



DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

*Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence*

2020 - 2021

FOCUS AREAS

*Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image*

BOARD MEMBERS

*Cindy Croisant
Steve Donnell
Thomas Moe
Sheila Montoya
Patty Velasquez*

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

January 26, 2021
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
 - 5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of December 15, 2020, Board Meeting minutes
 - 8.2 Approval of January 12, 2021, Board Study minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
 - 10.2 Board Policy Adoption, Policy BG – Ms. Ciancio
 - 10.3 Notification of School Board Meetings, Policy BED – Ms. Ciancio
11. Focus: Student Achievement
 - 11.1 Dashboard Report – Early Childhood Education, Policy IHBIB – Ms. Branscum
12. Focus: Exceptional Staff
 - 12.1 Dashboard Report – Professional Development, Policy CBA/CBC – Ms. Ansley
13. Focus: Communication
 - 13.1 2nd Qtr FY2021 Financial Report, Policy DAB – Mr. Janak
 - 13.2 State Interest-free Loan Program, Policy DEB – Mr. Janak
 - 13.3 Budget Amendment, Policy DBG – Mr. Janak
 - 13.4 TIF Agreement Extension, Policy CBA/CBC – Mr. Crawford
14. Focus: Community Involvement
 - 14.1 Community Conversations, Policy CBA/CBC – Dr. Brown
15. Discussion of Next Agenda
16. Superintendent's Comments
17. Board Committee Update
18. School Board Discussion/Remarks
19. Next Business Meeting Notification – Tuesday, February 23, 2021
20. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:00 p.m. on Tuesday, December 15, 2020, at the Administration Building Boardroom. This meeting was also on-line via a TEAMS meeting.

2.0 ROLL CALL

Cynthia Croisant - President	Present
Steve Donnell - Treasurer	Present
Tom Moe - Vice President	Present
Sheila Montoya - Secretary	Present
Patty Velasquez – Asst. Secretary/Treasurer	Present

3.0 PLEDGE OF ALLEGIANCE

Ms. Croisant led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Velasquez, seconded by Mr. Donnell, to approve the Board Agenda dated December 15, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez.
Motion carried: 5-0

5.0 BOARD BUSINESS

5.1 Board Comments

Ms. Croisant said that at the December 8 Special Board Meeting the Board met to:

- Approve the mill levy certification.
- Select a vendor for furniture.
- Approve personnel report.

6.0 WHAT'S RIGHT IN MAPLETON

Dr. Brown said that What's Right in Mapleton would celebrate the many ways that Mapleton students and staff learned to share a smile while continuing to keep Mapleton healthy this year. Dr. Brown also shared a 2020 animated holiday message inspired by the idea of finding other ways to share a smile.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated December 15, 2020: 8.1 Board Meeting minutes of November 17, 2020; and 8.2 Special Board Meeting minutes of December 8, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez.
Motion carried: 5-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Mr. Moe, seconded by Ms. Montoya, to approve Agenda item 10.1 Personnel Action, as stated on the Board Agenda dated December 15, 2020.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez.
Motion carried: 5-0

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Graduation Rates

Mr. Fuller said that each year, graduation data is collected and published by the Colorado Department of Education. He shared a dashboard report showing rates for the District and individual schools.

12.0 FOCUS: COMMUNICATION

12.1 Fiscal Year 2020 Audit Presentation

Mr. Janak said that state law requires the audit of all funds and accounts at least once annually following the close of the fiscal year. Mr. Janak shared a presentation on the fiscal 2020 data. Rodney Rice and Stephanie Simon of Rubin Brown, LLP were also available for questions.

A copy of Mr. Janak's presentation is attached.

MOTION: By Ms. Montoya, seconded by Mr. Moe, to accept the findings of the 2019-2020 audit, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez.
Motion carried: 5-0

13.0 FOCUS: COMMUNITY INVOLVEMENT

13.1 Construction Advisory Meeting Report

Mr. Crawford reported that the Construction Advisory met on October 12, November 16, and December 14. He shared an update on all projects in the district. The next meeting of this committee will be January 11 via Microsoft Teams. This meeting will focus on additional small projects which could be completed with remaining 2016 bond funds, as well as possible future projects not yet funded.

13.1 DAAC Update

Mr. Fuller reported that the District Accountability Advisory Committee met on December 8, 2020. The next meeting of this committee will be January 19, 2021 at 4:30 p.m. via Microsoft Teams.

14.0 DISCUSSION OF NEXT AGENDA

Ms. Croisant said agenda items for the January 26 Board meeting would include a Professional Development Dashboard, the 2nd quarter fiscal year 2021 financial report, and a DAAC update.

15.0 SUPERINTENDENT'S COMMENTS

During the Superintendent's report, Superintendent Ciancio:

- Said that a year ago we were thinking about wrapping up 2019 and looking forward with hope for 2020. She said that although it has been a year filled with challenges and changes, we are still looking forward to 2021 with the same enthusiasm and hope.

- Said that she was thankful for amazing leadership during this year – by the Board and administration. She said we have learned a lot dealing with the pandemic and have exhibited great flexibility, willing to change direction as needed to ensure a quality and safe education for our students.
- Said that although 2020 will be a year that we remember, we are hopeful that 2021 will be a successful year for the District.

16.0 BOARD COMMITTEE UPDATE

Mr. Moe said that the Mapleton Education Foundation had selected two new Executive Directors. Although they will work as a team, Thomas Hernandez will focus on scholarship work and Elise Kersey will focus on fundraising. Mr. Moe said that preparations will begin in January for the scholarship application and interview process.

Ms. Croisant reported that Rocky Mountain Risk (RMR) did not meet in December. This group will meet again in January.

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Montoya thanked Superintendent Ciancio and the executive team for their work during this year of challenges. She said that she was also thankful for teachers and their dedication to Mapleton students. She encouraged everyone to be appreciative and focus on the joy of family and life.

Ms. Croisant said that the Board is also very hopeful for a successful second semester. She encouraged everyone to enjoy a restful winter break and be ready for students in-person on January 11th.

18.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on Tuesday, January 26, 2021, at the Administration Boardroom.

19.0 ADJOURNMENT

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:40 p.m.

Cynthia Croisant, Board President

Sheila Montoya, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, January 12, 2021, at the Administration Building Boardroom.

Present: Cindy Croisant – President
Steve Donnell – Treasurer
Thomas Moe – Vice President
Sheila Montoya – Secretary
Patty Velasquez – Asst. Secretary/Treasurer

During the meeting, the Board:

- Reviewed proposed board policy changes and new policies.
- Received an update on COVID, including Vaccines, student testing, and student activities for Seasons B, C, and D.
- Discussed initial budget preparation and planning.
- Reviewed the plan for Community Engagement.

No official Board action was taken at the meeting.

Cynthia Croisant, Board President

Sheila Montoya, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: January 21, 2021

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends following personnel information to be approved by Board Action at the regular meeting on the January 26, 2021.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
Castillo, Claudia	Office Clerk	Welby	01/04/2021	New Hire
Nysetvold, Samuel	Preschool Paraprofessional	Trailside	01/25/2021	New Hire
Sorrentino, Julieann	Sp.Ed. Paraprofessional	GPA	01/05/2021	New Hire
Thomas, Lezlie	Sp.Ed. Paraprofessional	Clayton	01/04/2021	New Hire
<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
Castro, Lucia	Custodian	GPA	01/12/2021	Termination
Fye, Cheryl	Records Clerk	Connections Academy	01/22/2021	Resignation
Potthoff, Jennifer	Executive Secretary	Teaching & Learning	01/11/2021	Resignation
Quezada, Eulalia	Custodian	GPA	01/12/2021	Termination
Sepulveda, Itzel	Office Clerk	GLA	01/08/2021	Resignation
Williams, Jessica	Nutrition Services Assistant	District	01/11/2021	Resignation

CLASSIFIED REQUESTS

No requests at this time

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
Epstein, Jonathan	Director, Security & Safe School Envirs.	School & Community Engagement	01/12/2021	New Hire
<u>RESIGNATIONS/TERM</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Craddock, Ysenne
Gussman, Maranda
Lenox, Tyler
Lucas, Brandon
Tretheway, Barry
Weigland, Stacy

DELETIONS

LEAVE REQUESTS

NAME

Abu-Jaber, Katherine
Josserand, Elva
Limon De Mendez, Veronica

DATES

01/11/2021 – 03/26/2021
Intermittent
12/03/2020 – 01/08/2021

Memo

TO: Board of Education
FROM: Charlotte Ciancio, Superintendent
DATE: January 14, 2021

Policy: School Board Policy Process, Policy BG
Report Type: Decision Making
SUBJECT: Adoption of Board Policy

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent, and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of the attached policies.

Report: At the January 12, 2021 Board Study, district administration and the Board of Education received the following policies for first review. These policies are being presented for final review and adoption.

DJB	Federal Procurement
DJE	Bidding Procedures
GBEB	Staff Conduct and Responsibilities
GBI	Criminal History Record Information
JLCDB	Administration of Medical Marijuana to Qualified Students

This evening, District Administration recommends that these policies be adopted. The attached copies represent the "final" version of the policies and are submitted for Board approval.

Memo

TO: Board of Education
FROM: Charlotte Ciancio, Superintendent
DATE: January 26, 2020

Policy: Notification of School Board Meetings, Policy BEDA
Report Type: Decision Making
SUBJECT: Board Meeting Notification

Policy Wording: The Board shall designate the public place or places at which notice of Board meetings shall be posted if the Board is unable to post notice of Board meetings online due to exigent or emergency circumstances.

Decision Requested: District administration is requesting the Board approve the designated posting locations for notice of meetings for the 2021 calendar year.

Report: This recommendation to designate the posting locations for public notification of meetings of the Mapleton Public School Board of Education, is made to comply with Section 24-6-402(2)(c), Colorado Revised Statutes, which states in part:

"Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means of full and timely notice, a local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. The public place or places for posting such notice shall be designated annually at the local public body's first regular meeting of each calendar year. The posting shall include specific agenda information where possible."

This evening, District Administration recommends that the Mapleton Public Schools District website be designated as the official site for posting of all Board meetings. The Administration Building entry will be designated as the secondary site for posting of Board meetings in the event that the District is unable to post notice of a meeting on-line.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Erica Branscum, Assistant Superintendent, Talent Recruitment
DATE: January 21, 2021

Policy: Primary/Preprimary Education, Policy IHBIB
Report Type: Information Only
SUBJECT: Early Childhood Programming

Policy Wording: Mapleton Public Schools believes that children must begin learning at an early age and begin Kindergarten with certain skills.

Policy Interpretation: The District will provide information to the Board of Education related to preschool educational programs.

Decision Requested: This is an information-only report. No formal Board action is required.

Report: The purpose of this report is to give information to the Board regarding the Early Childhood Programming in Mapleton Public Schools.

Programming:

Mapleton Public Schools offers extensive early childhood education (ECE) including tuition-based toddler programming, qualified and tuition based half day preschool and qualified and tuition based full day preschool with before and after care for 3-5-year old's in the community. Over the past five years, we have seen an increase in interest in our program; due to additional classrooms and resources allocated by the district, Mapleton's ECE program has been able to increase over time in order to meet the community's needs.

Enrollment and funding:

Mapleton's ECE programming has space for 496 preschool students and 34 toddlers. We also partner with the City of Thornton to offer a community preschool option to our preschool families. In the 2020-21 school year, we funded eleven students who are participating in the program at the City of Thornton.

We have numerous funding options available to support our families and their children; over 90% of our preschool students receive preschool for free. Most of our funding comes from the Colorado Department of Education for students who qualify for preschool either through the Colorado Preschool Project or Special Education. Our annual allocation from CDE allows for 322 CPP slots and 102 ECARE slots to be used for ½ day or combined to serve 1 student in full day preschool. In 2020-21, we used 362 of the CPP and ECARE slots to fund 232 half day students and 69 full day students. Additionally, we are serving 57 funded special education students. Our enrollment was

down by approximately 100 students due to the Coronavirus Pandemic. We expect to see our enrollment go back up to full in August for the next school year.

School	16-17	17-18	18-19	19-20	20-21	21-22
Achieve	3	3	3	4	0	0
Adventure	3	3.5	2	2	2	2
Explore	2	2	2	2	2	2
GPA	2	2	3	3	3	3
Preschool on Poze					6	8
Meadow	2	2	2	2	0	0
Monterey	2	2	0	0	0	0
Trailside	0	0	0	3	4	3
Welby	2.5	2	5	4	2	2
Total Classrooms	16.5	16.5	17	20	19	20
Total Seats for Students	480	464	480	544	496	512

There are several key headlines indicated in the data above.

- Due to the enrollment dip caused by the virus, our classrooms were reduced by one to 19.
- Preschool classrooms at Achieve Academy and Meadow Community School transitioned in September to the newly remodeled Preschool on Poze. There are currently 6 preschool classrooms and 1 toddler room. We expect to expand to more classrooms next year.
- Our community demonstrated an increased interest in full day preschool and childcare options. Therefore, we adjusted a classroom from a half day program to an additional full day classroom located at Trailside. Adding this third full day classroom to Trailside has allowed us to serve 112 students and their families. The full day classrooms have operated at 95% capacity all year.
- 5 families between preschool and toddler care qualified for and are using CCCAP.

Toddler Program:

Mapleton has a full-day tuition-based toddler program available to children of Mapleton employees beginning at age one. Currently, there are three toddler classrooms serving 28 one and two-year-olds which consist of twenty-five employee children and three community children.

Academics:

Mapleton's ECE program provides a comprehensive, developmentally appropriate approach dedicated to developing the whole child by providing play-based, child-centered, structured, and unstructured learning opportunities. Literacy instruction is the core of the curriculum. Units based in high-quality literature are used to create activities within the targeted developmental domains of physical, social-emotional, cognitive, and language. Mapleton's ECE program uses a variety of curricular supports; including

the Incredible Years Social Competency Curriculum, Dialogic Reading, Handwriting Without Tears, English as a Second Language (ESL) instruction, Bridges PreK Math, and developmentally appropriate phonemic awareness targets integrated into bi-weekly units.

Mapleton's preschool programs are subject to a variety of evaluations throughout the year. Formal academic assessments are conducted using *Teaching Strategies GOLD*. Assessment data is collected three times per school year in November, February, and May.

Covid Relief Funds:

During the fall, our district received Adams County Covid-19 Relief Funds that we in turn used to provide tuition waivers to 27 employee and 41 community families. The impact of COVID-19 was presenting unprecedented challenges for many of our staff members and for families across our community. When Mapleton Public Schools received additional, one-time COVID-19 relief dollars from Adams County to support our ECE programs, the district prioritized supporting families who have been directly impacted by the pandemic, from health to job loss. This amazing opportunity to support our families during this challenging time, made it possible for us to temporarily reduce the price of our tuition-based preschool and toddler programming. Families have been extremely grateful for this incredible gift.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Michell Ansley, Chief Academic Officer of Teaching and Learning Services
DATE: January 26, 2021

Policy: Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC
Report Type: Information Only
SUBJECT: Dashboard Report - Professional Development

Policy Wording: The Superintendent shall keep the Board informed on the condition of the District's educational and support system.

Policy Interpretation: This policy is interpreted to provide information to the Board of Education related to the Professional Development opportunities offered to Mapleton staff from August through December of the 2020-2021 school year.

Decision Requested: This is an information only report. No formal Board action is required.

Report:

Every year all staff new to Mapleton attend a 3-day Orientation in early August before the school year begins. This year the district trained Instructional Guides to lead their own school level orientation so that people could be socially distanced. During Orientation, new teachers received training on specific grade level content, got to know other new staff members, and completed the new teacher oath. Beyond the 3-day New Teacher Orientation, all new teachers are provided with Induction support throughout the school year. This year Mapleton has been supporting 83 new teachers through Orientation and Induction.

In addition to new teacher support, we offered other targeted trainings this fall which filled more than 1,600 seats in total. Though we could not offer these in person, we were able to accomplish the professional development virtually and through pre-recorded Canvas trainings. Some of the highlights of fall professional learning include:

- ELL offerings focused on best practice instruction for students learning English as a second language (20 seats filled each month)
- Integrated Services offerings focused on best practice strategies for behavior, mental health, social emotional needs, and instructional strategies for students with Special Education needs.
 - Related Services Provider Meeting (20 seats filled)
 - Regulation Skills (100 seats filled)
 - Crisis Prevention Institute (20 seats filled)
 - Responsive Care (60 seats filled)

- Gifted and Talented offerings focused on supporting the needs of students who have been identified as gifted/talented in one or more of the 15 areas (22 seats filled each month)
- The offerings from the Department of Teaching and Learning have focused on the use of our new online learning system, Canvas, and primary literacy:
 - Canvas (All licensed staff)
 - Blended Learning (150 seats filled)
 - Mastery Connect (175 seats filled)
 - LETRS training (125 seats filled each month)
 - Dibels Training (50 seats filled)
 - Building support for primary literacy implementation (90 seats filled)
- Leadership Development offerings have focused on supporting district and building leaders in managing COVID and achieving better outcomes for student performance (45 seats filled)
- Remote learning days for our Project LIFT schools have focused on school implementation of Instructional Design Teams at each school (all high school teachers)

Finally, it is important to note that each teacher is able to participate in school-based training unique to their school model. This opportunity occurs ongoing throughout the year and School Directors work closely with district leaders to coordinate these professional development plans.

Mapleton strives to offer professional development activities that are differentiated to meet the unique needs of all staff in Mapleton to ensure that they have the skills they need to be successful in the classroom.

Memo

TO: Charlotte Ciano, Superintendent
FROM: David Janak, Chief Financial Officer
DATE: January 26, 2021

POLICY: Financial Administration, Policy DAB
REPORT TYPE: Decision Making
SUBJECT: 2nd Quarter 2020-2021 Financial Report

Policy Wording: With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually.

Policy Interpretation: This policy is interpreted to include quarterly updates to the Board on the District's financial position.

Decision Requested: District Administration is requesting approval of the 2nd Quarter FY 2020-21.

Report: District administration has provided the Board with the 2nd Quarter FY 2020-21 Financial Report. The following PowerPoint presentation outlines key highlights of 2nd Quarter financial activity.

2nd Quarter Financial Report 20-21

January 26, 2021
Board of Education Meeting

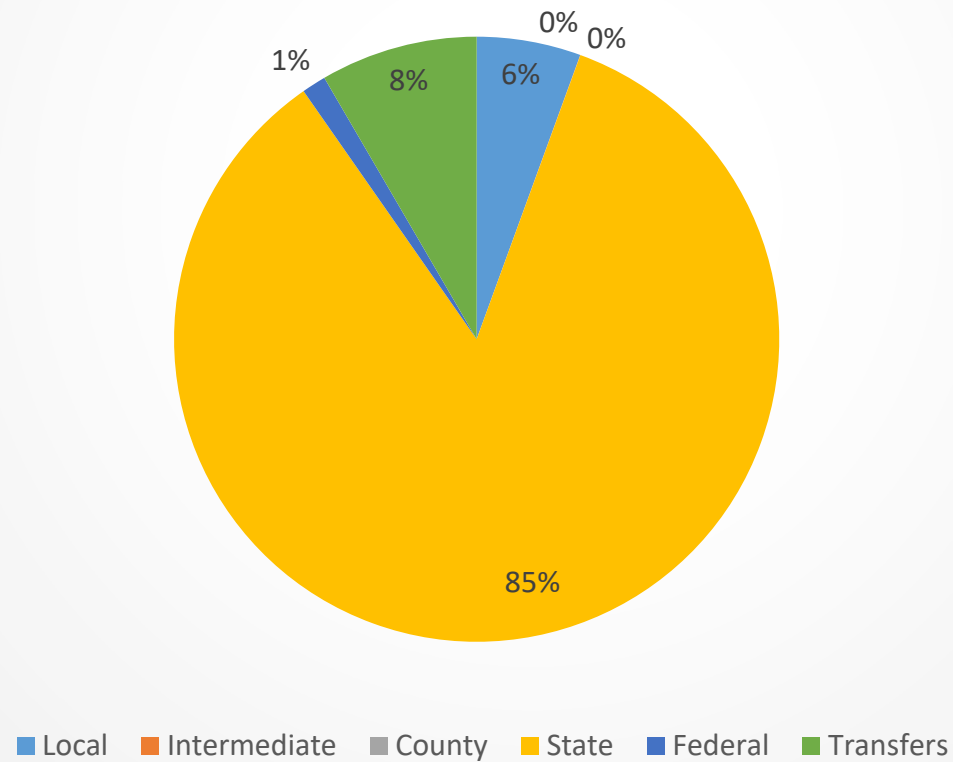


Summary

- Enrollment averaging leveled out the revenue impact to the general Fund.
- Federal Funds have been used to provide for all of the needed extras to keep schools in person.
 - PPE, Air Filtration systems, Technology, On-line program, COVID testing, etc.
- Student Nutrition Fund is performing better than expected under the COVID environment.

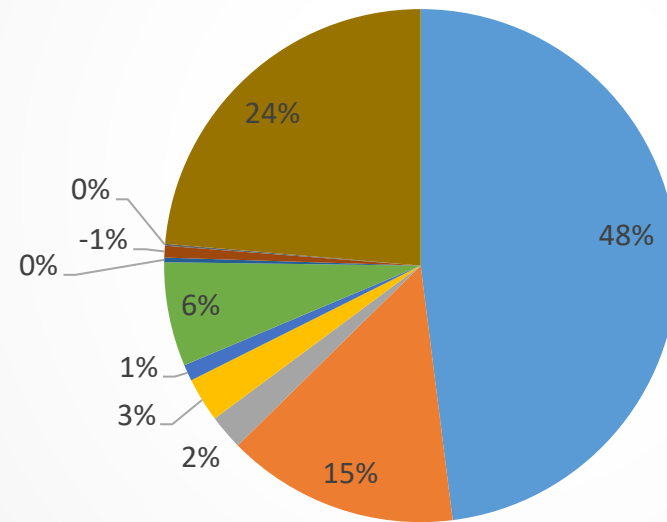
General Fund Revenue

Revenue by Source



General Fund Expenditure 20-21

Expenditure by Type



Salaries

Other Purchased Svc

Other Uses of Funds

Benefits

Supplies & Materials

Connections

Purchased Professional Svc

Property

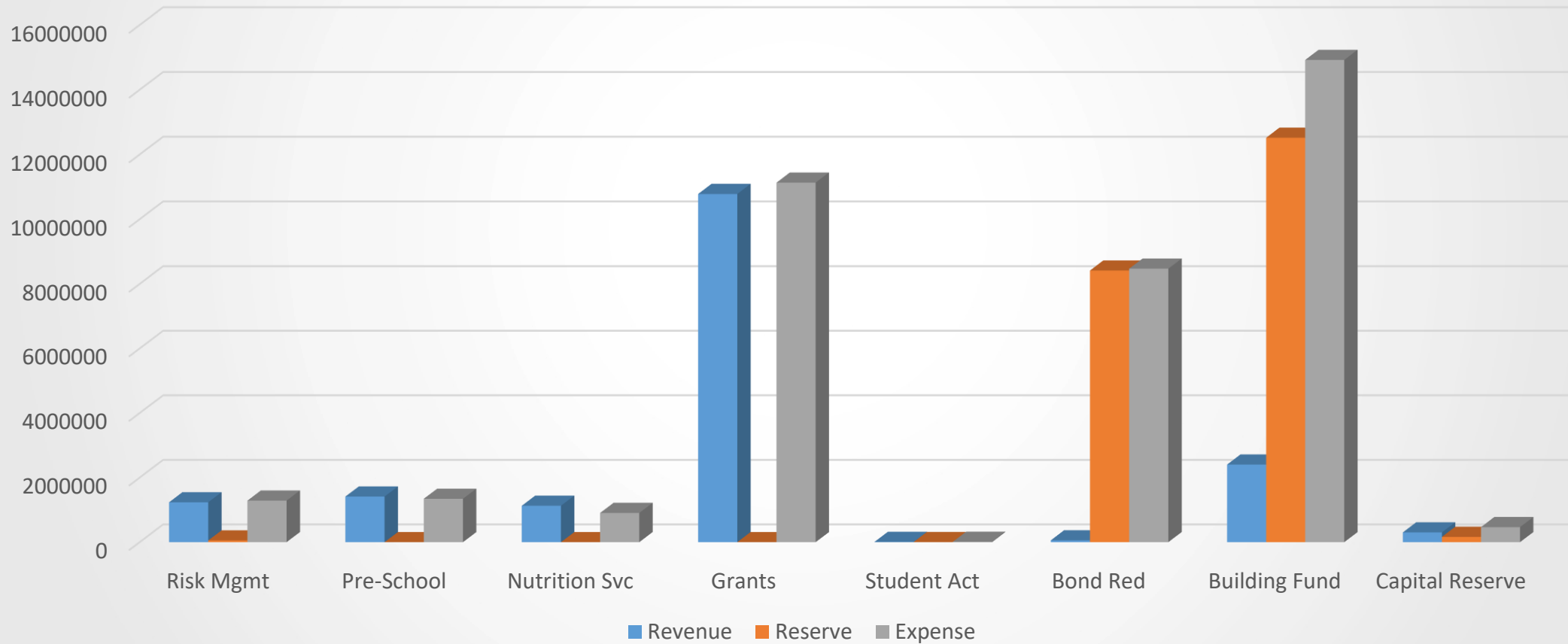
Purchased Property Svc

Other Objects





Other Funds



Questions



Memo

TO: Charlotte Ciano, Superintendent
FROM: David Janak, CFO
DATE: January 25, 2021

POLICY: Loan Programs (Funds from State Tax Sources), Policy DEB
REPORT TYPE: Decision
SUBJECT: Participation in the State Treasurer's Interest Free Loan Program FY 21

Policy Wording: When it becomes evident that a general fund cash deficit will occur in any month, the Superintendent of Mapleton Public Schools (the "District") shall notify the Board of Education (the "Board"). The notice shall explain the need for a loan and the requested amount. Under such circumstances the Board may elect to participate in an interest-free or low-interest loan program through the State Treasurer's Office by adopting a resolution approving the amount of the loan prior to the loan being made. The loan may not exceed the amount certified by the District's Superintendent. However, the Superintendent may not apply for such loan without a resolution of the Board. The State Treasurer shall determine the method for calculating cash deficits and appropriate reporting mechanisms.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for participation in the State Treasurer's Interest Free Loan Program with repayment due within the same fiscal year.

Decision Requested: District administration is recommending approval for participation in this program in the amount up to but not to exceed \$20,652,989.

Report: Each year, the district reviews its cash-flow projections to determine if there will be enough cash on hand in every month to meet the needs of our payroll and expenditure accounts. Because the district is projected to receive over 70% of its General Fund revenue through property taxes in the months of March, April, and May, it is possible for the district to run low on cash until the next tax collection cycle starts in March. Current analysis has determined this will once again be the case in FY21.

To address this problem, the district is recommending participation in the State Treasurer's Interest Free Loan Program again this year. Pursuant to C.R.S. 29-15-112 and 22-54-110, the State Treasurer is authorized to issue short term debt in order to make interest-free loans to participating Colorado school districts to alleviate temporary general fund cash flow deficits expected to be experienced by such participating districts during each fiscal year. Each District must adopt a resolution pledging repayment of its loan from ad valorem property-tax revenues received by the Participating District during the period of March through June of the fiscal year and must execute a promissory note to the Treasurer to evidence its repayment obligation.

District administration has completed the estimation spreadsheet provided by the state and is recommending a resolution authorizing \$20,652,989. The amount borrowed will be directly attributed to actual need but may not exceed the amount authorized by the Board in this resolution.

The District Superintendent and Chief Financial Officer must sign and submit a draw request form by the 10th working day of each month listing dollar amounts to be drawn during each predetermined period. At the same time, the District must electronically submit an updated cash-flow spreadsheet with actual expenditures/revenues for the preceding month. Beginning in March, school districts must remit all property taxes received to the Treasury, up to current loan balances. All outstanding loans MUST be repaid no later than June 25th or the following business day if the 25th falls on a weekend.

The District successfully participated in the program for the first time in FY 2014-15 and It is estimated that participation in this program will continue to save the District over \$50,000 in banking fees and interest.

CERTIFIED RECORD
OF
PROCEEDINGS OF

THE BOARD OF EDUCATION OF
Mapleton Public Schools

RELATING TO A RESOLUTION
INCREASING THE AMOUNT OF BORROWING BY THE DISTRICT
UNDER THE STATE TREASURER'S
INTEREST-FREE LOAN PROGRAM
FOR COLORADO SCHOOL DISTRICTS

State of Colorado
Interest-Free Loan Program
School District Local Proceedings Certificate

Mapleton Public Schools

As the Secretary or Assistant Secretary of the Board of Education of the above-referenced School District (the "District"), I do hereby certify that:

1. Attached is a true and correct copy of a resolution (the "Resolution") adopted by the Board of Education (the "Board") of the District at a regular or special meeting held on the date indicated on the signature page to the Resolution. The Resolution increases the amount of borrowing by the District pursuant to the Colorado State Treasurer's Interest-Free Loan Program for the District's fiscal year 2020-2021.
2. Such meeting was duly noticed and all proceedings relating to the adoption of the Resolution were conducted in accordance with all applicable bylaws, rules and resolutions of the District, in accordance with the normal procedures of the District relating to such matters, and in accordance with applicable constitutional provisions and statutes of the State of Colorado.
3. The Resolution was duly moved, seconded and adopted at such meeting by the affirmative vote of a majority of the members of the Board as follows:

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstaining</u>
Cynthia Croisant	_____	_____	_____	_____
Thomas Moe	_____	_____	_____	_____
Stephen Donnell	_____	_____	_____	_____
Shelia Montoya	_____	_____	_____	_____
Patty Velasquez	_____	_____	_____	_____
_____	_____	_____	_____	_____

4. The Resolution was duly approved by the Board, signed by the President or Vice President of the Board, sealed with the District's seal, attested by the Secretary or Assistant Secretary of the Board and recorded in the minutes of the Board.
5. The above certifications are being made by me in my official capacity as the Secretary or Assistant Secretary of the District, as evidenced by my signature this 26th day of January, 2021.

By _____
Secretary or Assistant Secretary

Printed Name _____

RESOLUTION NO. 2

**A RESOLUTION INCREASING THE BORROWING BY THE DISTRICT
UNDER THE STATE TREASURER'S COLORADO SCHOOL DISTRICT
INTEREST-FREE LOAN PROGRAM AND AUTHORIZING THE
EXECUTION AND DELIVERY OF LOAN DOCUMENTS.**

WHEREAS, this Board has previously adopted one or more Resolutions (collectively, the "Prior Resolution") authorizing participation in the State Treasurer's Interest-Free Loan Program for Colorado School Districts (the "Loan Program"); and

WHEREAS, the amount of borrowing under the Prior Resolution is limited to an aggregate principal amount of up to \$18,482,864; and

WHEREAS, based upon a revised cash flow of the District for the current fiscal year ending June 30, 2021 (the "Fiscal Year") attached to this resolution as Exhibit A, this Board has determined that it is in the best interests of the District to increase the amount of the borrowing by the District under the Loan Program to \$20,652,989; and

WHEREAS, the State Treasurer is expected to approve the increase in the amount of the borrowing by the District under the Loan Program;

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION, AS FOLLOWS:

Section 1. The Prior Resolution is hereby amended by increasing the Maximum Principal Amount (as such term is defined in the Prior Resolution) to \$20,652,989.

Section 2. The District is hereby authorized to issue a restated District Note (as such term is defined in the Prior Resolution) in the Maximum Principal Amount set forth in Section 1 of this Resolution. Such District Note (the form of which is attached to this resolution as Exhibit B) shall be exchanged for the District Note currently being held by the State Treasurer. The substitute District Note shall be executed on behalf of the District in the manner set forth in Prior Resolution.

Section 3. The cash flows of the District in the form attached hereto as Exhibit A are hereby substituted for the cash flows of the District attached as an Exhibit to the Prior Resolution. Except as otherwise amended pursuant to Section 1 of this Resolution, the Prior Resolution, and the representations and covenants made therein, are hereby reaffirmed as of the date of this Resolution.

Section 4. This Resolution shall be in force and effect from and after its passage on the date shown below.

(The remainder of this page is intentionally blank.)

ADOPTED AND APPROVED this 26th day of January, 2021.

_____**Mapleton Public Schools**_____
[Insert name of School District above.]

[DISTRICT SEAL]

By _____
President, Board of Education

Attest:

By _____
Secretary, Board of Education

(Signature page to the Loan Program Resolution)

EXHIBIT A

PROJECTED CASH FLOW FOR DISTRICT FOR FISCAL YEAR 2020-2021

EXHIBIT B
FORM OF DISTRICT NOTE

Name of School District: Mapleton Public Schools

Maximum Principal Amount: 20,652,989.00

FOR VALUE RECEIVED, the above-referenced school district (the "District"), a political subdivision and body corporate of the State of Colorado (the "State"), hereby promises to pay to the Treasurer of the State (the "State Treasurer") from Taxes, no later than June 25, 2021, the Principal Amount, which shall not exceed the Maximum Principal Amount stated above, with no interest accruing thereon; provided however, that in the event the Principal Amount is not paid in full on June 25, 2021, interest shall accrue on the unpaid Principal Amount at the Default Rate (as each such capitalized term and other capitalized terms used but not defined herein are otherwise defined in the Resolution referenced in the following paragraph).

This Note is issued by the Board of Education of the District, on behalf of the District, in accordance with a Resolution (the "Resolution") of the Board of Education of the District duly adopted prior to the issuance hereof. The above recital shall be conclusive evidence of the validity and the regularity of the issuance of this Note after its delivery for value.

Principal of this Note is payable in immediately available funds only to the State Treasurer. This Note is subject to prior prepayment by the District in whole or in part at any time prior to the Maturity Date. This Note is nontransferable but may be assigned and pledged by the State Treasurer to secure the Loan Program Notes of the State Treasurer issued on behalf of the District. All of the terms, conditions and provisions of the Resolution are, by this reference thereto, incorporated herein as part of this Note.

It is hereby certified, recited and warranted that all acts, conditions and things required to be done, occur or be performed precedent to and in the issuance of this Note have been done, have occurred and have been performed in due form and manner as required by law, including the Loan Program Statutes, and that the obligations represented by this Note do not contravene any constitutional or statutory debt limitation of the District.

IN TESTIMONY WHEREOF the Board of Education of the District has caused this Note to be executed on the date indicated below, with the manual signature of its President or Vice President, attested with the manual signature of its Secretary or Assistant Secretary, and sealed with a facsimile or manual seal of the District.

[DISTRICT SEAL]

Mapleton Public Schools

Dated: _____

By: _____

President, Board of Education

Attest:

By _____

Secretary, Board of Education

Memo

TO: Charlotte Ciano, Superintendent
FROM: David Janak, Chief Financial Officer
DATE: January 26, 2021

Policy: Budget Adoption Process, Policy DBG
Report Type: Decision
SUBJECT: Amended Budget FY 2020-21

Policy Wording: After adoption of the budget, the Board may review and change the budget with respect to both revenues and expenditures at any time prior to January 31 of the fiscal year for which the budget was adopted. After January 31 the Board shall not review or change the budget, except as otherwise authorized by state law including declaration of a fiscal emergency.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for an amended budget.

Report: This amended budget reflects:

1. An increase in the equity position in the Insurance Reserve Fund.
2. An increase in the revenue and expenditures in the Grant Fund due to the additional COVID Relief Funds and Elementary and Secondary School Emergency Relief Funds.
3. A correction of designated fund balance and COP payments in the Capital Reserve Fund.
4. An increase in the revenue and expenditures in the Building Fund due to the Valley View BEST grant award.

Decision Requested: District administration is requesting that the Board approve the amended budget for fiscal year 2020-21.

AMENDED BUDGET 1

Insurance Reserve Fund

Revenues

	FY 21 Adopted	FY 21 Supp.	Change
Investment earnings	\$ 299	\$ 81,165	\$ 80,866
Other	\$ 1,500	\$ 3,500	\$ 2,000
Allocation from General Fund	\$ 807,918	\$ 1,240,000	\$ 432,082
Total Revenues	809,717	1,324,665	514,948

Expenditures

Supporting services			
Bank Fees	\$ 11	\$ 7	\$ (4)
Repairs/Replacement	\$ 20,000	\$ 12,428	\$ (7,572)
Property Insurance	\$ 197,042	\$ 202,243	\$ 5,201
Vehicle Insurance	\$ 21,293	\$ 17,554	\$ (3,739)
Liability Insurance	\$ 134,483	\$ 135,528	\$ 1,045
Student Support Misc Expenditures	\$ —	\$ —	\$ —
BOCES Pool W/C	\$ 924,664	\$ 929,733	\$ 5,069
Total Supporting Services	1,297,493	1,297,493	(0)

Total Expenditures	1,297,493	1,297,493	(0)
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Excess Of Revenues Over Expenditures	(487,776)	27,172	514,948
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Beginning Fund Balance	466,149.00	848,583.24	\$ 382,434
Budgeted Ending Fund Balance	466,149.00	875,755.37	\$ 409,606
Beginning Fund Appropriation	487,776.00	0	\$ (487,776)

Governmental Grant Fund

Revenues and Expenditures

	FY 21 Adopted	FY 21 Supp.	Change
Local Grants	\$ 45,000	\$ 45,000	\$ —
State Grants	\$ 467,000	\$ 980,000	\$ 513,000
Federal Grants	\$4,433,046	\$18,637,679	\$14,204,633
Other Sources	\$ 216,123	\$ 216,123	\$ —
Total Revenue and Expenditures	5,161,169	19,662,679	14,717,633

Capital Reserve Fund

Revenues

	FY 21 Adopted		FY 21 Supp.	Change
Investment earnings	500.00		100	\$ (400)
Revenue from Leases	\$ 27,780	\$	36,968	\$ 9,188
Sale of Capital Assets	\$ —	\$	5,000	\$ 5,000
Other	\$ —	\$	21,500	\$ 21,500
General Fund Allocation	\$ 689,590	\$	865,364	\$175,774
Total Revenues	717,870		928,932	211,062

Expenditures

Supporting services				
Purchased Services	\$ 6,700	\$	378,610	\$371,910
Small Equipment	\$ —	\$	—	\$ —
Capital outlay	\$ —	\$	—	\$ —
COPs Principal	\$ 481,498	\$	524,393	\$ 42,895
COPs Interst	\$ 172,615	\$	195,296	\$ 22,682
Total Supporting Services	660,813		1,098,300	437,487
Total Expenditures	660,813		1,098,300	437,487
Excess Of Revenues Over Expenditures	57,057		(169,367)	(226,424)
Budgeted Beginning Fund Balance	-		169,367.44	\$169,367
Budgeted Ending Fund Balance	65,577.00		-	\$ (65,577)
Beginning Fund Appropriation	8,520.00		169,367.44	\$160,847

Building Fund

Revenues

	FY 21 Adopted		FY 21 Supp.		Change
Local Sources	-		0	\$	—
State Sources	\$ 9,817,582	\$	15,712,008	\$	5,894,426
Federal Sources	\$ —	\$	—	\$	—
Other Sources	\$ —	\$	—	\$	—
Total Revenues	9,817,582		15,712,008		5,894,426

Expenditures

Supporting services					
Purchased Property Services	\$ 7,798,036	\$	7,798,036	\$	—
Property	\$ 32,599,716	\$	36,416,964	\$	3,817,248
Total Supporting Services	40,397,752		44,215,000		3,817,248
Total Expenditures	40,397,752		44,215,000		3,817,248
Excess Of Revenues Over Expenditures	(30,580,170)		(28,502,992)		2,077,178
Budgeted Beginning Fund Balance	40,378,627.00		40,165,685.24	\$	(212,942)
Budgeted Ending Fund Balance	9,798,458.00		11,662,693.24	\$	1,864,235
Beginning Fund Appropriation	30,580,169.00		28,502,992.00	\$	(2,077,177)

**APPROPRIATION RESOLUTION
SUPPLEMENTAL BUDGET 1 - FISCAL YEAR 2020-21**

BE IT RESOLVED by the Board of Education of Mapleton Public Schools in Adams County that the amounts shown in the following schedule be appropriated to each fund as specified in the Supplemental Budget for the ensuing fiscal year beginning July 1, 2020 and ending June 30, 2021.

Fund	Appropriation Amount
Insurance Reserve Fund	1,297,492.77
Governmental Grant Fund	19,662,679.00
Capital Reserve Fund	1,098,299.60
Building Fund	44,215,000.00
 FY 2020-21 Appropriations for Supplemental Budget 1	 66,273,471.37

Date of Adoption

Signature of President of the Board

Memo

TO: Charlotte Ciano, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: January 26, 2021

Policy: Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: Tax Increment Financing Agreement

Policy Wording: Policy CBA/CBC states: "The Superintendent shall provide necessary reports to the Board as directed."

Policy Interpretation: This policy, together with policy DBD – Determination of Budget Priorities, is interpreted as requiring Board action on agreements related to revenue collection.

Decision Requested: District administration is requesting authorization to extend the Tax Increment Financing agreement which supports the Globeville Commercial Urban Redevelopment Plan through 2026.

Report:

Context: Tax Increment Financing (TIF) is a tool which allows funds which otherwise would have been paid as property taxes to a local taxing authority to be used to improve the property itself. The premise is that this tool produces a win-win – re-developed properties become more valuable, capable of producing increased tax contributions over time.

History: The existing Urban Redevelopment Area is located at the northwest corner of 51st Avenue and Washington Street. It is a 78-acre site located approximately 80% in Adams County and the remainder in the City and County of Denver. When approving the initial plan for the area, the city of Denver and Adams County approved property tax increment areas for the portions of the Area within their respective counties. The initial project undertaken pursuant to the Plan involved environmental remediation and installation of certain on and off-site land improvements to support the development of the Area into an approximately 1 million square foot warehouse industrial park called Crossroads Commerce Park.

As originally contemplated when the Plan was approved, there are now additional infrastructure needs which require the use of TIF.

New Project #1: 54th Ave. Street and Intersection Improvements – Washington to Franklin

54th Avenue has steep grades, no curb and gutter, and an inadequate intersection at 54th and Washington St. By improving this intersection and the portion of 54th Ave. between Washington Street and Franklin, access and safety will be improved for industrial traffic, the traveling public, as well as pedestrians and cyclists.

New Project #2: Signage Design and Installation for Wayfinding and Placemaking

As an important gateway for both Denver and Adams County, the Washington Street corridor will be enhanced with a signage program that highlights the neighborhood's history, denotes important landmarks, and uses wayfinding signs to highlight connections to the South Platte River Trail, the "N Line" transit station, and other nearby amenities.

New Project #3: Multimodal connection at the 51st Avenue Bridge over South Platte

This new multimodal connection would create access and mobility for pedestrians and cyclists between the Washington corridor and Crossroads Commerce Park site to the South Platte River Trail. This connection would enable pedestrians and cyclists to travel easily and safely between the key activity generators of the area and would support the wayfinding program also included in this package.

New Project #4: Washington Right of Way – 51st Avenue Intersection

The 51st and Washington intersection is currently offset and needs to be completed based on new standards. The design of this intersection makes for challenging turning movements. Creating a fully aligned intersection will serve to improve the character of the southern gateway to the Crossroads Commerce Park and improve safety for industrial traffic, the traveling public, pedestrians, and cyclists.

To support these projects, Adams County and the city of Denver are requesting the ability to continue to collect the increment derived from the Mapleton School District levy through the earlier of reimbursement of the actual project costs or December 31, 2026.

District administration is recommending answering this request in the affirmative by developing and executing an agreement with the Denver Urban Renewal Authority. This investment in our community will likely support the education of Mapleton students for decades into the future.

Memo

TO: Charlotte Ciano, Superintendent
FROM: Dr. Damon Brown, Deputy Superintendent
DATE: January 26, 2021

POLICY: Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC
REPORT TYPE: Informational
SUBJECT: Community Conversations

Policy Wording: The Superintendent shall provide necessary reports to the Board as directed.

Policy Interpretation: This policy is interpreted to include updates to the Board on community outreach activities, and community meetings.

Report: Tonight's report is intended to provide an update on community outreach activities and the status for the Mapleton Connects community meeting.

(NOTE: PowerPoint presentation will be added to this memo on Monday.)



Mapleton
Public Schools

Community Engagement Update

Tuesday, Jan 26, 2020

mapleton
connects

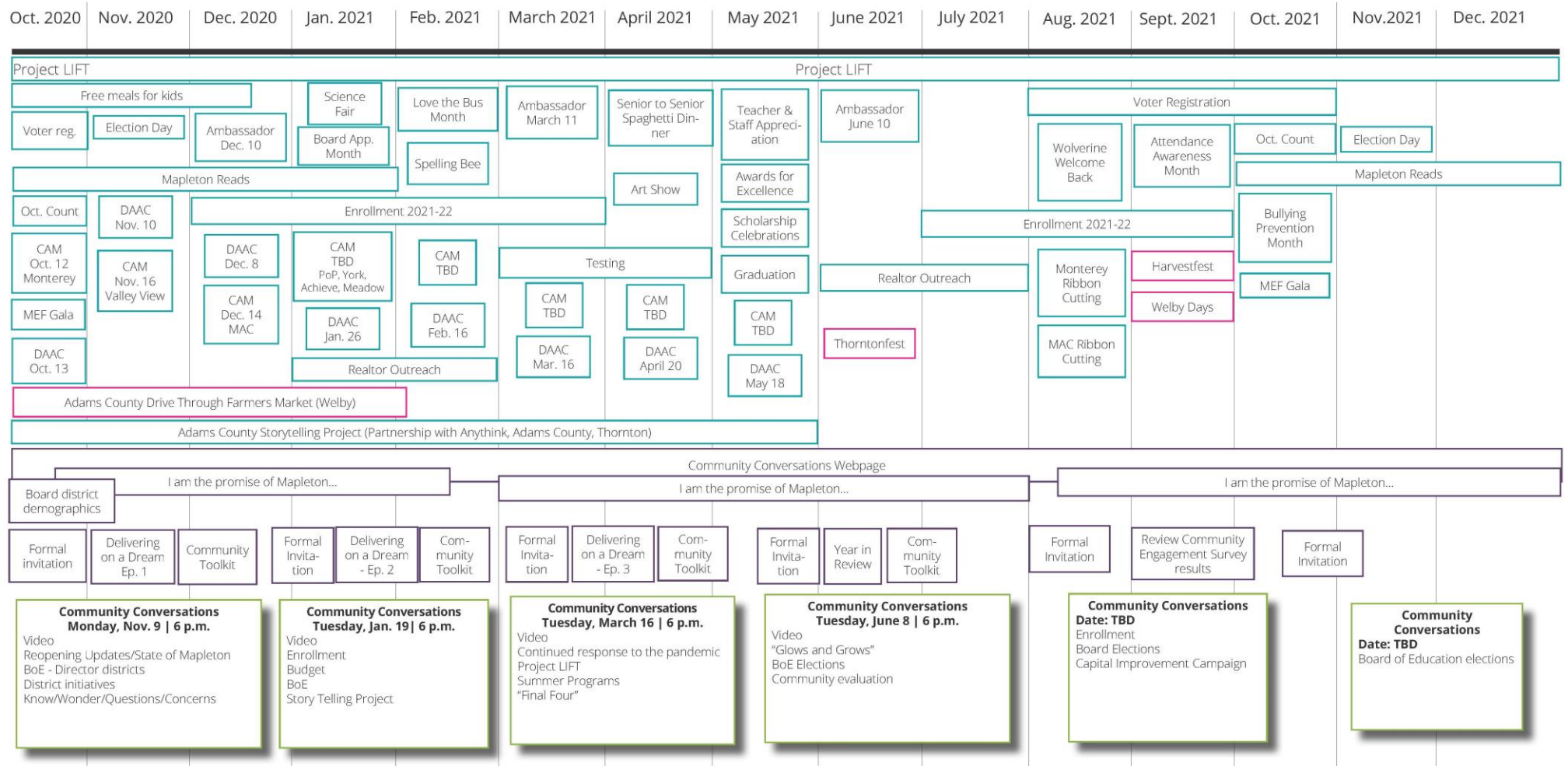
2020-2021 Community Engagement Plan

Delivering on a Dream - The Promise of Mapleton

This campaign will enhance systems, processes, and platforms that foster strong community partnerships to support and promote Mapleton's vision. Delivering on a Dream is an opportunity to bring awareness to our mission and ensure our most valuable stakeholders feel connected to, invested in, and informed about our promise to our community.



- District Event/Initiative
- Community Event
- Deliverable (Communications Team)
- Board Community Conversation Event



Community
Engagement
Plan

mapleton connects | The Goal

The Mapleton Connects community engagement campaign will **enhance systems, processes, and platforms** that foster **strong community partnerships** to support and promote Mapleton's vision.

Mapleton Connects is an opportunity to bring awareness to our mission and ensure our most valuable stakeholders feel **connected to, invested in,** and **informed about** our **promise** to our community.



Expand and improve relationships with internal and external partners

- Authentic understanding of Mapleton Public Schools
- Champions for Mapleton
- Word of mouth endorsements



Build capacity within our community



Townhall attendance and participation

| The Tactics



Mapleton Connects
webpage



Community Connections
(townhall meetings)



Delivering on a Dream –
Promise of Mapleton video
series and call to action



Maple Leaf – Community
Engagement themed
publication



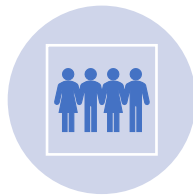
District meetings and
initiatives



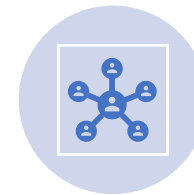
Board of Education



Mapleton Education
Foundation



Community events and
initiatives



Social media, newsletters,
existing platforms

| The Tactics



Mapleton Connects
webpage



Community
Connections
(townhall
meetings)



Delivering on a Dream –
Promise of Mapleton video
series and call to action



Maple Leaf – Community
Engagement themed
publication



District meetings and
initiatives



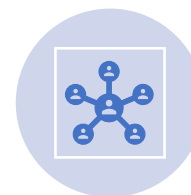
Board of Education



Mapleton Education
Foundation



Community events and
initiatives



Social media, newsletters,
existing platforms

Community Conversations | Tuesday, March 9 @ 6 p.m.

-
- Video: Delivering on a Dream – call to action, where we are headed
 - Project LIFT
 - Capital Improvement updates – Final Four
 - COVID Update
 - Upcoming engagement opportunities
 - Mapleton Connects webpage, calendar of events, toolkit
 - Community questions

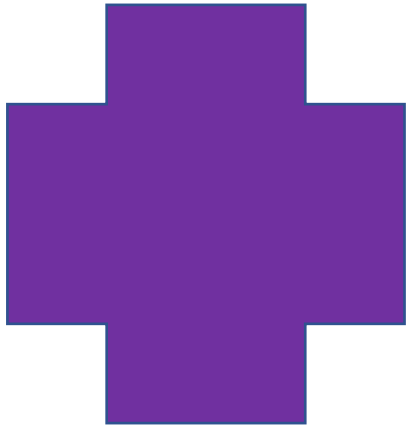
Community Conversations | Tuesday, June 6 @ 6 p.m.

-
- Video: A look back at the 2020-21 school year
 - “Glows and Grows” headed into the 2021-22 school year
 - Summer opportunities in Mapleton
 - Board of Education elections – important dates, process, where to go for information
 - Capital Improvement
 - Community evaluation – questions, comments, feedback
 - Schedule for 2020-21 Community Conversations

Thank you!

mapleton
connects

What worked well?



What should be changed?

