



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2017 - 2018 FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Steve Donnell
Thomas Moe
Sheila Montoya
Ken Winslow*

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

February 20, 2018
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
 - 5.1 Board Study Comments
 - 5.2 Resolution: Superintendents' Modernized Finance Funding Formula
 - 5.3 Board Policy Adoption, Second Reading, Policy BGA – Ms. Ciancio
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of January 23, 2018, Board Meeting minutes
 - 8.2 Approval of February 6, 2018, Board Study minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
 - 10.2 Finance Report January, 2018, Policy DIC – Ms. Martinez
11. Focus: Student Achievement
 - 11.1 Grant Acceptance – Connect for Success – Ms. Setzer
 - 11.2 Grant Acceptance – District-Wide CDE Grant – Ms. Setzer
12. Focus: Communication
 - 12.1 Calendar Adoption 2018-2019 and 2019-2020, Policy CBA/CBC – Mr. Crawford
 - 12.2 Resolution for High Performing School Buildings, Policy FB – Mr. Crawford
13. Focus: Community Involvement
 - 13.1 CAAC Update, Policy BDF – Mr. Crawford
 - 13.2 DAAC Update, Policy AE – Mr. Fuller
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Discussion/Remarks
18. Next Business Meeting Notification – Tuesday, March 20, 2018
19. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

Memo

TO: Board of Education
FROM: Charlotte Ciano, Superintendent
DATE: February 20, 2018

Policy: Policy Development and Implementation, Policy BGA
Report Type: Decision Making
SUBJECT: Adoption of Board Policy

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District Administration is requesting Board adoption of the attached policy.

Report: The following policy was reviewed at the February 6, 2018 Board Study session, edited by District staff and reviewed by the District's attorney. This policy is being presented for final review and adoption.

GBGD	Workers' Compensation
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This evening, District Administration recommends that this policy be adopted. The attached copy represents the "final" version of this policy and is submitted for Board approval.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:01 p.m. on Tuesday, January 23, 2018, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant – Vice President	Absent
Steve Donnell – Secretary	Present
Tom Moe - Asst. Secretary/Treasurer	Present
Sheila Montoya – Treasurer	Present
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Moe, to approve the Agenda dated January 23, 2018, as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Setzer said that What's Right in Mapleton would feature first grade students from Explore Elementary to share about their school. The students talked about character traits and sang a song for the Board.

The Board thanked the students.

RECESS 6:10 p.m., reconvened at 6:12 p.m.

Ms. Setzer said that What's Right in Mapleton would also feature the Mapleton Public Schools Board of Education.

Ms. Ciano said that Governor Hickenlooper had declared the month of January as Board Appreciation month. The Board watched a video of Mapleton students thanking them for their service. Ms. Ciano read the Governor's proclamation.

Jason Gustafson, MEA President, thanked the Board for their service.

6.0 BOARD BUSINESS

6.1 Board Study Comments

The study session topics for January 9, 2018 included:

- Reviewed board policies for adoption
- Reviewed Board Standards for Governance – 2nd Reading
- Received update on proposed Finance Act.
- Received Facilities update
- Discussed calendar proposals for the 2018-2019 school year.

6.2 Standards for Governance, Third Reading and Adoption

MOTION: By Ms. Montoya, seconded by Mr. Moe, to adopt the Board Standards for Governance as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

6.3 Board Policy Adoption – Third Reading

Ms. Ciancio explained that the Board Policies had been reviewed at the November 29, 2017 Board retreat, the December 12, 2017 Board meeting and the January 9, 2018 Board study session.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to adopt the Board Policies as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

7.0 PUBLIC PARTICIPATION

Jason Gustafson, 4629 Tanner Peak Trail, President of the MEA, acknowledged School Board Appreciation month and thanked the Board for their service.

8.0 APPROVAL OF MINUTES

MOTION: By Mr. Moe, seconded by Mr. Donnell, to approve the minutes as stated on the Board Agenda dated January 23, 2018: 8.1 Board Meeting minutes of December 12, 2017 and 8.2 Study Session minutes of January 9, 2018.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Moe, to approve Agenda items 10.1 Personnel Action and 10.2 Finance Report for December, 2017, as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Dashboard Report – Student Travel Recap

Mrs. Allenbach presented a review of the first semester student travel.

A copy of Mrs. Allenbach's chart is included with these minutes.

11.2 Dashboard Report – Attendance/Discipline

Ms. Blumenschein presented information to the Board regarding attendance for the 2016-2017 school year.

11.3 Student Travel - ROTC

Ms. Allenbach explained that the Air Force Jr. ROTC was seeking approval for an overnight trip to Washington, D.C. for select students March 23 through March 28, 2018.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the student travel request for Airforce JROTC as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

12.0 FOCUS: COMMUNICATION

12.1 2nd Quarter FY2018 Financial Report

Ms. Martinez presented the 2nd Quarter Fiscal Year 2018 financial report.

MOTION: By Ms. Montoya, seconded by Mr. Moe, to approve the 2nd Quarter Fiscal Year 2018 Financial Report as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

A copy of Ms. Martinez's presentation is included with these minutes.

12.2 Interfund Borrowing

Ms. Martinez requested that the Board authorize short-term interfund cash borrowing to be used to fund short term cash needs of the district during fiscal year 2018.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the authorization of interfund borrowing for fiscal year 2018 as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

12.3 Supplemental Budget

Ms. Martinez presented the supplemental budget request for fiscal year 2018.

MOTION: By Mr. Moe, seconded by Ms. Montoya, to approve the supplemental budget for fiscal year 2018 as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

12.4 Grant Acceptance – Noble Energy

Ms. Setzer requested that the Board accept a grant from Noble Energy & the Regional Air Quality Council to purchase buses for the District.

MOTION: By Ms. Montoya, seconded by Mr. Moe, to accept \$169,212 from Noble Energy & Regional Air Quality Council to support the purchase of two compressed natural gas school buses as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya and Mr. Winslow
Motion carried: 4-0

13.0 FOCUS: COMMUNITY INVOLVEMENT

13.1 CAAC Update

Mr. Crawford presented the Construction Accountability Advisory Committee report.

The next meeting of the Construction Accountability Advisory Committee will be Friday, February 2, at 11:30 a.m. in the Board Room.

13.2 DAAC Update

Mr. Fuller said that the District Accountability Advisory Committee (DAAC) met on January 16. He introduced DAAC Chairman, Fred Kerst, to give the report.

The next meeting will be Tuesday, February 16, 2018 at 4:30 p.m. in the boardroom.

14.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said agenda items for the February 20, 2018 Board meeting would include the 2017-2018 school calendar, DAAC report and a construction update.

15.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio thanked the Board for their service to the District.

16.0 BOARD COMMITTEE UPDATE

None

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Mr. Winslow thanked the Explore Elementary students for their presentation.

18.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, February 20, 2018, at the Administration Boardroom.

19.0 ADJOURNMENT

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:05 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, February 6, 2018, at the Administration Building Boardroom.

Present: Steve Donnell – Secretary
Tom Moe – Asst. Secretary/Treasurer
Sheila Montoya - Treasurer
Ken Winslow – President
Absent: Cindy Croisant – Vice President

During the meeting, the Board:

- Debriefed regarding the Strategic Planning meeting held on 2/6/18.
- Received an update on the District UIP.
- Reviewed proposed Board Policy GBGD – 1st Reading.
- Received a facilities update and construction update, including budget, for all District projects.
- Received an update on the proposed Finance Act legislation.

No official Board action was taken at the meeting.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Erica Branscum, Executive Director, Talent Recruitment and Development
DATE: February 15, 2018

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of February 20, 2018.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Byerly, Lois	At Risk Youth Para./MEC	02/05/2018	New Hire
Castaneda, Nora	Nutrition Services Sub./Nutrition	01/29/2018	New Hire
Jimenez, Maria Del Carmen	Floating Custodian/District	02/05/2018	New Hire
Sarno, Joleen	Nutrition Services Asst./Nutrition	02/07/2018	Re-Hire
Segovia, Phylcia	Bus Paraprofessional/Transportation	02/05/2018	New Hire
Villescas Vasquez, Laura	Nutrition Services Sub./Nutrition	01/29/2018	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Eberlein, Ford	Bus Paraprofessional/Transportation	02/08/2018	Resignation
Garcia, Silvia	Department Secretary/Administration	02/09/2018	Resignation
Keller, Kyle	Lead Mechanic/Transportation	01/29/2018	Resignation
Tapia Albarez, Jabier	Bus Paraprofessional/Transportation	01/18/2018	Termination

CLASSIFIED REQUESTS

No requests at this time

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Vidales, Naomi	School Counselor/Academy	02/14/2018	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
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LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
No requests at this time			

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
No requests at this time			

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Cordero, Juan
Nava, Martha
Sawyer, Joselyn
Sky, Daina

DELETIONS

Garcia Lopez, Patricia
Lopez, Adrian

LEAVE REQUESTS

NAME

Milagros Chavez
Jennifer Coatman
Angela Connelly
Nicole Croisant
Melissa Hewitt
Maria MacKinnon
Marci Mainus
Amber Smith

DATES

January 29 – March 26, 2018
February 23 – April 25, 2018
January 4 – January 19, 2018
February 16 – April 20, 2018
March 9 – May 30, 2018
January 9 – January 16, 2018
February 12 - intermittent
January 17 – April 18, 2018

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>Jan 1 - Jan 31</u>	Year to Date** <u>2017-18</u>	Budget*** <u>2017-18</u>
REVENUES			
Total Local Revenue	390,674	2,520,254	28,374,321
Total Intermediate Revenue	0	4,340	7,755
Total County Revenue	0	0	0
Total State Revenue	3,878,248	29,897,586	49,552,711
Total Federal Revenue	0	0	0
Total Transfers	(218,713)	(2,288,748)	(4,267,064)
Total Loan Revenue	2,130,881	2,152,213	0
Total General Fund Revenue	<u>6,181,090</u>	<u>32,285,645</u>	<u>73,667,723</u>
EXPENDITURES			
Total Salaries	3,143,224	19,009,903	42,277,546
Total Benefits	940,656	5,578,765	12,085,473
Total Purchased Professional Services	102,246	2,725,595	5,200,392
Total Purchased Property Services	81,116	890,161	1,538,137
Total Other Purchased Services	1,363,315	2,862,521	1,806,488
Supplies & Materials	209,360	5,547,287	12,216,674
Property	10,550	358,794	692,665
Other Objects	8,411	37,610	(673,181)
Other Uses of Funds	0	0	-
Other			
Total General Fund Expenditures	<u>5,858,878</u>	<u>37,010,635</u>	<u>75,144,194</u>
Beginning Fund Balance		8,335,573	
Fund Balance Year to Date		3,610,583	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2017

*** Based on Supplemental FY2017-18 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of <u>2017-18</u>	Prior Year to Date <u>2016-17</u>	Percent of <u>2016-17</u>
REVENUES			
Total Local Revenue	8.88%	2,168,184	7.64%
Total Intermediate Revenue	55.96%	4,697	60.57%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	60.33%	29,660,083	59.86%
Total Federal Revenue	0.00%	412,465	0.00%
Total Transfers	53.64%	(2,135,946)	50.06%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>43.83%</u>	<u>30,109,483</u>	<u>40.87%</u>
EXPENDITURES			
Total Salaries	44.96%	17,388,590	41.13%
Total Benefits	46.16%	5,058,857	41.86%
Total Purchased Professional Services	52.41%	3,989,267	76.71%
Total Purchased Property Services	57.87%	876,467	56.98%
Total Other Purchased Services	158.46%	3,177,061	175.87%
Supplies & Materials	45.41%	5,648,616	46.24%
Property	51.80%	144,659	20.88%
Other Objects	-5.59%	29,846	-4.43%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	<u>49.25%</u>	<u>36,313,365</u>	<u>48.32%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Jan 1 - Jan 31</u>	Year to Date** <u>2017-18</u>	Budget*** <u>2017-18</u>
REVENUES			
CPP/Preschool Fund	218,735	659,152	1,597,264
Governmental Grants Fund	208,553	1,456,542	3,072,983
Capital Reserve Fund	4,006	932,851	2,252,198
Insurance Reserve Fund	11	734,306	765,150
Bond Redemption Fund	2,660	32,005	13,068,985
Food Service Fund	243,058	1,397,600	2,610,589
Building Fund	1,205,291	2,549,384	4,900,000
Total Revenue, Other Funds	<u>1,882,313</u>	<u>7,761,840</u>	<u>28,267,169</u>
EXPENDITURES			
CPP/Preschool Fund	122,755	644,953	1,592,629
Governmental Grants Fund	171,635	1,216,152	3,072,983
Capital Reserve Fund	24,397	2,551,131	3,787,618
Insurance Reserve Fund	(435)	735,876	768,335
Bond Redemption Fund	-	11,279,072	14,696,492
Food Service Fund	198,825	1,209,012	3,153,120
Building Fund	5,706,221	22,789,748	59,912,009
Total Expenditures, Other Funds	<u>6,223,398</u>	<u>40,425,945</u>	<u>86,983,186</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2017

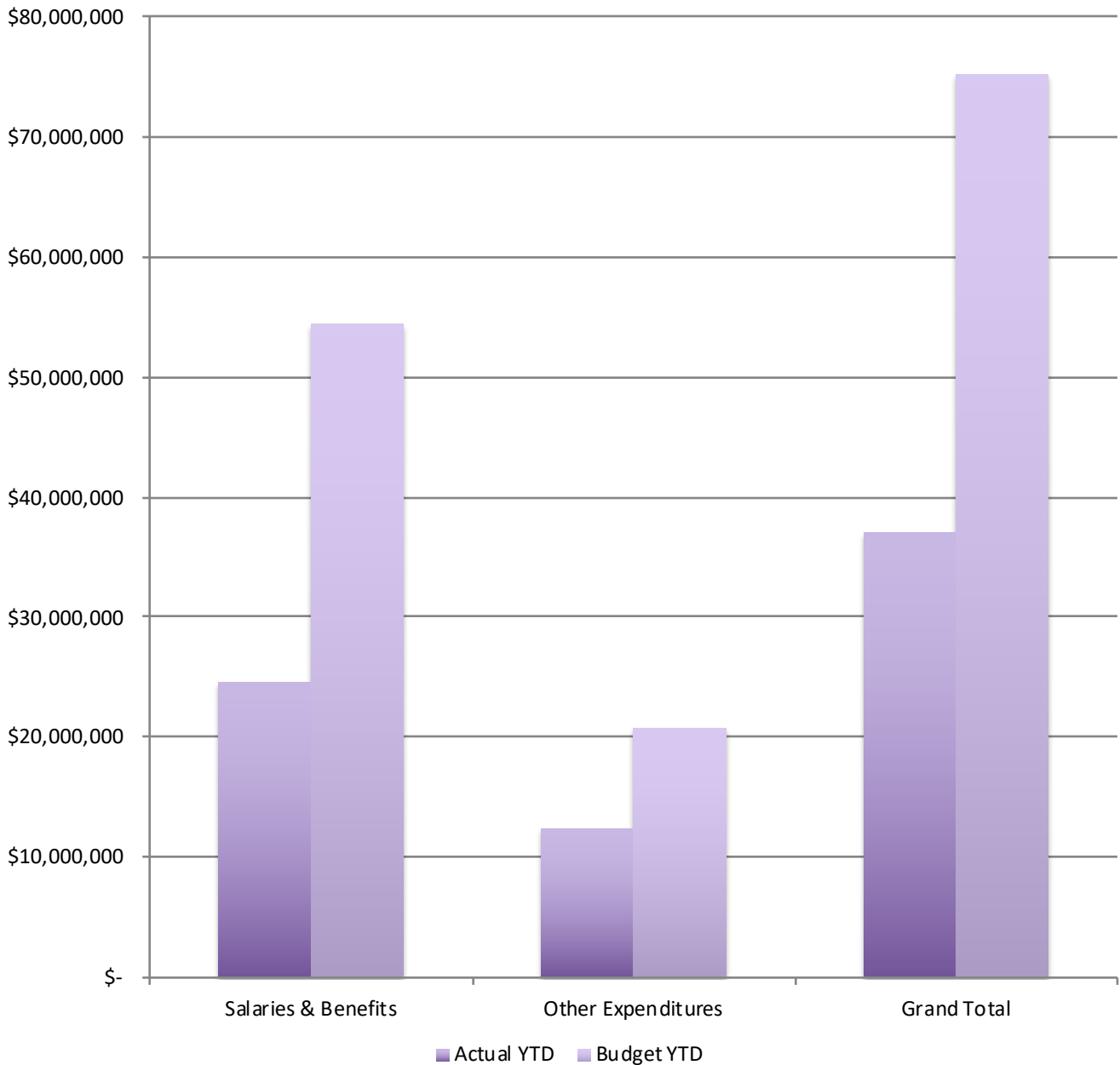
*** Based on Supplemental FY2017-18 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

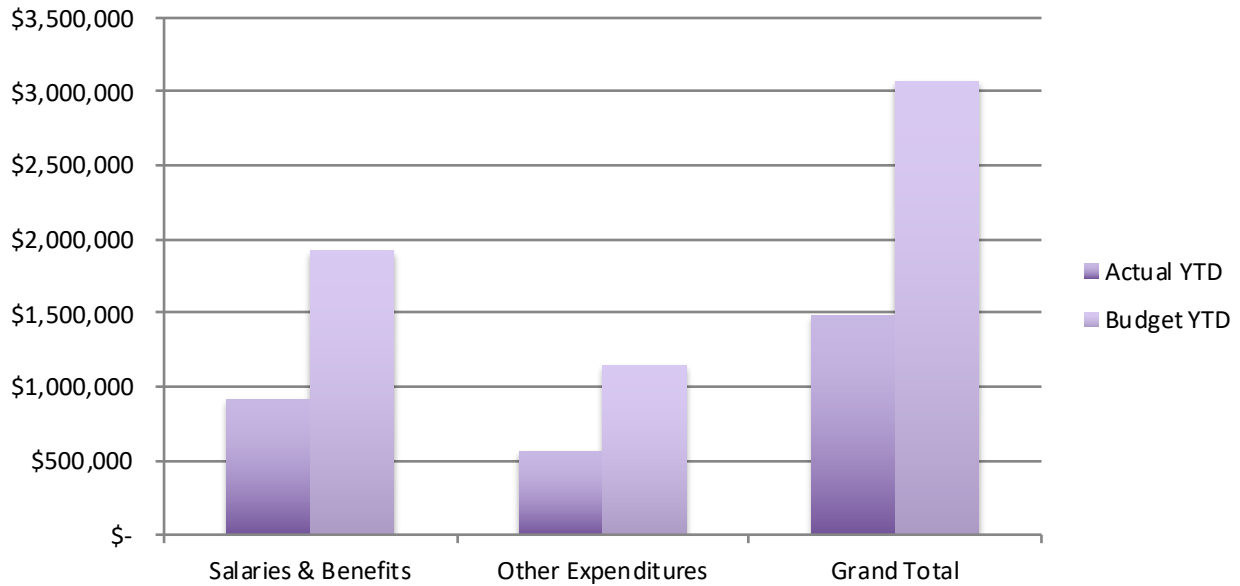
OTHER FUNDS

	Percent of <u>2017-18</u>	Prior Year to Date <u>2016-17</u>	Percent of <u>2016-17</u>
REVENUES			
CPP/Preschool Fund	13.69%	656,048	41.07%
Governmental Grants Fund	0.00%	2,523,878	47.14%
Capital Reserve Fund	0.18%	5,203,998	231.06%
Insurance Reserve Fund	0.00%	580,954	75.93%
Bond Redemption Fund	0.02%	(246)	-0.00%
Food Service Fund	9.31%	1,355,063	51.91%
Buidling Fund	0.00%	0	0.00%
Total Revenue, Other Funds	<u>27.46%</u>	<u>10,319,695</u>	<u>33.78%</u>
EXPENDITURES			
CPP/Preschool Fund	40.50%	636,202	39.95%
Governmental Grants Fund	0.00%	2,126,191	39.71%
Capital Reserve Fund	67.35%	8,448,806	223.06%
Insurance Reserve Fund	95.78%	597,068	77.71%
Bond Redemption Fund	76.75%	3,528,668	24.01%
Food Service Fund	38.34%	1,081,022	34.28%
Building Fund	0.00%	0	0.00%
Total Expenditures, Other Funds	<u>46.48%</u>	<u>16,417,957</u>	<u>18.39%</u>

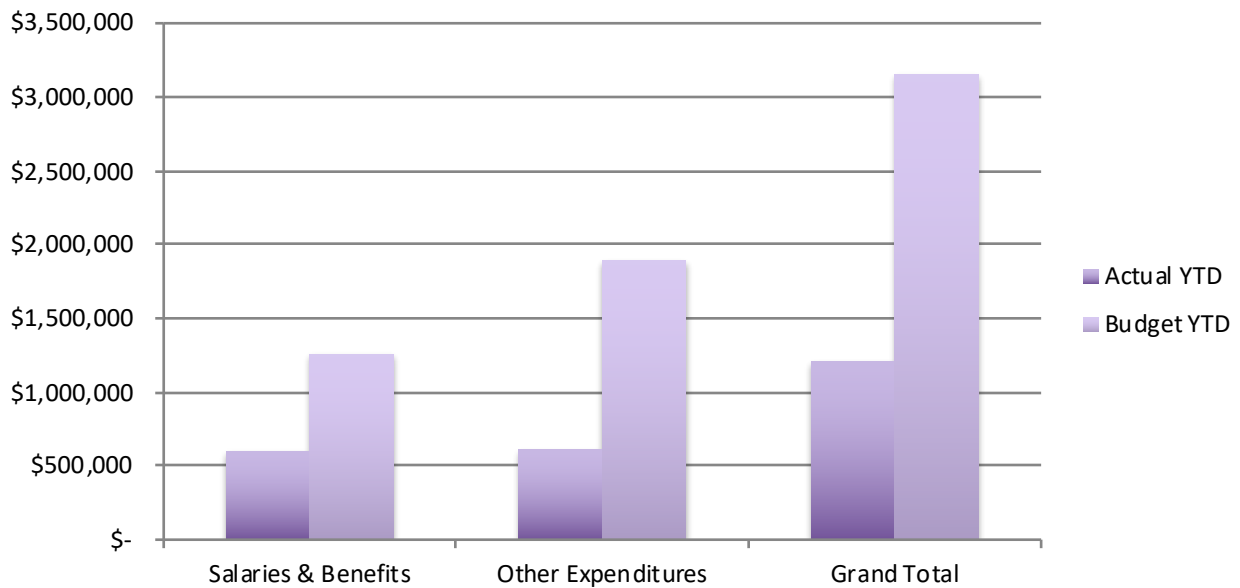
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of January 31, 2018



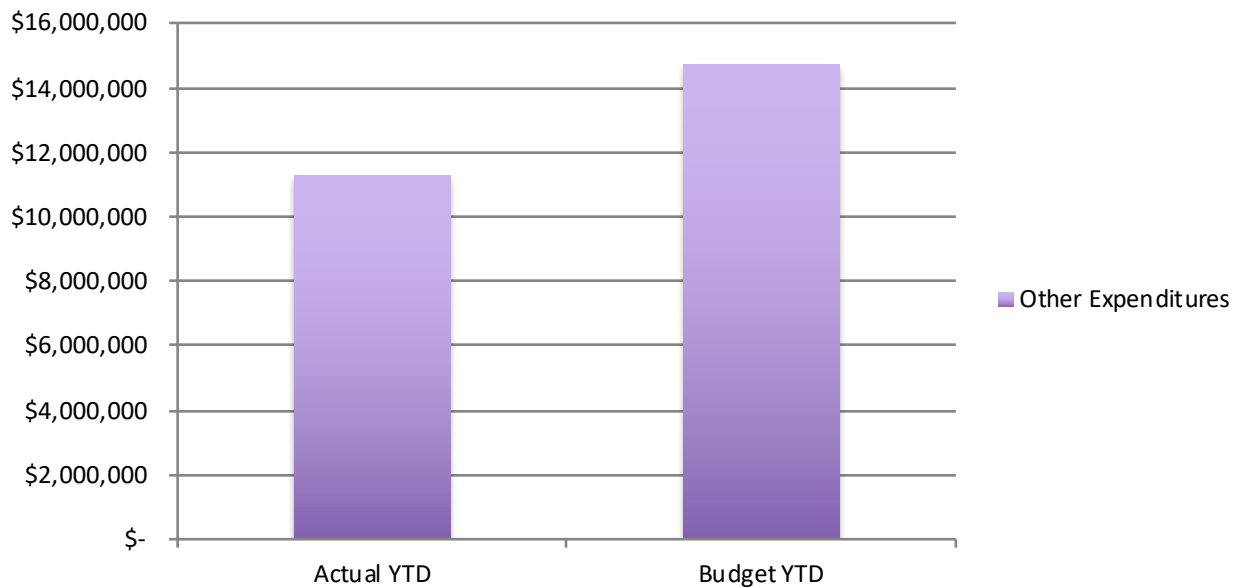
Grants Fund
Budget vs. Actual Expenditures
As of January 31, 2018
(Unaudited)



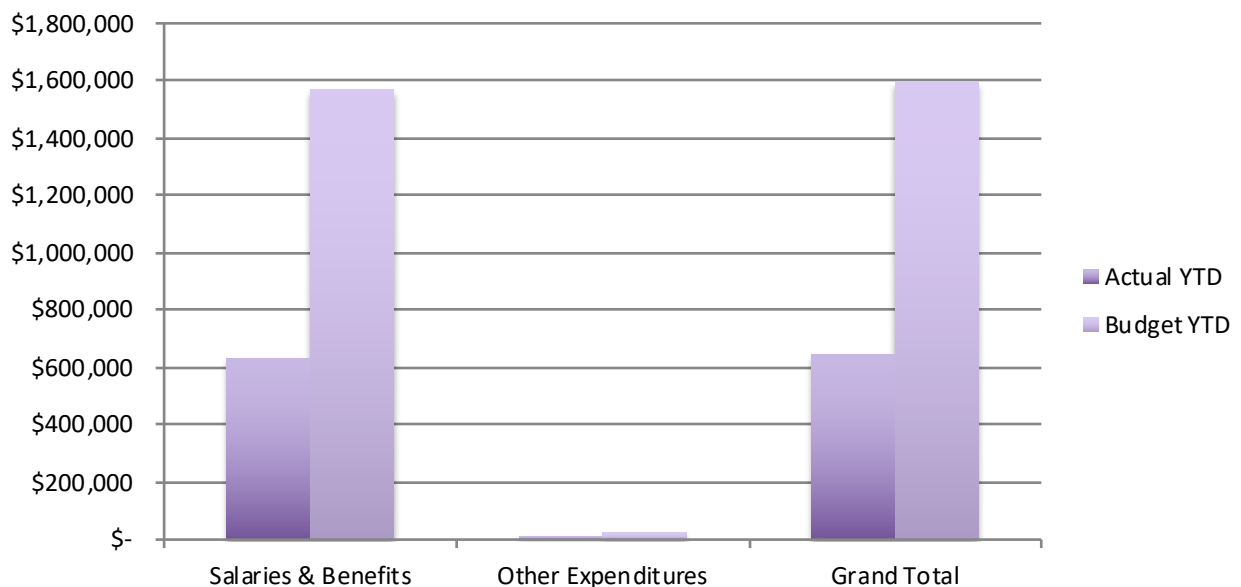
Nutrition Services Fund
Budget vs. Actual Expenditures
As of January 31, 2018
(Unaudited)



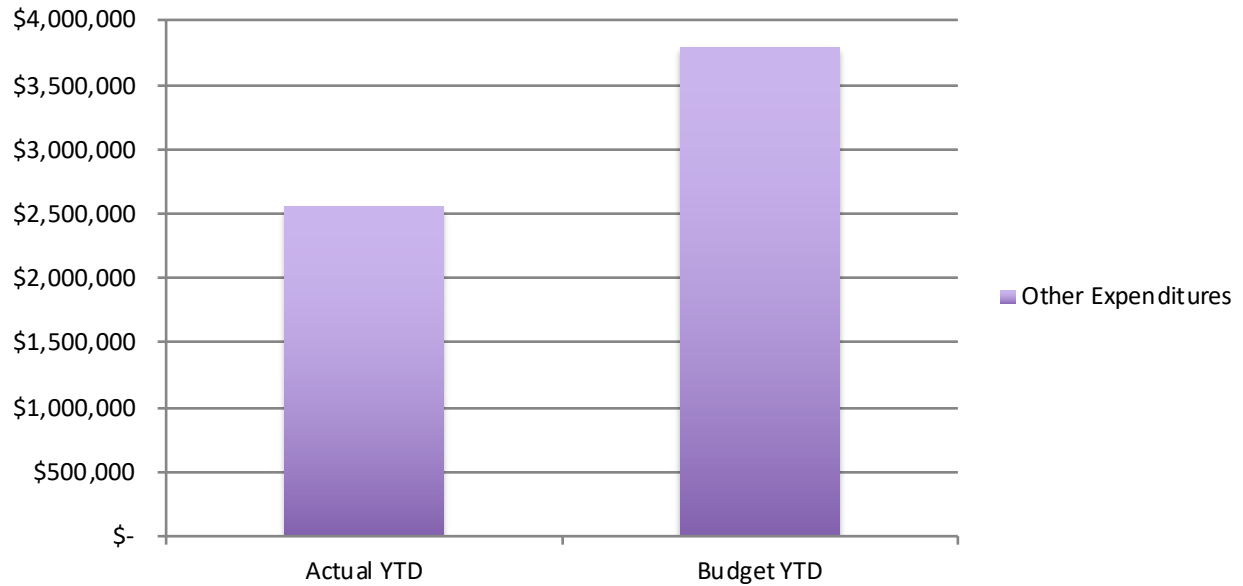
Bond Redemption Fund
Budget vs. Actual Expenditures
As of January 31, 2018
(Unaudited)



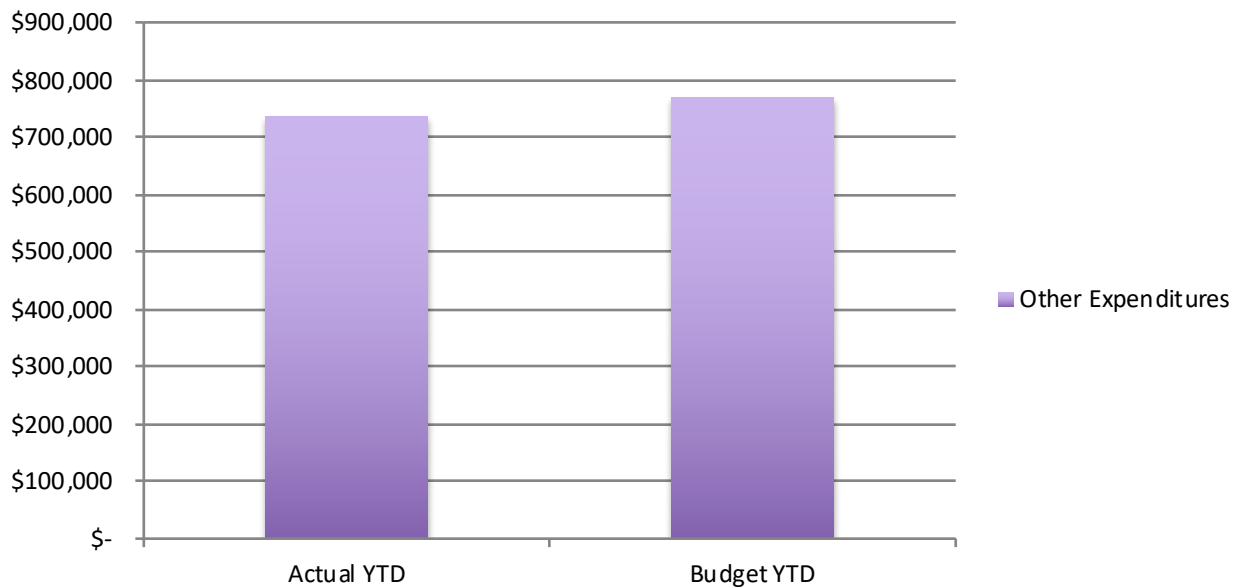
CPP Fund
Budget vs. Actual Expenditures
As of January 31, 2018
(Unaudited)



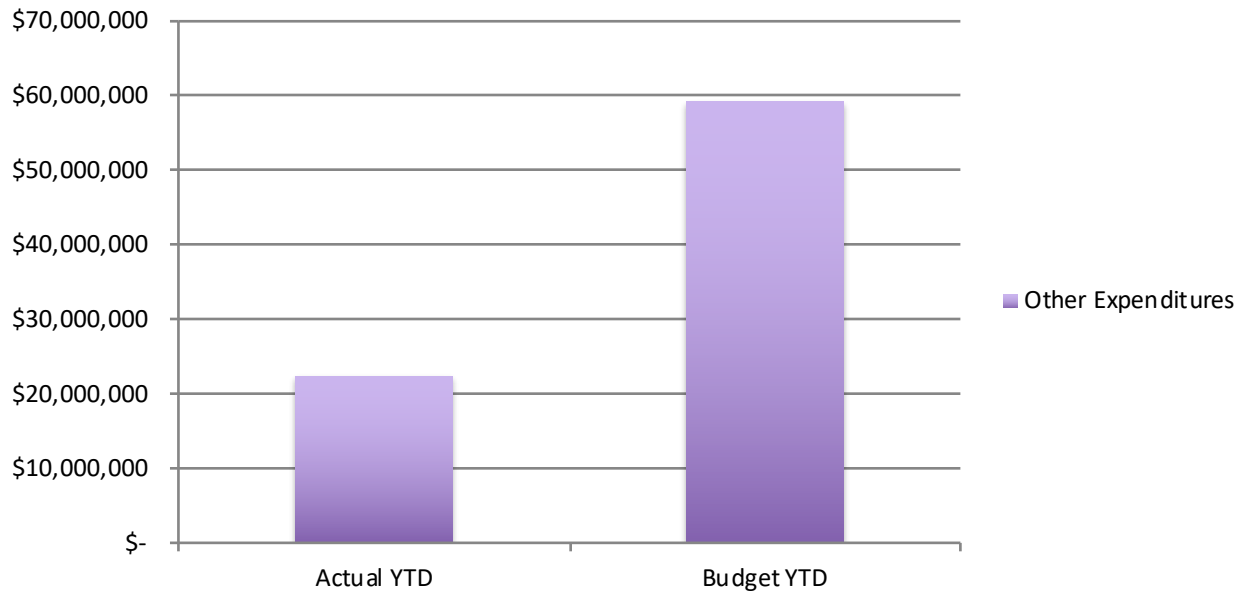
Capital Reserve Fund
Budget vs. Actual Expenditures
As of January 31, 2018
(Unaudited)



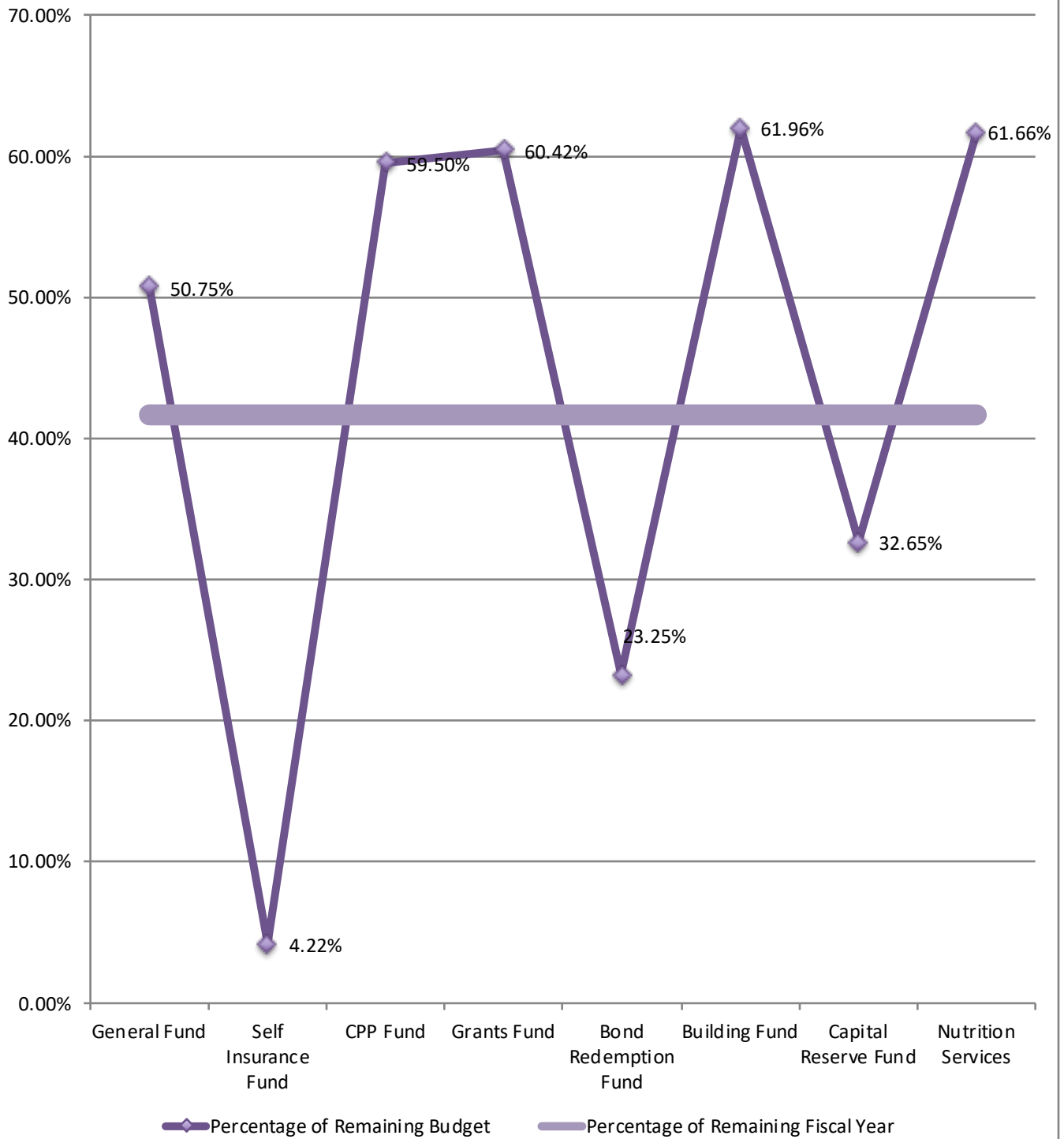
Insurance Reserve Fund
Budget vs. Actual Expenditures
As of January 31, 2018
(Unaudited)



Building Fund
Budget vs. Actual Expenditures
As of January 31, 2018
(Unaudited)



2017-18 Percentage of Budget Remaining by Fund **January 31, 2018** **(Unaudited)**



Mapleton Public Schools

Account Level Balance Sheet As of 01/31/2018

Fiscal Year: 2017-2018

Year To Date

General Fund

ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$3,450,547.79
10.000.00.0000.8101.000.0000.01	Cash-NVB	\$325,421.53
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	\$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.06	Petty Cash-Student Support	\$150.00
10.000.00.0000.8103.000.0000.07	Petty Cash-Assistant Superintendent	\$300.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$300.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$200.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$208,259.28
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	\$154,642.61
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$184.73
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$641.90
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$24,227.56
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	(\$21.24)
10.000.95.0000.8142.000.4010.01	Title I A/R Neighboring Schools	\$5,889.00
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	(\$1,532.34)
ASSET		\$4,181,410.82

LIABILITY

LineDesc		YTD
10.000.00.0000.7451.000.0000.00	Colorado Treasury Interest Free Loan	(\$2,152,213.00)
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	(\$3,140.68)
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$609.94
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	(\$4,512.08)
10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	(\$3.71)
10.000.00.0000.7471.000.0000.12	Payable-Group Life	(\$21.89)
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	\$44.64
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$2,281.17
10.000.00.0000.7471.000.0000.23	Payable-Dental	(\$3,939.77)
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	(\$5,333.21)

Mapleton Public Schools

Account Level Balance Sheet As of 01/31/2018

Fiscal Year: 2017-2018

		<u>Year To Date</u>
10.000.00.0000.7471.000.0000.30	FSA	\$8,394.41
10.000.00.0000.7471.000.0000.32	Alternative License	\$2,083.38
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tuition	(\$28,670.65)
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	(\$96.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	(\$308,961.00)
10.000.95.0000.7482.000.4010.01	Title I Neighboring Schools Deferred Revenue	(\$23,621.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	(\$207,678.32)
10.661.00.0000.7421.000.0000.01	General Accounts Payable	\$1,734.74
LIABILITY		(\$2,723,043.03)
FUND BALANCE		
LineDesc		YTD
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve	(\$2,091,129.00)
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts	(\$993,550.00)
10.000.00.0000.6750.000.0000.00	Committed Fund Balance	(\$1,371,100.00)
10.000.00.0000.6770.000.0000.00	Unassigned fund balance	(\$3,879,791.70)
FUND BALANCE		(\$8,335,570.70)
Total Liability & Fund Balance		(\$11,058,613.73)
Total (Income)/Loss		\$6,877,202.91
Total Liability and Equity		(\$4,181,410.82)

Memo

TO: Charlotte Ciano, Superintendent
FROM: Lynn Setzer, Chief Communications Officer
DATE: February 15, 2018

Policy: Funding Proposals, Grants and Special Projects, Policy DD
Report Type: Decision Making
SUBJECT: Request to Accept Grant Funds – Colorado Department of Education Grant – Connect for Success

Policy Wording: The District is encouraged to pursue all available sources of funding consistent with achieving the District's objectives.

Further, the policy stipulates that District administration must formally seek Board approval before accepting supplemental or special project funds if the amount is \$50,000 or greater.

Decision Requested: District administration is requesting Board approval to accept a \$180,000 Connect for Success grant for Valley View K-8 from the Colorado Department of Education.

Report: District administration is requesting Board approval to accept a total of \$180,000 from the Colorado Department of Education over two and a half years to implement the Connect for Success grant at Valley View K-8. Connect for Success is designed to implement structures and strategies at schools that do not meet accreditation expectations.

Valley View will receive \$20,000 starting this month and \$80,000 in years two and three. The strategies implemented during the grant include: job embedded coaching, district special education support for integrated services, additional professional development and increased parent engagement.

District administration recommends Board acceptance of these funds.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Lynn Setzer, Chief Communications Officer
DATE: February 15, 2018

Policy: Funding Proposals, Grants and Special Projects, Policy DD
Report Type: Decision Making
SUBJECT: Request to Accept Grant Funds – Colorado Department of Education Grant – District Designed and Led

Policy Wording: The District is encouraged to pursue all available sources of funding consistent with achieving the District's objectives.

Further, the policy stipulates that District administration must formally seek Board approval before accepting supplemental or special project funds if the amount is \$50,000 or greater.

Decision Requested: District administration is requesting Board approval to accept \$159,634 from the Colorado Department of Education to provide students with integrated services.

Report: The three-year District-directed grant from CDE will help to create a comprehensive, needs-based system of supports for all students who might be struggling physically, academically, socially or emotionally at any point during their school career, regardless of any identification or non-identification of specialized supports or services.

In addition, the grant will provide training, professional development and job-embedded coaching across District schools to increase the skills of all school staff to meet the needs of students who are identified as needing special education services in the least restrictive environment.

District administration recommends approval of this grant.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: February 14, 2018

Policy: Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: School Calendar Adoption for the 2018-2019 and 2019-2020 School Years

Policy Wording: The Superintendent shall provide administrative leadership for excellence within the school system, including improvement of the instructional program and implementation of curricular programs.

Policy Interpretation: This policy is interpreted as requiring Board approval of annual School Calendars.

Decision Requested: District administration recommends adoption of the attached School Calendars for the 2018-2019 and 2019-2020 academic years as presented.

Report: In January 2018, three draft calendars were posted for consideration and feedback from District patrons and staff. Primarily through an on-line survey, input was received from more than 500 individuals, including nearly 200 teachers and nearly 200 parents. School Directors and the District Accountability Advisory Committee also provided input. While providing input regarding the calendar options for 2018-2019, a number of individuals and groups also expressed the idea that adopting school calendars covering two academic years would better facilitate long range planning. Thus, we used all of the feedback collected to develop calendar templates for the next two school years.

"Draft Version 1," which was the version most similar to this year's school calendar, had far more support than the other two versions, while "Draft Version 3" had far more opposition than the other two versions. In general, this reflected preferences for:

- starting school earlier in August in order to finish the school year in May ("Draft Version 2" would have shifted the school year later);
- a slightly longer school year in order to include significant breaks during the year ("Draft Version 3" would have condensed the school year by shortening breaks while lengthening summer breaks).

The recommended calendars, presented for consideration tonight, are based on "Draft Version 1" with minor modifications to respond to specific feedback, for example:

- the professional development day and long weekend in October was moved and shortened in order to lengthen winter break and have it span two full work weeks;
- a spring collaborative day was moved from March to May in order to support grade preparation;
- a spring trade day was moved from April to March to minimize disruption to the assessment window.

The recommended calendars also include the following:







- 174 student contact days,
- 190 work days for licensed staff,
- similar August start days for staff and students as in the current school year.
- Collaborative Days, Professional Development Days, and Teacher Work Days spread throughout the year
- 3 Trade Days to enable licensed staff to work 6 evenings, primarily on parent engagement
- a full week off in November for Thanksgiving
- just over two full weeks for Winter Break
- spring break during the last week in March (similar to other metro area Districts)
- three days of school for students, and four work days for teachers following Memorial Day.

Mapleton Administration is recommending Board approval of the School Calendars as presented for the 2018-19 school year, and the 2019-2020 school year.

Mapleton Public Schools

2018-19 Calendar

PROPOSED

	Board Holiday/Schools Closed		Professional Development (no classes for students)
	First Day of School/Last Day of School		Teacher Trade Day (no classes for students)
	Collaborative Day (no classes for students)		Teacher Work Day (no classes for students)







July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July
4 Independence Day

T=0 S=0


August 2018

S	M	T	W	T	F	S
			1	2	3	4
5						11
12		13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August
6 Collaborative Day
7 Collaborative Day
8 Professional Development
9 Professional Development
10 Teacher Work Day
13 First Day of School

T=20 S=15



September 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13		15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September
3 Labor Day
14 Collaborative Day
21 Homecoming - all schools
dismiss 2 hours early

T=19 S=18


October 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17			20
21	22	23	24	25	26	27
28	29	30	31			

October
18 Collaborative Day/Professional
Development
19 Trade Day

T=23 S=21


November 2018

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8		10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November
9 Collaborative Day/Professional
Development
19-23 Thanksgiving Break

T=17 S=16



December 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20		22
23	24	25	26	27	28	29
30	31					

December
21 Teacher Trade Day
21 - Jan. 8 Winter Break for
students

T=15 S=14


January 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6			9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January
1 New Year's Day
7 Professional Development
8 Teacher Work Day
9 Students Return to School
21 Martin Luther King Jr. Day

T=18 S=16


February 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14		16
17	18	19	20	21	22	23
24	25	26	27	28		

February
15 Collaborative Day
18 Presidents' Day

T=19 S=18

March 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14		16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March
15 Teacher Trade Day
25-29 Spring Break

T=16 S=15




April 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April
22 No School

T=21 S=21

May 2019

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9		11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

May
10 Collaborative Day
18 Graduation
27 Memorial Day
30 Last Day of School - all
schools dismiss 2 hours early
31 Teacher Work Day

T=22 S=20

June 2019

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June


T=0 S=0


Mapleton Public Schools

2019-20 Calendar


PROPOSED

 Board Holiday/Schools Closed

 First Day of School/Last Day of School

 Collaborative Day
(no classes for students)

 Professional Development
(no classes for students)

 Teacher Trade Day
(no classes for students)

 Teacher Work Day
(no classes for students)

July 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

T=0

S=0

July

4 Independence Day

August 2019

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

T=20

S=15

August

5 Collaborative Day
6 Collaborative Day
7 Professional Development
8 Professional Development
9 Teacher Work Day
12 First Day of School

September 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

T=20

S=19

September

2 Labor Day
13 Collaborative Day
20 Minimal Day - all schools dismiss
2 hours early

October 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

T=23

S=21

October

17 Collaborative Day/Professional
Development
18 Trade Day

November 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

T=16

S=15

November

8 Collaborative Day/Professional
Development
25-29 Thanksgiving Break

December 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

T=15

S=14

December

20 Teacher Trade Day
23 - Jan. 2 Winter Break

January 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

T=19

S=17

January

1 New Year's Day
6 Professional Development
7 Teacher Work Day
8 Students Return to School
20 Martin Luther King Jr. Day

February 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

T=19

S=18

February

14 Collaborative Day
17 Presidents' Day

March 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

T=17

S=16

March

13 Teacher Trade Day
23-27 Spring Break

April 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

T=21

S=21

April

20 No School

May 2020

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

T=20

S=18

May

8 Collaborative Day
16 Graduation
25 Memorial Day
28 Last Day of School - all
schools dismiss 2 hours early
29 Teacher Work Day

June 2020

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

T=0

S=0

June

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: February 14, 2018

Policy: Facilities Planning, Policy FB
Report Type: Decision Making
SUBJECT: Resolution regarding CHPS

Policy Wording: The Board believes that facilities are an integral part of instruction and that facilities represent a major investment for the District. It is the Board's goal to plan facilities that will efficiently house students and staff in permanent facilities that are safe and conducive to optimal teaching and learning.

Policy Interpretation: This policy is interpreted as requiring District administration to pursue design options and funding programs that are consistent with the principles of high performance school buildings whenever possible.

Decision Requested: District administration is recommending the adoption of the resolution accompanying this report, affirming the District's commitment to building and maintaining high performing school facilities.

Report: The resolution under consideration defines what is meant by the term "high performing school buildings," and outlines the many benefits to students, staff, tax payers, and the community at large, of designing and constructing such buildings.

The resolution also makes reference to the Collaborative for High Performance Schools (CHPS). This collaborative has developed a rating system for designing healthy, high performance schools that focuses on three priority outcomes:

- maximize the health and performance of students and staff,
- conserve energy, water and other resources in order to save precious operating dollars, and,
- minimize the material waste, pollution and environmental degradation created by a school.

In 2012, the Skyview Campus was built to meet LEED Gold certification criteria. CHPS is a program similar to LEED but more specific to educational facilities.

Our commitment to high performance design principles, and to participating in programs such as CHPS also renders us eligible to compete for funding in grant programs such as Building Excellent Schools Today (BEST).

Affirming the District's commitment to providing safe, healthy, high performing, efficient school buildings for students and staff will help us meet CHPS requirements, secure BEST funding, and most of all, provide quality school environments for the next several generations of students.



Resolution on the Design and Construction of High Performance School Buildings

WHEREAS, Mapleton Public Schools believes students and staff are entitled to a safe and healthy school environment; and

WHEREAS, studies have indicated that student achievement is greater, attendance is higher, and teacher and staff retention is improved when the learning environment is naturally lit, comfortable and well maintained; and

WHEREAS, schools that employ sustainable design and operating principles can contribute to our community's environment by minimizing waste, as well as air and water pollution; and

WHEREAS, new buildings and renovations of existing schools provides a unique opportunity to reinvest in the community and move beyond standard designs to create school facilities that honor the needs of current and future students, staff and community members; and

WHEREAS, an integrated design approach can often take advantage of energy savings that become feasible when the interaction between separate building elements, such as windows, lighting and mechanical systems are considered; and

WHEREAS, the Collaborative for High Performance Schools (CHPS) has developed comprehensive design criteria based on the latest available information on sustainable school design, construction, and operation; and

WHEREAS, schools designed to meet the CHPS criteria incorporate environmental features that provide a context for learning; now, therefore, be it

RESOLVED, that the Mapleton Public Schools Board of Education recognizes the progress already made by the District's staff and design teams to incorporate sustainable design criteria into the District's school construction program; and

RESOLVED further, that the Board directs staff to expand this effort to ensure that in each new school project consideration is given to efficient designs and best practices, including but not limited to anti-idling measures, green cleaning, indoor air quality, integrated pest management, and resource utilization; and

BE IT FURTHER RESOVLED that the Board of Education endorses District participation in and directs staff to pursue partnerships that further the goal of high performance schools, including Federal, State and utility programs that provide sustainable design assistance and/or financial incentives.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: February 14, 2018

Policy: BDF – Advisory Committees
Report Type: Monitoring
SUBJECT: Construction Accountability Advisory Committee Update

Policy Wording: The Board shall appoint advisory committees that function within the organizational frameworks approved by the Board.

Policy Interpretation: This policy is interpreted as requiring periodic reports from advisory committees.

Decision Requested: District administration and the Construction Accountability Advisory Committee (CAAC) Co-Chair are providing this report for information only. No decision is requested.

Report:

The Construction Accountability Advisory Committee (CAAC) met for its regular monthly meeting on Friday, February 2, 2018.

Following introductions, several items were distributed to the group, including:

- the report from the January CAAC meeting; and
- written reports from Mapleton's owner representative.

An update was provided regarding each of the bond projects currently underway. Highlights are as follows:

- Welby
 - Masonry, including exterior brick veneer is complete;
 - Interior finishing in the addition has started, including wall tile and flooring;
 - The architecture firm has taken responsibility for re-routing some of the utilities through the plant room, and for repainting several areas;
 - Substantial completion is expected in early March.
- Adventure
 - The building enclosure will be completed in February, including metal wall panels and storefront windows;
 - Parking lot preparation will start in late February;
 - While some trades lost time due to recent weather, August completion is still projected.
- Broadway Campus (Global School Buildings)
 - Construction of the storm water system through the campus is nearly complete;

- Other site work continues, including locating utilities on the adjacent property owner's land for storm sewer installation;
 - On the PK-3 building, structural steel framing, including roof decking, is complete;
 - Next steps on the PK-3 building include completing the slab-on-grade pours, roughing in classroom walls, and hanging ductwork;
 - The full building permit for the 9-12 building was issued on January 17;
 - Earthwork for foundation preparation on the 9-12 has started;
 - The PK-3 building is on track for opening in the fall of 2018; the 9-12 building is on track for opening in winter of 2019.
- Trailside Academy
 - The Adams County Board of County Commissioners approved the plat designating the school parcel on January 9, 2018;
 - Land conveyance will occur following the receipt of several due-diligence documents, such as an updated environmental report, and the recording of a deed;
 - Ground-breaking is on track to occur spring 2018.

Committee members received brief updates on:

- the two BEST grant applications currently being written to support replacement school buildings for Global Intermediate Academy and Valley View K-8; and
- Mapleton's partnership with the Colorado School of Mines, which involves undergraduate engineering students designing a "treehouse" (elevated classroom) and other features for the Welby outdoor learning park.

Finally, most committee members toured the Adventure construction site to observe the progress. All were impressed with how the building has taken shape. Some members noticed the general cleanliness and organization of the job site. Members commented on what a special place this school will be for Mapleton students.

The next meeting of the Construction Accountability Advisory Committee will be Friday, March 2, at 11:30 a.m. in the Board Room.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: February 20, 2018

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2017-18 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

Decision Requested: District administration and the DAAC Chair are providing this report for information only. No decision is requested this evening.

Report: In February, 13 members of DAAC convened to discuss the Unified Improvement Planning process and continue the initial reading of the student code of conduct handbook.

During the meeting, DAAC spent time reviewing the executive summary of the current district Unified Improvement Plan document. This review focused on how the priority performance challenges, root causes and major improvement strategies are aligned to one another. During the March meeting, DAAC will review the District Unified Improvement plan currently being written.

The second half of the meeting was dedicated to reviewing portions of the student code of conduct document. DAAC divided this document into 3 sections, with no more than one section being reviewed per meeting. This approach allows the DAAC time to better read, discuss and understand the document. DAAC members were able to work in small groups to read and discuss the 2nd section of the document. The May DAAC meeting will focus on consolidating all of the feedback from each of the review sessions.

The next DAAC meeting will be held on Tuesday, March 13th, 2018 from 4:30 to 6:30 P.M. in the Board Room. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.