



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2018 - 2019

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Steve Donnell
Natalie Lord
Thomas Moe
Sheila Montoya*

SUPERINTENDENT

Charlotte Ciano

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

October 23, 2018
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
 - 5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of September 25, 2018, Board Meeting minutes
 - 8.2 Approval of October 9, 2018, Board Study minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
 - 10.2 Finance Report September, 2018, Policy DIC – Ms. Martinez
 - 10.3 Adoption of Policies, Policy BGA – Ms. Ciano
11. Focus: Communication
 - 11.1 American Education Week, Policy AC – Mrs. Allenbach
 - 11.2 1st Quarter FY2019 Financial Report, Policy DIC – Ms. Martinez
 - 11.3 Consideration of Equipment Contractor for Production Kitchen, Policy DJE, Mr. Sauer
12. Focus: Student Achievement
 - 12.1 School Assessment Reports, Policy AED - Mrs. Allenbach
13. Focus: Community Involvement
 - 13.1 CAAC Update, Policy BDF - Mr. Crawford
 - 13.2 DAAC Update, Policy AE – Mr. Fuller
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Discussion/Remarks
18. Next Business Meeting Notification – Tuesday, November 27, 2018
19. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Cindy Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:00 p.m. on Tuesday, September 25, 2018, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant - President	Present
Steve Donnell - Secretary	Present
Natalie Lord - Asst. Secretary/Treasurer	Present
Tom Moe - Vice President	Present
Sheila Montoya - Treasurer	Absent

3.0 PLEDGE OF ALLEGIANCE

Ms. Croisant led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Mrs. Lord, seconded by Mr. Moe, to approve the Board Agenda dated September 25, 2018, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mrs. Lord, and Mr. Moe
Motion carried: 4-0

5.0 BOARD BUSINESS

5.1 Board Study Comments

Ms. Croisant said that at the September 11 Study session, Board members:

- Received an update on all District construction projects.
- Reviewed testing data.
- Reviewed policies recommended for adoption.
- Learned that girls wrestling will soon be sanctioned by CHSAA.
- Received an update on Ballot issue 4B, Director Districts for Mapleton.

Ms. Croisant stressed that it is important for the Board to participate with the Administration at these work sessions. These meetings give the Board an opportunity to interact with the administration team, discuss issues and ask questions as they prepare for the business meetings.

6.0 WHAT'S RIGHT IN MAPLETON

Ms. Johnson said that What's Right in Mapleton would feature Academy High School students to share their experiences at the National Technology Student Association conference in Atlanta, the Oceans First Marine Biologist Program in Florida, and the Frontier of Science Institute at UNC in Greeley this past summer. The students were able to scuba dive alongside marine biologists, work on research projects with professors at the University of Northern Colorado and participate in competitive STEM events and activities.

Board members thanked the students for sharing their experiences and were excited to hear about the amazing opportunities Mapleton students are embracing.

RECESS 6:17 p.m., reconvened at 6:19 p.m.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Mr. Moe, seconded by Mrs. Lord, to approve the minutes as stated on the Board Agenda dated September 25, 2018: 8.1 Board Meeting minutes of August 28, 2018; and 8.2 Board Study minutes of September 11, 2018, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mrs. Lord, and Mr. Moe
Motion carried: 4-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Mrs. Lord, seconded by Mr. Moe, to approve Agenda items 10.1 Personnel Action, 10.2 Finance Report for August 2018, and 10.3 Adoption of Policies, as stated on the Board Agenda dated September 25, 2018.

AYES: Ms. Croisant, Mr. Donnell, Mrs. Lord, and Mr. Moe
Motion carried: 4-0

11.0 FOCUS: EXCEPTIONAL STAFF

11.1 Classified School Employee Week

Ms. Branscum asked that the Board of Education approve the 2nd week of October as Classified School Employee Week.

MOTION: By Mr. Moe, seconded by Mrs. Lord, to approve the week of October 8-12, 2018, as Classified School Employee Week.

AYES: Ms. Croisant, Mr. Donnell, Mrs. Lord, and Mr. Moe
Motion carried: 4-0

11.2 Dashboard Report – New Licensed Staff

Ms. Branscum presented a dashboard report on the new Licensed staff hired in the District for the 2018-2019 school year.

A copy of Ms. Branscum's presentation is attached as a part of these minutes.

12.0 FOCUS: STUDENT ACHIEVEMENT

12.1 Mapleton Community Reads Initiative

Ms. Little explained that the District would participate in the Community Reads Initiative by encouraging students, staff and community members to read Moon Over Manifest by Clare Vanderpool and The Girl Who Drank the Moon by Kelly Barnhill.

12.2 Assessment Report

Mr. Fuller presented a report to the Board focusing on 4 primary assessments given to Mapleton students last school year: MAP, CMAS, PSAT and SAT.

12.3 Accreditation Report

Mr. Fuller presented a report to the Board on external systems of accountability impacting the District's work and reputation. Mapleton was assigned the preliminary accreditation rating of *Accredited with Improvement Plan* by the Colorado Department of Education for the 2018-2019 school year.

12.4 School Assessment Report

Mrs. Allenbach explained that to review the 2017-2018 achievement results, school directors were invited to share their school's academic achievement information, as well as their identified improvement strategies with the Board. The school directors from Academy High School, Valley View, Global Primary Academy and Meadow Community presented the information for their schools to the Board.

The Board thanked the Directors for preparing and presenting their data. Ms. Croisant said that the Board supports the efforts and dedication to improve learning for our students.

13.0 FOCUS: COMMUNITY INVOLVEMENT

13.1 CAAC Update

Mr. Sauer reported that the Construction Accountability Advisory Committee met on September 7. He shared an update on all construction projects in the District and comments from the committee. The next meeting of the CAAC will be October 5 at 11:30 a.m. in the Board Room.

13.2 DAAC Update

Mr. Fuller requested that the Board approve the 2018-2019 DAAC appointees. He also shared the minutes from the first DAAC meeting held on September 18. The next meeting of this committee will be October 16 at 4:30 p.m. in the Board Room.

MOTION: By Mrs. Lord, seconded by Mr. Moe, to approve the 2018-2019 DAAC Appointments as presented.

AYES: Ms. Croisant, Mr. Donnell, Mrs. Lord, and Mr. Moe
Motion carried: 4-0

14.0 DISCUSSION OF NEXT AGENDA

Ms. Croisant said agenda items for the October 23, 2018 Board meeting would include American Education Week, DAAC update and a construction update.

15.0 SUPERINTENDENT'S COMMENTS

During the Superintendent's report, Superintendent Ciancio said that she:

- Appreciated the impressive presentations by students regarding their summer learning opportunities.
- Appreciated the achievement reports from school directors and the work involved to prepare these presentations to keep the Board informed.
- Wanted to remind the Board to review the busy event calendar for October.

16.0 BOARD COMMITTEE UPDATE

Mr. Donnell said he attended the quarterly Ambassador lunch on September 13. He said that the group received an update on District construction projects and toured the new buildings at Adventure and Global Primary.

Ms. Croisant said that the Rocky Mountain Risk would meet on Thursday and she would update the Board at the next business meeting.

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Mr. Donnell said that he attended the 9/11 ceremony sponsored by the JROTC. He said the ceremony was flawless and that he was very impressed at the respect shown by

students on the field and in the stands. Mr. Donnell commended LTC Arrington and Chief Master Sergeant Rodewald on their outstanding leadership of these Air Force JROTC cadets.

Mr. Moe said that he has received very positive feedback from the community on the recent homecoming festivities. He also thanked Ms. Johnson for manning the Welby Days booth and representing the District. He said that the District made contact with some possible recruits for the Construction Accountability Advisory Committee. Mr. Moe encouraged Board members to plan to attend this event next year.

Mrs. Lord said that the homecoming parade was amazing. She also said that the Board presentation by the Academy students was impressive. Mrs. Lord said that also participated in the Career X design kick-off. She is very excited to be involved with this project.

Ms. Croisant thanked school directors for presenting their achievement data and said that it was very informative and important for the Board to hear. She also congratulated the football team on their homecoming win and commended the boys' soccer team on their continued success this season. Ms. Croisant said that the Academy High School student presentations were very impressive and that it was exciting to see the great learning opportunities that are available for our students.

18.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on Tuesday, October 23, 2018, at the Administration Boardroom.

19.0 ADJOURNMENT

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:39 p.m.

Cynthia Croisant, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, October 9, 2018, at the Administration Building Boardroom.

Present: Cindy Croisant – President
Steve Donnell – Secretary
Sheila Montoya - Treasurer

Absent: Natalie Lord – Asst. Secretary/Treasurer
Tom Moe – Vice President

During the meeting, the Board:

- Reviewed proposed Board Policy changes/updates.
- Discussed the CASB Delegate Assembly resolutions.
- Received updates on construction projects, BEST match for Global Intermediate, plans for Valley View and Trailside staff and students.

No official Board action was taken at the meeting.

Cindy Croisant, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Erica Branscum, Assistant Superintendent, Talent Recruitment and Development
DATE: October 18, 2018

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of October 23, 2018.

CLASSIFIED STAFF

NEW EMPLOYEES

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Blanco, Diana	Preschool Para. Sub./District	09/27/2018	New Hire
Davis Jr., Samuel	Floating Custodian/District	10/08/2018	Re-Hire
De Cano, Soledad	Nutrition Sub./District	09/24/2018	New Hire
Duran, Crystal	Preschool Paraprofessional/GPA	10/08/2018	New Hire
Gonzalez, Rosa	Substitute Nutrition Asst./District	10/15/2018	New Hire
Hernandez, Yvonne	Office Clerk/York	10/29/2018	New Hire
Morago, Jose	Bus Paraprofessional/Transportation	10/01/2018	New Hire
Porix, Maria	Special Education Para./Achieve	10/02/2018	New Hire
Turnbull, Vanessa	Executive Secretary/Finance-Tech.	10/01/2018	New Hire
Vogt, Chloe	Special Education Para./MESA	10/16/2018	New Hire

RESIGNATIONS/TERM.

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Morales, Terri	Preschool Para. Sub./District	09/04/2018	Resignation
Moran, Debra	Bus Driver/Transportation	10/10/2018	Termination
Salazar, Arthur	Custodian/Meadow	10/12/2018	Termination
Soto Garcia, Karina	Office Clerk/York	09/26/2018	Termination

CLASSIFIED REQUESTS

No requests at this time

LICENSED STAFF

NEW EMPLOYEES

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Orlencic, Erica	Social Worker/Monterey	10/01/2018	New Hire
Edwards, Robert	Humanities/Clayton	10/12/2018	New Hire
Gulbrandsen, Kristina	Audiologist/District	09/01/2018	New Hire
Martineau, Shelly	Science Advisor/BPCCA	10/15/2018	New Hire
Straub, Allison	ECSE Teacher/District	09/25/2018	New Hire

RESIGNATIONS/TERM.

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Brown, Jessika	Humanities/Clayton	10/12/2018	Resignation

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

NEW EMPLOYEES

POSITION/FACILITY

EFFECTIVE DATE

REASON

No requests at this time

RESIGNATIONS/TERM.

POSITION/FACILITY

EFFECTIVE DATE

REASON

No requests at this time

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Kulick, Kachine
Ruiz, Aleyda

DELETIONS

Hildebrand, Caroline

LEAVE REQUESTS

NAME

Grassley, Jennifer
Stober, Rebecca
Wolfmeier, Diana
Madrid, Jeanna

DATES

December 3, 2018 – May 31, 2019
October 8, 2018 – January 9, 2019
August 16, 2018 – September 21, 2018
October 25, 2018 – November 7, 2018

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>Sep 1 - Sep 30</u>	Year to Date** <u>2018-19</u>	Budget*** <u>2018-19</u>
REVENUES			
Total Local Revenue	431,741	883,164	31,603,754
Total Intermediate Revenue	5,341	5,341	4,340
Total County Revenue	0	0	0
Total State Revenue	5,269,585	13,695,652	54,272,304
Total Federal Revenue	0	0	0
Total Transfers	(382,039)	(1,261,416)	(3,684,029)
Total Loan Revenue			0
Total General Fund Revenue	<u>5,324,628</u>	<u>13,322,741</u>	<u>82,196,369</u>
EXPENDITURES			
Total Salaries	3,571,495	5,480,123	44,738,718
Total Benefits	1,066,194	1,596,617	13,427,006
Total Purchased Professional Services	251,872	469,168	5,668,952
Total Purchased Property Services	250,879	584,712	1,626,162
Total Other Purchased Services	1,516,972	4,573,204	2,180,259
Supplies & Materials	447,281	841,983	16,014,245
Property	254,110	319,286	861,287
Other Objects	3,346	20,687	76,629
Other Uses of Funds	0	0	-
Other			
Total General Fund Expenditures	<u>7,362,149</u>	<u>13,885,779</u>	<u>84,593,258</u>
Beginning Fund Balance		9,544,051	
Fund Balance Year to Date		8,981,013	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2018

*** Based on Adopted FY2018-19 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of <u>2018-19</u>	Prior Year to Date <u>2017-18</u>	Percent of <u>2017-18</u>
REVENUES			
Total Local Revenue	2.79%	853,599	3.01%
Total Intermediate Revenue	123.06%	4,340	55.96%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	25.24%	14,289,539	28.84%
Total Federal Revenue	0.00%	0	0.00%
Total Transfers	34.24%	(1,205,906)	28.26%
Total Loan Revenue	0.00%		0.00%
Total General Fund Revenue	<u>16.21%</u>	<u>13,941,572</u>	<u>18.92%</u>
EXPENDITURES			
Total Salaries	12.25%	4,944,392	11.70%
Total Benefits	11.89%	1,413,311	11.69%
Total Purchased Professional Services	8.28%	580,479	11.16%
Total Purchased Property Services	35.96%	410,123	26.66%
Total Other Purchased Services	209.76%	4,224,333	233.84%
Supplies & Materials	5.26%	605,841	4.96%
Property	37.07%	271,923	39.26%
Other Objects	27.00%	21,642	-3.21%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	<u>16.41%</u>	<u>12,472,044</u>	<u>16.60%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Sep 1 - Sep 30</u>	Year to Date** <u>2018-19</u>	Budget*** <u>2018-19</u>
REVENUES			
CPP/Preschool Fund	382,039	382,284	1,844,479
Governmental Grants Fund	17,366	110,598	4,286,426
Capital Reserve Fund	25,972	30,024	1,109,000
Insurance Reserve Fund	-	879,427	905,150
Bond Redemption Fund	1,310	29,565	13,066,210
Food Service Fund	3,223	195,770	2,651,265
Building Fund	816,737	1,095,494	4,869,189
Total Revenue, Other Funds	<u>1,246,646</u>	<u>2,723,163</u>	<u>28,731,719</u>
EXPENDITURES			
CPP/Preschool Fund	142,130	168,085	1,962,268
Governmental Grants Fund	269,929	382,039	4,286,426
Capital Reserve Fund	-	175,553	1,696,242
Insurance Reserve Fund	2,067	881,859	940,319
Bond Redemption Fund	-	605	13,358,500
Food Service Fund	223,508	428,223	3,310,235
Building Fund	5,283,852	9,942,980	48,689,814
Total Expenditures, Other Funds	<u>5,921,486</u>	<u>11,979,343</u>	<u>74,243,804</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2018

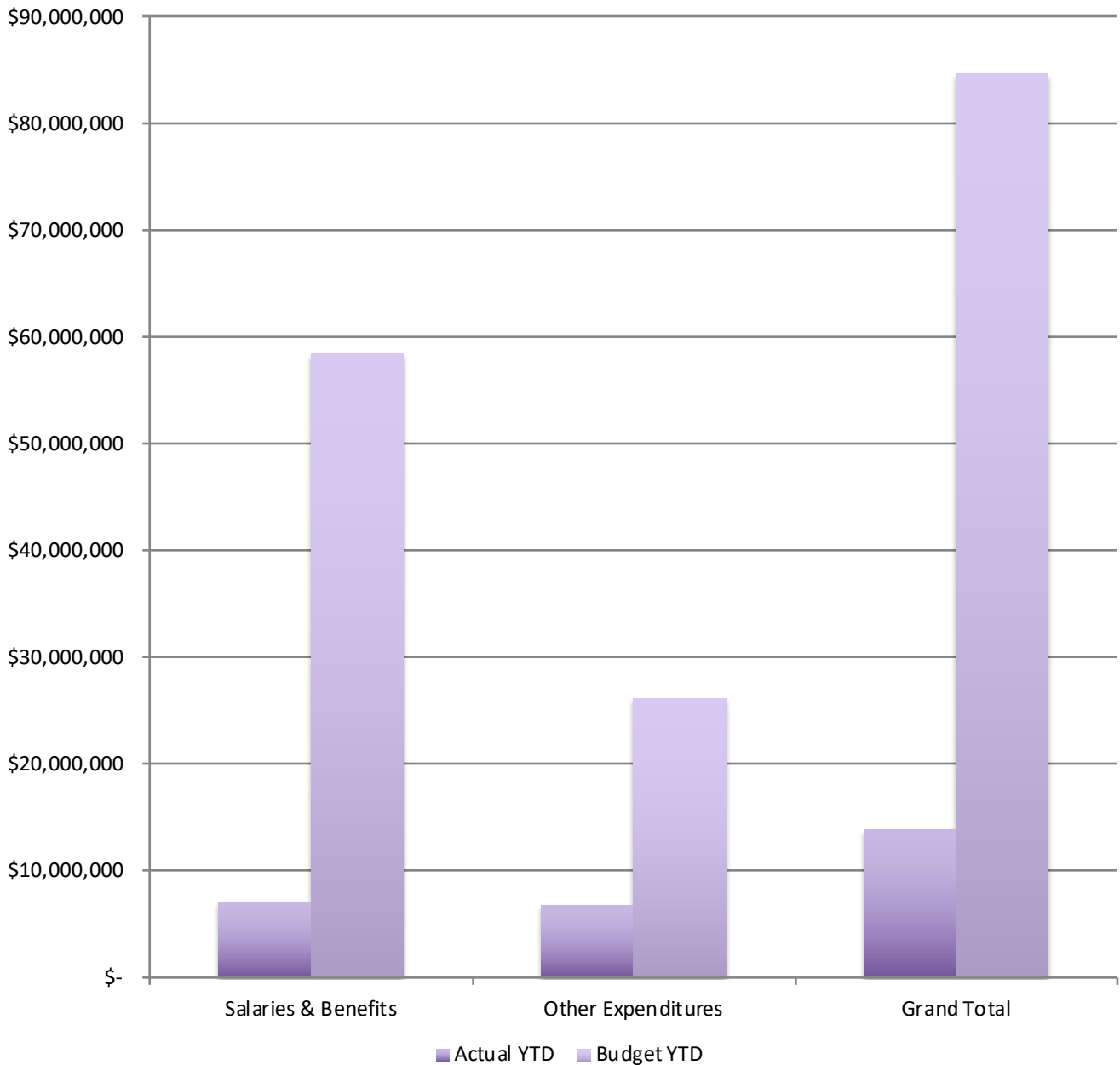
*** Based on Adopted FY2018-19 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

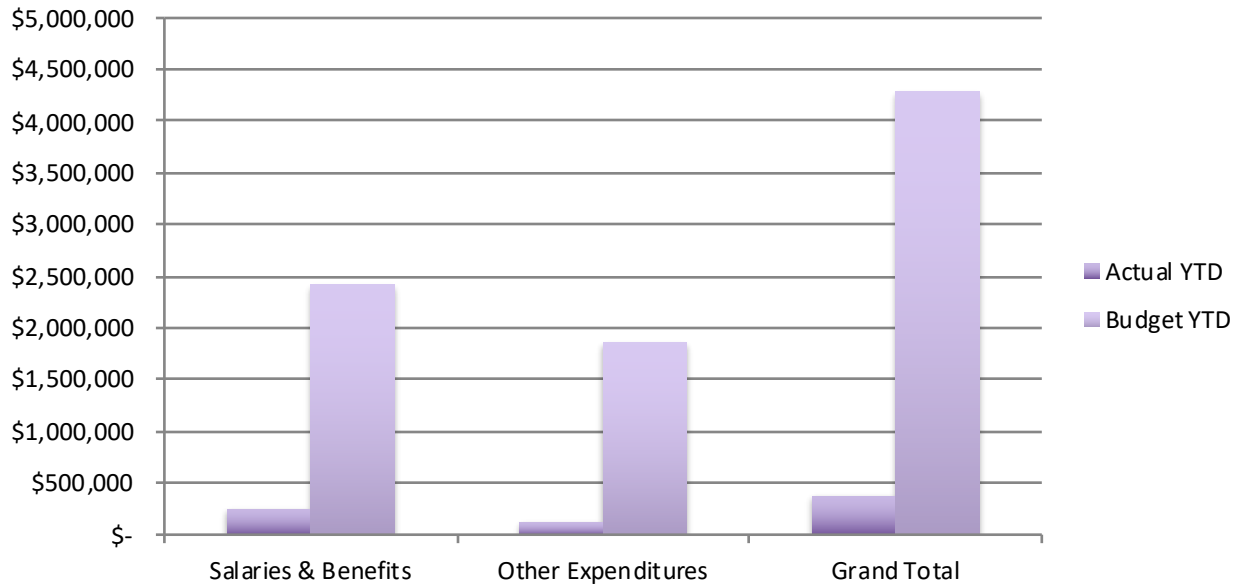
OTHER FUNDS

	Percent of <u>2018-19</u>	Prior Year to Date <u>2017-18</u>	Percent of <u>2017-18</u>
REVENUES			
CPP/Preschool Fund	20.71%	376,116	23.55%
Governmental Grants Fund	0.00%	478,681	8.94%
Capital Reserve Fund	2.34%	118,745	5.27%
Insurance Reserve Fund	0.00%	730,049	95.41%
Bond Redemption Fund	0.01%	5,960	0.05%
Food Service Fund	0.12%	42,853	1.64%
Buidling Fund	16.77%	846,709	17.28%
Total Revenue, Other Funds	<u>9.48%</u>	<u>2,599,113</u>	<u>8.51%</u>
EXPENDITURES			
CPP/Preschool Fund	8.57%	157,030	9.86%
Governmental Grants Fund	0.00%	291,385	5.44%
Capital Reserve Fund	10.35%	1,714,608	45.27%
Insurance Reserve Fund	93.78%	725,876	94.47%
Bond Redemption Fund	0.00%	0	0.00%
Food Service Fund	12.94%	351,735	11.16%
Building Fund	0.00%	6,962,795	11.62%
Total Expenditures, Other Funds	<u>16.14%</u>	<u>10,203,428</u>	<u>11.43%</u>

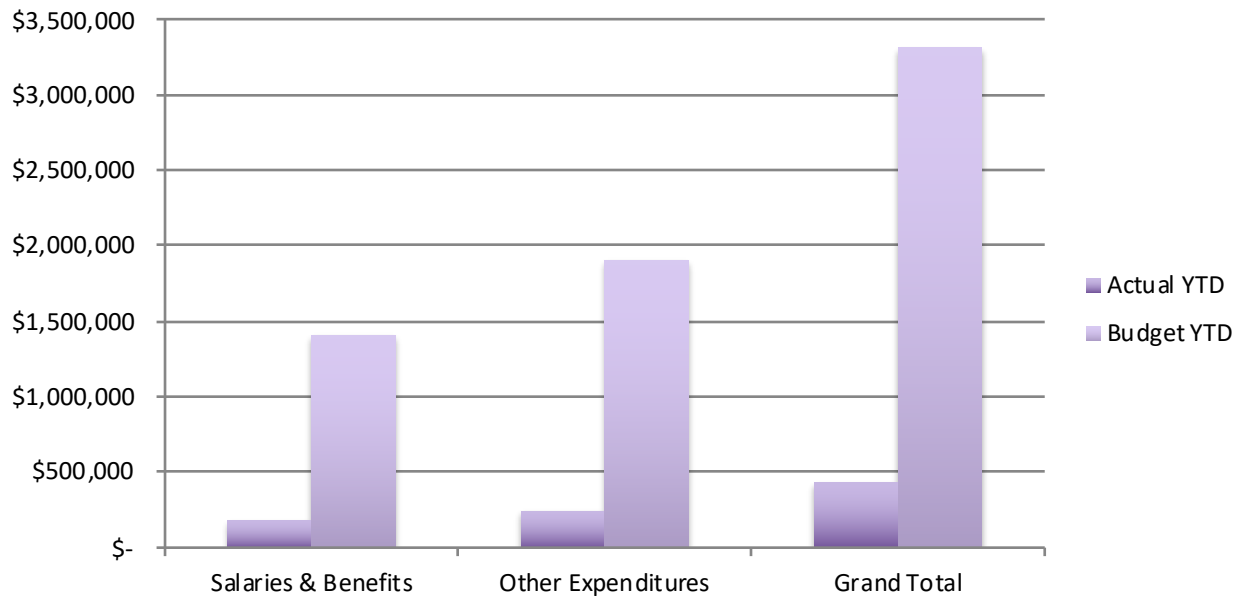
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of September 30, 2018



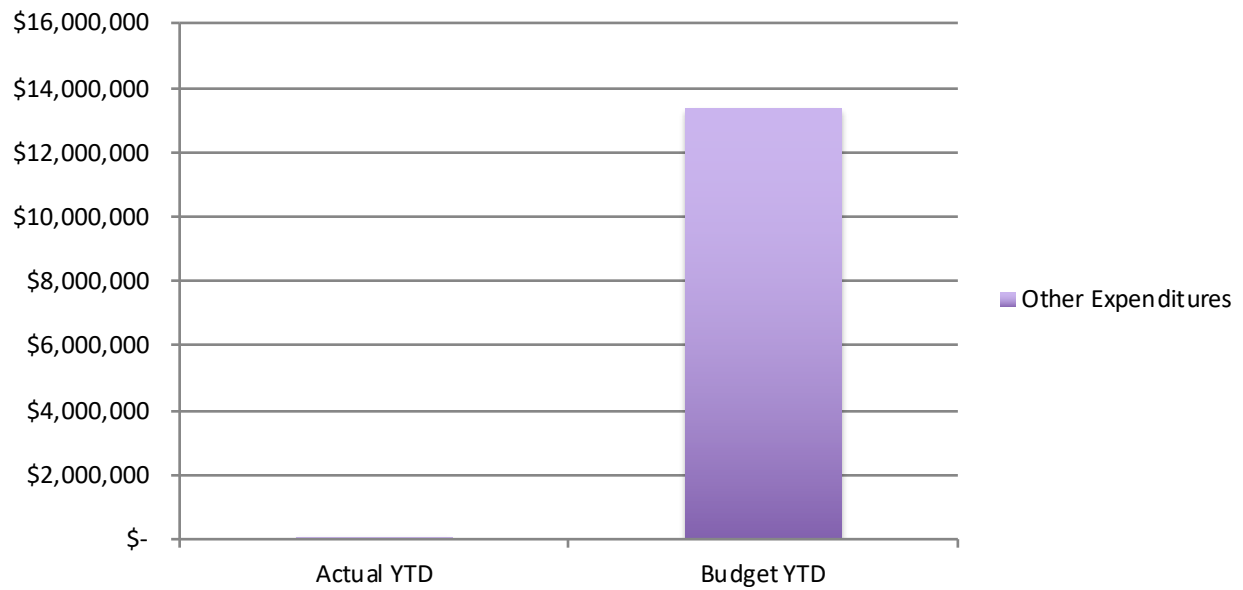
Grants Fund
Budget vs. Actual Expenditures
As of September 30, 2018
(Unaudited)



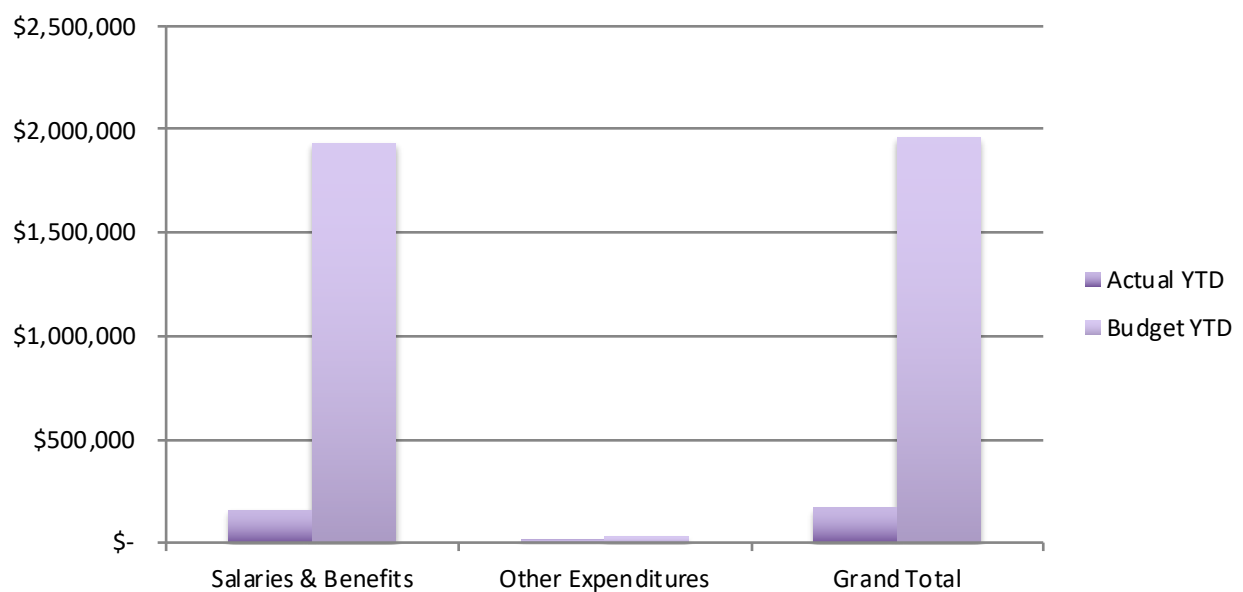
Nutrition Services Fund
Budget vs. Actual Expenditures
As of September 30, 2018
(Unaudited)



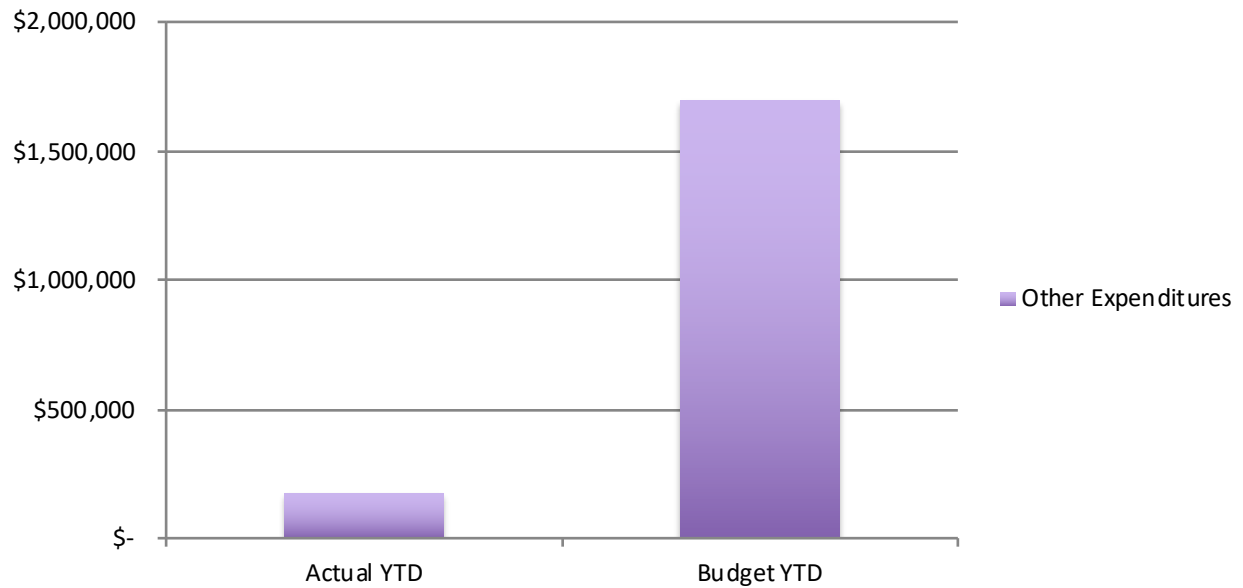
Bond Redemption Fund **Budget vs. Actual Expenditures** **As of September 30, 2018** **(Unaudited)**



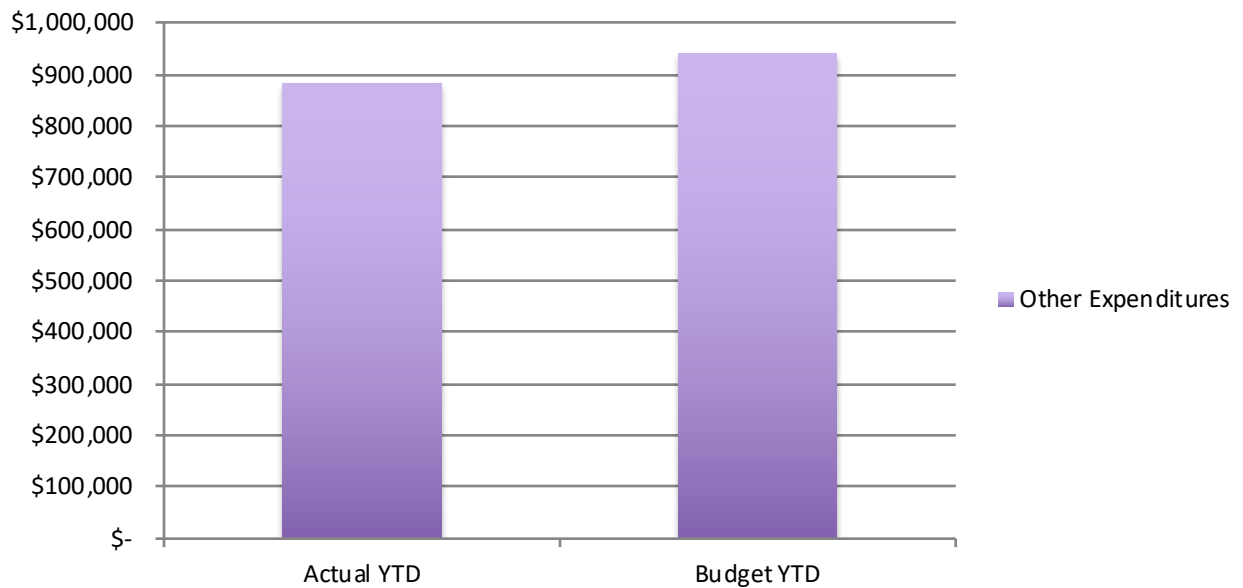
CPP Fund **Budget vs. Actual Expenditures** **As of September 30, 2018** **(Unaudited)**



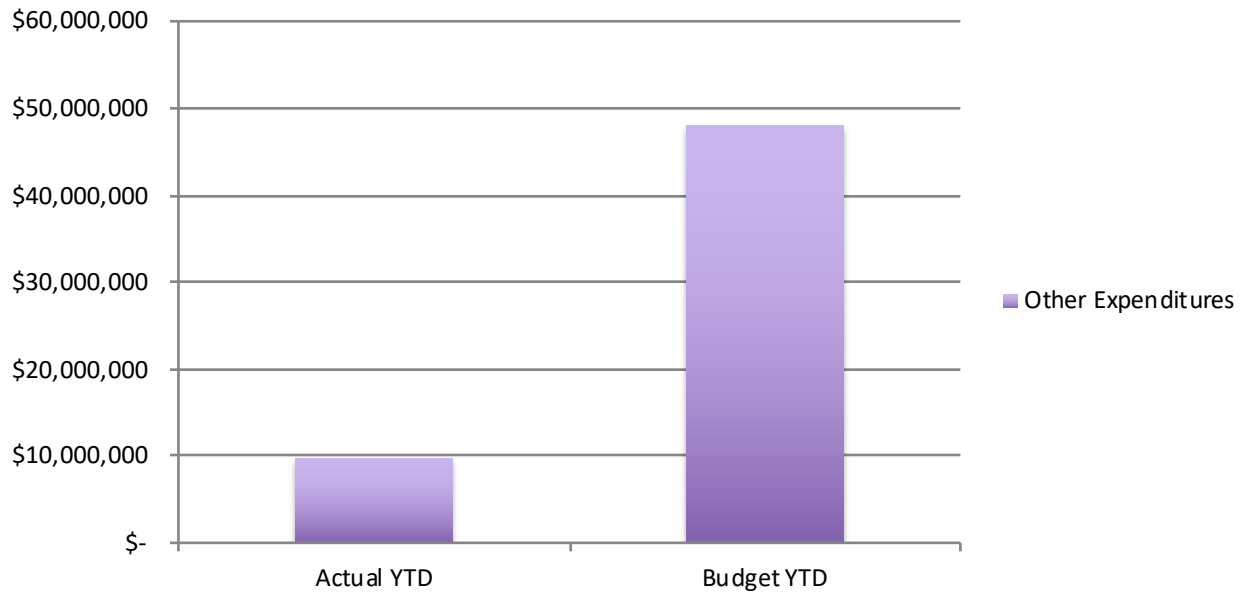
Capital Reserve Fund
Budget vs. Actual Expenditures
As of September 30, 2018
(Unaudited)



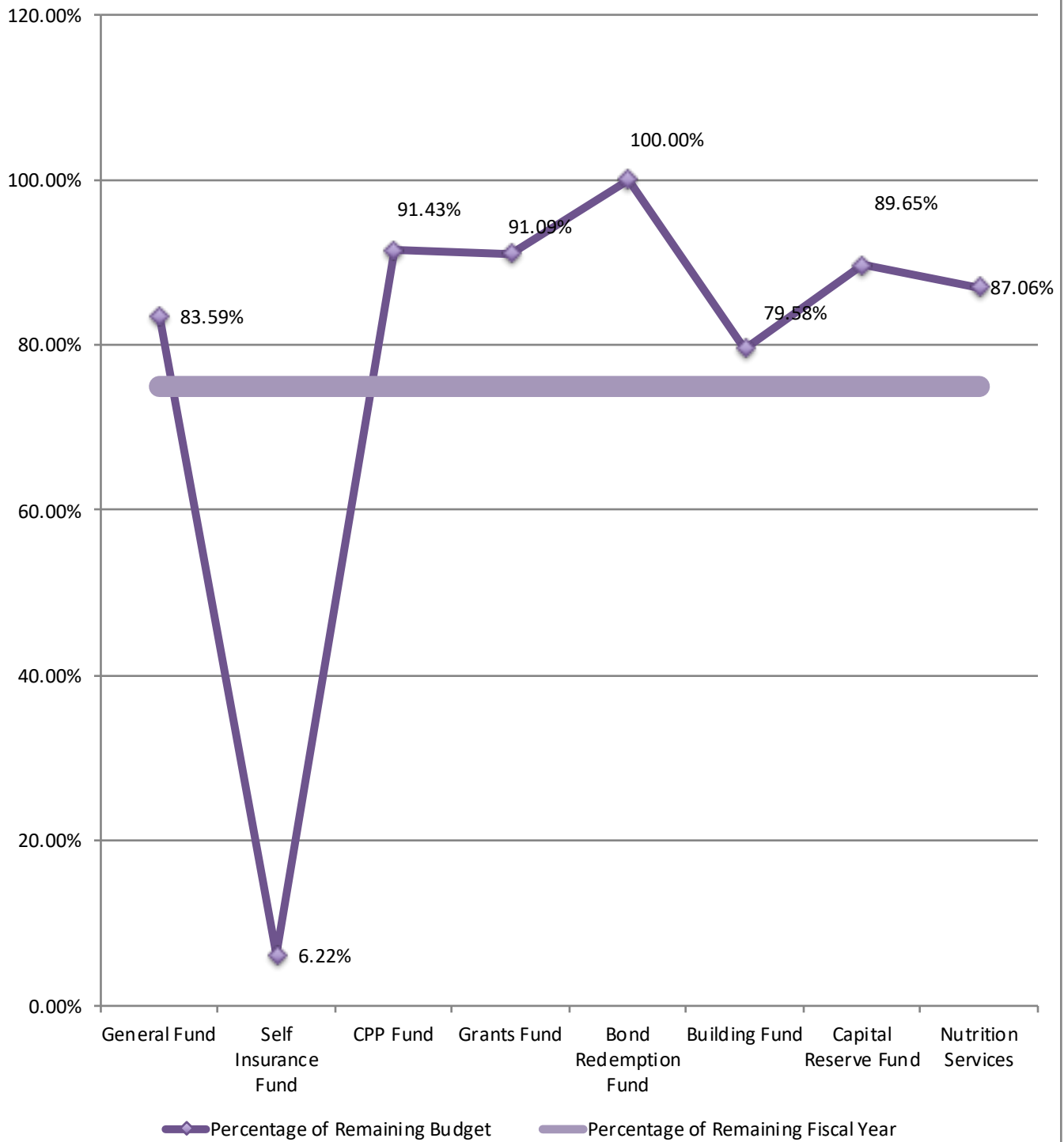
Insurance Reserve Fund
Budget vs. Actual Expenditures
As of September 30, 2018
(Unaudited)



Building Fund
Budget vs. Actual Expenditures
As of September 30, 2018
(Unaudited)



2018-19 Percentage of Budget Remaining by Fund **September 30, 2018** **(Unaudited)**



Mapleton Public Schools

Account Level Balance Sheet As of 09/30/2018

Fiscal Year: 2018-2019

Year To Date

General Fund

ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	(\$7,554,544.33)
10.000.00.0000.8101.000.0000.01	Cash-NVB	\$1,234,197.78
10.000.00.0000.8101.000.0000.03	Payroll Acct-US Bank	(\$1,733.69)
10.000.00.0000.8103.000.0000.20	Petty Cash-Preschool Admin	\$300.00
10.000.00.0000.8103.000.0000.39	Petty Cash-Global Primary Academy	\$500.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$1,358.49
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	(\$357,245.28)
10.000.00.0000.8132.000.0000.00	DO NOT USE! -- Temporary Payroll DTF	(\$899.15)
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	(\$223,061.29)
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	(\$116,301.37)
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	(\$386,612.79)
10.000.00.0000.8132.000.0000.41	Due to / From bldg fund	(\$1,018.96)
10.000.00.0000.8132.000.0000.43	Due To/From Capital Reserve Fund	(\$4,641.10)
10.000.00.0000.8132.000.0000.74	Due To/From Student Activities	(\$68,570.68)
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$15,466.20
10.000.00.0000.8153.000.0000.01	Accounts Receivable	(\$86,280.58)
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$2,362.26
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	(\$7.34)
10.000.00.0000.8153.000.0000.85	MEF Accounts Receivable/DTDF	(\$12,638.80)
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	(\$2,879.33)
ASSET		(\$7,562,249.96)

LIABILITY

LineDesc		YTD
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	\$349,325.51
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	\$3,430,144.63
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$1,299,417.41
10.000.00.0000.7471.000.0000.02	Payable-Federal Tax W/H	\$333,650.14
10.000.00.0000.7471.000.0000.03	Payable-State Tax W/H	\$137,723.32
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	\$700,350.62
10.000.00.0000.7471.000.0000.06	Payable-Disab Adm/Class	\$3,134.22
10.000.00.0000.7471.000.0000.08	Payable-MEA Dues	\$39,193.22
10.000.00.0000.7471.000.0000.10	Payable-Credit Union	\$67,716.00
10.000.00.0000.7471.000.0000.11	Payable-Pace Dues	\$4.00
10.000.00.0000.7471.000.0000.12	Payable-Group Life	\$21,703.65
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	\$123,899.99
10.000.00.0000.7471.000.0000.15	Payable-Medicare	\$133,083.56
10.000.00.0000.7471.000.0000.16	Payable-CCSEA	\$1,342.50
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$3,084.41
10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	\$1,870.94
10.000.00.0000.7471.000.0000.23	Payable-Dental	\$35,395.60
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	\$8,136.30
10.000.00.0000.7471.000.0000.26	Payable-Mapleton Education Foundation	\$4,595.80
10.000.00.0000.7471.000.0000.29	Payable-Disab Certified	\$3,958.50
10.000.00.0000.7471.000.0000.30	FSA	\$26,448.67
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tutition	(\$17,126.36)
10.000.00.0000.7471.000.0000.99	Salaries Payable	\$907.18
10.661.00.0000.7421.000.0000.01	General Accounts Payable	\$288,252.29
10.661.00.0000.7481.000.0000.00	General Deferred Revenue	\$3,000.00
LIABILITY		\$6,999,212.10

Mapleton Public Schools

Account Level Balance Sheet As of 09/30/2018

Fiscal Year: 2018-2019

	<u>Year To Date</u>
Total Liability & Fund Balance	\$6,999,212.10
Total (Income)/Loss	\$563,037.86
Total Liability and Equity	\$7,562,249.96

Note: Balance Sheet accounts' balances from FY2017-18 have not been rolled into FY2018-19 due to the ongoing fiscal year close and annual audit. The balance sheet information presented is only from activity in FY2018-19.

Memo

TO: Board of Education
FROM: Charlotte Ciancio, Superintendent
DATE: October 23, 2018

Policy: Policy Development and Implementation, Policy BGA
Report Type: Decision Making
SUBJECT: Adoption of Board Policy

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of the attached policies.

Report: At the October 9, 2018 Board Study, district administration and the Board of Education received the following policies for first review. These policies are being presented for final review and adoption.

DD	Funding Proposals, Grants, and Special Projects
DG	Banking Services & Deposit of Funds
DID	Inventories
GBEB	Staff Conduct & Responsibilities
JICH	Drug & Alcohol Use by Students
JLCD	Administering Medications to Students
JLCDB	Administration of Medical Marijuana to Qualified Students
JLF	Reporting Child Abuse, Child Protection
KDBA	Parent Notification of Employee Criminal Charges
KFA	Public Conduct on District Property

This evening, District Administration recommends that these policies be adopted. The attached copy represents the "final" version of these policies and is submitted for Board approval.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Karla Allenbach, Assistant Superintendent of Schools
DATE: October 23, 2018

Policy: Nondiscrimination/Equal Opportunity, Policy AC
Report Type: Decision Making
SUBJECT: American Education Week

Policy Wording: Mapleton Public Schools is committed to providing a safe learning and work environment where all members of the school community are treated with dignity and respect.

Decision Requested: District Administration recommends that the Board of Education support the week of November 12-16, 2018, as the annual observance of American Education Week.

WHEREAS, observing the annual observance of American Education Week gives us an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education. Public schools are the backbone of our nation, providing young people with the tools to maintain our country's precious values of freedom, civility, and equality; and

WHEREAS, our public schools give students hope for, and access to, a productive future; and

WHEREAS, public education employees, be they custodians or teachers, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW THEREFORE, The Board of Education of Mapleton Public Schools does hereby proclaim November 12-16, 2018, as American Education Week.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: October 23, 2018
POLICY: Financial Administration, Policy DAB
REPORT TYPE: Incidental
SUBJECT: 1st Quarter FY 2019 Financial Report

Policy Wording: With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually.

Policy Interpretation: This policy is interpreted to include quarterly updates to the Board on the District's financial position.

Decision Requested: District Administration is requesting approval of the 1st Quarter FY 2019 Financial Report.

Report: District administration has provided the Board with the 1st Quarter FY 2019 Financial Report. The following PowerPoint presentation outlines key highlights of Quarter 1 financial activity.

Mapleton Public Schools
Quarterly Financial Report
September 30, 2018



Mapleton
Public Schools

Submitted by
Mapleton Public Schools
Business Services Department

Shae Martinez
Chief Financial Officer
and
Michael Everest
Director of Accounting & Grant Programs



1st Quarter Fund Financial Narrative

September 30, 2018

Provided by Business Services Staff

Unaudited activities for the 2018-2019 fiscal year are presented in the attached September 30, 2018 1st Quarter Financial Statements.

The format of these financial statements presents the audited financial statements for the 2016-17 and 2017-18 fiscal years as well as the 2018-19 Board of Education Adopted Budget. The year-to-date actual balances, variance compared to budget, and detailed percentages of the actual to budget are also presented in the financials.

General Fund (10) – The General Fund is the District’s primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

Summary

- The 1st Quarter total year-to-date (YTD) revenues for the General Fund were \$13.3 million after transfers and expenditures were \$13.9 million. Of the total YTD budget, 17% of all revenues have been received and 16% of expenditures have been disbursed.

Explanation of Significant Variance Items - Revenues

- **Property Tax Revenue** – At the end of the 1st Quarter, 3% of Local Sources revenue has been collected. Property tax revenue and Specific Ownership taxes constitute most of the local sources revenue for the district. Property tax revenue received in the 1st Quarter is accrued back to the previous fiscal year. Significant collection of property tax revenue won’t begin until March, 2019.

Explanation of Significant Variance Items - Expenditures

- As of the end of the 1st Quarter, total General Fund expenditures were 16% of the budget. Purchased services were at 60% of total budget due to the Connections Academy transfer which is later journaled to the appropriate accounts after receiving their financial reports. Property was at 41% of total budget due to technology equipment purchases for the start of the school year.

Insurance Reserve Fund (18) – The Insurance Fund accounts for the resources used for the District’s liability, property, and worker’s compensation insurance needs.

Summary

- The 1st Quarter total YTD revenues for the Insurance Reserve Fund were \$879,427 and expenditures were \$881,859. Of the YTD total budget, 97% of all revenue has been received and 94% of all expenditures have been disbursed. The majority of the budget consists of the premium payments for liability, property, and workers compensation, which is due in July.

Colorado Preschool Program Fund (19) – This fund was established by Senate Bill 01-123, concerning the required expenditure of a portion of a school district’s per pupil operating revenue for the school district’s Colorado Preschool Program.

Summary

- As of the close of the 1st Quarter, total YTD revenues for the Colorado Preschool Program Fund (CPP) were \$382,284 and the expenditures were \$168,085. Of the YTD total budget, 21% of revenues have been received and 9% of expenditures have been expended.

Explanation of Significant Variance Item – Expenditures

- Most salaries and benefits for July and August were booked back to the previous fiscal year making total expenditures for the 1st Quarter lower since only the full payroll for September has been expended in this quarter.

Food Service Fund (21) – This fund accounts for all financial activities associated with the District’s nutrition program.

Summary

- The 1st Quarter total YTD revenues for the Food Service Fund were \$195,770 and expenditures were \$428,223. Of the YTD total budget, 7% of all revenues were received and 13% of all expenses were disbursed. First quarter revenue tends to be lower due to the revenue being primarily reimbursement based.

Governmental Grants Fund (22) – This fund is provided to account for monies received from various federal, state and local grant programs.

Summary

- The 1st Quarter total YTD revenues for the Governmental Grants Fund were \$110,598 and expenditures were \$382,039. Of the YTD total budget, 3% of all revenues have been received and 9% of all expenditures have been expended.

Explanation of Significant Variance Items – Revenues & Expenditures

- Expenditures typically outpace revenues for grants because most of the district's grants are reimbursable. This means that funds need to be expended before reimbursement revenue can be received.

Bond Redemption Fund (31) – This fund is authorized by Colorado law. It provides revenues based upon a property tax mill levy set by the Board of Education to satisfy the District's bonded indebtedness on an annualized basis.

Summary

- The 1st Quarter YTD revenues for the Bond Redemption Fund were \$29,565 and expenditures were \$605. Of the YTD total budget, less than 1% of revenues have been received and less than 1% of expenditures have been expended. Most of the activity for this fund takes place in December and June for bond principal and interest payments and February through June for property tax collections.

Building Fund (41) – This fund is used to account for all resources available for acquiring capital sites, buildings, and equipment.

Summary

- The 1st Quarter YTD revenues for the Building Fund were \$1,095,494 and expenditures were \$9,942,980. Of the YTD total budget, 22% of revenues have been received consisting exclusively of BEST grant reimbursement and investment earnings and 20% of expenditures have been expended on the various bond projects.

Capital Reserve Fund (43) – This fund is used to account for revenues restricted for ongoing capital needs such as site acquisition, building additions, repairs and maintenance, and equipment purchases.

Summary

- The 1st Quarter total YTD revenues/transfers in for the Capital Reserve Fund were \$30,024 and expenditures were \$175,553. Of the YTD total budget, 2.7% of revenues/transfers have been received and 10% of expenditures have been expended. Fund balance is being utilized until a General Fund transfer is needed.



Mapleton Public Schools
Fund Balance Worksheet
For the Quarter Ending September 30, 2018

Fund	Audited Fund Balance 06/30/2017	Unaudited Fund Balance 06/30/2018	YTD Revenues Less Transfers	YTD Expenditures	Unaudited Fund Balance 09/30/2018
General Funds					
10 General Fund	8,335,573	9,544,051	13,322,741	13,885,779	8,981,013
18 Risk Management Fund	222,910	295,882	879,427	881,859	293,450
19 Colorado Preschool Fund	54,458	206,967	382,284	168,085	421,166
Total General Funds	8,612,941	10,046,900	14,584,452	14,935,723	9,695,629
Special Revenue Funds					
21 Nutrition Services	1,851,085	1,793,220	195,770	428,223	1,560,767
22 Grants Fund	-	-	110,598	382,039	(271,440)
Total Special Revenue Funds	1,851,085	1,793,220	306,368	810,262	1,289,326
Debt Service Funds					
31 Bond Redemption Fund	11,504,126	10,071,114	29,565	605	10,100,074
Total Debt Service Funds	11,504,126	10,071,114	29,565	605	10,100,074
Capital Project Funds					
41 Building Fund	118,693,343	70,985,851	1,095,494	9,942,980	62,138,366
43 Capital Reserve Fund	1,730,016	889,089	30,024	175,553	743,561
Total Capital Project Funds	120,423,359	71,874,940	1,125,519	10,118,532	62,881,927
Totals	142,391,511	93,786,174	16,045,904	25,865,122	83,966,956



GENERAL OPERATING FUND EXPENDITURE AND TRANSFER DETAIL
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	% Actual/Budget
EXPENDITURES					
Current					
Instruction	\$ 44,295,269	\$ 44,363,745	\$ 52,826,149	\$ 8,016,772	15%
Support Services					
Student Support Services	2,999,660	3,507,724	4,138,687	462,547	11%
Instructional Staff Support Services	2,852,593	2,451,614	2,902,222	659,529	23%
General Administration Services	2,650,665	3,072,529	3,283,298	268,131	8%
School Administration Services	4,959,312	4,983,224	6,000,162	1,277,466	21%
Business Services	2,362,435	2,526,121	2,932,509	250,639	9%
Operations & Maintenance	5,372,218	5,577,563	5,964,827	1,324,685	22%
Student Transportation	2,235,281	2,504,652	2,511,716	407,648	16%
Other Support Services	4,294,592	4,623,605	4,033,688	1,218,362	30%
TOTAL EXPENDITURES	72,022,025	73,610,776	84,593,258	13,885,779	16%
Excess of Revenues					
Over (Under) Expenditures	3,675,596	5,481,630	1,287,140	698,378	
OTHER FINANCING SOURCES (USES)					
Transfers Out					
Charter Payments			-	-	
Capital Reserve	(1,748,541)	(1,870,000)	(900,000)	-	0%
Insurance Reserve	(720,000)	(760,000)	(900,000)	(879,377)	98%
Preschool	(1,505,250)	(1,597,064)	(1,844,029)	(382,039)	21%
Food Service	(38,586)	(46,087)	(40,000)	-	0%
Grant Transfer			-		
TOTAL OTHER FINANCING SOURCES (USES)	(4,012,377)	(4,273,151)	(3,684,029)	(1,261,416)	34%
NET CHANGE IN FUND BALANCE	(336,781)	1,208,478	(2,396,889)	(563,038)	
Fund Balance Beginning	8,672,353	8,335,573	7,682,006	9,544,051	
Fund Balance Ending	\$ 8,335,573	\$ 9,544,051	\$ 5,285,117	\$ 8,981,013	170%



GENERAL OPERATING FUND REVENUE DETAIL
For the Quarter Ended September 30, 2018

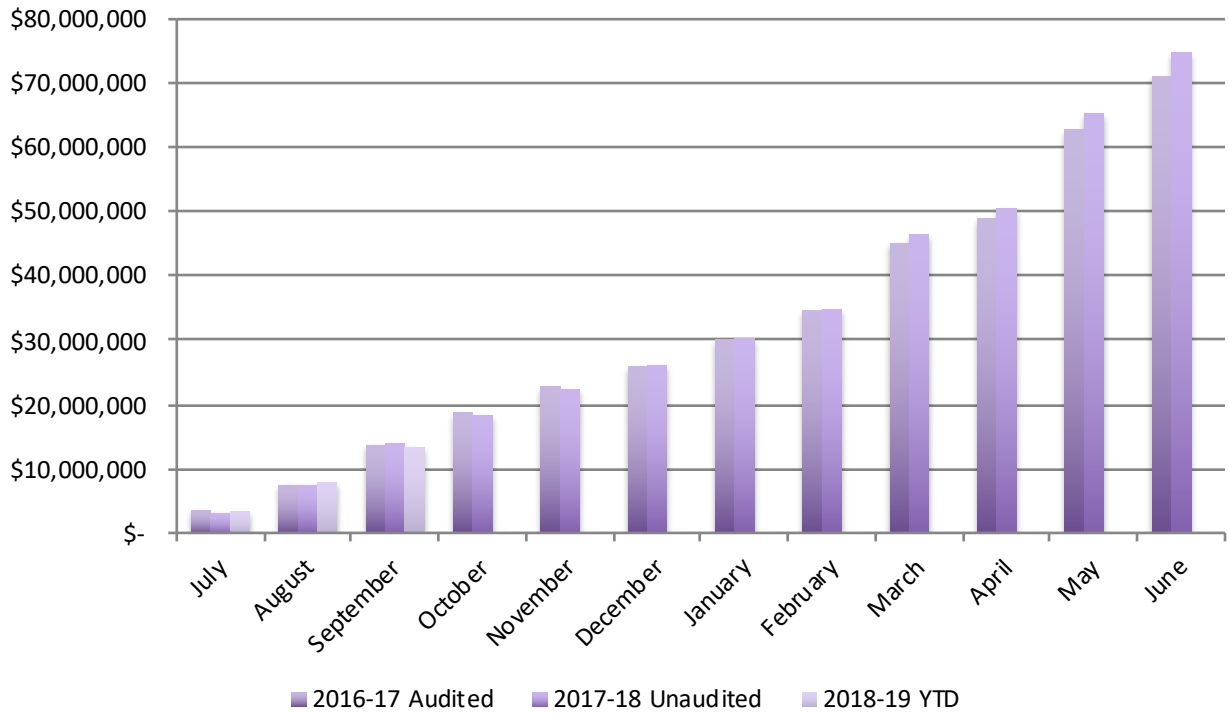
	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	% Actual/Budget
REVENUES					
Local Sources					
Property Taxes	14,693,776	17,356,372	18,299,498	(3,850)	0%
Property Taxes- Override	4,670,000	4,670,000	4,670,000	-	0%
Property Tax Hold Harmless	214,000	214,000	214,000	-	0%
Specific Ownership Tax	2,356,761	3,273,380	3,200,000	598,448	19%
Delinquent Property Tax/Penalty/Interest	26,376	73,338	55,000	21,572	39%
Admin Fee from Contract School	837,642	845,021	927,553	220,556	24%
Payroll Reimbursements	817,067	73,229	125,000	-	0%
Credit Recovery	40,775	12,175	-	-	#DIV/0!
Other	1,839,424	3,033,417	4,117,043	51,779	1%
Total Local Revenue	25,495,820	29,550,931	31,608,094	888,505	3%
State Sources					
State Equalization	45,613,941	45,946,996	50,795,815	12,639,100	25%
Full Day Kindergarten Hold Harmless	92,984	95,993	97,544	-	0%
ECEA	1,639,632	1,716,787	1,685,906	-	0%
ELPA	357,723	859,320	768,104	737,662	96%
Transportation	501,054	532,443	535,000	-	0%
Other State Revenue	820,835	389,936	389,935	318,890	82%
Total State Revenue	49,026,170	49,541,475	54,272,304	13,695,652	25%
Federal Sources					
Title I	1,175,632	-	-	-	0%
Total Federal Revenue	1,175,632	-	-	-	0%
TOTAL REVENUES	\$ 75,697,622	\$ 79,092,406	\$ 85,880,398	\$ 14,584,157	17%



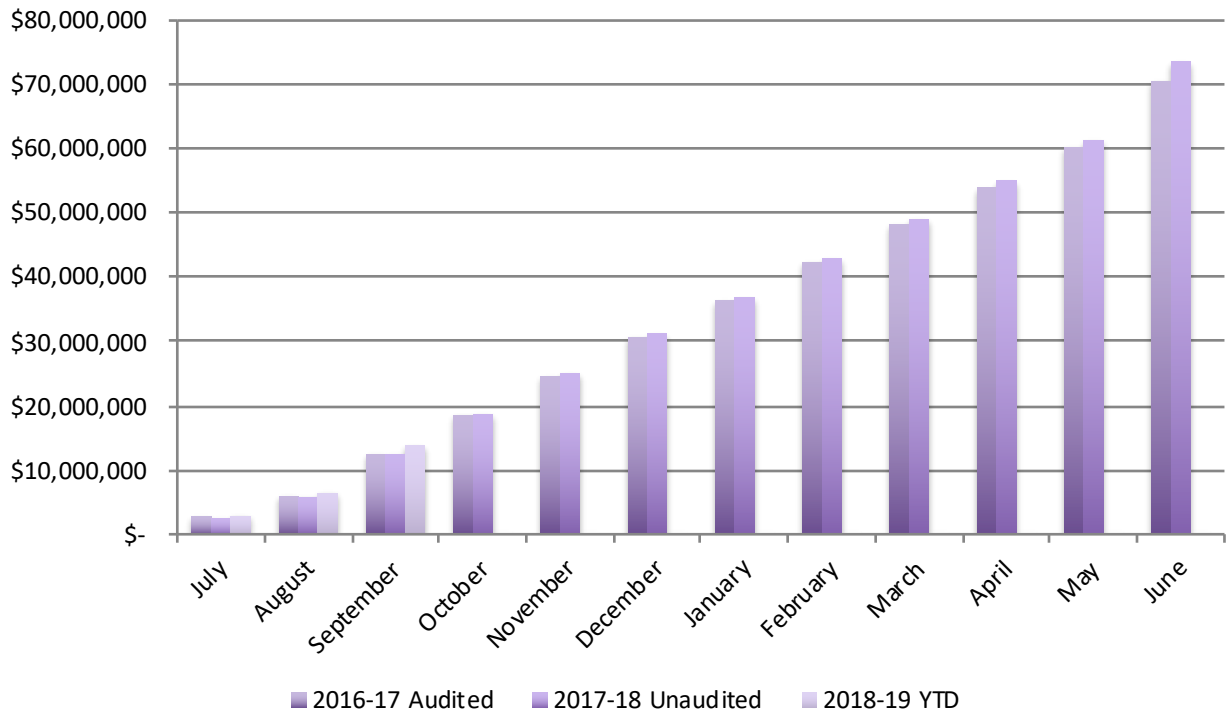
SUMMARY OF RESOURCES, EXPENDITURES, RESERVES AND TRANSFERS
2018-19 GENERAL OPERATING FUND BY OBJECT
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	% Actual/Budget
REVENUES					
Local Sources	\$ 25,495,820	\$ 29,550,931	\$ 31,608,094	\$ 888,505	3%
State Sources	49,026,170	49,541,475	54,272,304	13,695,652	25%
Federal Sources	1,175,632	-	-	-	0%
TOTAL REVENUES	<u>75,697,622</u>	<u>79,092,406</u>	<u>85,880,398</u>	<u>14,584,157</u>	<u>17%</u>
EXPENDITURES					
Salaries	40,428,952	41,264,997	44,960,718	5,480,123	12%
Benefits	11,719,077	11,983,854	13,468,175	1,596,617	12%
Purchased Services	7,588,332	8,788,283	9,301,268	5,627,083	60%
Supplies and Materials	11,819,095	11,464,731	16,000,052	841,983	5%
Property	360,047	782,692	771,416	319,286	41%
Other	106,523	(673,780)	91,629	20,687	23%
TOTAL EXPENDITURES	<u>72,022,025</u>	<u>73,610,776</u>	<u>84,593,258</u>	<u>13,885,779</u>	<u>16%</u>
TOTAL TRANSFERS	<u>(4,012,377)</u>	<u>(4,273,151)</u>	<u>(3,684,029)</u>	<u>(1,261,416)</u>	<u>34%</u>
TOTAL EXPENDITURES/TRANSFERS	<u>68,009,648</u>	<u>69,337,625</u>	<u>80,909,229</u>	<u>12,624,362</u>	<u>16%</u>
TOTAL BEGINNING BALANCES AND RESERVES	<u>8,672,353</u>	<u>8,335,573</u>	<u>7,682,006</u>	<u>9,544,051</u>	
ENDING FUND BALANCE	<u>8,335,573</u>	<u>9,544,051</u>	<u>5,285,117</u>	<u>8,981,013</u>	<u>170%</u>

General Operating Fund Revenues



General Operating Fund Expenditures

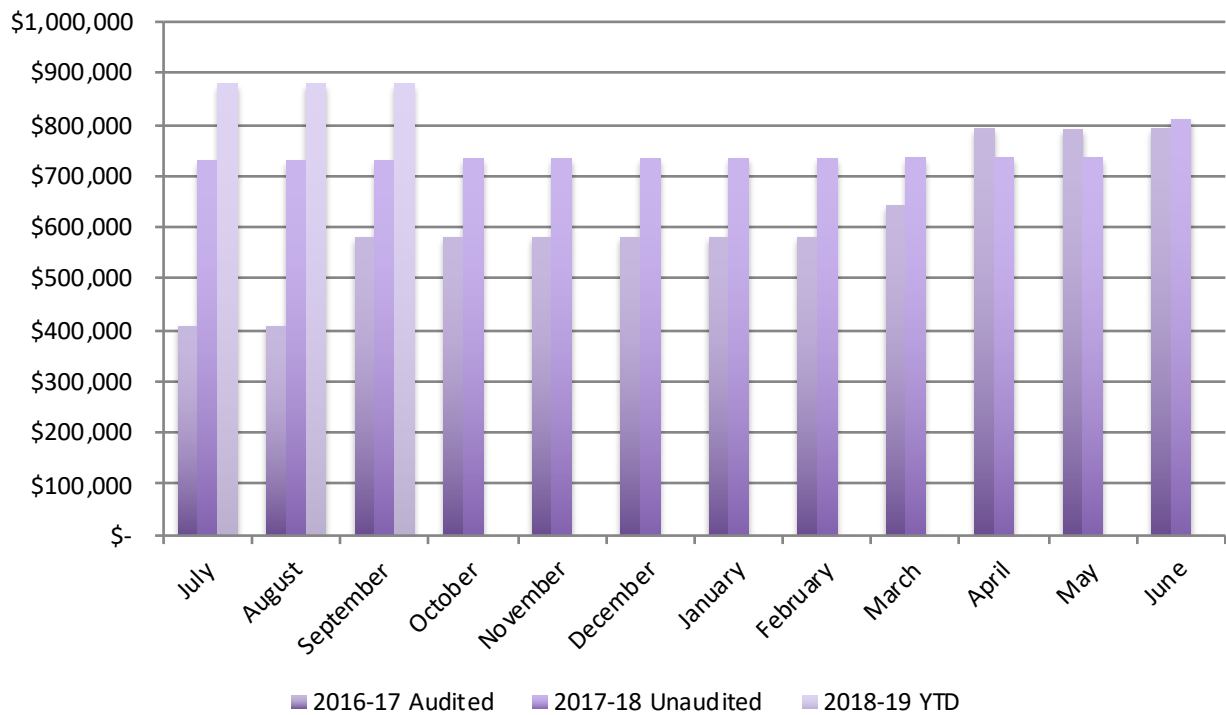




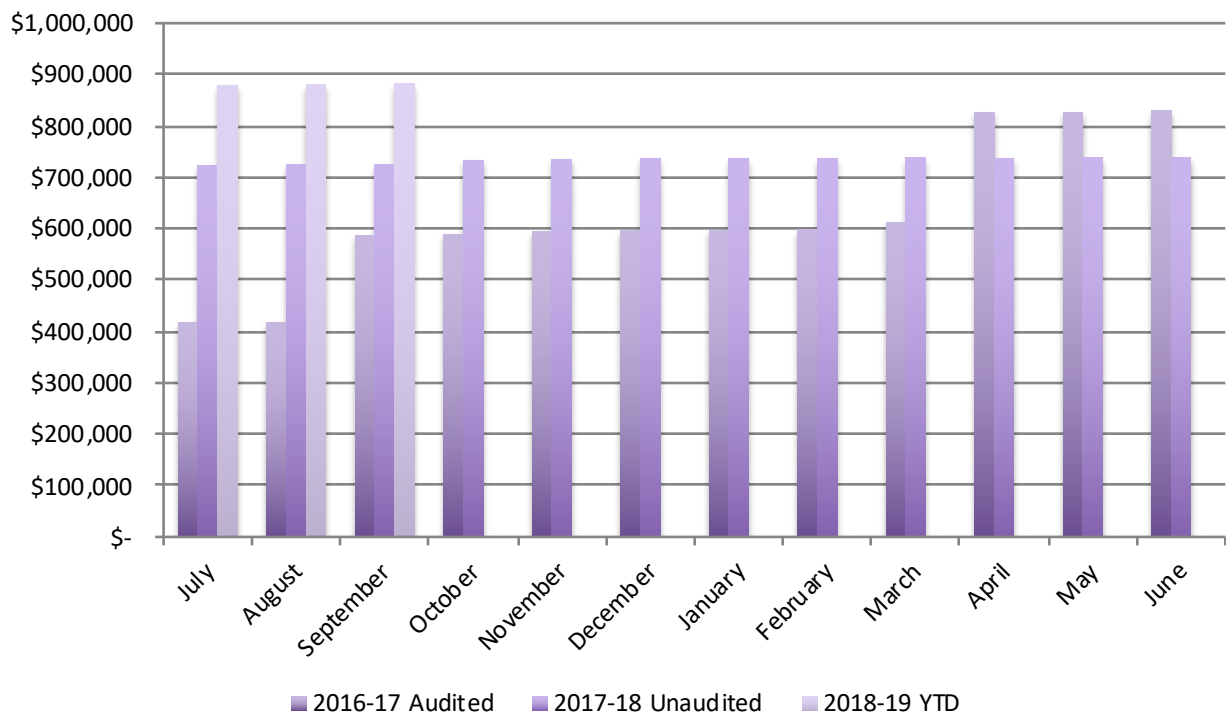
Mapleton Public Schools
RISK MANAGEMENT FUND
EXPENDITURE AND TRANSFER DETAIL
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	Variance	% Actual/Budget
REVENUES						
Allocation from General Fund Property Tax	\$ 720,000	\$ 760,000	\$ 900,000	\$ 879,377	\$ (20,623)	98%
Miscellaneous Income	72,526	6,714	5,000	-	(5,000)	0%
Interest	32,200	44,214	150	50	(100)	33%
Total Revenues	<u>824,726</u>	<u>810,928</u>	<u>905,150</u>	<u>879,427</u>	<u>(25,723)</u>	<u>97%</u>
EXPENDITURES						
Bank Fees	70	6	5	2	(3)	35%
Risk Management Salary	-	-	-	-	-	0%
Risk Management Benefits	-	-	-	-	-	0%
Repairs/Replacement	33,040	14,690	20,000	2,480	(17,520)	12%
Property Insurance	76,071	83,549	113,661	114,317	656	101%
Equipment Insurance (Boiler)	-	-	-	-	-	0%
Liability Insurance	77,389	68,374	95,958	97,024	1,066	101%
Fidelity Bond Premium	-	-	-	-	-	0%
BOCES Pool Worker's Comp	642,556	571,337	660,695	668,036	7,341	101%
Contingency Reserve	-	-	50,000	-	(50,000)	0%
Total Expenditures	<u>829,126</u>	<u>737,956</u>	<u>940,319</u>	<u>881,859</u>	<u>(58,460)</u>	<u>94%</u>
Net Change in Fund Balance	(4,400)	72,972	(35,169)	(2,432)	32,737	
BOCES Equity Adjustment			-	-	-	
FUND BALANCE - Beginning of Year	227,310	222,910	247,010	295,882		
FUND BALANCE - End of Year	<u>\$ 222,910</u>	<u>\$ 295,882</u>	<u>\$ 211,841</u>	<u>\$ 293,450</u>	<u>\$ 81,609</u>	

Risk Management Fund Revenues



Risk Management Fund Expenditures

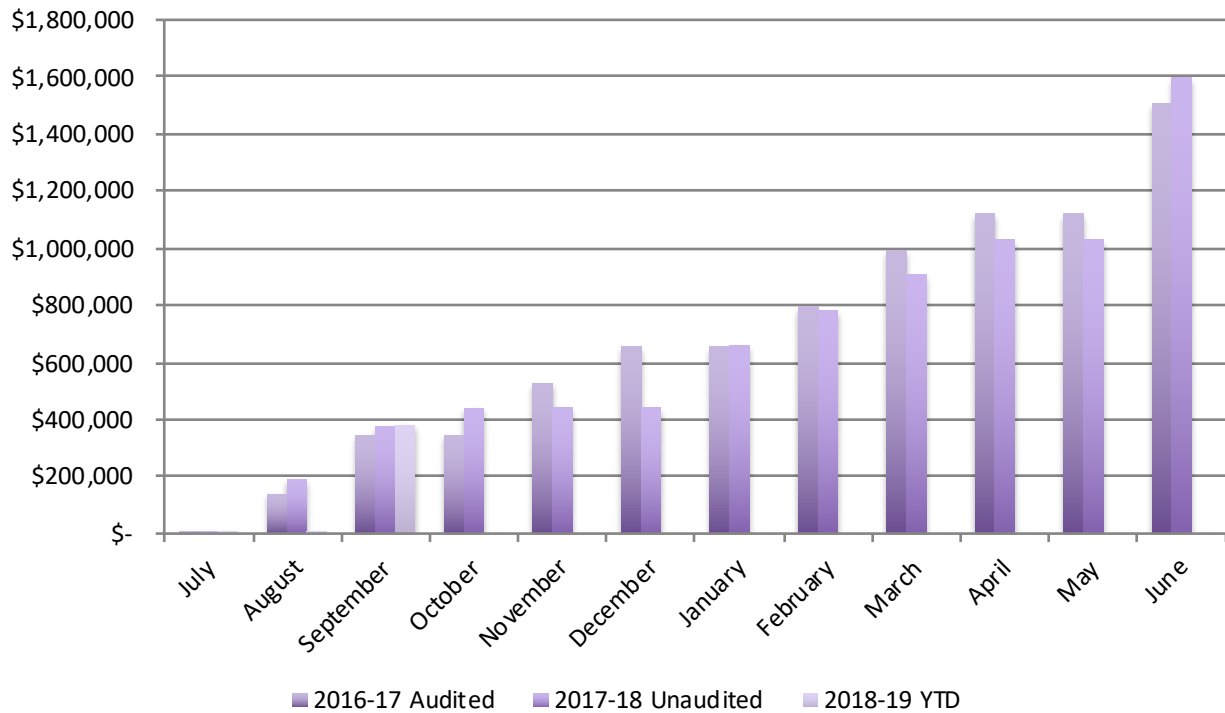




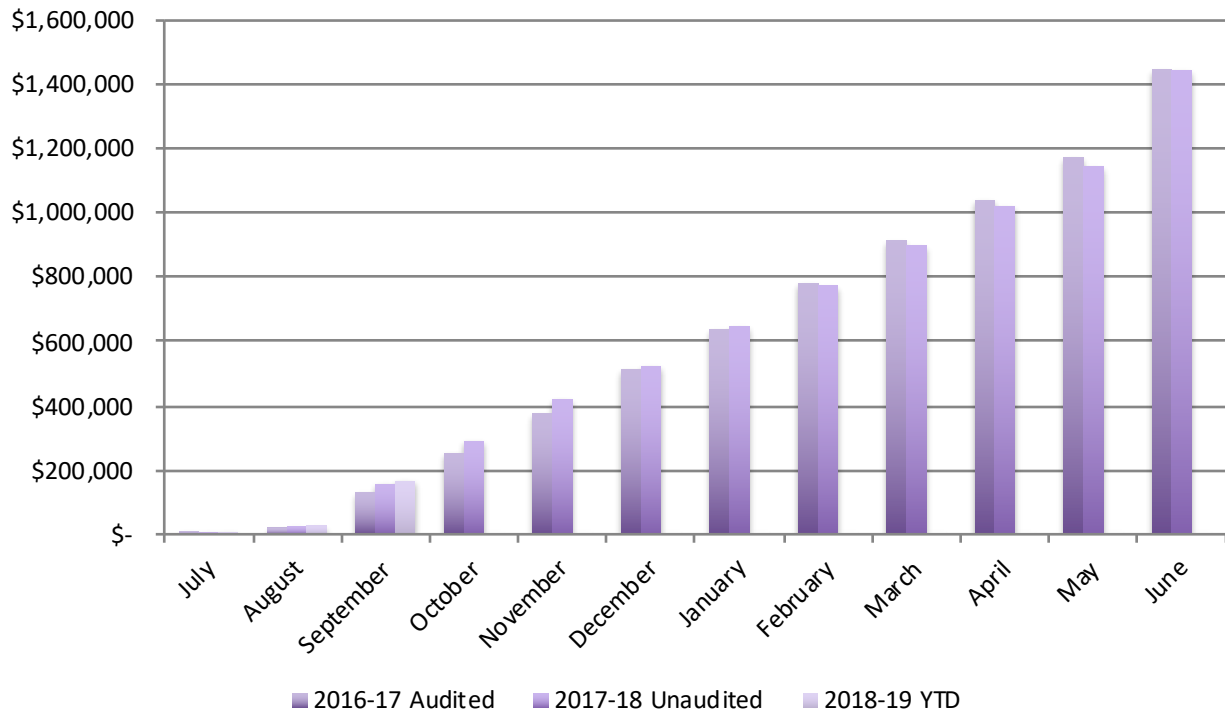
Mapleton Public Schools
PRESCHOOL FUND
EXPENDITURE AND TRANSFER DETAIL
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	Variance	% Actual/Budget
REVENUES						
Allocation from General Fund Property Tax	1,505,250	1,597,064	1,844,029	382,039	(1,461,990)	21%
Allocation from General Fund (Hold Harmless Kinder)	-	-	-	-	-	0%
Tuition Revenue	-	-	-	-	-	0%
New America Custodial Reimbursement	-	-	-	-	-	0%
Interest/Miscellaneous	214	522	450	245	(205)	54%
Total Revenues	<u>1,505,464</u>	<u>1,597,586</u>	<u>1,844,479</u>	<u>382,284</u>	<u>(1,462,195)</u>	<u>21%</u>
EXPENDITURES						
CPP Expenditures, Preschool, Kindergarten	1,374,079	1,313,279	1,832,132	123,698	(1,708,434)	7%
CPP Administration	123,837	131,798	130,136	44,387	(85,749)	34%
Tuition Preschool	-	-	-	-	-	0%
Operations and Maintenance	-	-	-	-	-	0%
Reserves	-	-	-	-	-	0%
Total Expenditures	<u>1,497,916</u>	<u>1,445,077</u>	<u>1,962,268</u>	<u>168,085</u>	<u>(1,794,183)</u>	<u>9%</u>
Net Change in Fund Balance	7,549	152,509	(117,789)	214,199	331,988	
BEGINNING FUND BALANCE	46,910	54,458	172,073	206,967	54,284	
FUND BALANCE - End of Year	<u>\$ 54,458</u>	<u>\$ 206,967</u>	<u>\$ 54,284</u>	<u>\$ 421,166</u>	<u>\$ 386,272</u>	

Preschool Fund Revenues



Preschool Fund Expenditures

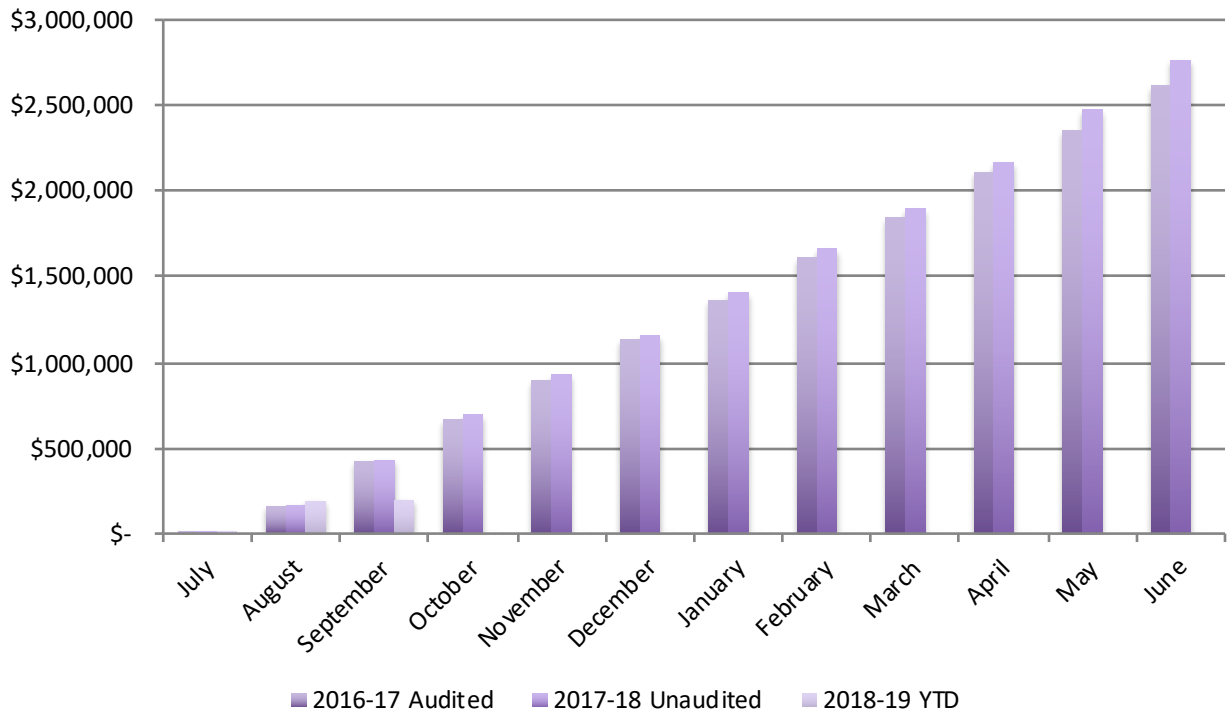




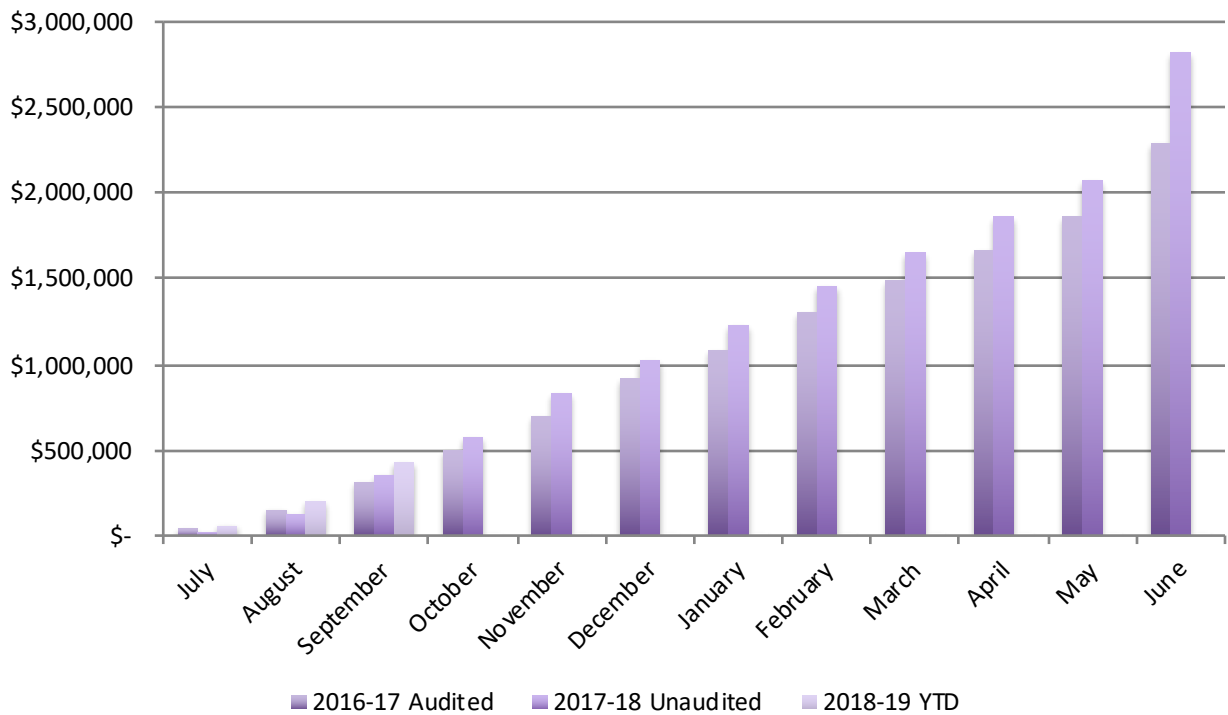
Mapleton Public Schools
FOOD SERVICE FUND
EXPENDITURE AND TRANSFER DETAIL
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	Variance	% Actual/Budget
REVENUES						
Local Sources	\$ 316,361	\$ 371,315	\$ 339,285	\$ 28,550	\$ (310,735)	8%
State Sources	56,042	61,983	60,770	951	(59,819)	2%
Federal Sources	2,225,102	2,285,348	2,211,210	166,269	(2,044,941)	8%
Transfers In	38,586	46,087	40,000	-	(40,000)	0%
Total Revenues	2,636,091	2,764,733	2,651,265	195,770	(2,455,495)	7%
EXPENDITURES						
Salaries	\$ 954,042	\$ 969,557	\$ 1,048,493	\$ 142,062	\$ (906,431)	14%
Benefits	287,946	298,141	358,962	39,706	(319,256)	11%
Purchased Services	66,343	100,692	157,350	46,225	(111,125)	29%
Supplies and Materials	1,046,023	1,166,212	1,202,930	190,445	(1,012,485)	16%
Equipment	29,336	29,916	17,500	8,306	(9,194)	47%
Depreciation	-	-	-	-	-	0%
Contingency Reserve	-	258,080	525,000	1,479	(523,521)	0%
Total Expenditures	2,383,689	2,822,599	3,310,235	428,223	(2,882,012)	13%
NET INCOME (LOSS)	252,402	(57,866)	(658,970)	(232,453)	426,517	
SPECIAL REVENUE FUND ADJUSTMENT*	-					
FUND BALANCE - Beginning of Year	1,598,684	1,851,085	1,722,572	1,793,220	70,648	
FUND BALANCE - End of Year	<u>\$ 1,851,085</u>	<u>\$ 1,793,220</u>	<u>\$ 1,063,602</u>	<u>\$ 1,560,767</u>	<u>\$ 497,165</u>	

Food Service Fund Revenues



Food Service Fund Expenditures

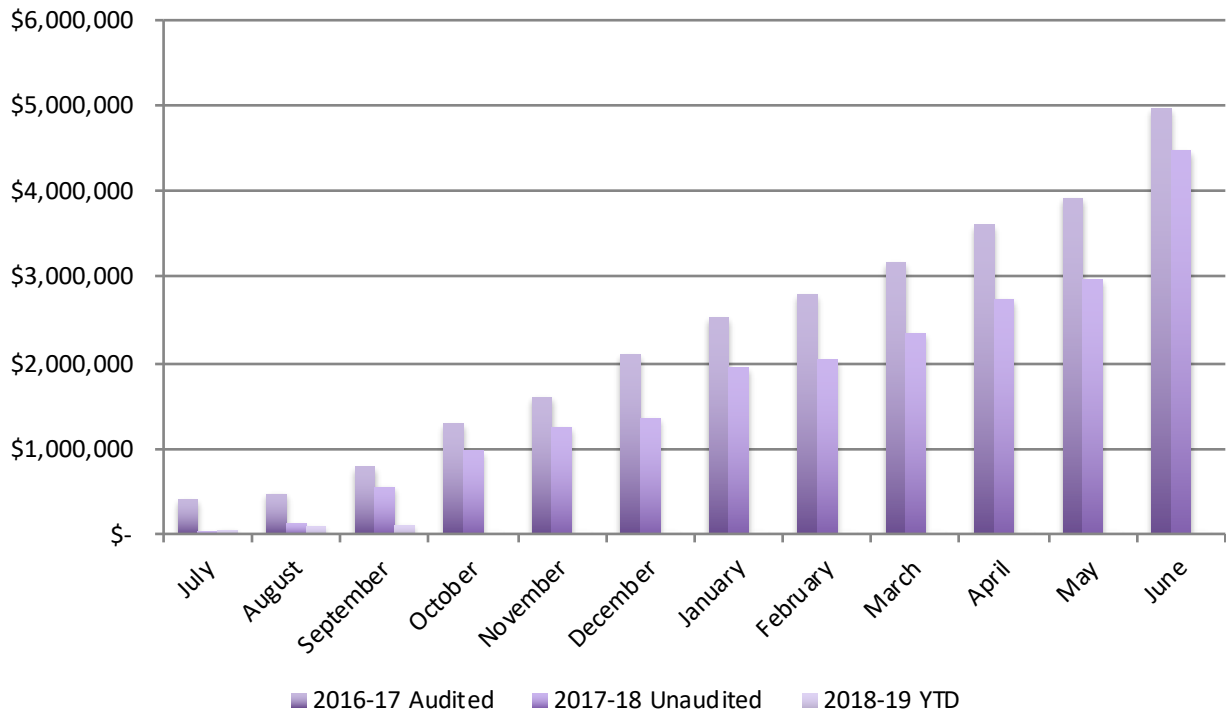




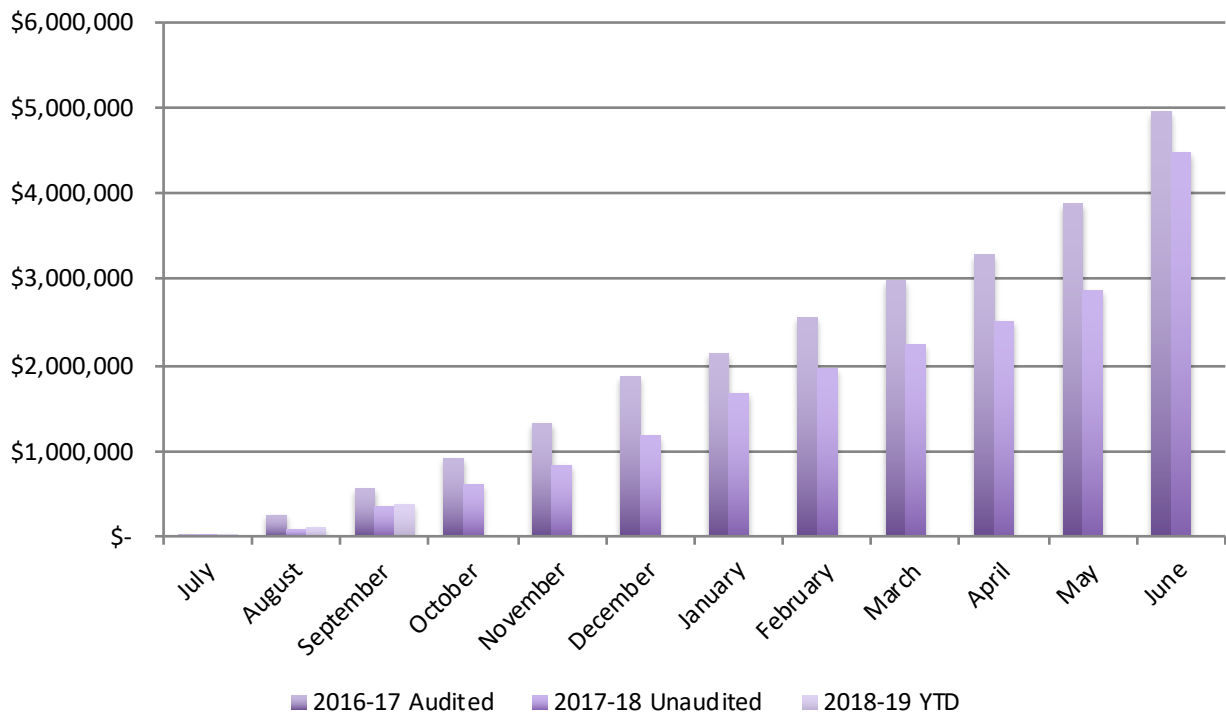
Mapleton Public Schools
GRANT FUND
Expenditure and Transfer Detail
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	Variance	% Actual/Budget
REVENUES						
Local Sources	\$ 2,196,574	\$ 260,116	\$ -	\$ 58,500	\$ 58,500	0%
State Sources	347,590	347,514	452,379	-	(452,379)	0%
Federal Sources	2,645,366	3,871,684	3,834,047	52,098	(3,781,949)	1%
TOTAL REVENUES	5,189,529	4,479,313	4,286,426	110,598	(4,175,828)	3%
EXPENDITURES						
Salaries	\$ 1,637,178	\$ 1,954,973	\$ 1,913,133	\$ 202,508	\$ (1,710,625)	11%
Benefits	414,990	514,932	507,368	53,335	(454,032)	11%
Purchased Services	2,551,200	773,930	717,941	102,935	(615,006)	14%
Supplies & Materials	351,011	297,587	179,226	13,760	(165,466)	8%
Property	178,635	58,178	-	-	-	0%
Other	56,514	879,713	968,758	9,500	(959,258)	1%
TOTAL EXPENDITURES	5,189,529	4,479,313	4,286,426	382,039	(3,904,387)	9%
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	-	-	(271,440)	(271,440)	
OTHER FINANCING SOURCES (USES)						
General Fund	-	-	-	-	-	
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-	
Net Change in Fund Balance	\$ -	\$ -	\$ -	\$ (271,440)	\$ (271,440)	
BEGINNING FUND BALANCE	-	-	-	-	-	
FUND BALANCE - End of Year	\$ -	\$ -	\$ -	\$ (271,440)	\$ (271,440)	

Grants Fund Revenues



Grants Fund Expenditures

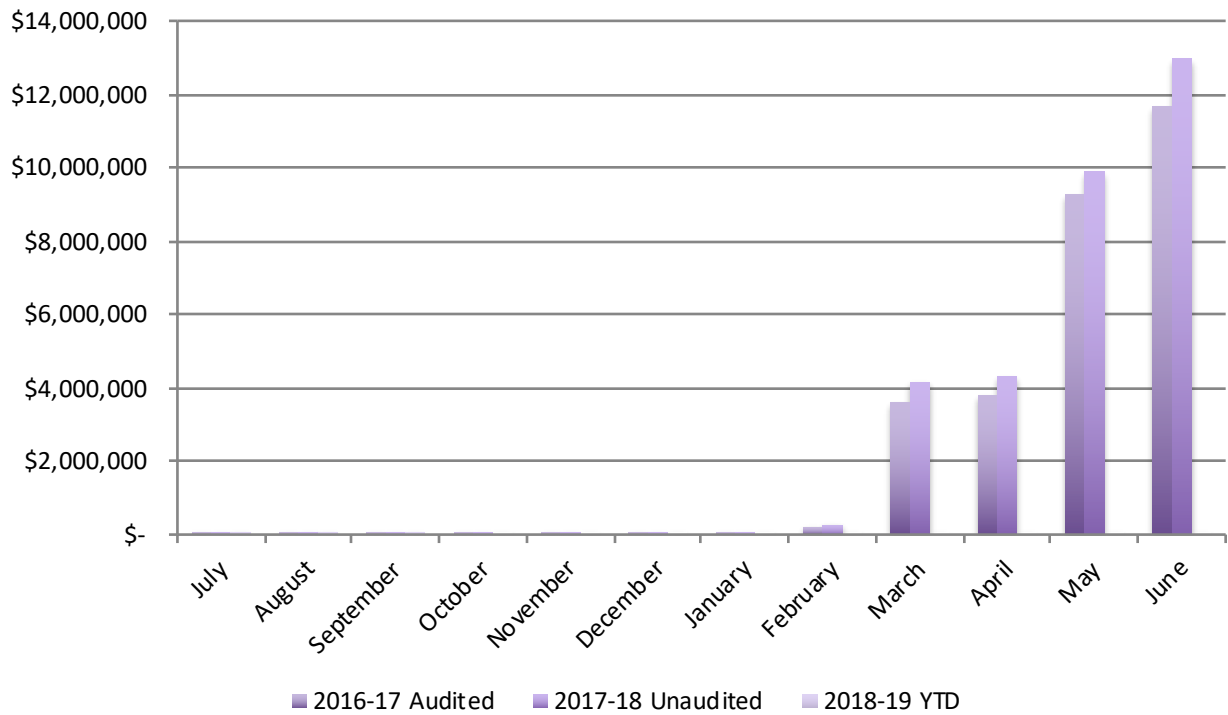




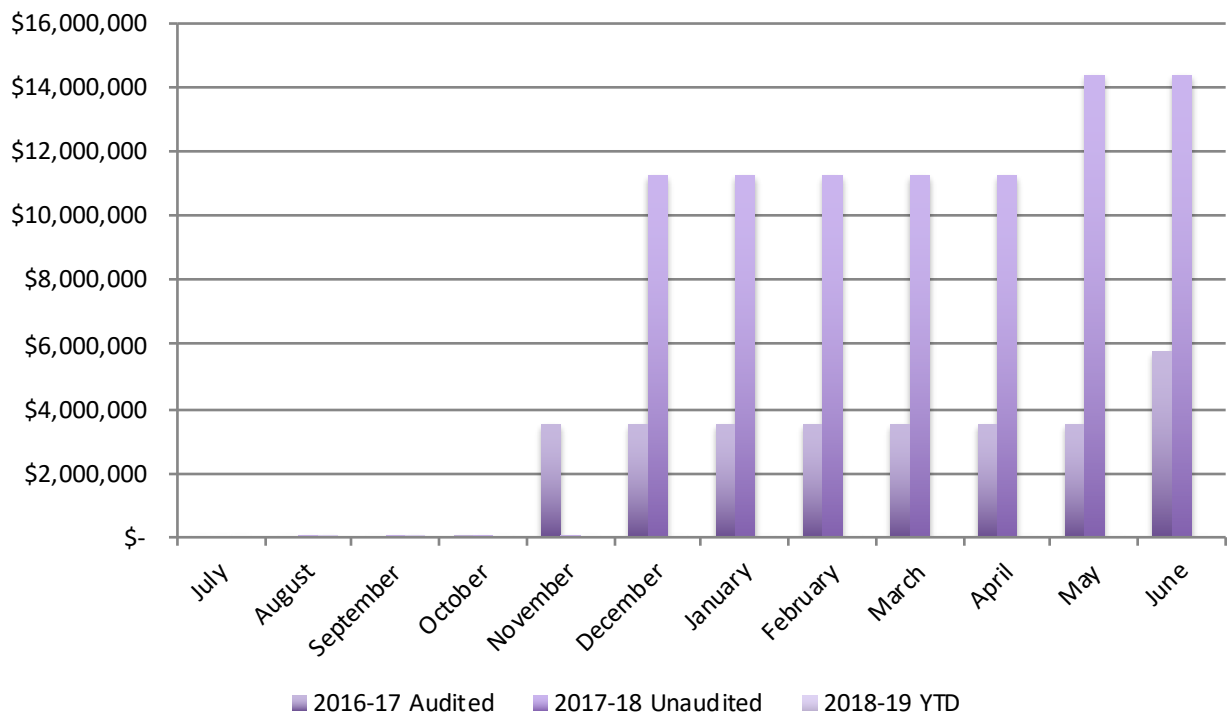
Mapleton Public Schools
BOND REDEMPTION FUND
EXPENDITURE AND TRANSFER DETAIL
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	Variance	% Actual/Budget
REVENUES						
Property Taxes	\$ 11,860,738	\$ 12,925,444	\$ 13,041,210	\$ 9,665	\$ (13,031,545)	0%
Refunding Bond Proceeds	-	-	-	-	-	0%
Miscellaneous	6,041	-	-	-	-	0%
Investment Earnings	(2,566)	37,709	25,000	19,900	(5,100)	80%
Total Revenues	<u>11,864,213</u>	<u>12,963,154</u>	<u>13,066,210</u>	<u>29,565</u>	<u>(13,036,645)</u>	<u>0%</u>
EXPENDITURES						
Principal	2,550,062	2,635,884	-	-	-	0%
Interest and Fiscal Charges	873,925	785,495	709,789	-	(709,789)	0%
Payment to Refunding Escrow	2,358,868	10,974,788	12,148,711	605	(12,148,106)	0%
Contingency Reserve	-	-	500,000	-	-	0%
Total Expenditures	<u>5,782,856</u>	<u>14,396,166</u>	<u>13,358,500</u>	<u>605</u>	<u>(13,357,895)</u>	<u>0%</u>
Net Change in Fund Balance	6,081,357	(1,433,012)	(292,290)	28,960	321,250	
BEGINNING FUND BALANCE	\$ 5,422,769	\$ 11,504,126	\$ 10,165,444	\$ 10,071,114	\$ (94,330)	
FUND BALANCE - End of Year	<u>\$ 11,504,126</u>	<u>\$ 10,071,114</u>	<u>\$ 9,873,154</u>	<u>\$ 10,100,074</u>	<u>\$ 226,920</u>	

Bond Redemption Fund Revenues



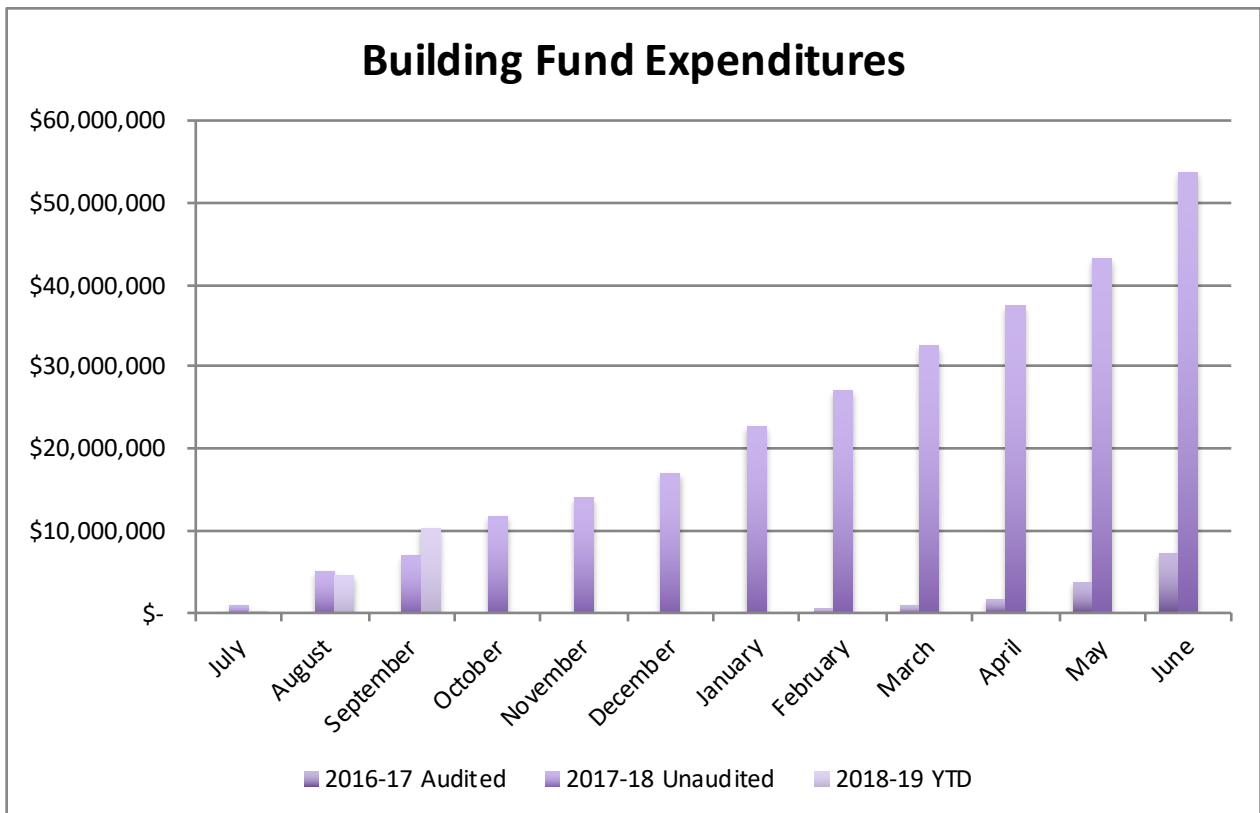
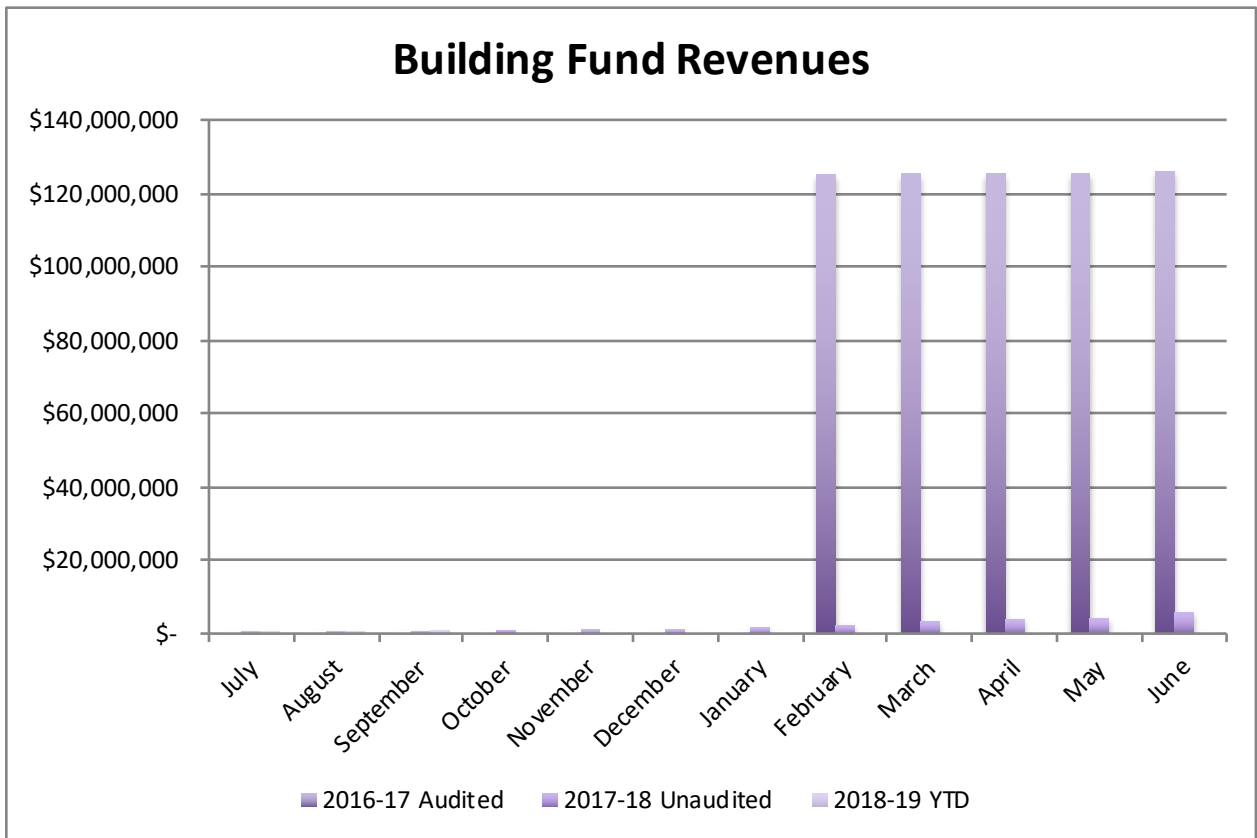
Bond Redemption Fund Expenditures





Mapleton Public Schools
BUILDING FUND
EXPENDITURE AND TRANSFER DETAIL
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	Variance	% Actual/Budget
REVENUES						
Bond Principal	\$ 111,670,000	\$ -	\$ -	\$ -	\$ -	0%
Bond Discount	(519,266)	-	-	-	-	0%
Bond Premium	14,025,814	-	-	-	-	0%
BEST Grant Revenue	383,581	4,789,070	3,894,189	816,737	(3,077,452)	21%
Investment Earnings	499,900	1,219,003	975,000	278,758	(696,242)	29%
Total Revenues	<u>126,060,030</u>	<u>6,008,073</u>	<u>4,869,189</u>	<u>1,095,494</u>	<u>(3,773,695)</u>	<u>22%</u>
EXPENDITURES						
Global Primary	\$ 721,875.26	\$ 13,993,838.13	\$ 2,841,670	\$ 2,158,964	\$ (682,706)	76%
Global Intermediate	1,608	68,528	4,214,632	142,232	(4,072,400)	3%
Midtown	273,198	2,106,433	16,823,955	1,570,627	(15,253,328)	9%
Valley View	4,500	14,540	35,578	8,708	(26,870)	24%
Achieve	20,048	63,694	55,399	-	(55,399)	0%
Adventure	1,133,203	14,920,194	4,405,193	2,413,377	(1,991,816)	55%
Explore	-	249,966	5,357,817	162,228	(5,195,589)	3%
Welby	1,625,899	9,351,508	134,247	130,122	(4,125)	97%
Meadow	17,600	93,585	591,940	-	(591,940)	0%
Monterey	4,500	1,482	15,000	-	(15,000)	0%
Preschool	24,853	117,569	65,000	102,605	37,605	158%
Big Picture College & Career	2,569,662	2,910,206	107,943	60,020	(47,923)	56%
Global Leadership Academy	96,776	7,503,134	11,623,151	2,869,716	(8,753,435)	25%
Global Fine Arts Center	-	-	430,228	-	(430,228)	-
Career X	-	-	675,851	-	(675,851)	0%
Skyview	546,786	1,666,772	155,759	121,093	(34,666)	78%
York	4,500	3,800	394,253	-	(394,253)	0%
Cost of Issuance	165,952	-	-	-	-	0%
Salaries & Benefits	155,727	650,315	762,198	203,289	(558,909)	27%
Total Expenditures	<u>7,366,686</u>	<u>53,715,565</u>	<u>48,689,814</u>	<u>9,942,980</u>	<u>(38,746,834)</u>	<u>20%</u>
Net Change in Fund Balance	118,693,343	(47,707,493)	(43,820,625)	(8,847,485)	34,973,140	
BEGINNING FUND BALANCE	\$ -	118,693,344	\$ 67,335,122	\$ 70,985,851	\$ 3,650,729	
FUND BALANCE - End of Year	<u>\$ 118,693,344</u>	<u>70,985,851</u>	<u>\$ 23,514,497</u>	<u>\$ 62,138,366</u>	<u>\$ 38,623,869</u>	

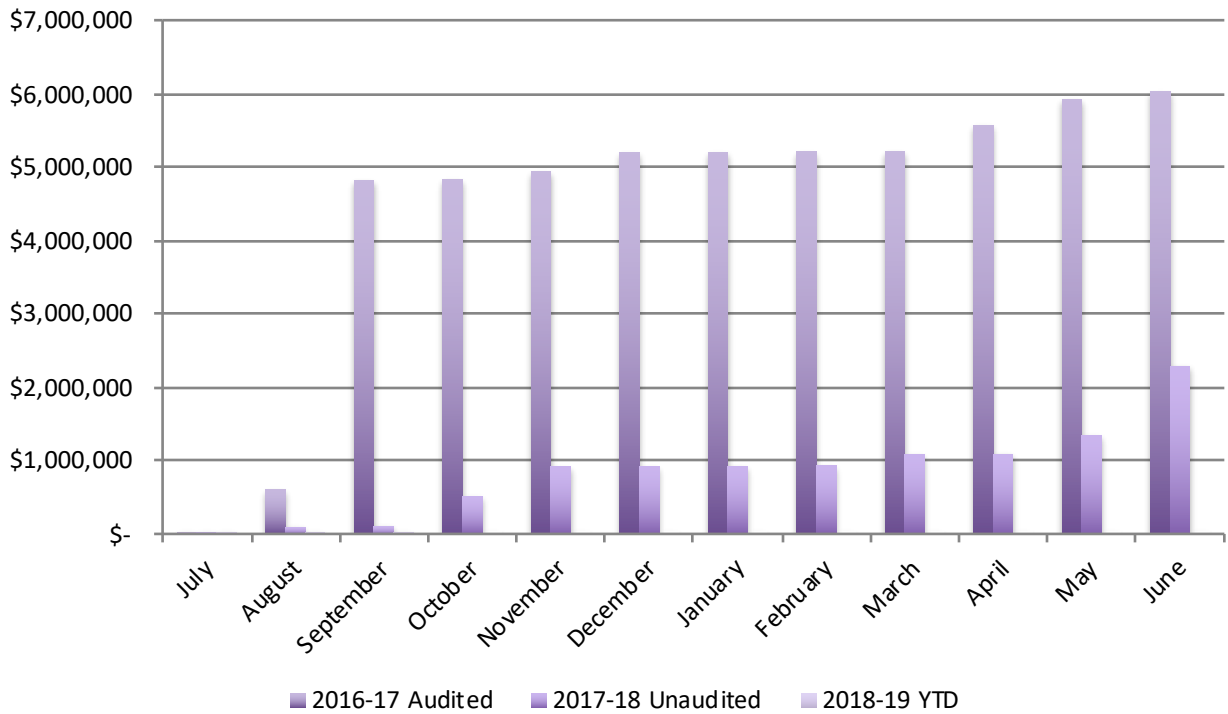




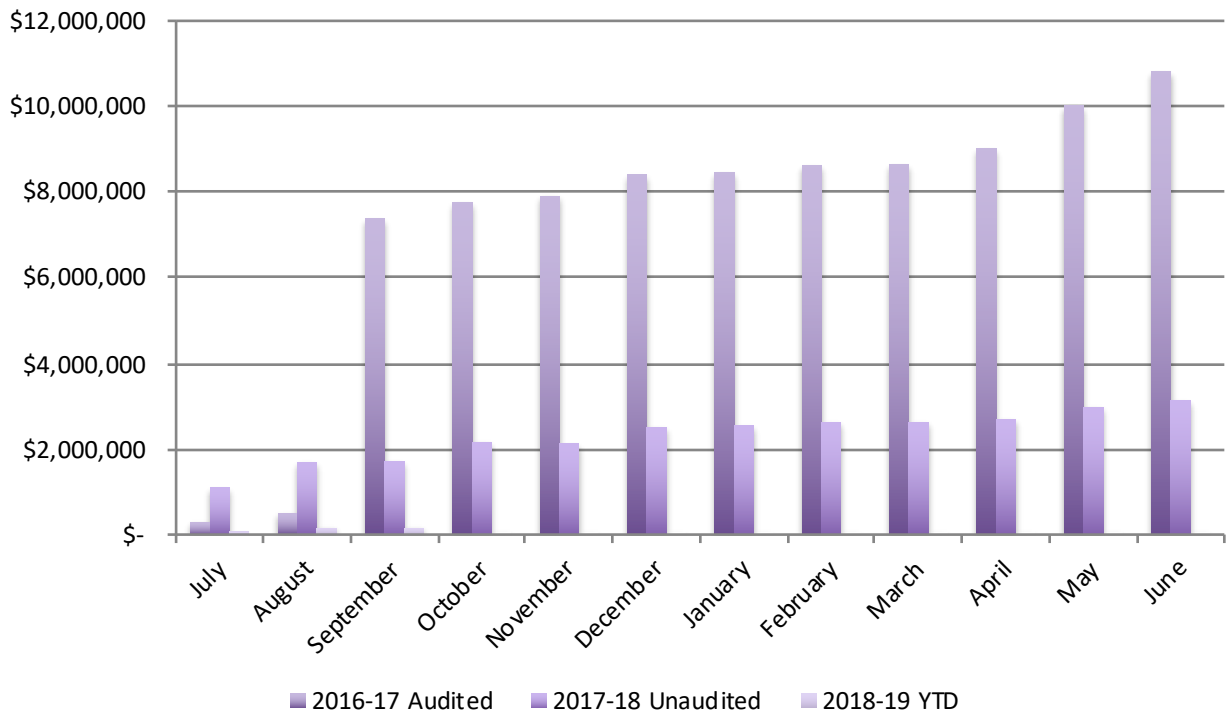
Mapleton Public Schools
CAPITAL RESERVE FUND
Expenditure and Transfer Detail
For the Quarter Ended September 30, 2018

	FY 2016-17 Audited	FY 2017-18 Unaudited	FY 2018-19 Adopted Budget	FY 2018-19 Actual	Variance	% Actual/Budget
REVENUES						
Local Sources						
Investment Earnings	\$ 24,813	\$ 2,277	\$ 3,000	\$ 469	\$ (2,531)	16%
Cell Tower Lease	34,650	34,650	25,000	5,775	(19,225)	23%
Other	14,079	278,592	181,000	23,781	(157,219)	13%
State Source	-	-	-	-	-	0%
Sale of Property	-	-	-	-	-	
Lease Proceeds	-	105,900	-	-	-	0%
COPS Proceeds	4,200,000	-	-	-	-	0%
COPS Premium	-	-	-	-	-	0%
TOTAL REVENUES	4,273,542	421,419	209,000	30,024	(178,976)	14%
EXPENDITURES						
Capital Outlay	10,081,452	2,177,712	891,000	30,161	(860,839)	3%
Principal	693,213	649,492	513,481	59,006	(454,475)	11%
Interest and Fiscal Charges	282,993	228,628	214,761	9,873	(204,888)	5%
Contingency Reserve	-	76,513	77,000	76,513	(487)	99%
Refunding Escrow Payment	-	-	-	-	-	0%
TOTAL EXPENDITURES	11,057,658	3,132,346	1,696,242	175,553	(1,520,689)	10%
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(6,784,117)	(2,710,926)	(1,487,242)	(145,528)	1,341,714	
OTHER FINANCING SOURCES (USES)						
General Fund	1,748,541	1,870,000	900,000	-	(900,000)	
TOTAL OTHER FINANCING SOURCES (USES)	1,748,541	1,870,000	900,000	-	(900,000)	
Net Change in Fund Balance	\$ (5,035,576)	\$ (840,926)	\$ (587,242)	\$ (145,528)	\$ 441,714	
BEGINNING FUND BALANCE	6,765,591	1,730,015	709,255	889,089	804,849	
FUND BALANCE - End of Year	\$ 1,730,015	\$ 889,089	\$ 122,013	\$ 743,561	\$ 621,548	

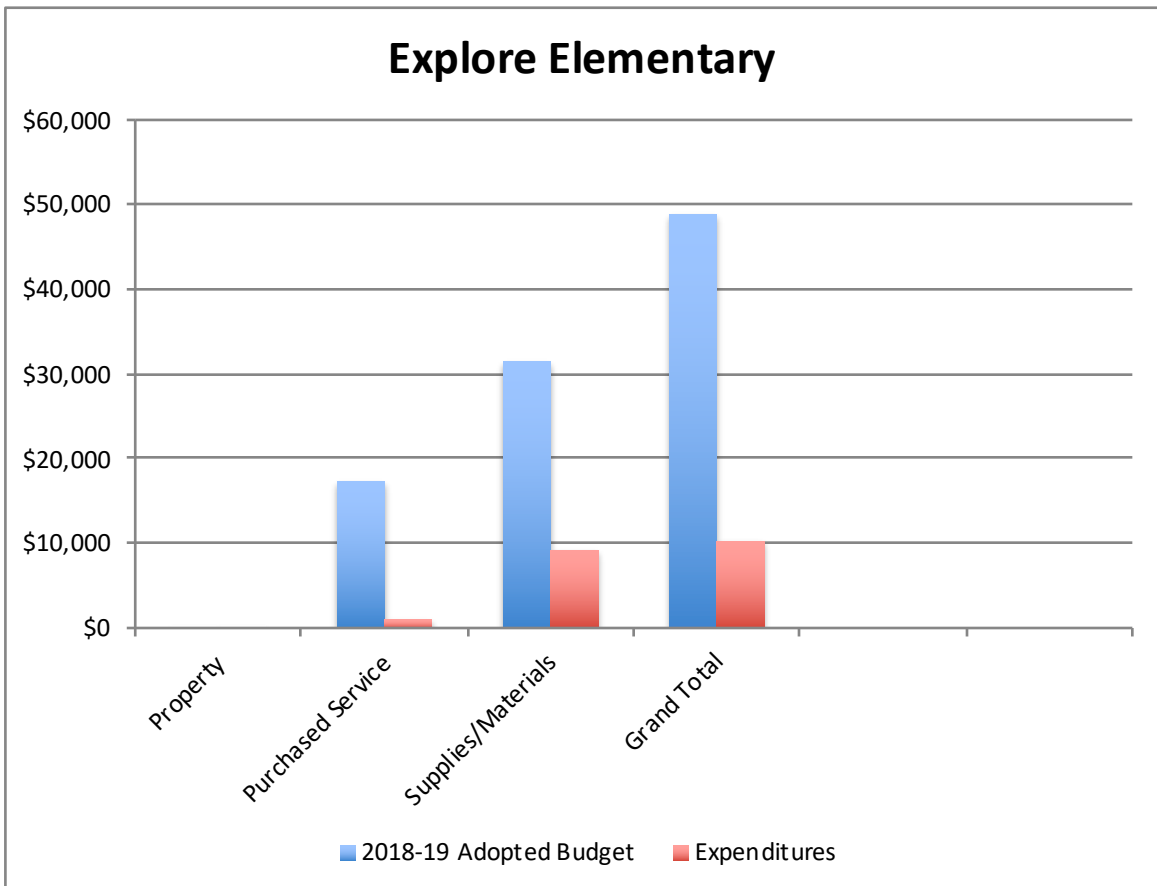
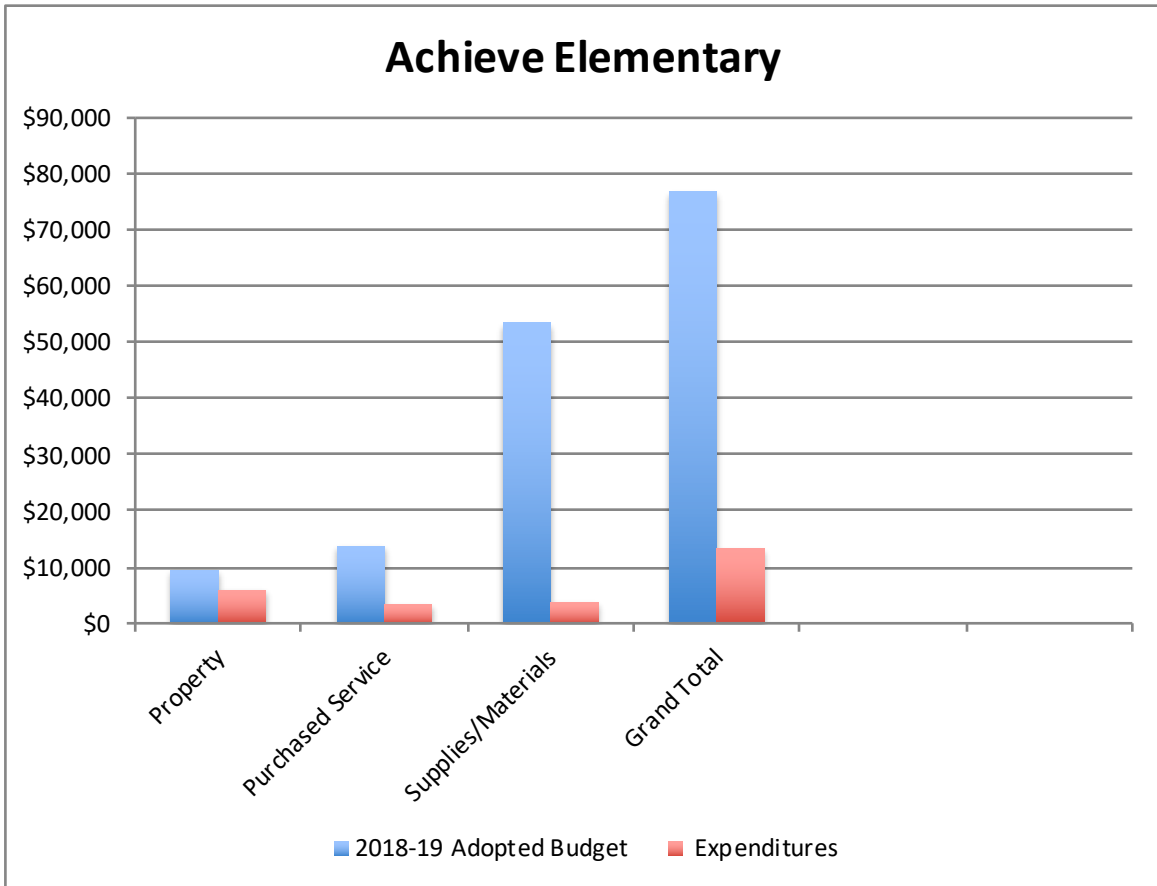
Capital Reserve Fund Revenues



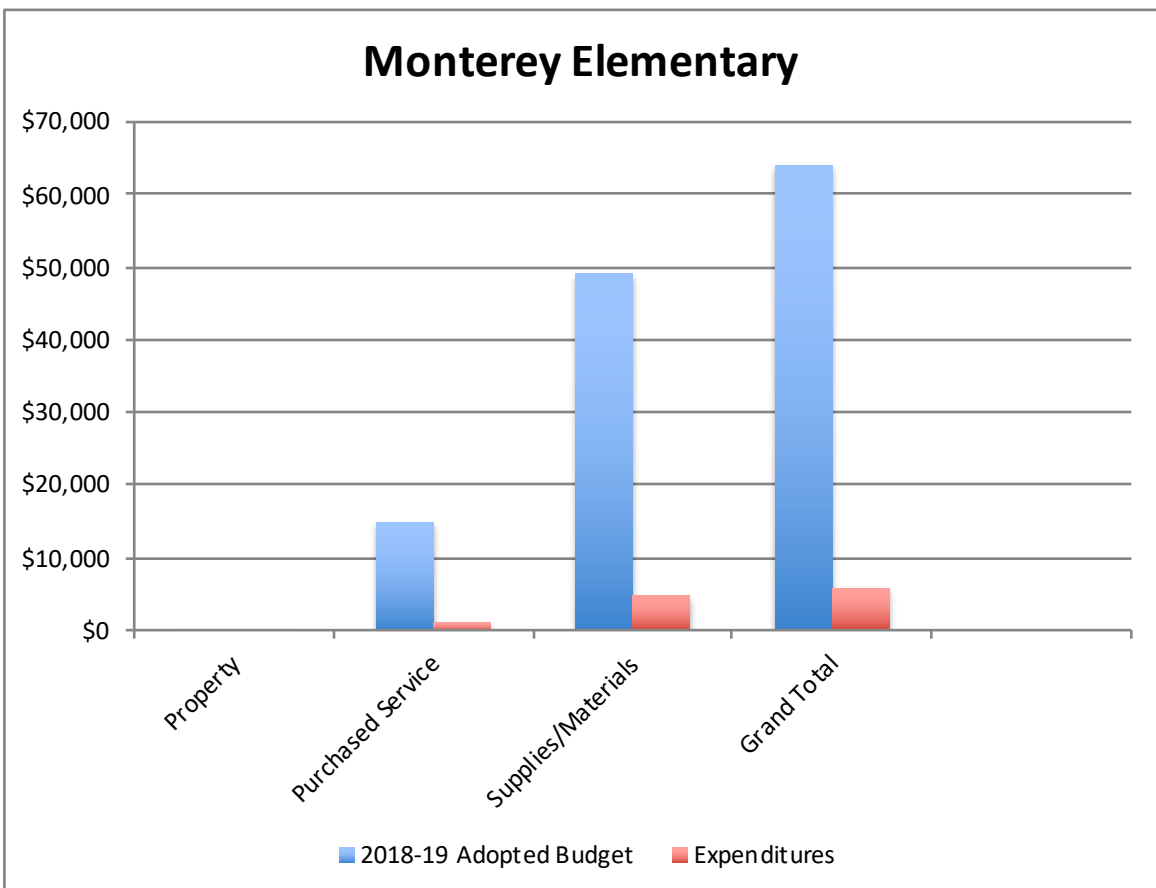
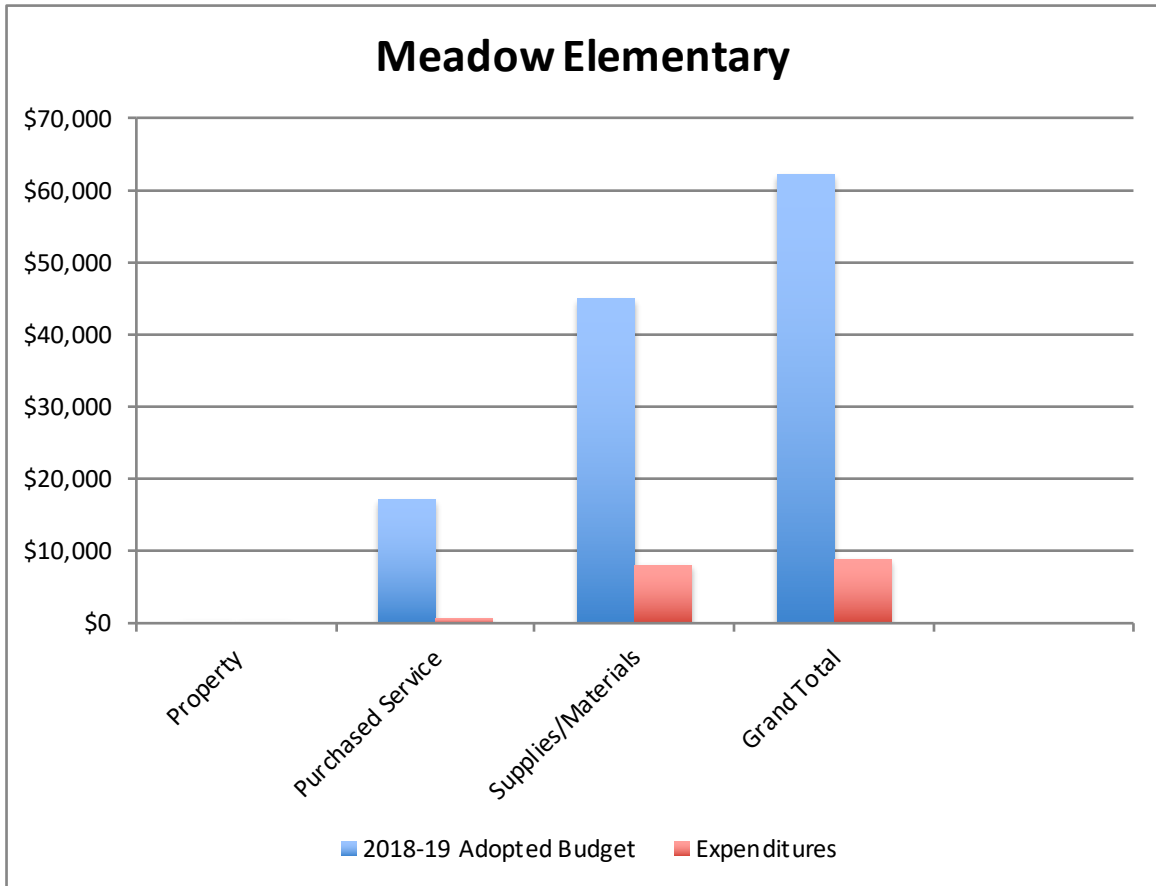
Capital Reserve Fund Expenditures



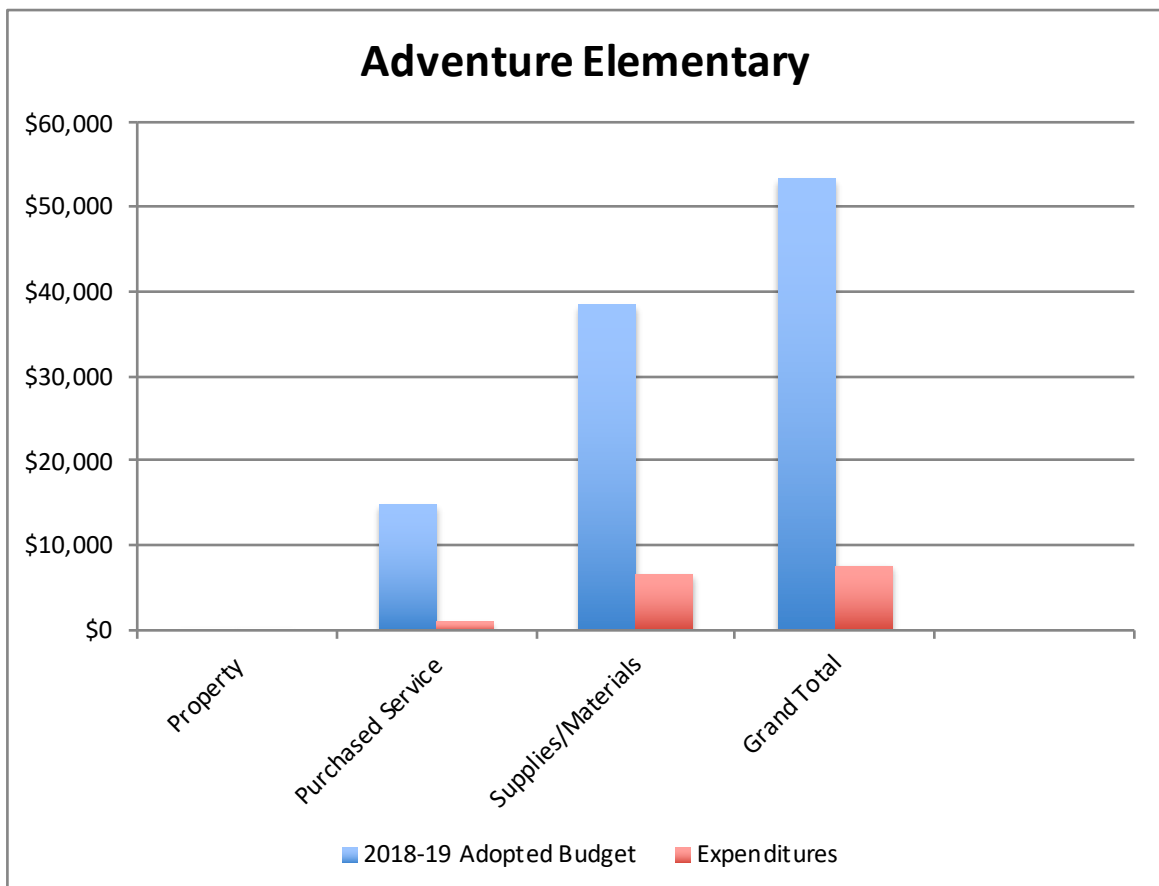
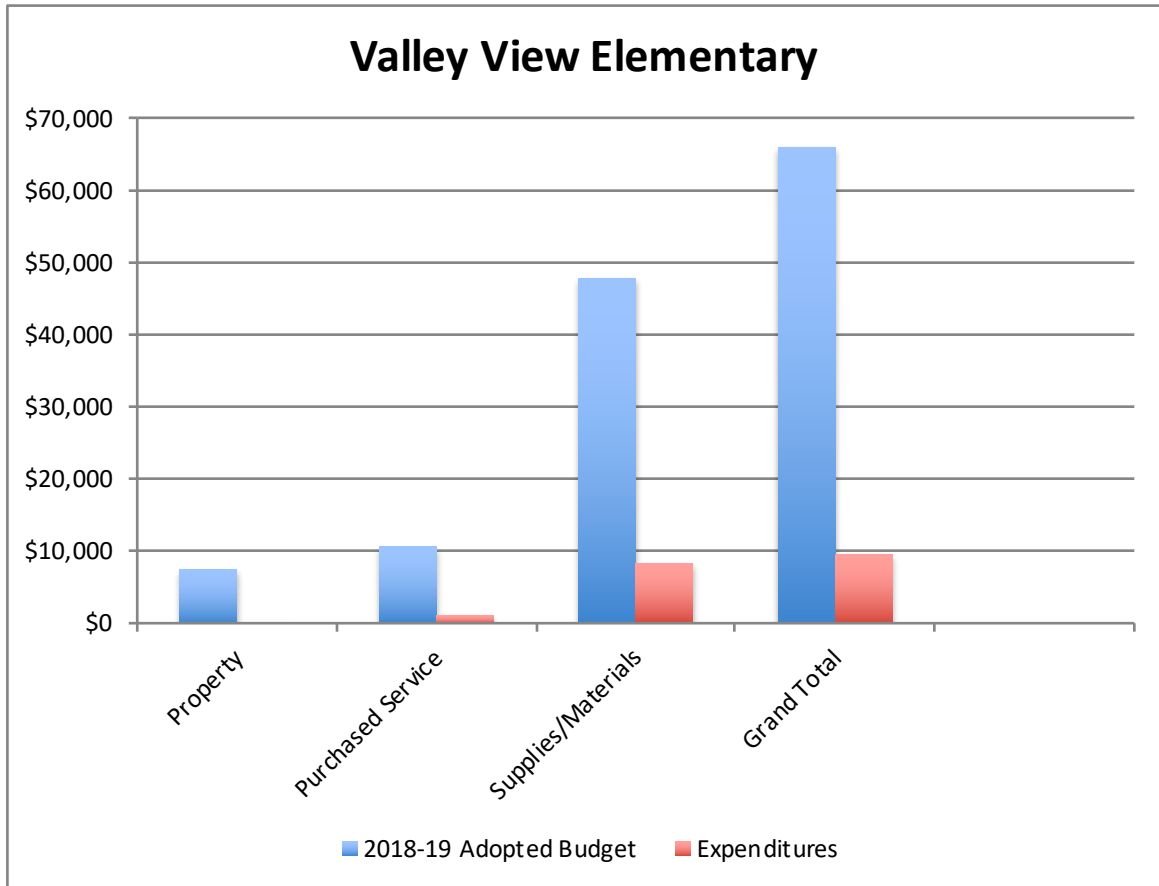
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



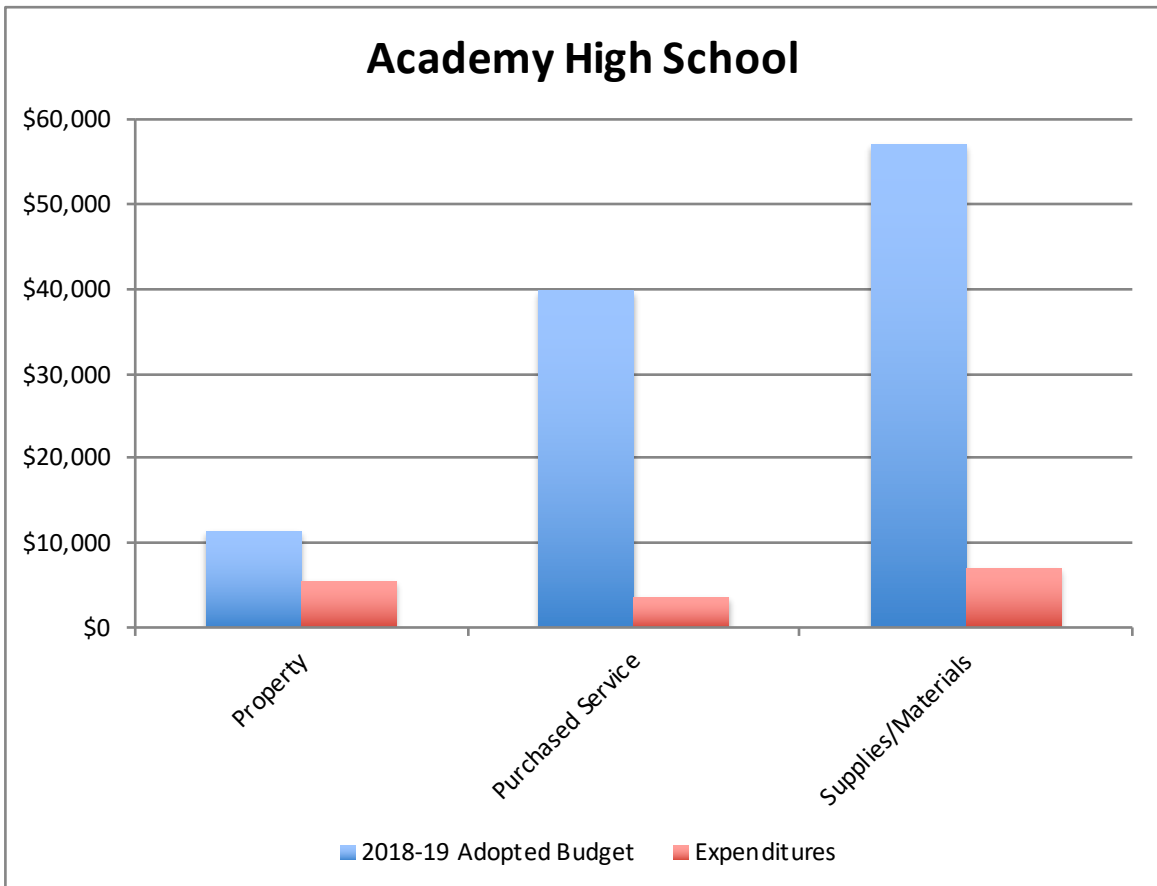
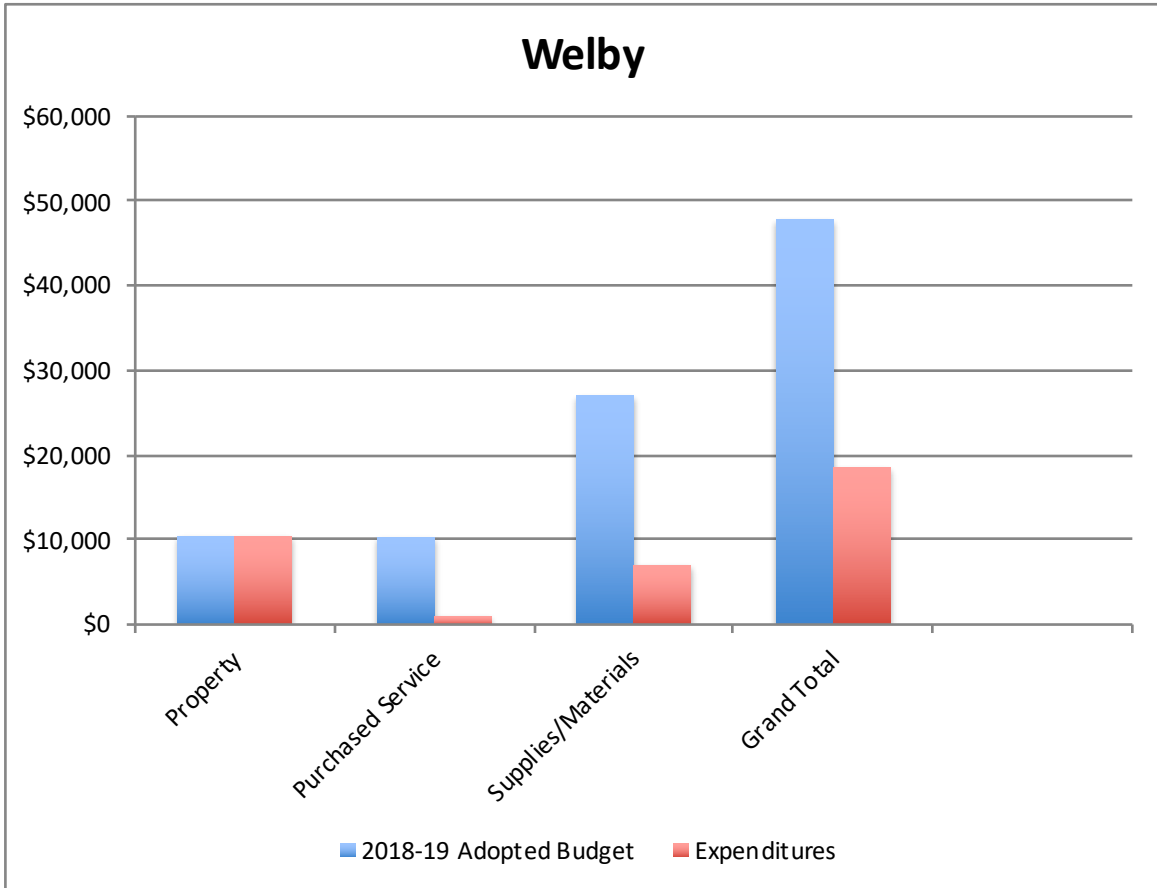
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



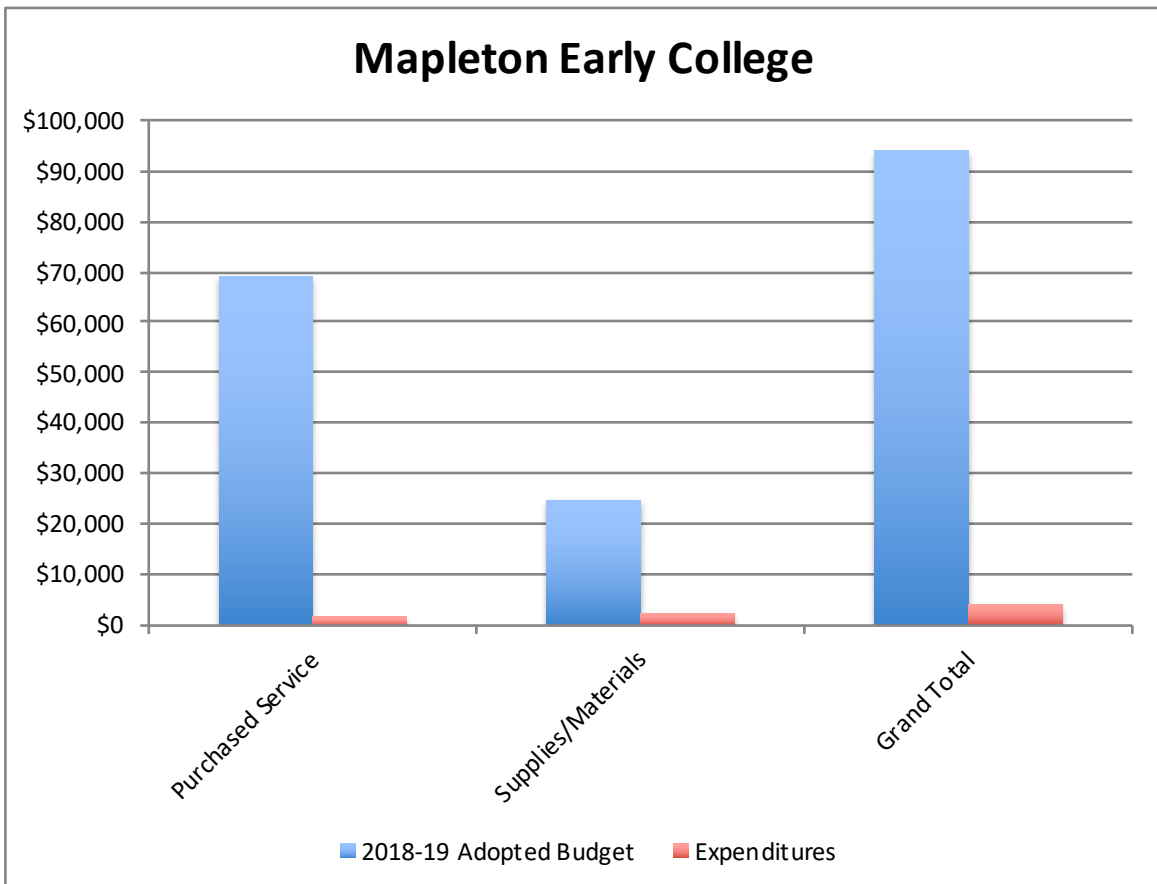
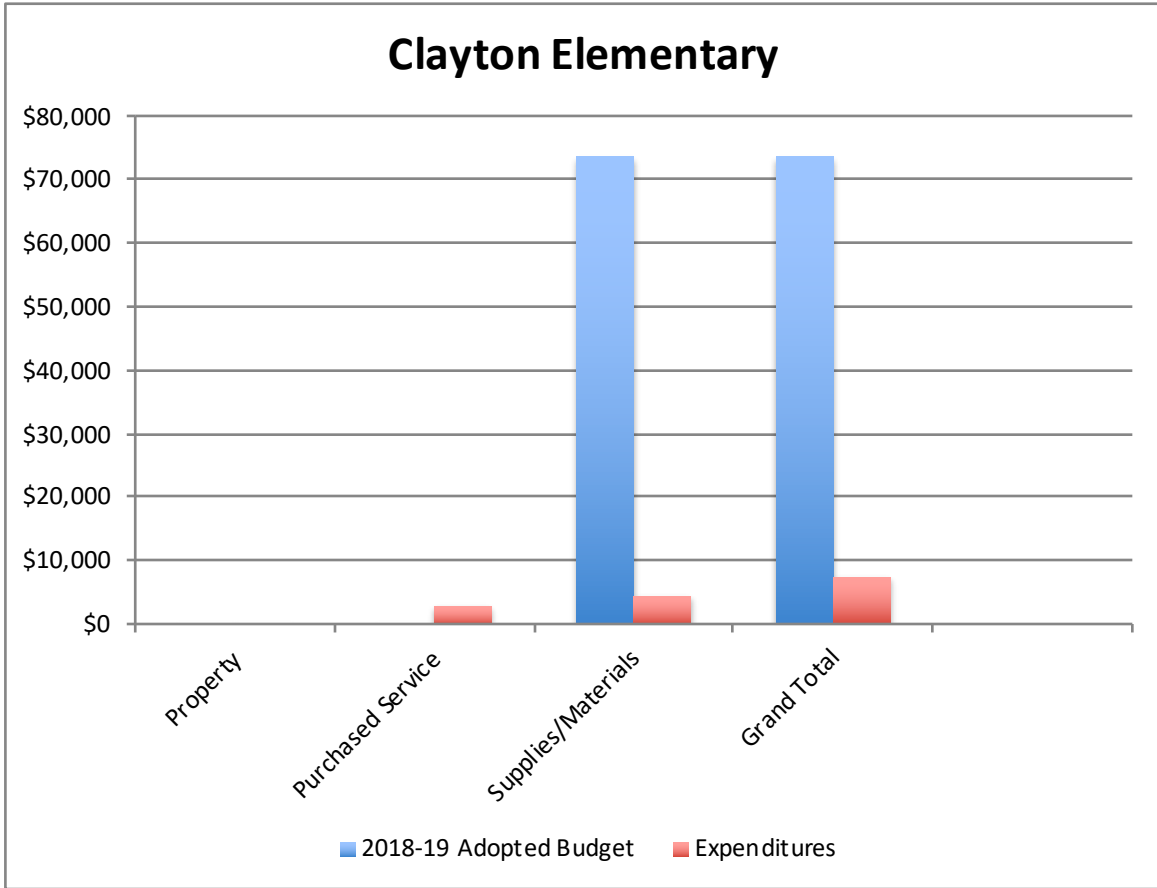
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



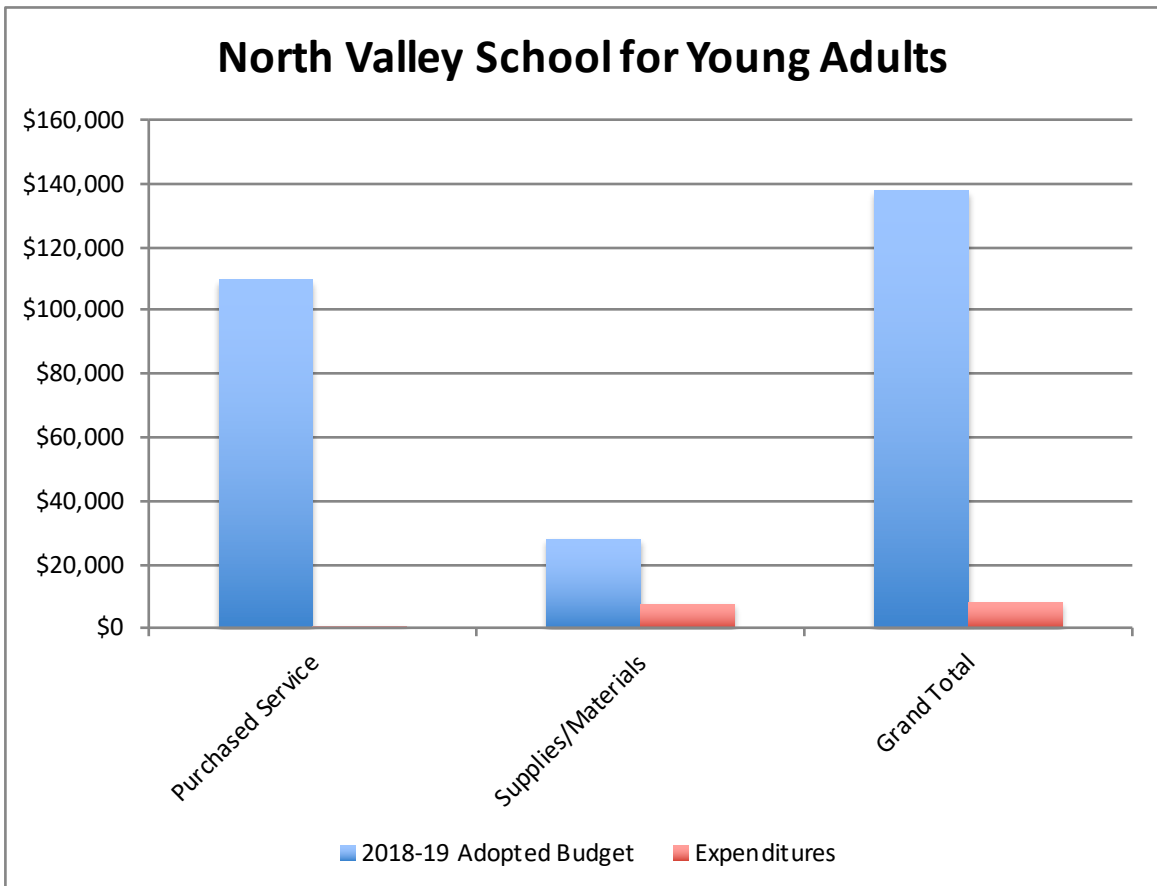
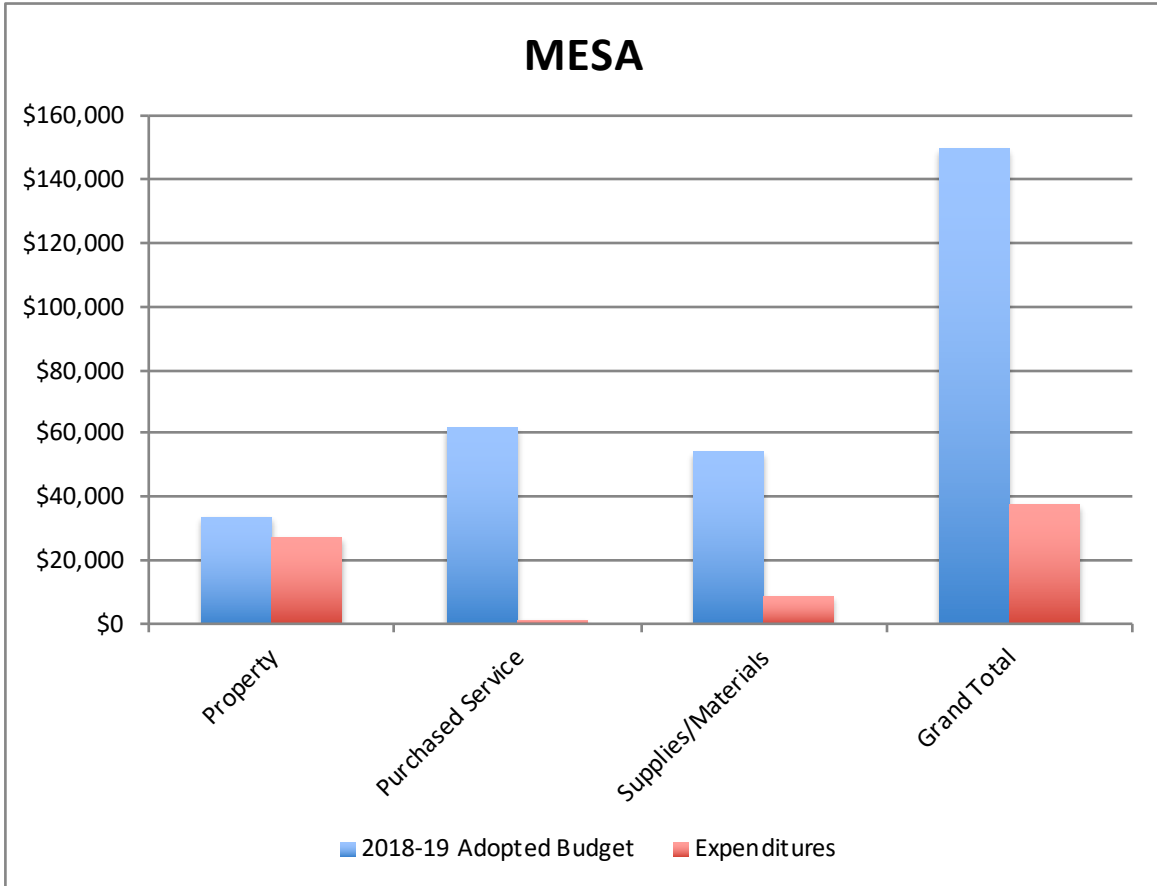
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



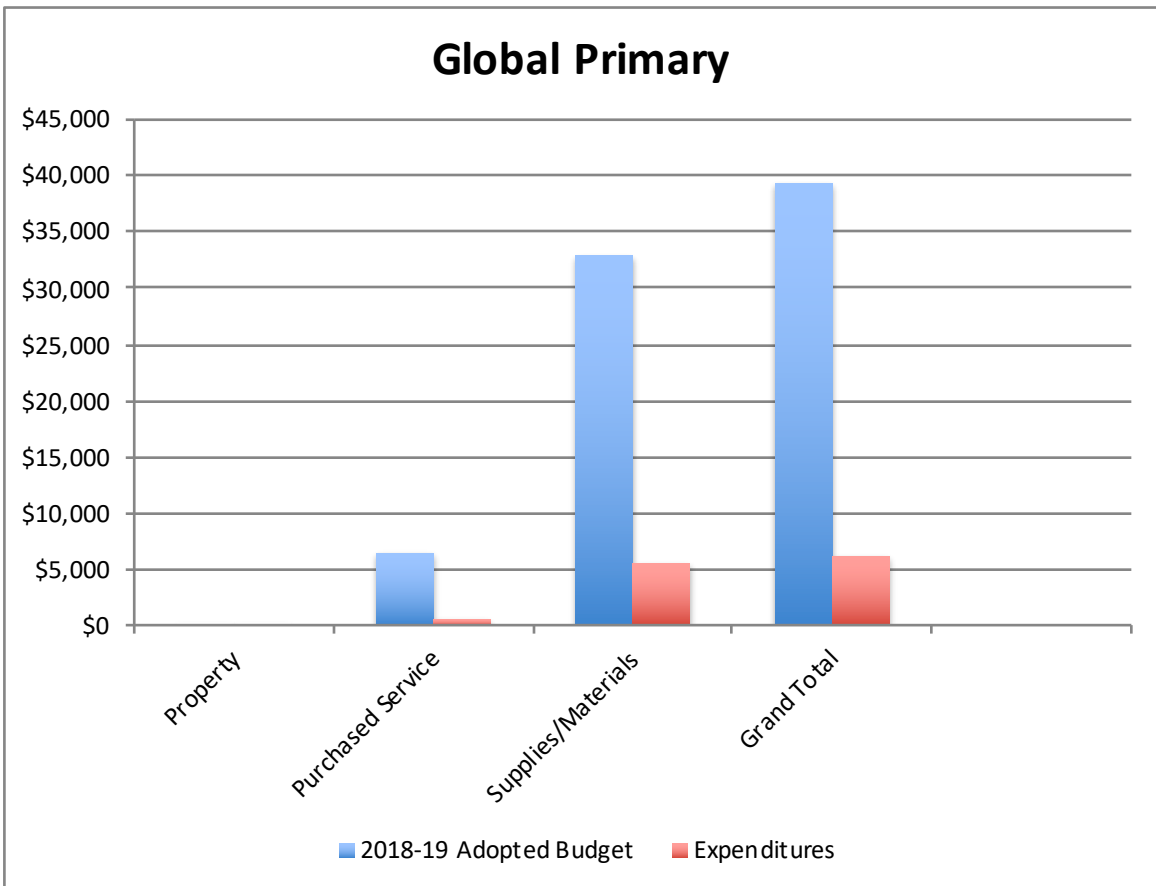
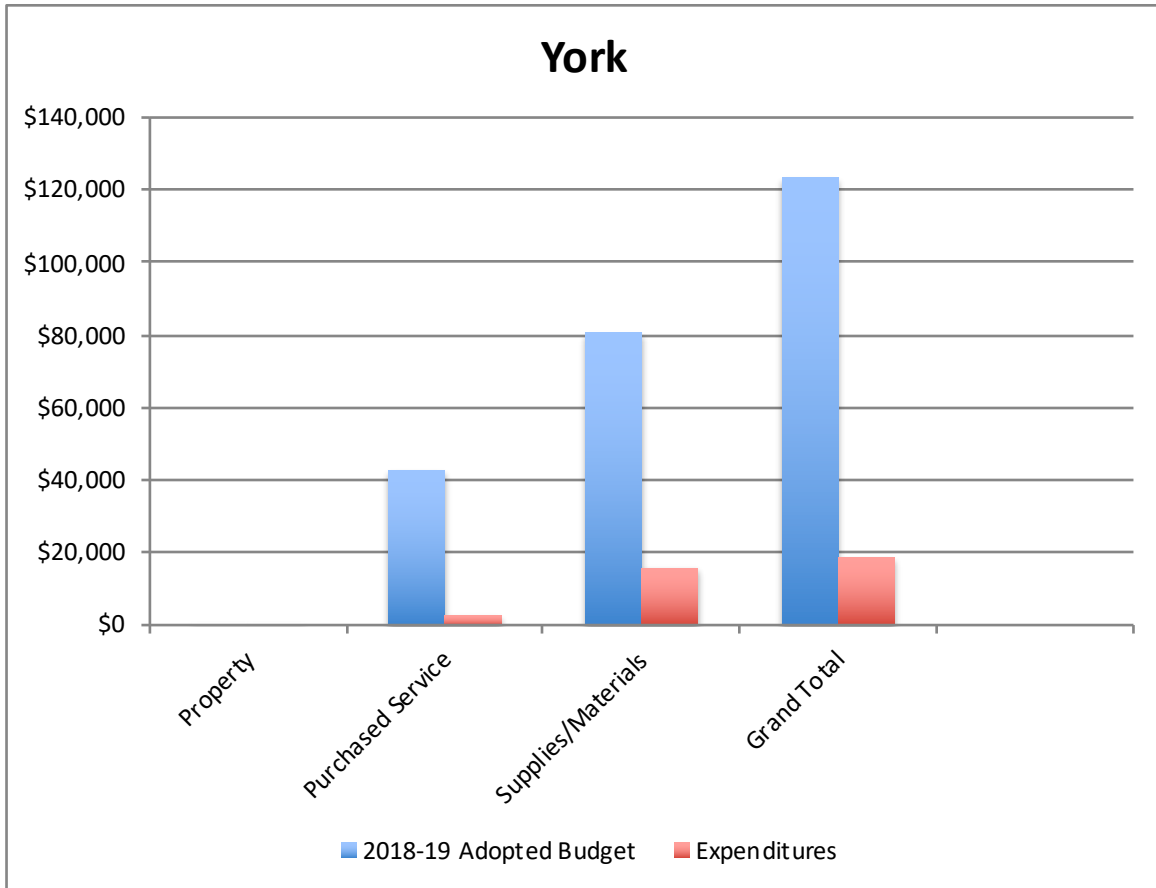
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



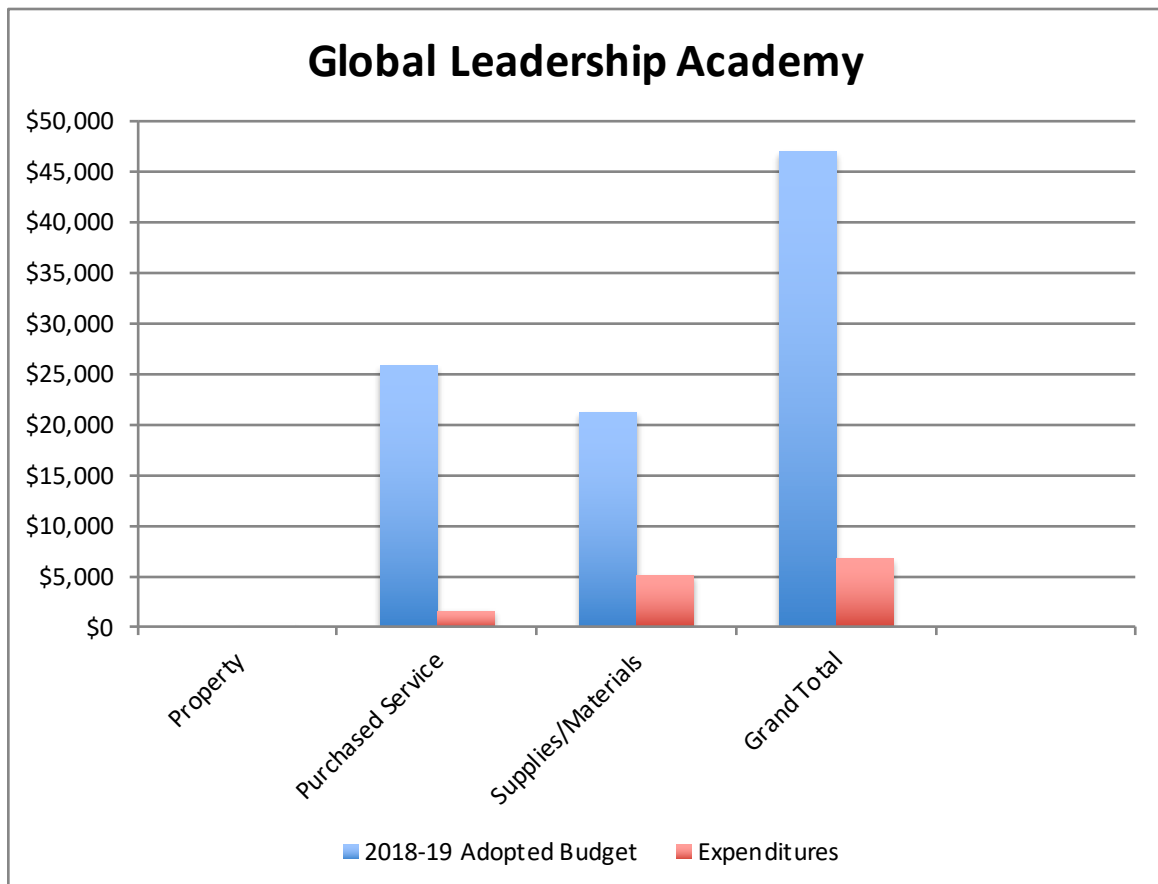
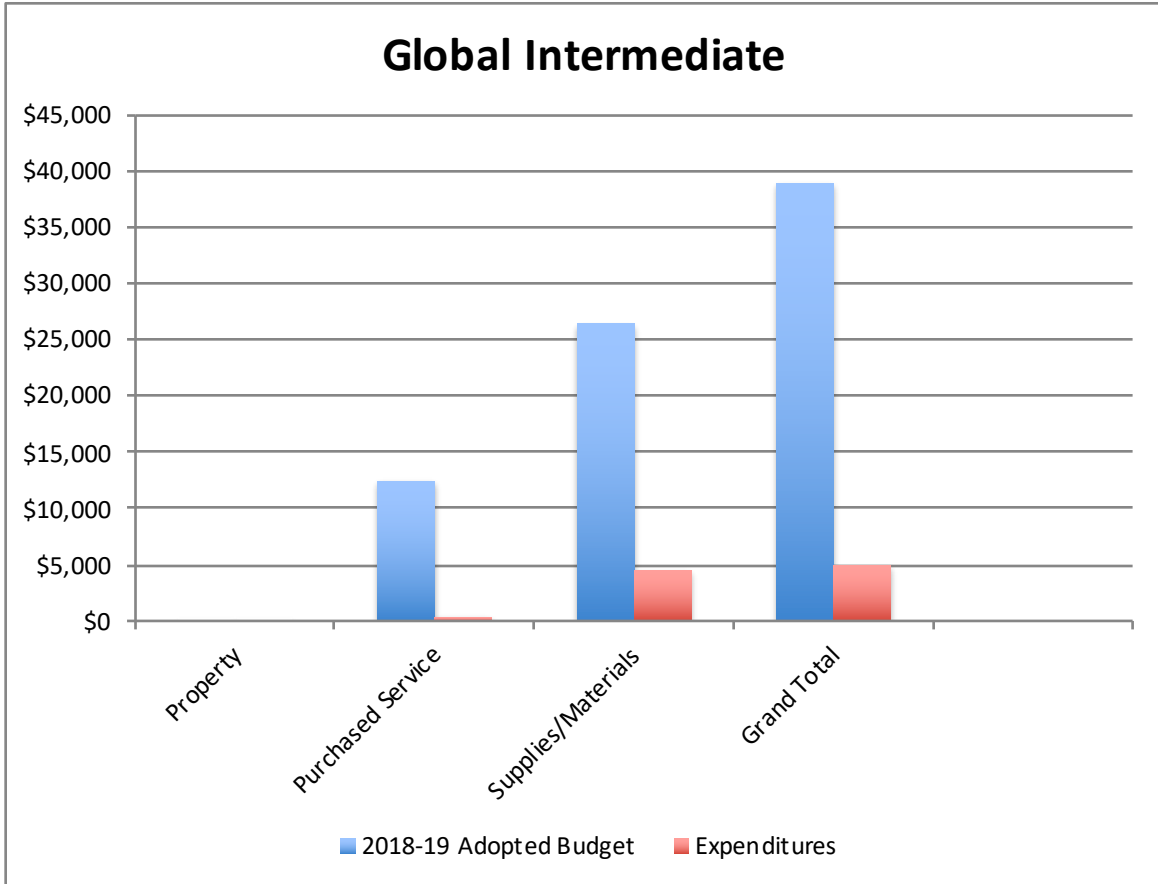
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



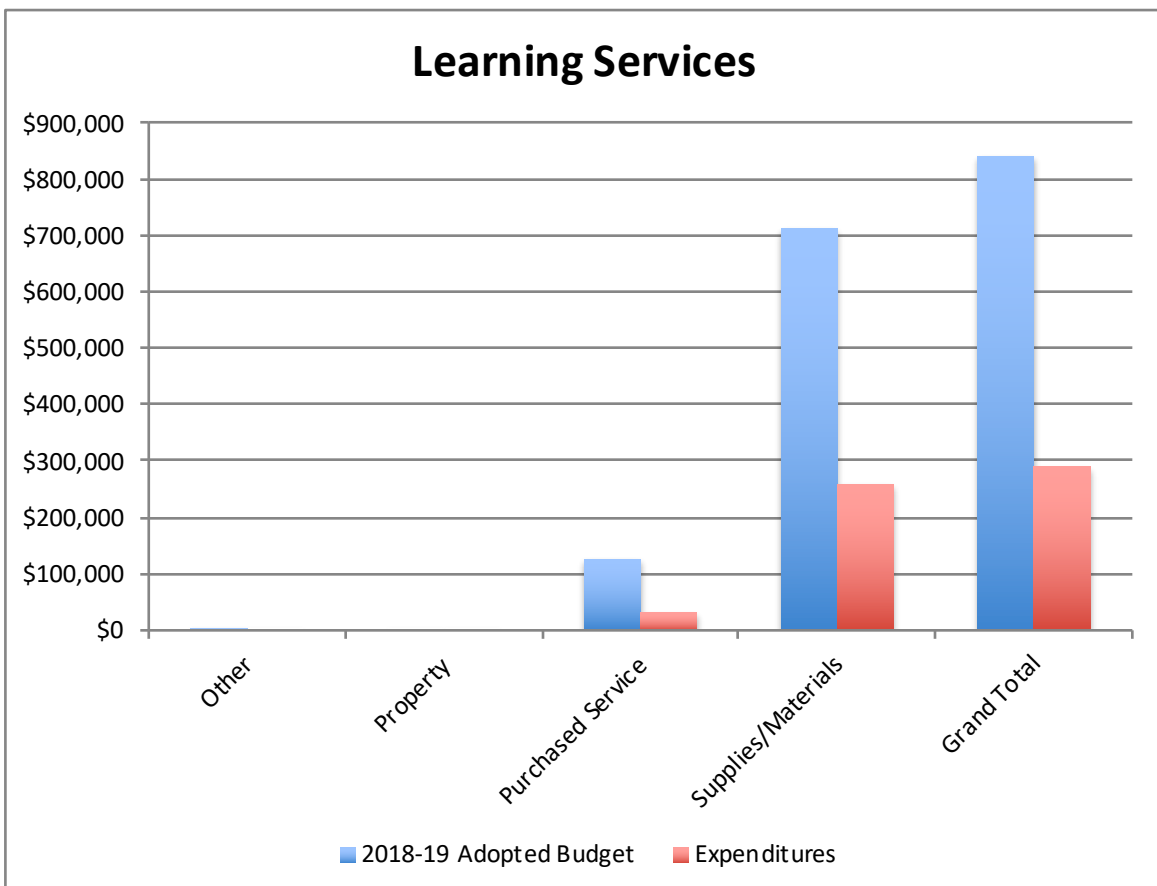
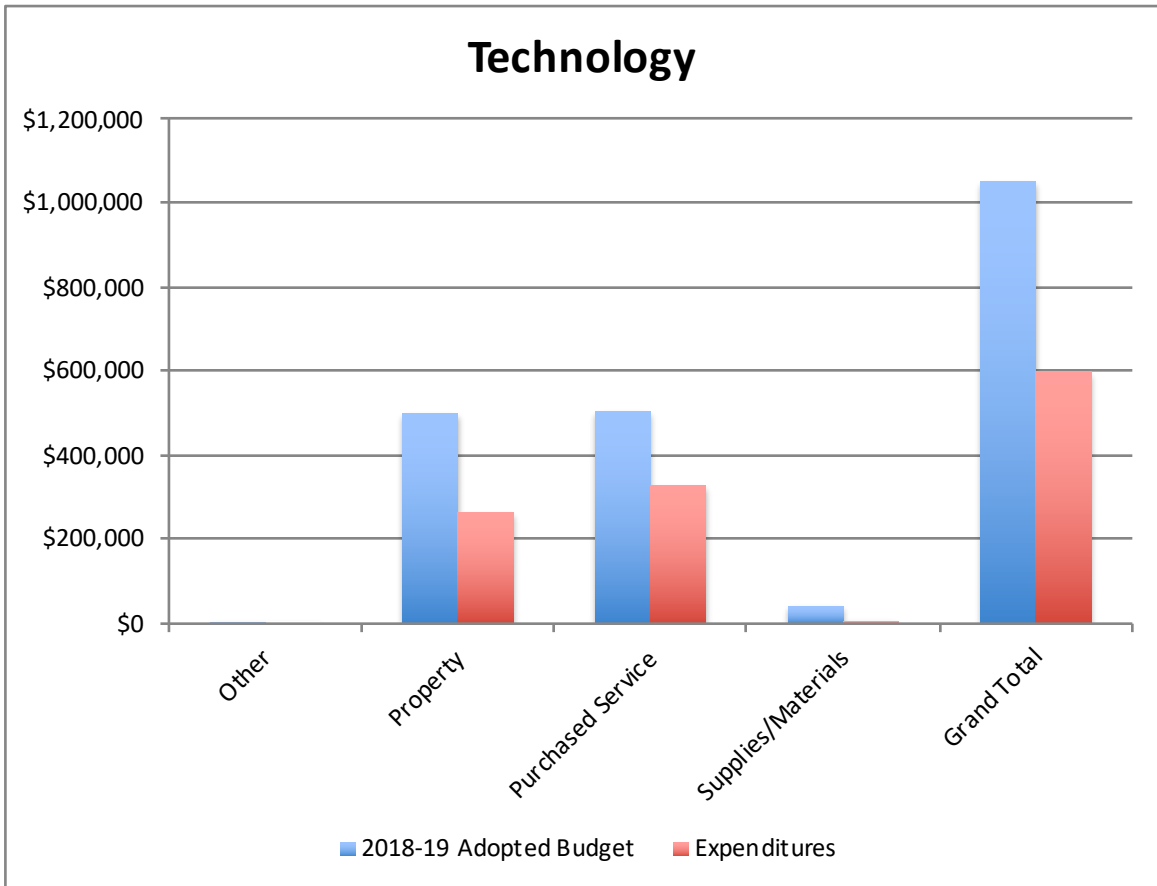
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



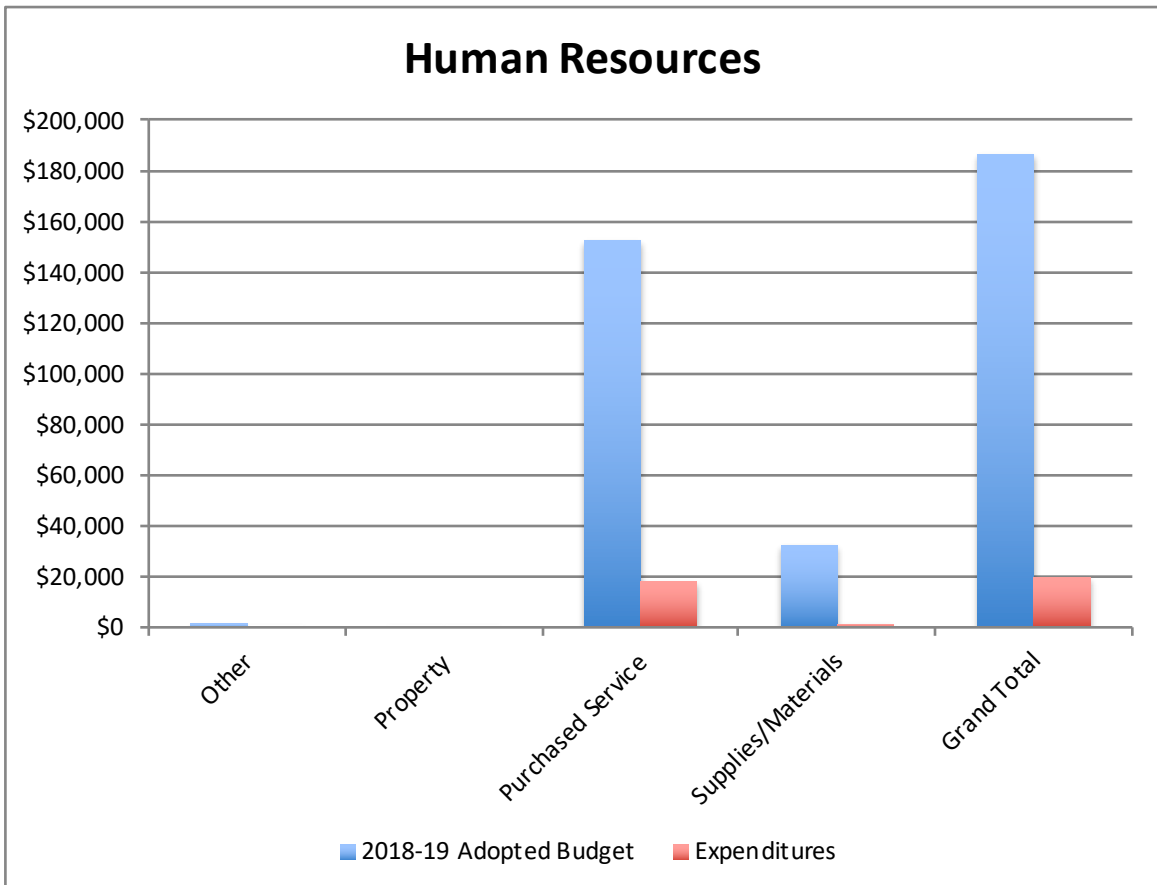
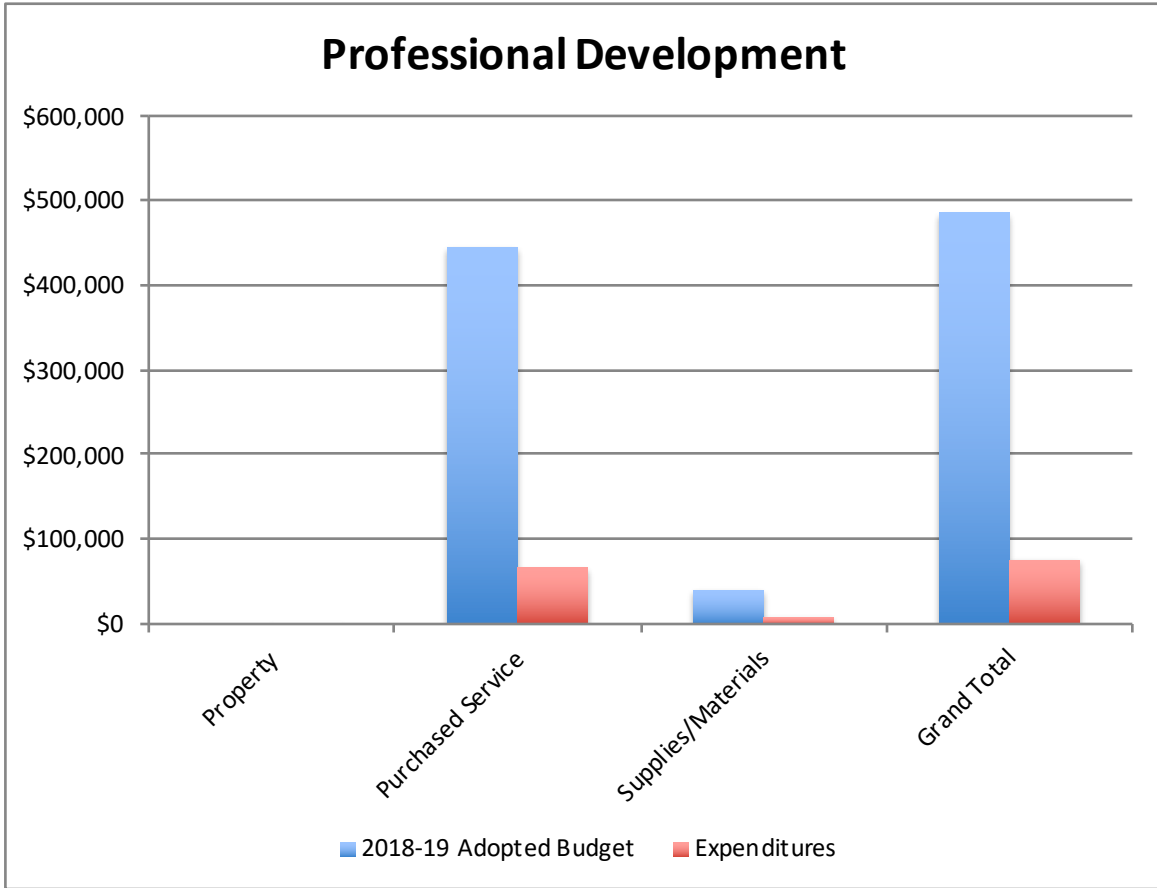
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



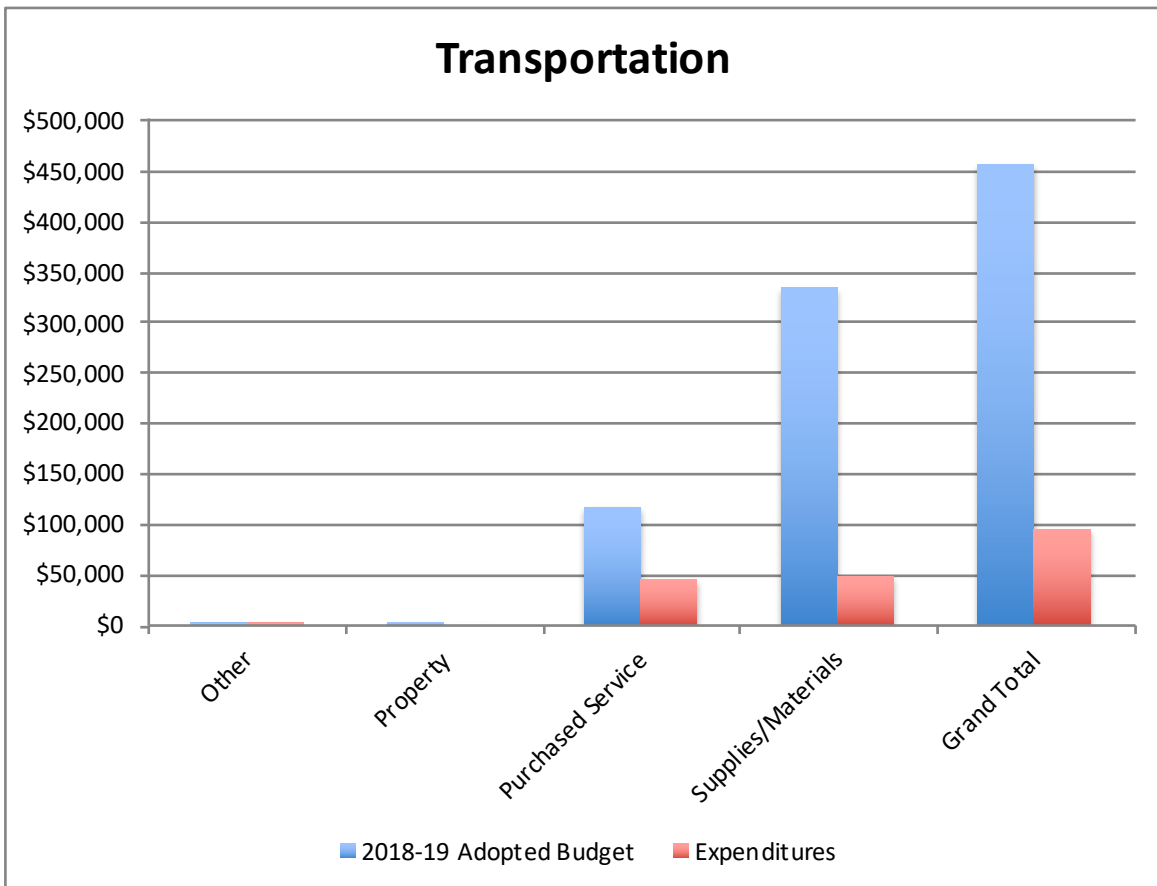
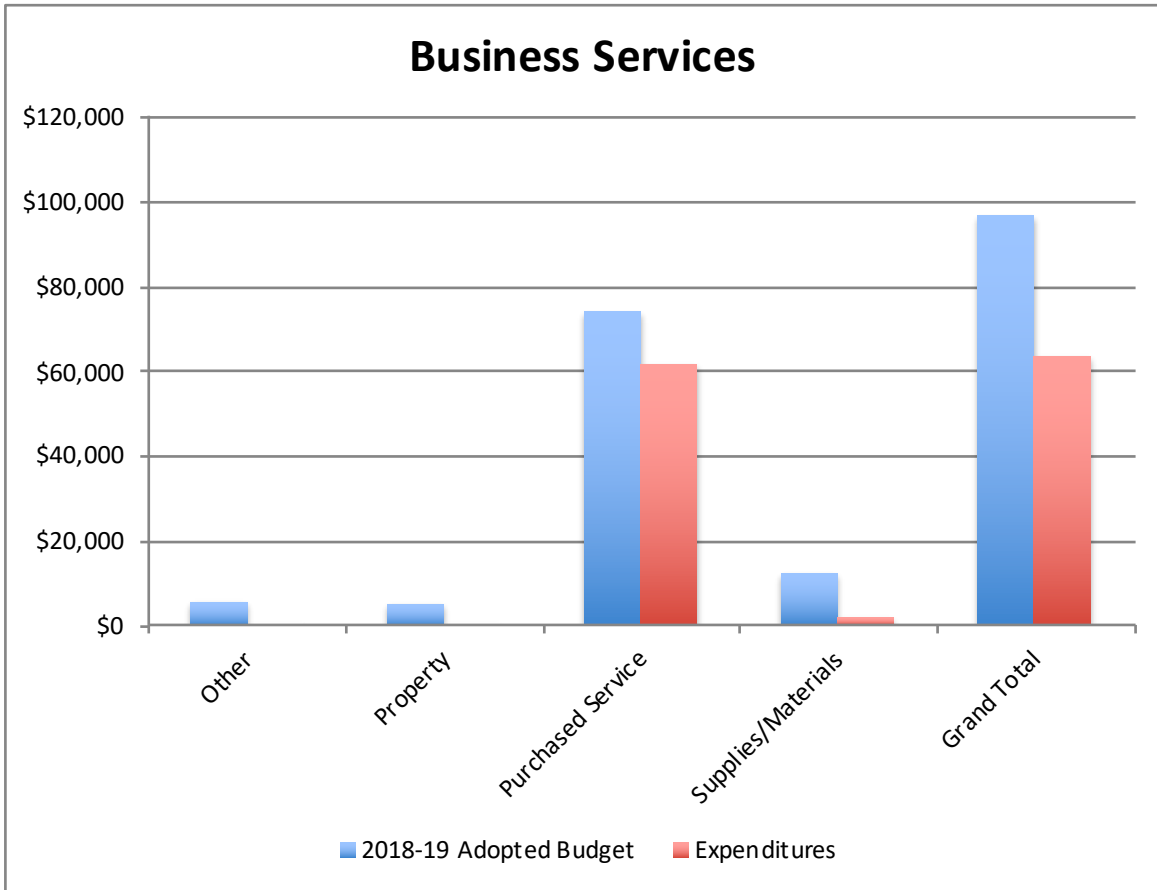
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



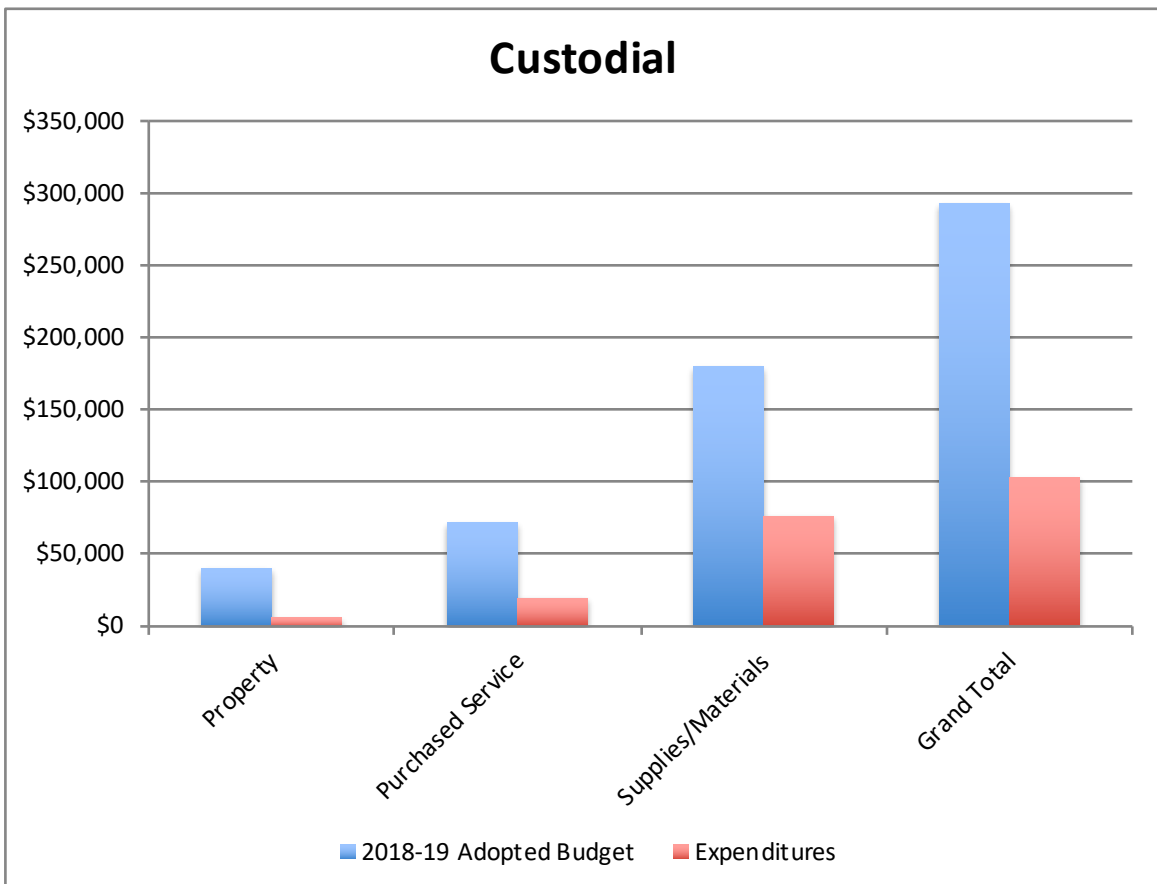
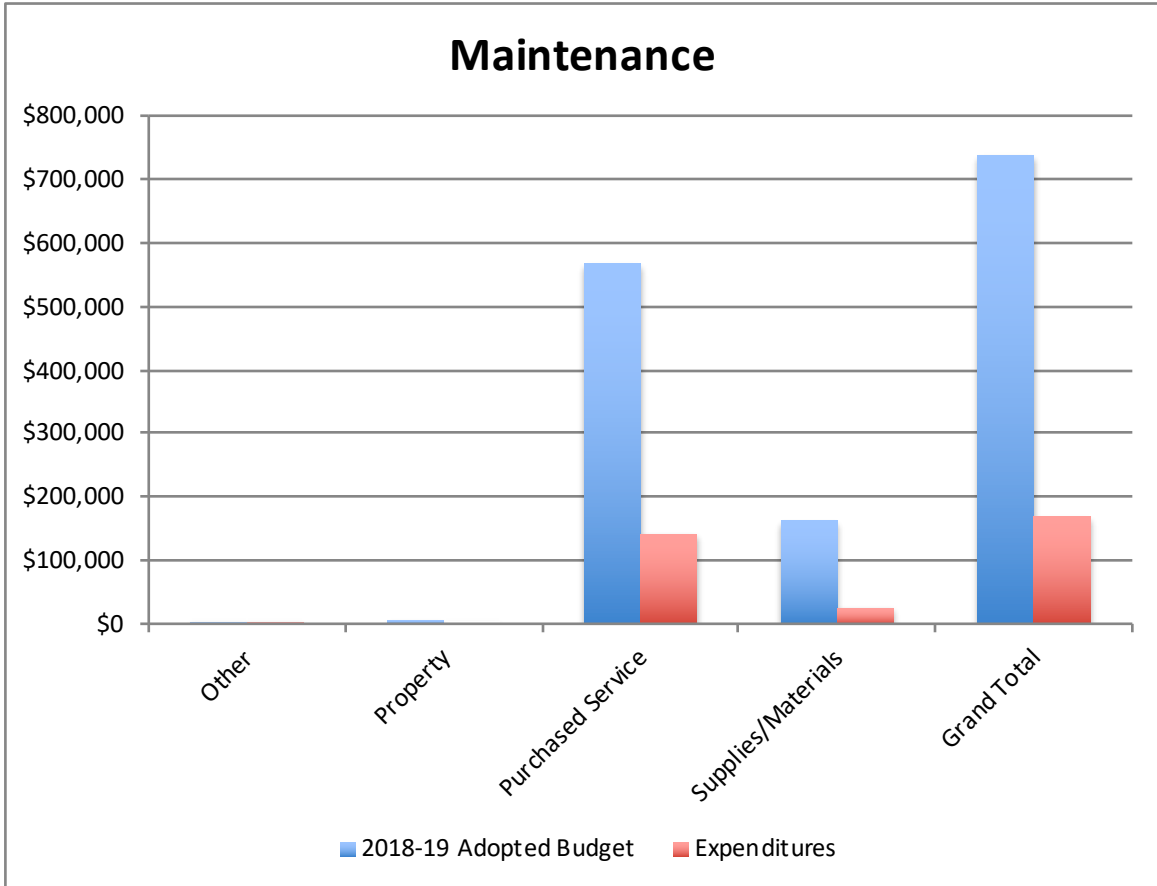
Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



Mapleton Public Schools
School/Location Expenditure Budget vs. Actual
For the Quarter Ended June 30, 2018



Memo

TO: Charlotte Ciano, Superintendent
FROM: David Sauer, Chief Operations Officer
DATE: October 10, 2018

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Consideration of equipment contractor to for production kitchen update

Policy Wording: All contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$75,000 or more shall be put to bid. With regard to materials or services for which bids are required, the Superintendent (or designee) shall develop a procedure to pre-qualify bidders.

Policy Interpretation: This policy is interpreted as requiring Board approval for contracts over \$75,000.

Decision Requested: Administration is seeking approval to award Smith & Greene as the Kitchen Equipment Contractor for the Skyview Kitchen remodel.

Report: A competitive solicitation was used to bid the Skyview kitchen equipment. The Nutrition Services department's production kitchen (referred to as Skyview kitchen) requires additional equipment to support the current and future operation of the department's goals to enhance efficiencies, food safety and quality. Mass production of menu items created from raw ingredients has been implemented, and more are forthcoming. To support this direction, the production kitchen requires a blast chiller to quickly and safely cool food for repackaging. Additionally, some new hot equipment is needed to increase the efficiency, safety and quality of food in production used for students and catering, including a combi oven (convection and steaming oven), 30-gallon tilt skillet, ramps for access to walk-ins, and a 6 range burner. This includes fire suppression. A General Contractor, plumbing and electrical work will be procured separately.

A formal bid process was completed in May of 2018, with 5 contractors responding. All contractor bids were scored using an evaluation matrix with Smith & Greene scoring the highest and proposed a bid of \$122,446.36.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Karla Allenbach, Assistant Superintendent of Schools
DATE: October 12, 2018

Policy: Accreditation, Policy AED
Report Type: Informational
SUBJECT: School Achievement Reports

Policy Wording: The Board of Education for Mapleton Public Schools (the "District") believes its primary responsibility is to provide leadership in the area of student achievement. In conjunction with accreditation, the Board is committed to adopting content standards for student learning, achievement performance levels, systems for measuring student achievement, and methods for improving student achievement.

Policy Interpretation: This policy is interpreted to include updates to the Board on school level student achievement progress and strategies for improvement as outlined in the school's improvement plan.

Decision Requested: This is an information-only report. No Board decision is required at this time.

Report: The purpose of this report is to review the 2017 – 2018 achievement results for Global Leadership Academy, Clayton Partnership School, Achieve Academy, and Mapleton Early College High School. This year we have asked each of the school directors to share their school's academic achievement information as well as the identified improvement strategies outlined in the school improvement plan for improved learning and achievement among students.

Presenting this evening are School Directors Jeremy Jimenez, Janice Phelps, Ron Salazar, and Robin Graham.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: October 10, 2018

Policy: Advisory Committees, Policy BDF
Report Type: Monitoring
SUBJECT: Construction Accountability Advisory Committee Update

Policy Wording: The Board shall appoint advisory committees that function within the organizational frameworks approved by the Board.

Policy Interpretation: This policy is interpreted as requiring periodic reports from advisory committees.

Decision Requested: District administration and the Construction Accountability Advisory Committee (CAAC) Co-Chair are providing this report for information only. No decision is requested.

Report:

The Construction Accountability Advisory Committee (CAAC) met for its regular monthly meeting on Friday, October 5, 2018.

Following introductions, several items were distributed to the group, including:

- the report from the September CAAC meeting;
- the Expenditure Report from September; and
- written reports from Mapleton's owner representative from September.

An update was provided regarding each of the bond projects currently underway. Highlights are as follows:

- Adventure
 - Interior and exterior punch list corrections are essentially complete. Installation of the Monument sign is in process. Remaining landscaping, including the soccer field, will be installed in phases with completion expected spring 2019;
 - Additional required asbestos and hazardous materials abatement delayed demolition of the original building. Anticipated demolition completion is late October. This caused the total project budget to increase.
- Global Primary PK-3
 - This project is essentially complete with punch list items now wrapping up.
- Global Intermediate 4-8

- Schematic Design is complete. The building is being designed according to CDE construction guidelines in preparation for possible BEST funding;
 - Interior design concepts, colors and finishes were generally approved by the District. FF&E services will be provided by OfficeScapes to maintain design continuity across the campus;
 - Construction is currently scheduled to commence in March 2019 and completion is expected spring 2020.
- Global Leadership 9-12
 - Customized interior and exterior signage packages have been generally approved and designs are being refined and finalized;
 - Drywall and millwork installation and finishing are in process. Painting is in process throughout the building;
 - Soccer field installation is complete, pending punch list;
 - Substantial completion is expected mid-December of 2018.
- Trailside Academy
 - Building foundations are generally complete as well as masonry construction of the elevator core and gymnasium. Erecting of steel framework and underground utilities are in process;
 - A draft contract has been issued to Jordy Carter for FF&E design and procurement;
 - School is expected to open in fall of 2019.
- Explore
 - Project design development is generally complete;
 - A Civil Engineering package and the City of Thornton utility package were submitted, and first round comments were received. Utility coordination is ongoing. Applications for Xcel energy gas and electric service are pending;
 - Construction is projected to start in early 2019 and school opening will be in 2020.
- Other Projects

Initial design planning meetings were held with Neenan for the following sites:

 - CareerX at the Global Campus- 9/14/18;
 - The Arts Building at the Global Campus- 9/24/18; and
 - Valley View Elementary- 10/1/18.

Finally, committee members toured the Global Leadership 9-12 construction site to observe progress. Members commented that the building massing reflected a contemporary urban theme appropriate for high school age students. The committee was pleased with the natural light and openness of the design plan. The solid construction of the building was also noted including minimal noise impact from the adjacent highway. Overall, the community continues to be excited by the progress of the Global campus.

The next meeting of the Construction Accountability Advisory Committee will be Friday, November 2nd, at 11:30 a.m. in the Board Room.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: October 23, 2018

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2018-19 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

Decision Requested: District administration and the DAAC Co-Chair are providing this report for information only. No decision is requested this evening.

Report: In October, 15 members of DAAC convened to receive monthly updates on District events and activities and to study the DAAC topic for October which was the District Performance Framework report.

The meeting began with DAAC members receiving updates on the rollout of the new website for the District, the current plans for Valley View and Trailside for the 2018-19 school year, as well as an update on Parent Involvement Guides that are now available in our schools serving grades K-6.

Much of the meeting was spent reviewing the District Performance Framework report that the Colorado Department of Education releases annually for all Districts in the State of Colorado. Mapleton Public Schools once again earned the accreditation category of Accredited with Improvement.

The review of the District Performance Framework report included discussing all the data elements that go into generating the framework report, how each element is scored, and the weighting each element has on the overall framework. DAAC members were asked to think at a high level about the impact the scores have on the District, as well as develop potential questions about the data. DAAC members reviewed the District Performance Framework report to prepare for the next meeting of DAAC where the primary focus of the meeting will be the Unified Improvement Plan.

The next DAAC meeting will be held on Tuesday, December 4th, 2018 from 4:30 to 6:30 P.M. in the Board Room. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.