of <u>2015-16</u>
REVENUES			
Total Local Revenue	5.43%	1,040,175	4.77%
Total Intermediate Revenue	60.57%	7,755	100.00%
Total County Revenue	0.00%		0.00%
Total State Revenue	36.52%	18,908,173	38.00%
Total Federal Revenue	8.85%	89,283	7.24%
Total Transfers	55.13%	(975,744)	32.35%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>26.05%</u>	<u>19,069,642</u>	<u>27.32%</u>
EXPENDITURES			
Total Salaries	22.61%	11,280,418	31.84%
Total Benefits	21.26%	3,206,539	29.24%
Total Purchased Professional Services	19.69%	2,109,959	23.47%
Total Purchased Property Services	50.06%	595,266	42.97%
Total Other Purchased Services	196.23%	3,008,406	231.37%
Supplies & Materials	18.46%	2,252,039	19.43%
Property	37.57%	103,369	21.90%
Other Objects	29.42%	37,580	32.87%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%	0	0.00%
Total General Fund Expenditures	<u>25.43%</u>	<u>22,593,575</u>	<u>32.16%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Oct 1 - Oct 31</u>	Year to Date** <u>2016-17</u>	Budget*** <u>2016-17</u>
REVENUES			
CPP/Preschool Fund	22	347,563	1,312,230
Governmental Grants Fund	504,336	1,289,251	5,334,326
Capital Reserve Fund	10,035	4,828,138	5,490,041
Insurance Reserve Fund	63	580,886	408,065
Bond Redemption Fund	2,575	8,249	4,524,772
Food Service Fund	237,289	663,636	2,482,858
Building Fund			
Total Revenue, Other Funds	<u>754,321</u>	<u>7,717,723</u>	<u>19,552,292</u>
EXPENDITURES			
CPP/Preschool Fund	123,153	254,452	1,321,693
Governmental Grants Fund	345,759	909,970	5,334,326
Capital Reserve Fund	379,168	7,765,659	12,255,632
Insurance Reserve Fund	2,620	589,571	460,126
Bond Redemption Fund	550	550	4,825,684
Food Service Fund	181,413	498,282	2,633,715
Building Fund			
Total Expenditures, Other Funds	<u>1,032,664</u>	<u>10,018,483</u>	<u>26,831,176</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2016

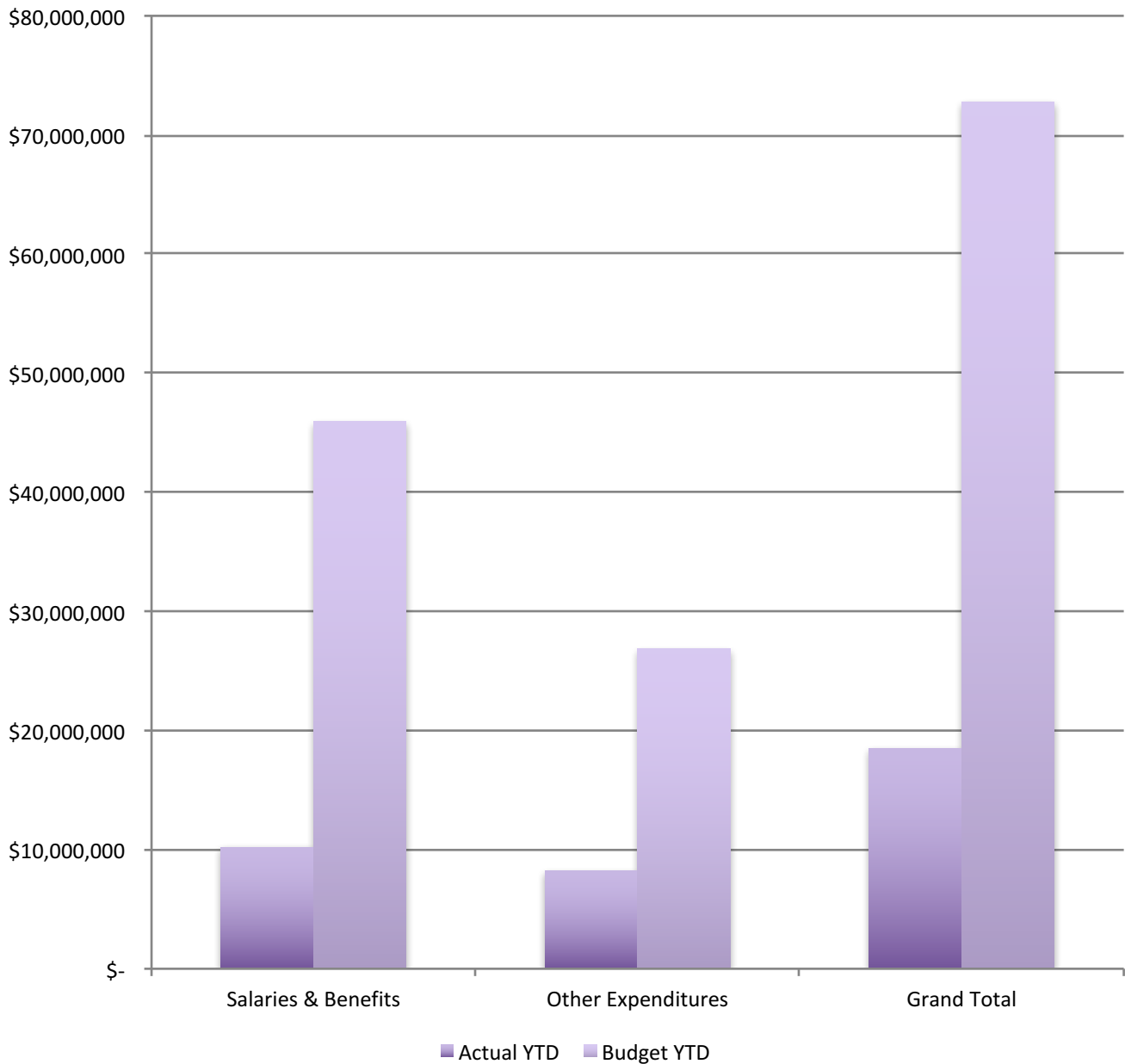
*** Based on Original FY 2017 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Percent of <u>2016-17</u>	Prior Year to Date <u>2015-16</u>	Percent of <u>2015-16</u>
REVENUES			
CPP/Preschool Fund	0.00%	268,107	20.85%
Governmental Grants Fund	0.00%	438,948	6.92%
Capital Reserve Fund	0.18%	3,808,330	31.59%
Insurance Reserve Fund	0.02%	357,994	99.99%
Bond Redemption Fund	0.06%	8,629	0.05%
Food Service Fund	9.56%	624,384	25.86%
Buidling Fund	0.00%	0	0.00%
Total Revenue, Other Funds	<u>39.47%</u>	<u>5,506,391</u>	<u>14.09%</u>
EXPENDITURES			
CPP/Preschool Fund	19.25%	511,967	38.42%
Governmental Grants Fund	0.00%	849,678	13.39%
Capital Reserve Fund	63.36%	4,626,798	35.07%
Insurance Reserve Fund	128.13%	412,207	81.93%
Bond Redemption Fund	0.01%	550	0.00%
Food Service Fund	18.92%	984,490	28.53%
Building Fund	0.00%		0.00%
Total Expenditures, Other Funds	<u>37.34%</u>	<u>7,385,690</u>	<u>18.11%</u>

Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of October 31, 2016

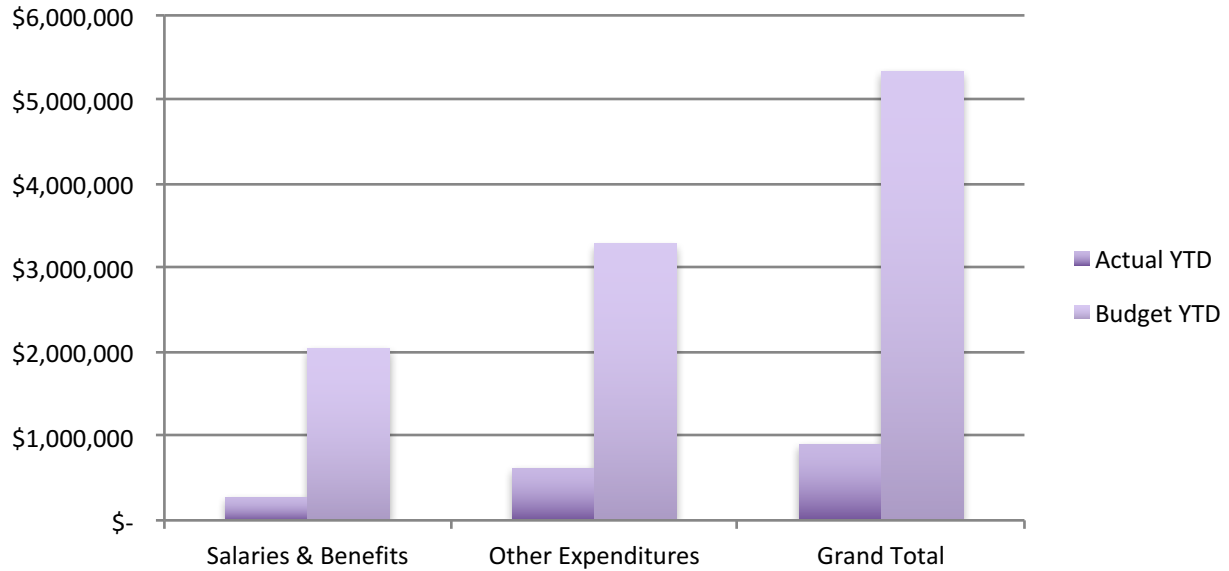


Grants Fund

Budget vs. Actual Expenditures

As of October 31, 2016

(Unaudited)

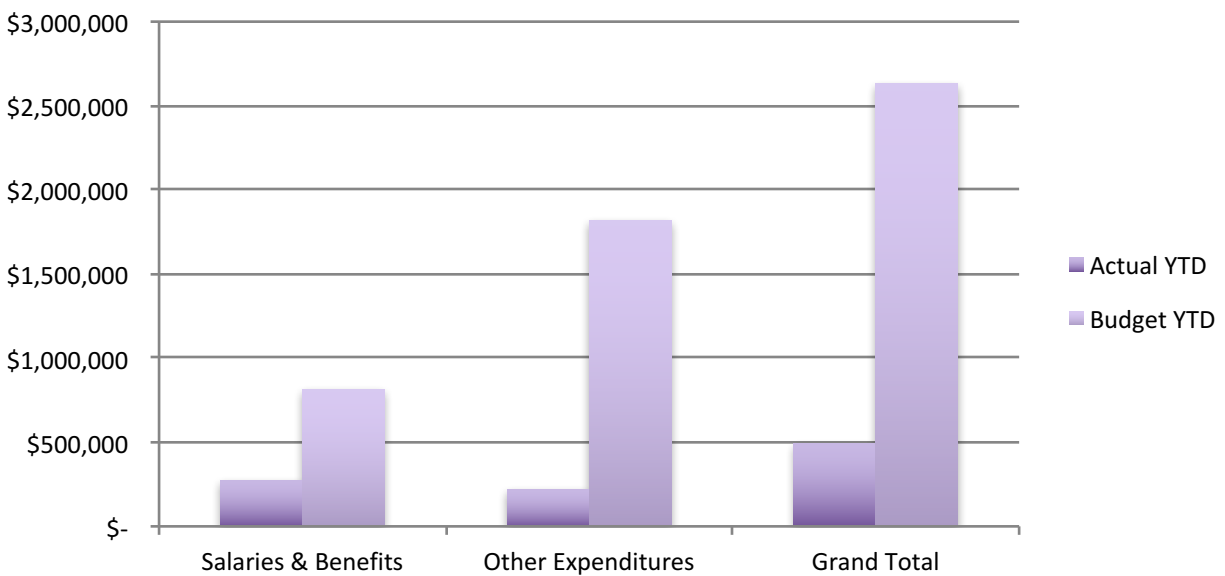


Nutrition Services Fund

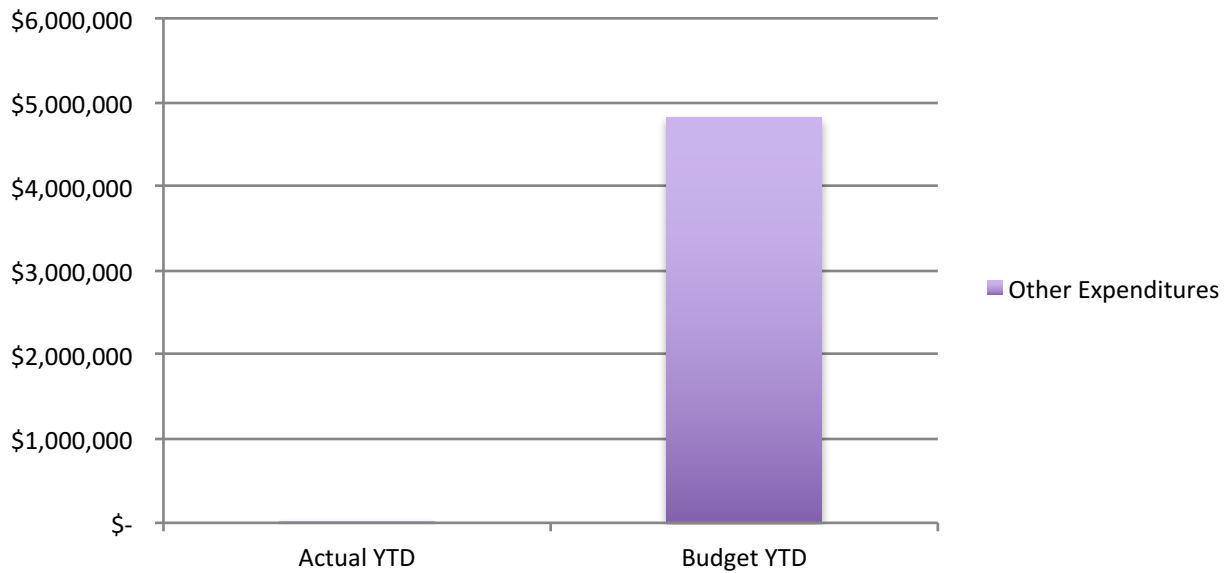
Budget vs. Actual Expenditures

As of October 31, 2016

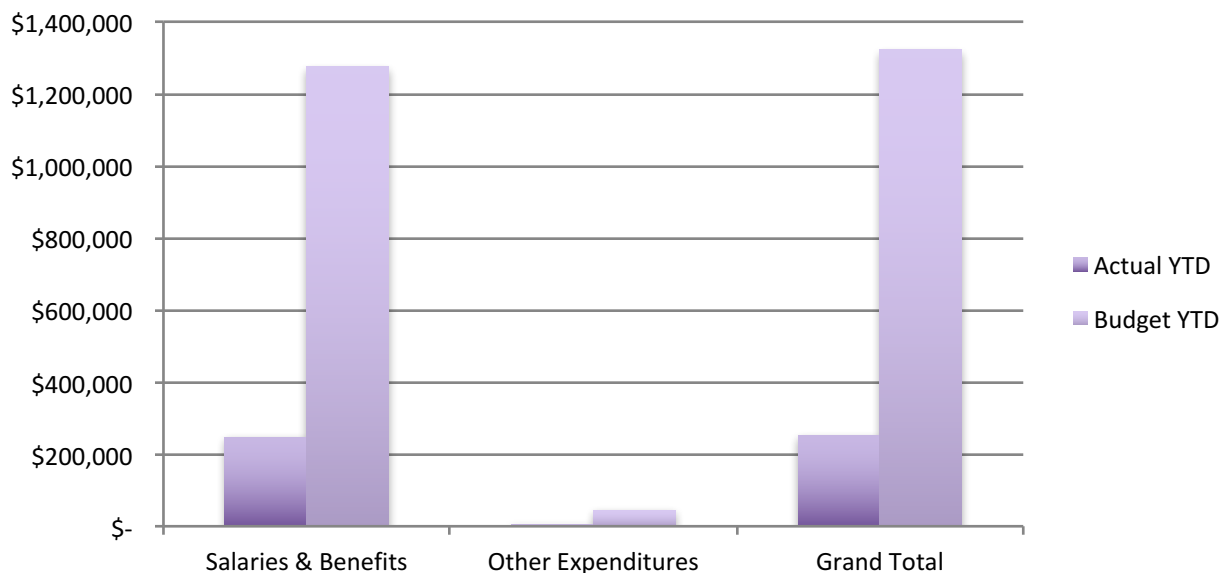
(Unaudited)



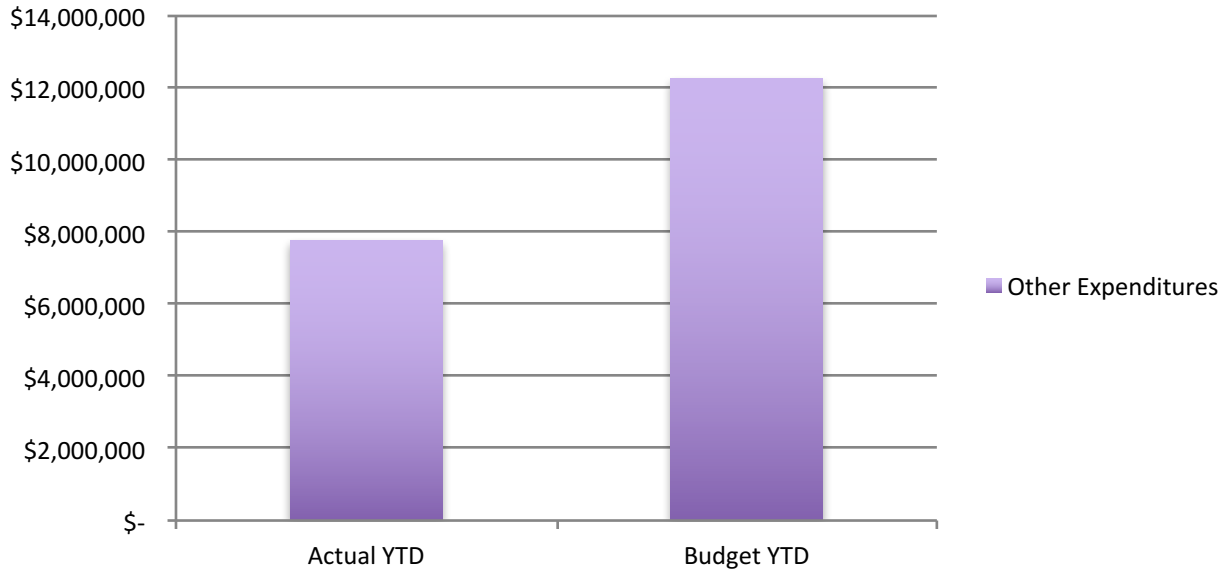
Bond Redemption Fund
Budget vs. Actual Expenditures
As of October 31, 2016
(Unaudited)



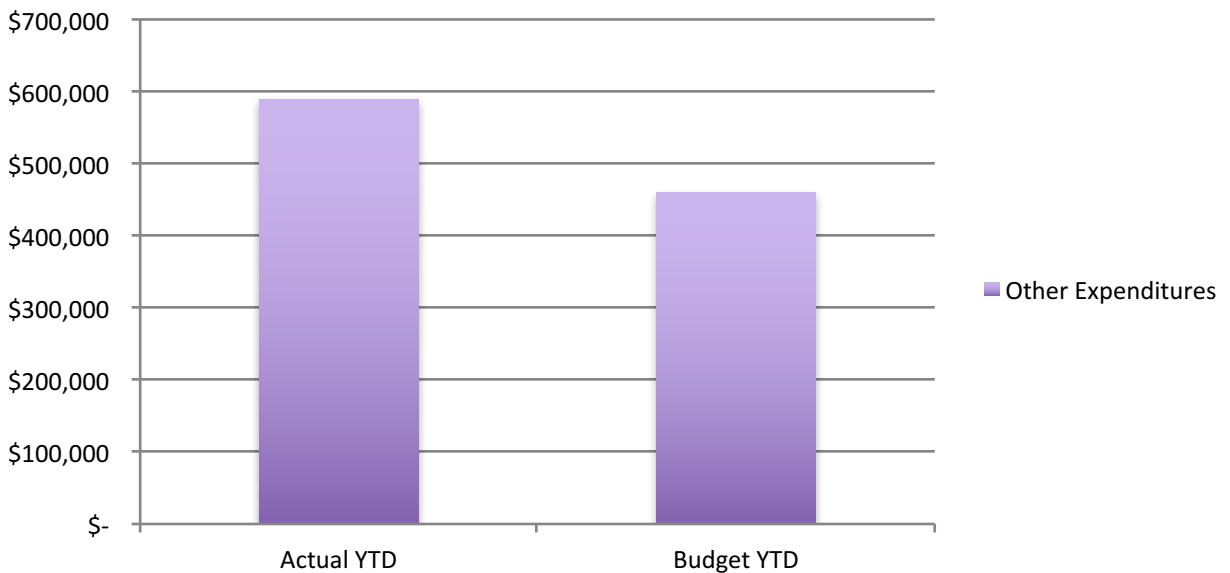
CPP Fund
Budget vs. Actual Expenditures
As of October 31, 2016
(Unaudited)



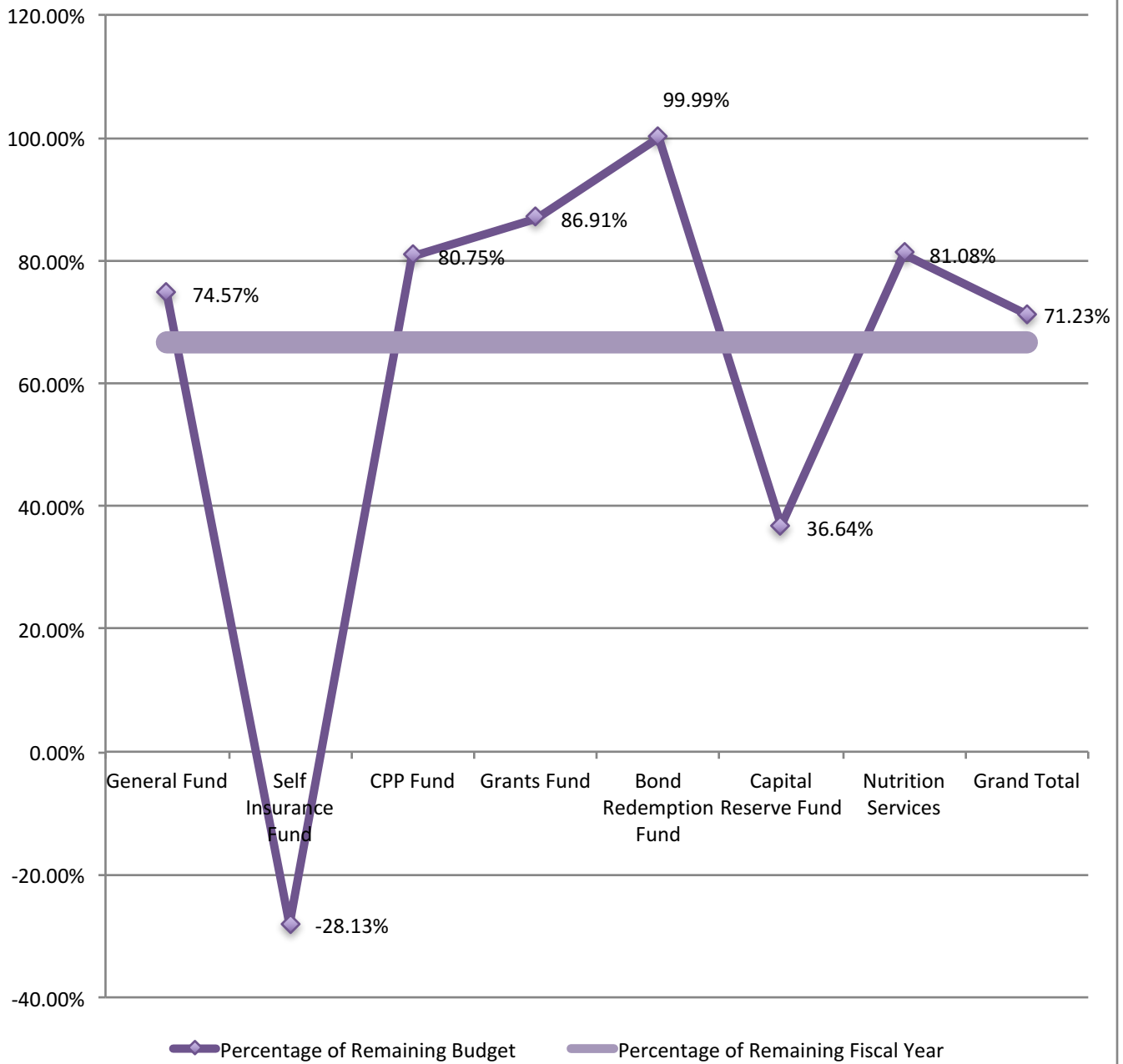
Capital Reserve Fund
Budget vs. Actual Expenditures
As of October 31, 2016
(Unaudited)



Insurance Reserve Fund
Budget vs. Actual Expenditures
As of October 31, 2016
(Unaudited)



2015-16 Percentage of Budget Remaining by Fund **October 31, 2016** **(Unaudited)**



Mapleton Public Schools

Account Level Balance Sheet As of 10/31/2016

Fiscal Year: 2016-2017

Year To Date

General Fund

ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$6,500,095.47
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	\$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$150.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$500.00
10.000.00.0000.8103.000.0000.48	Petty Cash-Professional Dev	\$300.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.62	Petty Cash-Evaluation	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$1,350,651.82
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	\$293,031.15
10.000.00.0000.8132.000.0000.00	Temporary Payroll DTDF	(\$173,857.16)
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	\$181,259.81
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	\$466,769.10
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$482,195.42
10.000.00.0000.8132.000.0000.43	Due To/From Capital Reserve Fund	\$1,985.79
10.000.00.0000.8132.000.0000.73	Due To/From ECPAC	(\$32,026.47)
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$6,511.48
10.000.00.0000.8153.000.0000.01	Accounts Receivable	(\$155.62)
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$8,538.35
10.000.95.0000.8142.000.4010.00	Consolidated Title I Receivable	\$99,026.00
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	(\$222.00)

ASSET

\$9,197,153.14

LIABILITY

LineDesc		YTD
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	\$1,193.55
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	(\$3,140.68)
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$622.38
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	\$21,792.57
10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	(\$23.38)
10.000.00.0000.7471.000.0000.12	Payable-Group Life	(\$18.28)

Mapleton Public Schools

Account Level Balance Sheet As of 10/31/2016

Fiscal Year: 2016-2017

		<u>Year To Date</u>
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$2,207.72
10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	(\$250.00)
10.000.00.0000.7471.000.0000.23	Payable-Dental	\$32,725.32
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	(\$4,917.41)
10.000.00.0000.7471.000.0000.29	Payable-Disab Certified	\$23.38
10.000.00.0000.7471.000.0000.30	FSA	\$8,394.41
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tuition	(\$17,364.60)
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	(\$96.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	(\$285,396.00)
10.000.95.0000.7482.000.4010.01	Title I Neighboring Schools Deferred Revenue	(\$9,742.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	(\$116,856.66)
LIABILITY		(\$370,845.68)
FUND BALANCE		
LineDesc		YTD
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve	(\$2,091,129.00)
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts	(\$993,550.00)
10.000.00.0000.6750.000.0000.00	Committed Fund Balance	(\$1,371,100.00)
10.000.00.0000.6770.000.0000.00	Unassigned fund balance	(\$4,216,573.31)
FUND BALANCE		(\$8,672,352.31)
Total Liability & Fund Balance		(\$9,043,197.99)
Total (Income)/Loss		(\$153,955.15)
Total Liability and Equity		(\$9,197,153.14)

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: November 22, 2016

Policy: Funds from Local Tax Sources, Policy DEA
Report Type: Decision Making
SUBJECT: Acceptance of Election Results

Policy Wording: The Board may seek authorization at an election to raise additional local property tax revenues and incur a bonded indebtedness which does not exceed amounts specified by law.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board certification of mill levy and bond election results.

Decision Requested: District administration is recommending Board passage of the Resolution titled "Certification of Election Votes" regarding the election held November 8, 2016.

Report: On August 23, 2016, the Board passed a resolution authorizing two measures to be placed on the November general election ballot for Mapleton voters.

The first measure, titled 3A, was a mill levy override requesting funds to be used to purchase instructional materials and equipment, develop career technical education programming, attract and retain highly qualified staff, and maintain District facilities.

Measure 3A passed. 6400 voters (54.76%) voted Yes; 5288 voters (45.24%) voted No.

The second measure, titled 3B, was a bond question requesting funds to replace and renovate existing school buildings, as well as construct new school buildings.

Measure 3B passed. 5906 voters (50.38%) voted Yes; 5818 voters (49.62%) voted No.

We were notified by the Adams County Clerk and Recorder on November 21, 2016 that these results had been made official by the Adams County Canvass Board.

These revenue increases will be phased in over a period of three years, and will be used to provide quality learning environments and experiences for the next several generations of Mapleton students.

**STATE OF COLORADO
COUNTY OF ADAMS**

*At the 2016 General Election held in Adams County, Colorado on the
8th day of November, 2016, the following votes were cast for*

Ballot Issue 3A

YES/FOR 6,400

NO/AGAINST 5,288

***as reported in the official canvass certified to the
Colorado Secretary of State on the 21st day of November, 2016***

***I, Stan Martin, Clerk and Recorder within and for said Adams County, do hereby certify that "Yes" on
Ballot Issue 3A received the greatest number of votes cast.***

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 21st day of November, 2016


Stan Martin, Adams County Clerk and Recorder

**STATE OF COLORADO
COUNTY OF ADAMS**

*At the 2016 General Election held in Adams County, Colorado on the
8th day of November, 2016, the following votes were cast for*

Ballot Issue 3B

YES/FOR 5,906

NO/AGAINST 5,818

***as reported in the official canvass certified to the
Colorado Secretary of State on the 21st day of November, 2016***

***I, Stan Martin, Clerk and Recorder within and for said Adams County, do hereby certify that "Yes" on
Ballot Issue 3B received the greatest number of votes cast.***

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 21st day of November, 2016


Stan Martin, Adams County Clerk and Recorder

Resolution
Certification of Election Votes

Whereas, Adams County School District No. 1 (the "District") presented two ballot issues to District voters at the election held on Tuesday, November 8, 2016 (the "Election");

Whereas, the Election was conducted as a coordinated election by the Adams County Clerk and Recorder;

Whereas, the votes cast in the Election have been counted, and upon completion an abstract of all votes on the issues will be posted by the designated election official;

Whereas, the results of the Election was canvassed by the Adams County Canvass Board (the "Canvass Board") within seventeen (17) days of the Election and certified to the District's Board of Education (the "District Board") in accordance with law;

Whereas, the results of the Election, as shown in Exhibit A, were as follows:

3A (Mill Levy Override): Yes 6400 (54.76%), No 5288 (45.24%). Total Votes 11,688

3B (Bond Question): Yes 5906 (50.38%), No 5818 (49.62%). Total Votes 11,724

Now therefore, Adams County School District No. 1, Adams County Colorado, Board of Education resolves as follows with respect to the Election:

Approval of Election Results by District Board. The District Board hereby approves the results of the Election, as certified by the Canvass Board.

In Witness Whereof, we have hereunto set our hands and caused the official seal of said school district to be affixed, this ___th day of November 2016.

Charlotte Ciano
Superintendent of Schools

Ken Winslow, President

Cindy Croisant, Vice President

Steve Donnell, Secretary

SEAL:

Sheila Montoya, Treasurer

Theodore Rodriguez, Assistant Secretary/Treasurer

Memo

TO: Board of Education
FROM: Charlotte Ciano, Superintendent
DATE: November 22, 2016

Policy: Policy Development and Implementation, Policy BGA
Report Type: Decision Preparation
SUBJECT: Adoption of Board Policy – Second Reading

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of Policy BEAA Electronic Participation in School Board Meetings.

Report: As set out in Board policy, any new policy, or revision or repeal of an existing policy, is presented to the Board as a study item for a first reading and then for discussion and vote at a second reading.

The following policy has been drafted through CASB, edited by District staff and reviewed by the District's attorney. The policy was presented as a first reading at the October 25, 2016, Board meeting and is now being presented for a second reading, discussion and vote. The attached "final" version of Policy BEAA is submitted for Board approval.

BEAA	Electronic Participation in School Board Meetings
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Electronic Participation in School Board Meetings

Board members may attend and participate in regular or special meetings of the Board of Education (the “Board”) for Mapleton Public Schools (the “District”) by electronic means in accordance with this policy and state law. For purposes of this policy, “electronic means” shall be defined as attendance via telephone, video or audio conferencing, or other electronic device.

Board members may attend and participate by electronic means in a regular or special Board meeting only when extenuating circumstances prevent the Board member from physically attending the meeting. For purposes of this policy, “extenuating circumstances” means the Board member’s job or military service requires the member to be outside of the District at the time of the meeting or inclement weather and/or unsafe driving conditions prevent the Board member from physically attending the meeting.

A meeting at which one or more Board members attend and participate by electronic means shall be open to the public, except for periods in which the Board is in executive session. A quorum of the Board must be physically present at the meeting for a Board member to attend and participate by electronic means.

The electronic means used shall allow the public to hear the comments made by the Board member(s) participating by electronic means and allow the Board member(s) to hear the comments made by the public. A Board member participating by electronic means will be included in the recording of the Board meeting.

A Board member who seeks to attend and participate by electronic means in a Board meeting shall notify the Board president and Superintendent at least three business days prior to the meeting and shall explain the extenuating circumstances that prevent the Board member from physically attending the meeting. If such advance notification is not possible, the Board member shall notify the Board president and Superintendent as soon as is reasonably possible.

If the Board president approves the Board member’s request to attend and participate by electronic means, the Board member who attends and participates by electronic means shall identify the location from which he or she is participating, those present, and the extenuating circumstances that prevented the Board member from physically attending the meeting. If the Board convenes in executive session, the Board member attending and participating by electronic means shall ensure confidentiality during that portion of the meeting.

A Board member may attend and participate by electronic means in a maximum of two Board meetings per calendar year. Unless otherwise approved by the Board, additional

requests to attend and participate by electronic means will be denied. In accordance with state law, the Board shall declare a vacancy if a Board member fails to attend three consecutive regular Board meetings, unless the Board member's absence is otherwise excused by the Board.

A Board member's failure to comply with this policy may result in the Board's refusal to allow the member to participate by electronic means in Board meetings.

Adopted _____ by the Board of Education for Mapleton Public Schools.

LEGAL REFERENCES:

C.R.S. § 22-31-129 (*board vacancies*)

C.R.S. § 22-32-108(7)(a) (*board may adopt policy allowing board members to attend and participate electronically in regular or special board meetings*)

C.R.S. § 24-6-401 *et seq.* (*open meetings law*)

CROSS REFERENCES:

BE: School Board Meetings

Memo

TO: Charlotte Ciano, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: November 29, 2016

Policy: Qualifications/Powers and Responsibilities of Superintendent, Policy
CBA/CBC
Report Type: Informational
SUBJECT: 2016-2017 Student Enrollment Report

Policy Wording: The Superintendent shall provide necessary reports to the Board as directed.

Policy Interpretation: This policy is interpreted to include updates to the Board on student enrollment for each academic year.

Report: Each fall, Colorado school districts conduct official student enrollment counts during a window of time centered on October 1st. The annual October Count is used by the State and the District for planning and funding purposes. Mapleton's report for the 2016-2017 school year will be filed with the Colorado Department of Education on November 30, 2016.

Tonight's report is intended to provide the Board with information regarding current student enrollment.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: November 23, 2016

Policy: Funding Proposals, Grants and Special Projects, Policy DD
Report Type: Decision Making
SUBJECT: Request to Accept Grant Funds – 2016 BEST Grant

Policy Wording: The District is encouraged to pursue all available sources of funding consistent with achieving the District's objectives. Grant Funds must be formally approved by the Board prior to receiving the grant if the amount is \$50,000 or above.

Decision Requested: District administration is requesting Board approval to accept \$6,653,736.74 from the State of Colorado which will be applied to the replacement of the Adventure Elementary school building.

Report: During the spring of 2016, Mapleton submitted two grant applications to the State of Colorado Building Excellent Schools Today (BEST) program. In May, we learned that one of those proposals (Adventure Elementary) was selected for funding, contingent upon matching funds being made available by Mapleton voters in the form of a successful bond election.

With the successful passage of measure 3B earlier this month, nearly thirteen million dollars can be directed to the Adventure Elementary project, thus providing the matching funds necessary to accept the BEST grant.

The Adventure Elementary building was originally constructed in 1957. It currently has significant problems related to access, safety and security, flooding, and plumbing. CDE's Colorado Facility Index for Adventure is 99.5. This represents the ratio of condition needs plus suitability needs plus energy audit needs to current replacement value. This index underscores the need for the replacement of the Adventure facility.

Replacing the building will not only address the problems listed above, but will also allow for "right-sizing" the facility for its current population, and for the creation of 21st century learning environments for students.

Activities related to designing and constructing the new Adventure Elementary building can begin immediately. The grant project will terminate on June 30, 2019.

District administration recommends acceptance of this grant and authorization of the Superintendent to sign the Grant Agreement with the Colorado Department of Education.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: November 7, 2016

Policy: Authority and Duties of the Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: Intergovernmental Agreement – City of Thornton – Joint Use of Facilities

Policy Wording: The Superintendent shall maintain a cooperative working relationship between the schools and the community and community agencies.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval of intergovernmental agreements.

Decision Requested: Administration is asking the Board to approve a new Intergovernmental Agreement with the City of Thornton to allow for the Joint Use of District and City facilities.

Report:

The Agreement presented tonight for your consideration replaces a similar, expired agreement which has been re-negotiated over the past year. Both the expired agreement and the new agreement reflect the mutual desire of the District and the City to collaborate in serving the community in the most efficient, supportive way possible.

The new agreement eliminates references to District properties which have now been sold and provides more clarity regarding which District and City facilities are subject to the agreement. It is also more descriptive with respect to what services are provided by each entity as a part of the agreement. For example, while the City will no longer be using facilities outside of the City limits, the District will get credit in the agreement for hosting the Thornton Food Bank and the Community Garden.

City use of some District athletic fields, gyms, auditorium and other common areas will continue, as will District use of City swimming pools, tennis courts, and multipurpose rooms. The City will also continue to provide some maintenance services for District athletic fields as a part of the agreement. The prioritization and scheduling of facilities is unchanged from the previous agreement.

The Agreement will be in effect from January through December of 2017, but also includes provisions for extension and termination. District Administration believes that this Intergovernmental Agreement will serve the best interests of both parties and the community as a whole.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
MAPLETON PUBLIC SCHOOLS AND
THE CITY OF THORNTON
FOR THE JOINT USE OF FACILITIES**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into the _____ day of _____ 2016 by and between the City of Thornton, a Colorado home rule municipality, (the "City") and Mapleton Public Schools, also known as Adams County School District #1, a political subdivision of the State of Colorado, (the "District") (jointly the "Parties").

WITNESSETH

WHEREAS, the District and the City are both political subdivisions of the State of Colorado; and

WHEREAS, Section 18(2) of Article XIV of the Colorado Constitution and Sections 29-1-201, *et seq.* and 29-20-105 of the Colorado Revised Statutes authorize and encourage governments to cooperate by contracting with one another for their mutual benefit; and

WHEREAS, the District has certain facilities and fields that the City can use for the benefit of its citizens; and

WHEREAS the City has certain facilities that the District can use for the benefit of the District; and

WHEREAS, the Parties agree that jointly using the facilities and fields is desirable; and

WHEREAS, the Parties entered into an Intergovernmental Agreement for the Joint Use of Facilities dated December 18, 2012 which set forth the terms and conditions for utilization of each entities' facilities in exchange for certain services; and

WHEREAS, the Parties desire to terminate the December 18, 2012 Intergovernmental Agreement as it included provisions relating to the payment of water fees for the Skyview Campus that will be addressed by a separate Intergovernmental Agreement and enter into a new long-term Joint Use Agreement for the benefit of all taxpayers in the City and School District.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

I. DEFINITIONS

A. City Manager means the City Manager of the City of Thornton or designee.

B. Superintendent means the Superintendent for Mapleton Public Schools also known as Adams County School District #1 or designee.

C. District Facilities means gymnasiums, lunch rooms, common areas, meeting rooms, theatres and play and sports fields owned or operated by the District.

D. City Facilities means pool, gymnasium, multipurpose rooms at the Margaret Carpenter Recreation Center and tennis courts at Eastlake Park, Carpenter Park and Community Park.

E. District Use shall be defined as use of City Facilities by the District as determined by the Superintendent or designee.

F. City Use shall be defined as use of District facilities by any official City of Thornton-sanctioned organization or activity, as determined by the City Manager or designee.

II. USE AND SCHEDULING

A. The Parties recognize that the District shall have priority use of District Facilities and the City shall have priority use of District Facilities outside normal school hours as may be modified from time to time as scheduled pursuant to II (C) herein.

B. The Parties recognize that the District has certain facilities and play fields that are typically available for use outside normal school hours.

C. The Parties shall annually each designate one person as a key contact for scheduling the use of District Facilities ("joint use schedule"). The Parties agree that only the designated employees may establish, modify or eliminate items from the joint use schedule.

D. The Parties agree that the District shall provide and maintain all scheduling for all District Facilities. However, nothing herein shall prevent the Parties from sharing the scheduling responsibilities. The Superintendent and the City Manager or their designees may change the scheduling responsibilities.

E. Section VII lists the City's proposed uses of District Facilities and the proposed uses of City facilities by the District to be scheduled. The Parties agree to review and modify this list as circumstances warrant.

F. The Parties agree that the City may use all District Facilities owned or operated by the District, within the boundaries of the City, when available, pursuant to section II (A) herein.

III. FEES/OVERTIME

A. The Parties agree that as long as this Agreement remains in full force and effect that District Facilities used by the City shall be free of any rental, use or other fees that may be established by the District for use of their facilities by other persons or entities. In the event the City fails to perform the maintenance services outlined in sections V and VI, the District will assess the City for the total accumulated rental fees accrued by the City or its affiliated organizations.

B. The Parties recognize that the City may use certain District Facilities after normal school hours when available, pursuant to section II (A) herein. The Parties agree that the City, or groups affiliated with the City will pay the cost of regular or overtime pay of District staff required to work additional hours to cover a use scheduled outside normal school hours. The Parties further agree that overtime will only be charged if an employee is required to work outside of their normal schedule or when performing duties outside of their normal job description. For example, if a custodian is working a normal after-hour shift during the time the City is using a District Facility, the City will not be billed for the time the custodian is required to be there as part of their normal duties. However, if the District determines it cannot accommodate the activity with its normal staff, additional staff will be assigned, and hourly rates will be charged to the City or its affiliated groups. The District agrees that it will advise the City of proposed regular and overtime costs prior to the event or use of any District Facility. Overtime rates will be billed commensurate with the District's pay plan as may be amended from time to time. The Parties agree that the City may review the District's pay plan as requested. Further, in the event the District uses City facilities that require City staff to work additional hours to cover the District's needs, the District will also pay fees and overtime incurred by the City as outlined herein.

IV. PRIORITY

A. First priority for scheduling the use of all District Facilities shall be school events and programs sponsored by the District.

B. Second priority for scheduling the use of all District Facilities shall be for programs, events and activities sanctioned or sponsored by the City. The Parties recognize that the City will be using District Facilities for some youth leagues and

other affiliated uses. The Parties agree that once a schedule has been established for City Use of District Facilities, the District will use the best efforts to avoid the cancellation of the scheduled City use by individual school administrative personnel in favor of another individual school use that will cause parents, coaches and others to be displaced from the scheduled event.

V. MAINTENANCE, DAMAGE AND VANDALISM

A. The Parties acknowledge that from time to time a City or District Facility may experience damage or vandalism from a group using the District Facility, or the District using a City Facility. The Parties agree to negotiate appropriate compensation for damage or vandalism that may be attributable to use by the City or District and to assist the City or District in the event the City or District is able to seek compensation from third parties. The Parties further agree that the City or District shall not be liable for repair or replacement attributable to normal wear and tear, except as provided in Paragraph V(B) herein

B. The Parties recognize that certain District Facilities and equipment require maintenance of a non-routine nature. By way of example and not of limitation, facilities such as wood gym floors, cinder tracks, athletic courts and baseball in-fields require some repair that falls outside normal maintenance standards. The Parties agree to share in the cost of non-routine maintenance needs as follows:

- 1) The cost of projects to address future, non-routine maintenance shall be planned for and discussed at least one year in advance of the year of the anticipated planned expenditure in order to allow the Parties to obtain budgetary authority for such projects.
- 2) The Parties agree that each shall pay a pro-rata share of the total cost of the agreed upon repairs based on the number of hours of the actual use of any given facility.
- 3) Upon approval of this Agreement, the Parties will assess the useful life of District Facilities that the City will be using. The Parties agree that the City will not be asked to participate in the repair or replacement of District Facilities at the end of their useful life. The Parties agree that the District will not be asked to participate in the repair or replacement of City Facilities at the end of their useful life.

VI. MAINTENANCE SERVICES

- A. The Parties agree that the City will provide certain maintenance services at District Facilities as outlined in Attachment A. The estimated value for such maintenance services for 2016 is outlined in Attachment B.

- B. The Parties agree that the District will provide an estimate of the value of waived rental fees and other services provided by the District to the City and the City will provide an estimate of the value of the waived rental fees and other services provided by the City to the District. The estimated value of such for 2016 for the City and the District are outlined in Attachment B.
- C. Annually, the Parties will review the services provided by each entity under this Agreement and the estimated value of such services. Such services may be modified, added, or removed upon the written approval of the City Manager and Superintendent.

VII. SCHEDULE OF USES

- A. Each year in the fourth quarter of the year, the Parties will meet to agree on City and District Facilities and schedule of uses by the District and City for the following year.
- B. The District Facilities scheduled to be used by the City for the 2016-2017 school year are as follows:
 - 1) Use the Skyview auditorium for dance recitals.
 - 2) Use the Skyview auditorium for choir and band concerts.
 - 3) Use the Skyview auditorium for the Young Artists Festival.
 - 4) Use the gymnasium at York, Bertha Heid and/or Meadow Elementary for boys' basketball.
 - 5) Off-season use of the Skyview football field for youth soccer and football (not to include the use of the field lights, unless otherwise negotiated).
- C. The City Facilities scheduled to be used by the District for the 2016-2017 school year are as follows:
 - 1) Special Education IT Program. Use the pool, gym and multipurpose room at the Margaret W. Carpenter Recreation Center.
 - 2) Staff Training and Colorado Connection. Use of the multipurpose rooms at the Margaret W. Carpenter Recreation Center.
 - 3) Tennis courts at Eastlake Park, Carpenter Park and Community Park.

D. The District and City mutually agree that there are uses of District Facilities by community members and non-profit groups that benefit and add value to the entire community. The uses are included in Attachment B.

E. The Parties agree that the Facilities scheduled to be used may be modified upon the written approval of the City Manager and the Superintendent.

VIII. TERM AND TERMINATION

A. The original term of this Agreement shall commence on January 1, 2017 and end December 31, 2017. Thereafter, the term shall be for a twelve (12) month period beginning on January 1 and ending December 31.

B. This Agreement shall be automatically extended from year to year for additional one calendar year period unless either party shall give the other ninety (90) days advance written notice of its intent to terminate the Agreement at the end of the current one-year period.

C. Upon termination of this Agreement by the City or District, all accumulated rental fees accrued by the City or District or its affiliates, less the value of all accumulated maintenance services as reflected in Section VI, shall become immediately due and payable.

IX. AMENDMENTS

Any amendment to this Agreement shall be in writing and approved by the Parties.

X. NOTICE

Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if personally delivered or served by facsimile. Notice shall also be sufficient if sent by certified mail or registered mail, postage and fees prepaid, addressed to the party to whom such notice is to be given at the address set forth below or at such other address as has been previously furnished in writing, to the other party or parties. Such notice shall be deemed to have been given when received by the other party.

City of Thornton
Attention: City Manager
City Manager's Office
9500 Civic Center Drive
Thornton, Colorado 80229

Mapleton Public Schools (ACSD #1)
Attention: Superintendent
Superintendent's Office
591 East 80th Avenue
Denver, Colorado 80229

XI. LIABILITY AND INSURANCE

A. Each party agrees to indemnify and hold harmless the other, its officers and employees from and against all liability claims, demands and expenses, including court costs and attorney fees, on account of any injury, loss or damage which arise out of or are in any manner connected with the work or any construction to be performed or repair or maintenance or the use and occupancy of a District Facility under this Agreement, if such injury, loss, or damage is caused by, or is claimed to be caused by the acts, errors, or omissions of such party, any contractor, subcontractor, or sub consultant of the party, or any of its officers, employees, agents, invitees, servants, successors, or assigns. The obligations of this section shall not apply to damages for which either party shall become liable, by final judgment, to pay to a third party as the result of its negligent act, error, or omission.

B. Each party agrees to procure and maintain in force, during the term of this Agreement, at its own costs, General Liability Insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards.

C. The Parties hereto understand and agree that the City, the District, their officers and employees are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations (or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et seq.*, as from time-to-time amended, or otherwise available to either party, their officers, or their employees.

XII. INTEGRATION AND AMENDMENT

This Agreement represents the entire Agreement and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the Parties.

XIII. VENUE

This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in the County of Adams, State of Colorado.

XIV. SEVERABILITY

If any article, section, paragraph, sentence, clause or phrase of this Agreement is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity, enforceability or constitutionality of the remaining provisions of this Agreement.

XV. NON-DISCRIMINATION

Neither of the Parties hereto shall discriminate on the basis of age, sex, race, religion, ancestry, national origin, physical or mental disability in any policy or practice.

XVI. COMPLIANCE WITH LAW

The work and services to be performed hereunder shall be done in compliance with all applicable federal, state and local laws, ordinances, rules and regulations.

XVII. PARAGRAPH CAPTIONS

The captions of the paragraphs are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

XVIII. EFFECTIVE DATE

This Agreement will be effective upon the date last approved by the Parties.

XIX. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the City and District, and nothing contained in this Agreement shall give or allow any such claim to right of action by any other third person on such Agreement. It is the expressed intention of the City and the District that any person other than the City or District receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

IN WITNESS WHEREOF, the City and the District have caused the Agreement to be executed by their duly authorized officers and their corporate seals to be hereunto affixed as set for below to be effective as of the date this Agreement is fully executed.

Signatures on next page.

CITY OF THORNTON, COLORADO

Jack Ethredge, City Manager

ATTEST:

Nancy A. Vincent, City Clerk

APPROVED AS TO FORM:

Luis A. Corchado, City Attorney

ADAMS COUNTY SCHOOL DISTRICT #1

Superintendent, Mapleton Public Schools

ATTEST:

President, Board of Education

ATTACHMENT A – Mapleton Property Service Levels 2016-2017

Meadow Elementary School:

Service levels for this location include full maintenance of the multiuse soccer field and baseball field east of the school building. Tasks include daily inspection of site and litter removal, weed control in turf and along sidewalks and curbs, graffiti removal, mowing, fertilizing core aeration of turf, program irrigation system, inspect and repair irrigation system, overseed turf as needed for wear, sidewalk and patio cleaning in and around the pavilion. Ballfield maintenance includes scarifying infields, adding infield mix as needed, spray weeds as needed, remove lip between turf and infield, maintain safe play surface. No playground maintenance or provision of water at this location.



Meadow Elementary

Bertha Heid Site:

Service levels for this location include full maintenance of the two baseball fields and the multiuse soccer field area between the two schools. Tasks include daily inspection of site and litter removal, weed control in turf and along sidewalks and curbs, graffiti removal, mowing, fertilizing, core aeration of turf, program irrigation system, inspect and repair irrigation system, overseed turf as needed for wear and sidewalk cleaning. Ballfield maintenance includes scarifying infields, adding infield mix as needed, spray weeds as needed, remove lip between turf and infield, maintain safe play surface. No playground maintenance at this location. Water for fields is provided by the City.



Bertha Heid Site

York International School:

Service levels for this location include mowing, irrigation management, irrigation programming and repairs, fertilization, aeration, weed control in turf, spraying fence lines and litter removal from the grounds. The area identified reflects approximately 3 acres of turf that the City will be responsible for. There will not be any provision of water or playground maintenance at this location.



York International

Skyview Campus:

Service levels for this location include mowing, fertilizing, aeration, irrigation management, irrigation programming and repairs, weed control in turf and along fence lines and gravel areas by baseball field and infield, applying Primo to football stadium turf, and infield maintenance of baseball field when the City programs the use of the field, for approximately 12 acres that make up the existing high school baseball field and the existing high school football field and the practice field. There will not be any provision of water, litter removal, playground maintenance, stadium maintenance, track maintenance, or storm water detention maintenance at this location.



Skyview Campus

ATTACHMENT B
Schedule of Values

District Use of City-owned Facilities	
ITEM	VALUE
Special Education IT	\$ 2,854
Staff Training and Colorado Connections	\$ 1,586
Tennis Court Usage	\$ 5,640
	\$ 10,080

City Use of District-owned Facilities	
ITEM	VALUE
Third Party Baseball	\$ 3,600
Dance	\$ 2,500
Meetings	\$ 150
Thornton Junior Football	\$ 280
Thornton Basketball	\$ 9,528
Thornton Community Band and Choir	(concerts only) \$ 2,500
Thornton Community Garden	\$ 3,600
Thornton Food Bank	\$ 45,000
Young Artists Festival	\$ 850
Community Garden Water	(partial reimbursement) \$ 1,947
	\$ 69,955

City Maintenance of District-owned Facilities	
ITEM	VALUE
Labor and Supplies for Meadow Elementary, Clayton/Bertha Heid Park, York International, Skyview Campus for 2016 (Labor = \$35,015, Supplies = \$3,308, Water = \$21,552)	\$ 59,875
	\$ 59,875

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: November 7, 2016

Policy: Authority and Duties of the Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: Intergovernmental Agreement – City of Thornton – Payment of Water Fees

Policy Wording: The Superintendent shall maintain a cooperative working relationship between the schools and the community and community agencies.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval of intergovernmental agreements.

Decision Requested: Administration is asking the Board to approve a new Intergovernmental Agreement with the City of Thornton to establish the conditions for payment of water tap fees.

Report:

Since 2012, water tap fees for the Skyview Campus have been set aside as a provision of a Joint Use Intergovernmental Agreement with the City of Thornton. Recently, that Joint Use Agreement has been subject to re-negotiation, and the parties have agreed to address the payment of water tap fees in a new, separate agreement.

Presented tonight for your approval is the new water fee agreement which includes a payment schedule. The District will make three annual payments of \$76,513 each, in 2017, 2018, and 2019, for a total payment amount of \$229,539. This will satisfy the District's obligation to the City and allow for a more straightforward Joint Use Agreement.

District Administration believes that satisfying this obligation in this manner is in the best long-term interest of the District.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
MAPLETON PUBLIC SCHOOLS AND
THE CITY OF THORNTON
FOR THE PAYMENT OF WATER FEES**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into the ____ day of _____, 2016 by and between the City of Thornton, a Colorado home rule municipality, (the "City") and Mapleton Public Schools, also known as Adams County School District #1, a political subdivision of the State of Colorado, (the "District") (jointly the "Parties").

WITNESSETH

WHEREAS, the District and the City are both political subdivisions of the State of Colorado; and

WHEREAS, Section 18(2) of Article XIV of the Colorado Constitution and Sections 29-1-201, *et seq.* and 29-20-105 of the Colorado Revised Statutes authorize and encourage governments to cooperate by contracting with one another for their mutual benefit; and

WHEREAS, on August 28, 2012, the City and District entered into an Intergovernmental Agreement setting aside water fees in the amount of \$229,539 for new buildings on the Skyview Campus by not later than December 31, 2012 unless the City and the District have executed a joint use facilities agreement by that date; and

WHEREAS, the City and the District entered into an Intergovernmental Agreement for the Joint Use of Facilities on December 18, 2012; and

WHEREAS, the City and the District desire to terminate the Agreement for the Joint Use of Facilities dated December 18, 2012 and create separate Intergovernmental Agreements to address the water fees and the joint use of facilities; and

WHEREAS, the District and City agree that the water fees will be paid over the next three consecutive years; and

WHEREAS, the purpose of this Agreement is to set forth the payment terms by the District.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

I. DEFINITIONS

A. City Manager means the City Manager of the City of Thornton or designee.

B. Superintendent means the Superintendent for Mapleton Public Schools also known as Adams County School District #1 or designee.

II. PAYMENT SCHEDULE

A. Payments shall be made from the District to the City by December 31 in each calendar year as follows:

- 1) 2017 - \$76,513
- 2) 2018 - \$76,513
- 3) 2019 - \$76,513

B. In the event that the District fails to appropriate funds for the continuation of this Agreement for any fiscal year past the first fiscal year, the District may, at the beginning of the fiscal year for which the District does not appropriate such funds and upon thirty (30) days prior written notice, terminate this Agreement and thereupon be released of further payments. Late payments will accrue interest at the rate of 8% per annum assessed from the date a payment is due and unpaid. The District agrees that no future water taps would be issued to the District if the total payment amount and all interest due are paid in full notwithstanding the fact that the District may meet all other City water tap requirements for such future water taps.

III. TERM

A. This Agreement shall terminate upon receipt of the total amount of \$229,539 plus accrued interest, if any, by the City subject to Paragraph II herein.

IV. AMENDMENTS

Any amendment to this Agreement shall be in writing and approved by the Parties.

V. NOTICE

Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if personally delivered or if sent by certified mail or registered mail, postage and fees prepaid, addressed to the party to whom such notice is to be given at the address set forth below or at such other address as has been previously furnished in writing,

to the other party or parties. Such notice shall be deemed to have been given when received by the other party.

City of Thornton
Attention: City Manager
City Manager's Office
9500 Civic Center Drive
Thornton, Colorado 80229

Adams County School District #1
Attention: Superintendent
Superintendent's Office
591 East 80th Avenue
Denver, Colorado 80229

VI. INTEGRATION AND AMENDMENT

This Agreement represents the entire Agreement and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the Parties.

VII. VENUE

This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in the County of Adams, State of Colorado.

VIII. SEVERABILITY

If any article, section, paragraph, sentence, clause or phrase of this Agreement is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity, enforceability or constitutionality of the remaining provisions of this Agreement.

IX. PARAGRAPH CAPTIONS

The captions of the paragraphs are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

X. EFFECTIVE DATE

This Agreement will be effective upon the date last approved by the Parties.

IN WITNESS WHEREOF, the City and the District have caused this Agreement to be executed by their duly authorized officers and their corporate seals to be hereunto affixed as set forth below.

Signatures on next page.

CITY OF THORNTON, COLORADO

Jack Ethredge, City Manager

ATTEST:

Nancy A. Vincent, City Clerk

APPROVED AS TO FORM:

Luis A. Corchado, City Attorney

ADAMS COUNTY SCHOOL DISTRICT #1

Superintendent, Mapleton Public Schools

ATTEST:

President, Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: November 29, 2016

Policy: Annual Audit, Policy DIE
Report Type: Incidental
SUBJECT: Draft Audit Report FY 2016

Policy Wording: In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually...

Policy Interpretation: This policy is interpreted to include updates to the Board on the annual audit.

Report: Local Governmental audit Law require Colorado local governments to have an annual audit of their financial statements (C.R.S. 29-1-601 et seq). The law states that the audit must be performed by an independent Certified Public accountant (CPA) and be in accordance with generally accepted auditing standards.

The District's independent auditor, RubinBrown, LLP, has prepared a draft audit for review by the Board of Education. An electronic copy of the draft audit report will be provided to the Board at tonight's meeting for review before the formal presentation of the audit findings on December 13, 2016.

There is no board action at this time.