



### DISTRICT MISSION

*... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...*

### BOARD PURPOSE

*Providing highly effective governance for Mapleton's strategic student achievement effort.*

### CORE ROLES

*Guiding the district through the superintendent  
Engaging constituents  
Ensuring effective operations and alignment of resources  
Monitoring effectiveness  
Modeling excellence*

### 2019 - 2020

#### FOCUS AREAS

*Student Achievement  
Exceptional Staff  
Character Development  
Learning Environment  
Communication  
Community Involvement  
Facilities Management  
District Image*

### BOARD MEMBERS

*Cindy Croisant  
Steve Donnell  
Thomas Moe  
Sheila Montoya  
Patty Velasquez*

### SUPERINTENDENT

*Charlotte Ciano*

# Mapleton Public Schools Board of Education

Regular Meeting  
Administration Building

September 22, 2020  
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
  - 5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
  - 8.1 Approval of August 25, 2020, Board Meeting minutes
  - 8.2 Approval of September 8, 2020, Board Study minutes
9. Report of the Secretary
10. Consent Agenda
  - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
  - 10.2 Board Policy Adoption, Policy BG – Ms. Ciano
11. Focus: Exceptional Staff
  - 11.1 Classified School Employee Week, Policy CBA/CBC – Ms. Branscum
  - 11.2 National Principals Month, Policy CBA/CBC – Ms. Branscum
  - 11.3 Dashboard Report – New Licensed Staff, Policy GCE/GCF – Ms. Branscum
12. Focus: Student Achievement
  - 12.1 Mapleton Community Reads Initiative, Policy ILBC - Ms. Ansley
13. Focus: Communication
  - 13.1 4<sup>th</sup> Quarter FY 2020 Financial Report, Policy DAB – Mr. Janak
  - 13.2 Consideration of Abatement Contractor, Policy DJE – Mr. Crawford
14. Focus: Community Involvement
  - 14.1 CAAC Charges, Policy FB, FBC, KD – Mr. Crawford
  - 14.2 DAAC Charges, Policy AE – Mr. Fuller
15. Discussion of Next Agenda
16. Superintendent's Comments
17. Board Committee Update
18. School Board Discussion/Remarks
19. Next Business Meeting Notification – Tuesday, October 27, 2020
20. Adjournment

### *Welcome to a meeting of the Mapleton Public School Board of Education!*

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

**1.0 CALL TO ORDER**

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:00 p.m. on Tuesday, August 25, 2020, at the Administration Building Boardroom.

**2.0 ROLL CALL**

Cynthia Croisant - President	Present
Steve Donnell - Treasurer	Present
Tom Moe - Vice President	Present
Sheila Montoya - Secretary	Present
Patty Velasquez – Asst. Secretary/Treasurer	Present

**3.0 PLEDGE OF ALLEGIANCE**

Ms. Croisant led the Pledge of Allegiance.

**4.0 APPROVAL OF AGENDA**

**MOTION:** By Mr. Moe, seconded by Ms. Velasquez, to approve the Board Agenda dated August 25, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

**5.0 BOARD BUSINESS**

**5.1 Board Policy Adoption**

**MOTION:** By Mr. Donnell, seconded by Ms. Velasquez, to adopt the Board Policies, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

**5.2 Board Study Comments**

Ms. Croisant said that at the August 11 Board Study session the Board:

- Toured the new buildings for Explore K-8 and Global Intermediate Academy. She noted that the Board had taped the Ribbon Cutting Ceremonies at each school before the Board meeting. She said that it was very exciting to see the new buildings ready for students.
- Recorded messages to be shared during the Opening Day celebration for staff. She thanked employees for their efforts to prepare buildings and classrooms for students.
- Reviewed the Reopening Plan for Mapleton.
- Received updates on the Preschool on Poze, opening in September. Ms. Croisant said that this is an exciting opportunity for the community.

**6.0 WHAT'S RIGHT IN MAPLETON**

Dr. Brown said that What's Right in Mapleton featured the Ribbon Cutting ceremonies for Explore K-8 and Global Intermediate Academy, held before the Board meeting at each site. Videos of the celebrations will be available on the website and social media.

**7.0 PUBLIC PARTICIPATION**

Jason Gustafson, 4629 Tanner Peak Trail, Brighton, CO. As President of the Mapleton Education Association (MEA), Mr. Gustafson spoke to the Board regarding the Reopening of Mapleton. He acknowledged that it is difficult to be in leadership during this time, but he

believes that adversity defines character. He shared teacher survey results with the Board, assuring them that although some may still be fearful, teachers will do their jobs. The Association members believe that the Memorandum of Understanding between the MEA and the Mapleton Board of Education includes protocols for safety, planning and communication which will reassure teachers. Mr. Gustafson encouraged District leadership to continue to err on the side of caution to make good decisions for students and staff.

#### **8.0 APPROVAL OF MINUTES**

**MOTION:** By Mr. Moe, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated August 25, 2020: 8.1 Board Meeting minutes of June 23, 2020; 8.2 Special Board Meeting minutes of July 14, 2020; 8.3 Special Board Meeting minutes of July 30, 2020; and 8.4 Board Study Minutes of August 11, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

#### **9.0 REPORT OF THE SECRETARY**

None

#### **10.0 CONSENT AGENDA**

**MOTION:** By Ms. Velasquez, seconded by Mr. Donnell, to approve Agenda item 10.1 Personnel Action, as stated on the Board Agenda dated August 25, 2020.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

#### **11.0 FOCUS: EXCEPTIONAL STAFF**

##### **11.1 2020-2021 MOU with Mapleton Education Association**

Mr. Crawford requested that the Board approve a Memorandum of Understanding for the 2020-2021 school year between the Mapleton Education Association and the Mapleton Public Schools Board of Education.

**MOTION:** By Mr. Donnell, seconded by Mr. Moe, to approve the Memorandum of Understanding between the Mapleton Education Association and the Mapleton Public Schools Board of Education, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

Ms. Croisant thanked the Association and District Leadership for their cooperation in drafting this document. She stated that it is important to have agreements in place that protect staff and students during the Covid19 emergency.

#### **12.0 FOCUS: STUDENT ACHIEVEMENT**

##### **12.1 Blended Learning Update**

Ms. Ansley said that the District will be promoting the use of electronic devices through a blended learning instructional model that is student centered and responsive. She explained the three models of blended learning to be utilized in cohorts this year and shared a video featuring an example of the strategies used with high school students.

#### **13.0 FOCUS: COMMUNICATION**

13.1 Resolution, 403(b) Plan

Mr. Janak said that District Administration was seeking Board approval for participation in and changes to the District Sponsored 457(b) program.

**MOTION:** By Mr. Donnell, seconded by Ms. Velasquez, to approve the Resolution for participation in the District-Sponsored 403(b) program, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

13.2 Resolution, 457(b) Plan

Mr. Janak said that District Administration was seeking Board approval for participation in and changes to the District Sponsored 457(b) program.

**MOTION:** By Ms. Montoya, seconded by Mr. Moe, to approve the Resolution for participation in the District Sponsored 457(b) program, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Ms. Velasquez  
Motion carried: 5-0

**14.0 FOCUS: COMMUNITY INVOLVEMENT**

14.1 Student Enrollment Update

Dr. Brown shared a report with the Board on the anticipated student enrollment for the 2020-2021 school year.

14.2 Facilities Update

Mr. Crawford presented an update on the 2016 Bond Program and an update on District facilities, including construction projects.

**15.0 DISCUSSION OF NEXT AGENDA**

Ms. Croisant said agenda items for the September 22 Board meeting would include the Mapleton Community Reads Initiative, Classified School Employee Week, and a construction update.

**16.0 SUPERINTENDENT'S COMMENTS**

During the Superintendent's report, Superintendent Ciancio:

- Thanked the Board for their support of students and staff. She assured the Board that Mapleton is exceeding all safety and health recommendations for buildings. Schools are ready to reopen.
- Thanked the Operations Team for their efforts in ordering equipment and supplies and preparing buildings for the reopening.
- Thanked the Board for participating in the ribbon cuttings for the new buildings.
- Reported that the Opening Day celebration gift of a Mapleton mug, a bottle of Mapleton Spice seasoning, and hand sanitizer for every staff member was appreciated.
- Said that the videos from the Opening Day spirit competition would be reviewed after the meeting with winners announced on Wednesday.
- Thanked the Board for the volunteer time invested in supporting Mapleton students, staff, and families.
- Thanked Mr. Gustafson and the Mapleton Education Association (MEA) for providing impressive and cooperative leadership during the planning and preparation for the

reopening of Mapleton. Superintendent Ciancio said that there had been hard conversations but that ultimately the MEA and District leadership shared common goals to support students and staff.

**17.0 BOARD COMMITTEE UPDATE**

Mr. Moe said that the Mapleton Education Foundation (MEF) met on July 15 with their new Executive Director, Jason Christensen. MEF will meet on August 26 to plan for the 2020 Gala. Mr. Moe said that the Back to School supplies drive has been very successful.

Ms. Croisant said that Rocky Mountain Risk did not meet over the summer. The next meeting will be in September.

**18.0 SCHOOL BOARD DISCUSSION / REMARKS**

Mr. Donnell said that the beautiful, new facilities in the District enhance our community value. He said that he believes that the steady enrollment trend, even during these uncertain times, is due in part to the wonderful facilities that our District has invested in for our students.

Mr. Moe said that the ribbon cuttings had made for a very rewarding day. He thanked Mr. Crawford and the team for their planning and organization of the construction projects.

Ms. Montoya said that she appreciated the hard work by Mapleton staff to prepare for this year. She thanked everyone for their dedication.

Ms. Croisant said that she is excited for the new year. She said that the gifts from the Board to Mapleton staff – trust, faith, compassion, courage, care, and flexibility - are traits that would assist them with this year of change. She said that as a community of learners, we will continue to put the best plan forward and adjust when needed. Ms. Croisant said that she has faith in the decisions made by the Board and District Leadership, and they will continue to stay the course. She said she is very proud of our District and excited for the new school year to begin. Ms. Croisant also noted that 75% of Mapleton students have enrolled in the brick and mortar schools, showing that the Board's decision to reopen for in-person learning supports the needs of our community.

**19.0 NEXT MEETING NOTIFICATION**

The next Board Business meeting will be at 6:00 p.m. on Tuesday, September 22, 2020, at the Administration Boardroom.

**20.0 ADJOURNMENT**

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:17 p.m.

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Cynthia Croisant, Board President

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Sheila Montoya, Board Secretary

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, September 8, 2020, at the Administration Building Boardroom.

Present: Cindy Croisant – President  
Steve Donnell – Treasurer  
Thomas Moe – Vice President  
Sheila Montoya – Secretary  
Patty Velasquez – Asst. Secretary/Treasurer

During the meeting, the Board:

- Reviewed Board policies to be adopted at the September 22 business meeting.
- Discussed community engagement strategies.
- Received an update on the 2016 Bond projects.
- Discussed future facility needs and priorities.
- Received an update on Covid19 testing and tracking.
- Received an update on District enrollment.

No official Board action was taken at the meeting.

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Cynthia Croisant, Board President

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Sheila Montoya, Board Secretary

*Submitted by Jayna Burtner, Recording Secretary for the Board of Education*

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Erica Branscum, Deputy Superintendent, Talent Management  
DATE: September 17, 2020

**Policy:** Professional Staff Recruiting and Hiring, Policy GCE/GCF  
**Report Type:** Decision Making (Consent)  
**SUBJECT:** Personnel Action

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**Policy Wording:** The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

**Decision Requested:** The Office of Human Resources recommends following personnel information to be approved by Board Action at the regular meeting on the September 22, 2020.

## **CLASSIFIED STAFF**

<b><u>NEW EMPLOYEES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>HIRE DATE</u></b>	<b><u>REASON</u></b>
Alvarez, Stephanie	Sp.Ed. Paraprofessional	GPA	08/31/2020	New Hire
Geist, Chelsea	Nutrition Services Assistant	Nutrition Services	09/17/2020	New Hire
Grayson, Alyssa	Sp.Ed. Paraprofessional	Trailside	09/16/2020	New Hire
Lee, Laxia	Sp.Ed. Paraprofessional	Adventure	08/24/2020	New Hire
Madrid, Katherine	Lunch Duty Paraprofessional	Trailside	09/08/2020	New Hire
Mejia, Ana	Custodian	Achieve	09/11/2020	New Hire
Mitchell, Monica	Preschool Paraprofessional	Trailside	09/09/2020	New Hire
Piza Ortiz, Nubia	Substitute Custodian	Operations	08/24/2020	New Hire
Ponce DeLeon, Noemi	Health Assistant	Achieve	08/24/2020	New Hire

<b><u>RESIGNATIONS/TERMS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>TERM DATE</u></b>	<b><u>REASON</u></b>
Aguilar, John	Bus Driver	Transportation	08/25/2020	Resignation
Bell, Gisela	Health Assistant	Achieve	08/14/2020	Resignation
Bermudez, Hayley	COTA	Integrated Services, Special Pop	09/03/2020	Resignation
Camunez, Erika	Instructional Paraprofessional	Clayton	10/16/2020	Resignation
Gertson, Karry	Bus Driver	Transportation	08/19/2020	Resignation
Madrid, Katherine	Lunch Duty Paraprofessional	Trailside	09/15/2020	Resignation
Martinez, Louis	Custodian	Operations	08/24/2020	Resignation
Muniz, Mitchell	Help Desk Technician	Technology	09/04/2020	Resignation
Trushkov, Anatoly	Bus Driver	Transportation	08/21/2020	Resignation
Woolley, Cecil	Bus Driver	Transportation	09/18/2020	Resignation

## **CLASSIFIED REQUESTS**

Sheryl LeProwse, Benefits Specialist in Talent Management, is requesting to retire effective October 31, 2020.

## **LICENSED STAFF**

<b><u>NEW EMPLOYEES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>HIRE DATE</u></b>	<b><u>REASON</u></b>
Abrahamsen, Susan	6th Grade	Mapleton Online	09/08/2020	New Hire
Berglind, Kalen	MS Math	Mapleton Online	09/17/2020	New Hire
Bullock, Kathleen	4th Grade	Mapleton Online	09/10/2020	Re-Hire
Burger, Jenna	ELA	Mapleton Online	09/14/2020	New Hire
Caudle, Zachary	3rd Grade	Mapleton Online	09/14/2020	New Hire
Collins, Sara	Intervention	GLA	08/24/2020	Re-Hire
Crise, Nancy	6th Grade	Mapleton Online	08/31/2020	New Hire
Dickson, Rachel	4th Grade	Explore	08/26/2020	New Hire
Edmundson, Angie	ELL/Intervention	Welby	09/17/2020	New Hire
Gregory, Kevin	MS Social Studies	Mapleton Online	08/20/2020	New Hire
Haines, Peter	MS Humanities	Mapleton Online	09/03/2020	New Hire
Hartman, Sherry	5th Grade	Mapleton Online	08/26/2020	New Hire
Heiser, Madalaine	4th Grade	Mapleton Online	08/31/2020	New Hire
Jarvis, Margaret	1st Grade	Mapleton Online	09/02/2020	New Hire
Jones, Scott	6th Grade	Clayton	08/27/2020	New Hire
Krieger, April	2nd Grade	Mapleton Online	09/02/2020	New Hire
Martinez, Martina	Kindergarten	Mapleton Online	08/24/2020	New Hire
Motis, Renee	2nd Grade	Mapleton Online	09/02/2020	New Hire
Noll, Christiana	Special Education	Achieve	08/31/2020	New Hire



Oien, Lisa	5th Grade	Mapleton Online	09/09/2020	New Hire
Schafer, Jessica	Kindergarten	Mapleton Online	08/26/2020	Re-Hire
Waanders, Faye	Special Education	Clayton	09/14/2020	New Hire
Willson, Loren	Instructional Guide	York	08/27/2020	New Hire
Wilson, Jane	MS Science	Mapleton Online	09/04/2020	New Hire

<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
McIntosh, Breanna	1st Grade	Achieve	08/28/2020	Resignation
Meek, Garrett	Science	BPCCA	09/04/2020	Resignation
Prybylski, Anna	Special Education	Clayton	10/02/2020	Resignation
Richardson, Christy	ELL	Welby	09/04/2020	Resignation
Seymour, Mia	4th Grade	Welby	08/20/2020	Resignation
Tusa, Joseph	4th Grade	Mapleton Online	08/24/2020	Resignation

### **LICENSED REQUESTS**

No requests at this time

### **ADMINISTRATION STAFF**

<u>NEW EMPLOYEES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>HIRE DATE</u>	<u>REASON</u>
Harris, Veronica	Assistant Director of Business Svcs	Business Services	09/15/2020	New Hire

<u>RESIGNATIONS/TERMS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>TERM DATE</u>	<u>REASON</u>
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### **ADMINISTRATION REQUESTS**

No requests at this time

### **SUBSTITUTE TEACHERS/OTHER ON CALL**

**ADDITIONS**  
Brown, Scott  
Price, Amanda

**DELETIONS**

### **LEAVE REQUESTS**

<u>NAME</u>	<u>DATES</u>
Bermudez, Hayley	08/06/2020-08/20/2020
Duran, Crystal	08/05/2020-08/21/2020
Lucero, Cathy	08/17/2020-08/21/2020
Mesa, Ronald	08/10/2020-11/02/2020
Moreno, Alexis	08/06/2020-09/28/2020
Garner, Tina	08/27/2020-09/02/2020
Panelo, Sergio	08/27/2020-08/28/2020
Thomas, Justin	09/21/2020-10/02/2020

# *Memo*

TO: Board of Education  
FROM: Charlotte Ciancio, Superintendent  
DATE: September 22, 2020

**Policy:** School Board Policy Process, Policy BG  
**Report Type:** Decision Making  
**SUBJECT:** Adoption of Board Policy

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**Policy Wording:** The Board develops policies and puts them in writing to provide for the successful, consistent, and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

**Decision Requested:** District administration is requesting Board adoption of the attached policies.

**Report:** At the September 9, 2020 Board Study, district administration and the Board of Education received the following policies for first review. These policies are being presented for final review and adoption.

IC/ICA	School Year/School Calendar/Instruction Time
IHCDA	Concurrent Enrollment
IKA	Grading Assessment Systems
IKF	Graduation Requirements
JB	Equal Educational Opportunities
JF	Admission and Denial of Admission
JFBA	IntraDistrict Choice Open Enrollment
JFBB	InterDistrict Choice Open Enrollment
JICDD	Violent and Aggressive Behavior
JICDE	Bullying Prevention and Education
JICEA	School-Related Student Publications
JICEC	Student Distribution of Noncurricular Materials
JLCD	Administering Medications to Students
JLCDB	Administration of Medical Marijuana to Qualified Students
JLDAC	Screening/Testing of Students (and Treatment of Mental Disorders)
KDE	Crisis Management (Safety, Readiness and Incident Management Planning)
KFA	Public Conduct on District Property
LBD	Relations with Charter Schools

This evening, District Administration recommends that these policies be adopted. The attached copies represent the "final" version of the policies and are submitted for Board approval.

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Erica Branscum, Deputy Superintendent, Talent Management  
DATE: September 22, 2020

**Policy:** Nondiscrimination/Equal Opportunity, Policy CBA/CBC  
**Report Type:** Decision Making  
**SUBJECT:** Classified School Employee Week

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**Policy Wording:** The Superintendent shall provide necessary reports to the Board as directed.

**Decision Requested:** Administration recommends that the Board of Education support the week of October 12 through October 16, 2020, as Classified School Employee Week.

**WHEREAS,** the Colorado Classified School Employees are an essential part of the State's education system by providing safe and orderly facilities where students learn and grow; and

**WHEREAS,** classified school employees perform the daily cleaning and maintenance of school property, safely transport students to and from school, prepare and serve nourishing lunches, maintain records and reports and assist in classrooms and on school playgrounds; and

**WHEREAS,** classified school employees continue to seek solutions to prevent school violence and are actively involved in school programs; and

**WHEREAS,** it is appropriate for Colorado to recognize the role classified school employees hold in our education system and to salute these employees for the valuable service each provides to Colorado's students and communities,

**NOW THEREFORE,** The Board of Education of Mapleton Public Schools hereby proclaims October 12 through October 16, 2020, as:

## **CLASSIFIED SCHOOL EMPLOYEE WEEK**

We urge all parents, students, and administrators to join us in saluting these dedicated men and women.

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Erica Branscum, Deputy Superintendent, Talent Management  
DATE: September 22, 2020

**Policy:** Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC  
**Report Type:** Decision Making  
**SUBJECT:** National Principals Month

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**Policy Wording:** The Superintendent shall provide necessary reports to the Board as directed.

**Decision Requested:** Administration recommends that the Board of Education support the month of October as National Principals Month.

**Report:** Each year, the National Association of Secondary Schools, the National Association of Elementary Schools, and the American Federation of School Administrators designate October as National Principals Month in recognition of the dedication and tireless efforts of administrators to provide excellence in educational leadership. In celebration of our outstanding school directors (principals) and assistant directors (assistant principals), and in support of their daily contributions to the education of our students in Mapleton Public Schools, the administration recommends the Board of Education recognize the month of October as National Principals Month.

## **PROCLAMATION**

**WHEREAS**, it is the mission of Mapleton Public Schools to ensure academic success and social-emotional well-being for each student in an inclusive and nurturing environment that closes opportunity gaps; and

**WHEREAS**, school directors are expected to be educational visionaries, instructional leaders, assessment experts, managers of student behavior, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives, as well as being entrusted with the education and development of young people, our most valuable resource; and

**WHEREAS**, school directors set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, they establish and achieve a school mission and vision relevant to students and staff, and set performance goals and objectives for schools to achieve educational excellence; and

**WHEREAS**, the professional responsibilities of school directors include building the leadership capacity of staff members and mentoring aspiring administrators; and

**WHEREAS**, school directors often need to manage numerous responsibilities, work extended hours, and make difficult decisions; and

**WHEREAS**, the success of a school depends on the school director's ability to work collaboratively with all stakeholder groups and establish positive relationships by building trust, practicing open communication, and building a restorative culture that emphasizes learning and growth for all stakeholders; and

**WHEREAS**, school directors effectively promote the success of students and staff through efficient management of the school's organization, operations and resources; and

**WHEREAS**, the Board of Education wishes to acknowledge the significant role that school directors have in creating and preserving high quality public schools that are a source of local pride and are recognized as being among the best in the nation;

**THEREFORE, BE IT PROCLAIMED** that the Board of Education designates October 2020 as National Principals Month in Mapleton Public Schools; and

**BE IT FURTHER PROCLAIMED** that the Board of Education extends sincere appreciation to school directors and assistant directors for their individual and collective commitment to the success of all students in Mapleton Public Schools.

# Memo

TO: Charlotte Ciano, Superintendent  
FROM: Erica Branscum, Deputy Superintendent, Talent Management  
DATE: September 17, 2020

**Policy:** Professional Staff Recruiting/Hiring, Policy GCE/GCF  
**Report Type:** Information Only  
**SUBJECT:** New Licensed Staff

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**Policy Wording:** Mapleton Public Schools is committed to maintaining a recruitment program designed to attract and hold the best possible personnel.

**Decision Requested:** This is an information-only report. No formal Board action is required

**Report:** The purpose of this report is to give information to the Board regarding the employees in Mapleton Public Schools for the 2020-21 school year.

Mapleton Public Schools employs a total of 893 staff which consist of 486 Licensed employees, 344 Classified employees and 63 Administrators. Of the 486 Licensed employees 91 are new licensed staff to Mapleton. Of the 91 new staff, 30 are new to career, 31 have 1-5 years' experience, 11 have 6-10 years and 19 have more than 10 years' experience. More than half our new licensed staff have an advanced degree. Recruiting teachers with longevity in the field continues to be a hiring priority and focus for administrators.

## New Licensed Staff Info:

<u>2019 – 2020</u>	<u>2020 – 2021</u>
85 New Licensed Staff	91 New Licensed Staff
32 – New to Career	30 – New to Career
26 – 1 to 5 years	31 – 1 to 5 years
11 – 6 to 10 years	11 – 6 to 10 years
16 – More than 10 years	19 – More than 10 years
85 Teachers Participated in NTO (# includes late hires from 18-19.)	81 Teachers Participated in NTO (# includes late hires from 19-20.)

New licensed staff were polled through an electronic survey. 74 of the 91 new licensed staff responded to this survey. We learned that the majority of our new employees learned about Mapleton through our website, by other MPS employees, and from other online job sites. In addition, our reputation, location, and reinvention were among the top reasons why they chose our district. Other reasons included opportunities to teach online and ability to get most years of service. Following are a few comments captured from the survey: "I truly love working for this district already. The support for teachers, students, and families is PHENOMENAL. Thank you!" I am so happy to be working in Mapleton and am

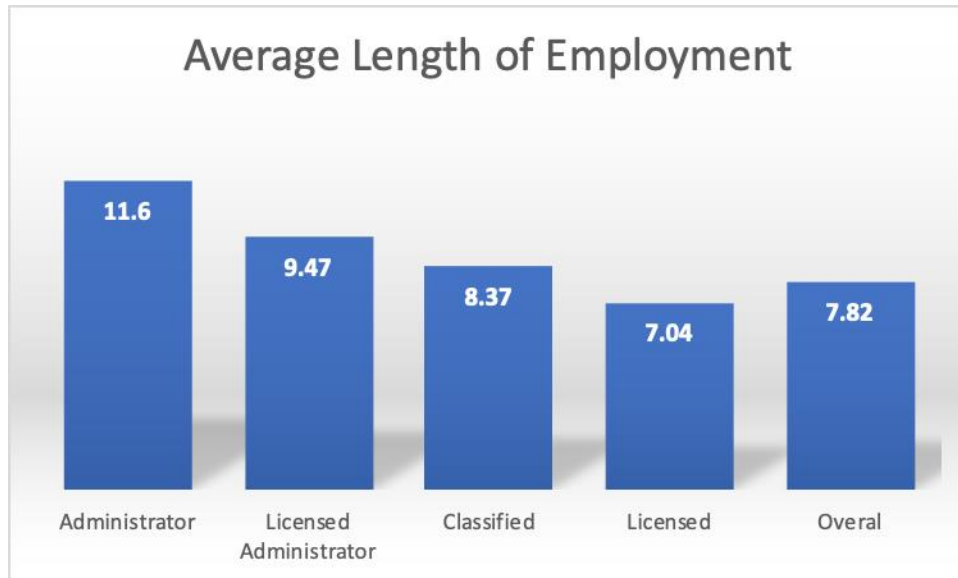
impressed by their response to the COVID pandemic and getting kids back in school! I feel confident that I made the right decision to join the Mapleton family." "I chose Mapleton out of 3 other jobs that I was offered. I loved the small atmosphere and family like support that I observed right away in my interview. I am so glad I found this amazing district and plan on being here for as long as I can!"

#### What most attracted you to Mapleton Public Schools?



During the 2020-21 school year, new licensed staff who are new to career will complete an induction program facilitated by our building Instructional Guides, Chief Academic Officer and the Teaching and Learning Services Team.

Administrator Leadership recruitment and development continues to be a strong priority in Mapleton. For the 20-21 school year there are 5 new School Directors, 7 new Assistant directors and 5 new District Directors in Mapleton. 4 are new to Mapleton and 13 are existing Mapleton staff that have been promoted to leadership roles. District Leadership Coaches, and our Deputy Superintendents provide Induction support to all new building Directors and Assistant Directors. The induction program purpose is to ensure that our new staff have the skills and training needed to successfully support our student's academic needs.



This chart reflects the average length of employment in Mapleton; not including our new teachers. The data indicates that all our employee groups have an average length of employment in Mapleton between seven and ten years.

Our commitment as District and School leaders is to strategically attract, identify, recruit, select and retain high quality teachers and administrators to Mapleton Public Schools. By implementing key practices for hiring, placing and onboarding teachers, school and department leaders, as well as support staff at each of our schools we demonstrate the importance and urgency for continuous improvement.



# Memo

TO: Charlotte Ciano, Superintendent  
FROM: Michell Ansley, Chief Academic Officer of Teaching and Learning Services  
DATE: September 22, 2020

**Policy:** Early Literacy and Reading Comprehension, Policy ILBC  
**Report Type:** Informational  
**SUBJECT:** Mapleton Community Reads Initiative

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**Policy Wording:** Board Policy ILBC states that Mapleton Public Schools believes that literacy and reading comprehension are the skills most closely associated with success in school.

**Decision Requested:** This is an information-only report. No formal Board action is required.

**Report:** On March 27, 2012, Mapleton Public Schools Board of Education launched a campaign to cultivate a culture of reading by encouraging the exchange of ideas and promoting community building through a Community Read. The Community Read engages students, parents and community members in reading a common book. The first Community Read book title in 2012 was *Michael Vey: The Prisoner of Cell 25* by Richard Paul Evans. Since that date, Mapleton has hosted an annual Community Read.

This year will mark the seventh year of the Community Read initiative. During October 2020 through January 2021, Mapleton Public Schools will promote the following book titles:

- The Day You Begin by Jacqueline Woodson
- Restart by Gordon Korman
- I Lived on Butterfly Hill by Marjorie Agosin

The students, staff and residents of Mapleton are encouraged and challenged to participate in this reading initiative as a way of conveying the importance and value of literacy. A class set of the book titles will be available for each school in the District. Book titles will also be available for community check out in the Mapleton Public Schools Administration building.

# *Memo*

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TO: Charlotte Ciancio, Superintendent  
FROM: David Janak, Chief Financial Officer  
DATE: September 22, 2020

**POLICY:** Financial Administration, Policy DAB  
**REPORT TYPE:** Decision Making  
**SUBJECT:** 4th Quarter FY 2020 Financial Report

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**Policy Wording:** With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually...

**Policy Interpretation:** This policy is interpreted to include quarterly updates to the Board on the District's financial position.

**Decision Requested:** District Administration is requesting approval of the 4th Quarter FY 2020 Financial Report.

**Report:** District administration has provided the Board with the 4th Quarter FY 2020 Financial Report. The following PowerPoint presentation outlines key highlights of 4th Quarter financial activity.

**Mapleton Public Schools**  
**General Fund**  
**July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	30,950,261	90.81%	33,386,126	97.96%	34,081,309
Intermediate Revenue	5,696	106.66%	4,657	87.19%	5,341
County Revenue	-		-		-
State Revenue	53,635,805	98.77%	57,225,667	105.38%	54,305,321
Federal Revenue	-		-		-
Transfers	(3,856,665)	106.06%	(3,628,263)	99.78%	(3,636,182)
Loan	-		-		-
<b>Total General Fund Revenues</b>	<b>80,735,098</b>	<b>95.26%</b>	<b>86,988,187</b>	<b>102.63%</b>	<b>84,755,789</b>
<b>Expenditures</b>					
Salaries	43,467,604	95.54%	45,104,770	99.14%	45,498,310
Benefits	13,650,858	101.33%	14,463,166	107.36%	13,471,452
Purchased Professional Services	1,876,419	82.20%	1,950,929	85.46%	2,282,727
Purchased Property Services	1,575,724	93.62%	1,630,353	96.86%	1,683,166
Other Purchased Services	1,300,824	86.94%	1,304,088	87.16%	1,496,280
Supplies & Materials	3,626,720	97.37%	2,759,351	74.08%	3,724,745
Property	665,832	125.82%	685,804	129.60%	529,182
Other Objects	(735,719)	-155.62%	(623,144)	-131.81%	472,776
Other Uses of Funds	-		-		-
Connections Academy Expenditures	16,955,099	94.81%	17,942,723	100.33%	17,883,546
<b>Total General Fund Expenditures</b>	<b>82,383,361</b>	<b>94.65%</b>	<b>85,218,040</b>	<b>97.90%</b>	<b>87,042,185</b>
Beginning Fund Balance	9,544,052		7,895,789		7,678,059
Net Change in Fund Balance	(1,648,263)		1,770,147		(2,286,396)
<b>Fund Balance Year to Date</b>	<b>7,895,789</b>	<b>146.44%</b>	<b>9,665,936</b>	<b>179.28%</b>	<b>5,391,663</b>

**Mapleton Public Schools  
Risk Management Fund  
July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	81,165	6625.71%	4,354	355.43%	1,225
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	915,000	84.72%	1,064,569	98.57%	1,080,000
<b>Total Risk Management Fund Revenues</b>	<b>996,165</b>	<b>92.13%</b>	<b>1,068,923</b>	<b>98.86%</b>	<b>1,081,225</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	12	112.73%	6	58.55%	11
Purchased Property Services	9,493	47.46%	6,901	34.51%	20,000
Other Purchased Services	879,377	82.60%	1,064,569	100.00%	1,064,569
Supplies & Materials	-		-		-
Property	-		-		-
Other Objects	-	0.00%	11,518	23.04%	50,000
Other Uses of Funds	-		-		-
<b>Total Risk Management Fund Expenditures</b>	<b>888,882</b>	<b>78.34%</b>	<b>1,082,995</b>	<b>95.45%</b>	<b>1,134,580</b>
Beginning Fund Balance	295,882		403,164		317,823
Net Change in Fund Balance	107,283		(14,072)		(53,355)
<b>Fund Balance Year to Date</b>	<b>403,165</b>	<b>152.44%</b>	<b>389,092</b>	<b>147.12%</b>	<b>264,468</b>

**Mapleton Public Schools  
Colorado Preschool Fund  
July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	1,516	0.21%	535,710	74.48%	719,240
Intermediate Revenue	-		-		-
State Revenue	-		4,799		-
Federal Revenue	-		-		-
Transfers	1,841,665	69.97%	2,491,694	94.67%	2,632,018
<b>Total Colorado Preschool Fund Revenues</b>	<b>1,843,181</b>	<b>55.00%</b>	<b>3,032,203</b>	<b>90.48%</b>	<b>3,351,258</b>
<b>Expenditures</b>					
Salaries	1,352,621	54.85%	2,382,248	96.60%	2,466,138
Benefits	383,777	52.77%	714,683	98.28%	727,199
Purchased Professional Services	20,033	40.07%	43,909	87.82%	50,000
Purchased Property Services	-		-		-
Other Purchased Services	196	3.27%	3,510	58.50%	6,000
Supplies & Materials	8,302	11.20%	71,889	96.96%	74,143
Property	-	0.00%	-	0.00%	15,000
Other Objects	9,961	6.49%	10,408	6.78%	153,485
Other Uses of Funds	-		-		-
<b>Total Colorado Preschool Fund Expenditures</b>	<b>1,774,890</b>	<b>50.83%</b>	<b>3,226,646</b>	<b>92.40%</b>	<b>3,491,966</b>
Beginning Fund Balance	206,967		275,258		198,624
Net Change in Fund Balance	68,291		(194,443)		(140,708)
<b>Fund Balance Year to Date</b>	<b>275,258</b>	<b>475.27%</b>	<b>80,815</b>	<b>139.54%</b>	<b>57,916</b>

**Mapleton Public Schools  
Nutrition Services Fund  
July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	491,362	116.59%	385,696	91.52%	421,454
Intermediate Revenue	-		-		-
State Revenue	73,123	94.41%	66,200	85.47%	77,450
Federal Revenue	2,219,446	99.57%	2,218,933	99.54%	2,229,125
Transfers	-	0.00%	-	0.00%	45,000
<b>Total Nutrition Services Fund Revenues</b>	<b>2,783,930</b>	<b>100.39%</b>	<b>2,670,828</b>	<b>96.31%</b>	<b>2,773,029</b>
<b>Expenditures</b>					
Salaries	1,050,336	90.98%	1,153,370	99.91%	1,154,406
Benefits	305,993	87.96%	343,492	98.74%	347,872
Purchased Professional Services	52,954	73.58%	47,020	65.34%	71,965
Purchased Property Services	59,632	105.64%	52,166	92.41%	56,451
Other Purchased Services	14,782	109.49%	6,917	51.24%	13,500
Supplies & Materials	1,183,567	96.78%	1,066,910	87.24%	1,222,942
Property	300,618	132.43%	154,053	67.86%	227,000
Other Objects	1,619	0.36%	148,103	32.74%	452,400
Other Uses of Funds	-		-		-
<b>Total Nutrition Services Fund Expenditures</b>	<b>2,969,501</b>	<b>83.73%</b>	<b>2,972,030</b>	<b>83.80%</b>	<b>3,546,536</b>
Beginning Fund Balance	1,793,218		1,607,647		1,151,240
Net Change in Fund Balance	(185,571)		(301,202)		(773,507)
<b>Fund Balance Year to Date</b>	<b>1,607,647</b>	<b>425.60%</b>	<b>1,306,445</b>	<b>345.86%</b>	<b>377,733</b>

**Mapleton Public Schools  
Grants Fund  
July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	463,356	48.21%	797,271	82.95%	961,141
Intermediate Revenue	-		-		-
State Revenue	709,403	55.21%	843,370	65.64%	1,284,919
Federal Revenue	4,426,683	64.59%	6,380,915	93.11%	6,853,057
Transfers	-		-		-
<b>Total Grants Fund Revenues</b>	<b>5,599,443</b>	<b>61.54%</b>	<b>8,021,556</b>	<b>88.16%</b>	<b>9,099,118</b>
<b>Expenditures</b>					
Salaries	2,321,996	65.88%	3,424,641	97.16%	3,524,675
Benefits	640,481	71.33%	886,693	98.75%	897,932
Purchased Professional Services	446,939	75.59%	576,593	97.52%	591,242
Purchased Property Services	30,979	3.27%	620,269	65.56%	946,100
Other Purchased Services	429,832	83.57%	303,642	59.04%	514,319
Supplies & Materials	374,888	56.18%	403,508	60.47%	667,282
Property	359,478	37.12%	873,256	90.18%	968,325
Other Objects	994,849	100.57%	932,956	94.31%	989,243
Other Uses of Funds	-		-		-
<b>Total Grants Fund Expenditures</b>	<b>5,599,443</b>	<b>61.54%</b>	<b>8,021,556</b>	<b>88.16%</b>	<b>9,099,118</b>
Beginning Fund Balance	-		-		-
Net Change in Fund Balance	-		-		-
<b>Fund Balance Year to Date</b>	<b>-</b>	<b>N/A</b>	<b>-</b>	<b>N/A</b>	<b>-</b>

Mapleton Public Schools  
Student Activities Fund  
July - June 2019-20

	Jul - Jun 2018-19	Budget Percent	Jul - Jun 2019-20	Budget Percent	Adopted Budget 2019-20
<b>Revenues</b>					
Local Revenue	-	0.00%	241,414	59.94%	402,727
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	-		-		-
<b>Total Student Activities Fund Revenues</b>	<b>-</b>	<b>0.00%</b>	<b>241,414</b>	<b>59.94%</b>	<b>402,727</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	-		-		-
Purchased Property Services	-	0.00%	5,117	117.88%	4,341
Other Purchased Services	-	0.00%	6,723	44.15%	15,227
Supplies & Materials	-	0.00%	215,665	85.42%	252,478
Property	-		-		-
Other Objects	-	0.00%	185	0.25%	74,438
Other Uses of Funds	-		-		-
<b>Total Student Activities Fund Expenditures</b>	<b>-</b>	<b>0.00%</b>	<b>227,691</b>	<b>65.71%</b>	<b>346,484</b>
Beginning Fund Balance	-		277,618		265,629
Net Change in Fund Balance	-		13,723		56,243
<b>Fund Balance Year to Date</b>	<b>-</b>	<b>0.00%</b>	<b>291,341</b>	<b>90.51%</b>	<b>321,872</b>



**Mapleton Public Schools  
Bond Redemption Fund  
July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	13,695,931	82.58%	13,402,382	80.81%	16,584,211
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Other Financing Sources	-		4,175,000		-
<b>Total Bond Redemption Fund Revenues</b>	<b>13,695,931</b>	<b>82.58%</b>	<b>17,577,382</b>	<b>105.99%</b>	<b>16,584,211</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	2,458	37.24%	32,655	494.77%	6,600
Purchased Property Services	-		-		-
Other Purchased Services	-		-		-
Supplies & Materials	-		-		-
Property	-		-		-
Other Objects	6,250,328	82.45%	6,870,445	90.63%	7,580,588
Other Uses of Funds	6,768,373	75.87%	11,466,179	128.52%	8,921,476
<b>Total Bond Redemption Fund Expenditures</b>	<b>13,021,159</b>	<b>78.87%</b>	<b>18,369,279</b>	<b>111.27%</b>	<b>16,508,664</b>
Beginning Fund Balance	10,071,114		10,745,886		10,775,969
Net Change in Fund Balance	674,772		(791,897)		75,547
<b>Fund Balance Year to Date</b>	<b>10,745,886</b>	<b>99.03%</b>	<b>9,953,989</b>	<b>91.73%</b>	<b>10,851,516</b>

**Mapleton Public Schools  
Building Fund  
July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	1,297,733	123.52%	642,746	61.18%	1,050,652
Intermediate Revenue	372,396	137.92%	-	0.00%	270,000
State Revenue	3,223,100	23.89%	7,947,535	58.91%	13,492,110
Federal Revenue	-		-		-
Other Financing Sources	8,238,181	25.07%	36,603,327	111.39%	32,861,819
<b>Total Building Fund Revenues</b>	<b>13,131,410</b>	<b>27.54%</b>	<b>45,193,609</b>	<b>94.80%</b>	<b>47,674,581</b>
<b>Expenditures</b>					
Salaries	655,968	102.76%	678,317	106.26%	638,366
Benefits	173,887	100.90%	185,932	107.89%	172,335
Purchased Professional Services	19,838	9.85%	381,926	189.72%	201,315
Purchased Property Services	7,424,581	821.67%	4,698,220	519.95%	903,594
Other Purchased Services	-		-		-
Supplies & Materials	98,426	271.52%	70,365	194.11%	36,250
Property	41,523,465	90.59%	33,233,890	72.51%	45,834,442
Other Objects	(162)		534		-
Other Uses of Funds	-		-		-
<b>Total Building Fund Expenditures</b>	<b>49,896,003</b>	<b>104.41%</b>	<b>39,249,183</b>	<b>82.13%</b>	<b>47,786,302</b>
Beginning Fund Balance	70,985,852		34,221,259		31,190,717
Net Change in Fund Balance	(36,764,592)		5,944,426		(111,721)
<b>Fund Balance Year to Date</b>	<b>34,221,260</b>	<b>110.11%</b>	<b>40,165,685</b>	<b>129.24%</b>	<b>31,078,996</b>

**Mapleton Public Schools  
Capital Reserve Fund  
July - June 2019-20**

	<b>Jul - Jun 2018-19</b>	<b>Budget Percent</b>	<b>Jul - Jun 2019-20</b>	<b>Budget Percent</b>	<b>Adopted Budget 2019-20</b>
<b>Revenues</b>					
Local Revenue	106,188	55.02%	210,179	108.90%	193,000
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	1,100,000	366.67%	72,000	24.00%	300,000
<b>Total Capital Reserve Fund Revenues</b>	<b>1,206,188</b>	<b>244.66%</b>	<b>282,179</b>	<b>57.24%</b>	<b>493,000</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	5,455	90.92%	5,804	96.73%	6,000
Purchased Property Services	143,686		-		-
Other Purchased Services	-		-		-
Supplies & Materials	-		-		-
Property	478,871	186.58%	65,441	25.50%	256,655
Other Objects	283,416	113.85%	190,589	76.56%	248,936
Other Uses of Funds	513,482	98.49%	521,345	100.00%	521,344
<b>Total Capital Reserve Fund Expenditures</b>	<b>1,424,909</b>	<b>137.95%</b>	<b>783,179</b>	<b>75.82%</b>	<b>1,032,935</b>
Beginning Fund Balance	889,088		670,367		666,792
Net Change in Fund Balance	(218,721)		(501,000)		(539,935)
<b>Fund Balance Year to Date</b>	<b>670,367</b>	<b>528.44%</b>	<b>169,367</b>	<b>133.51%</b>	<b>126,857</b>



# Mapleton Public Schools

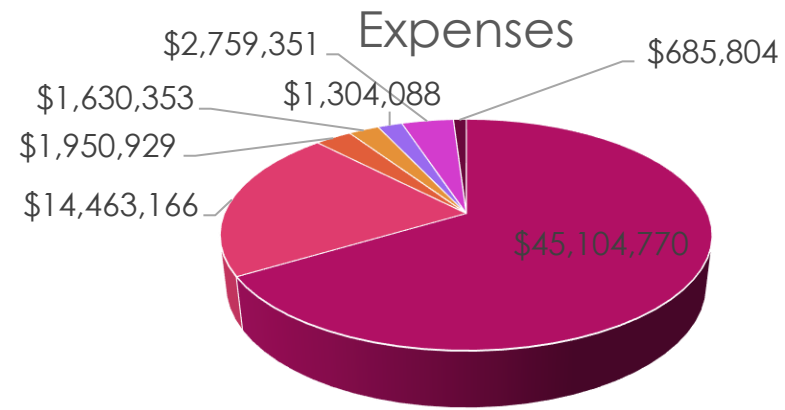
4<sup>TH</sup> QUARTER 2019-2020 UNAUDITED FINANCIAL REPORT

BOARD OF EDUCATION MEETING, SEPTEMBER 22, 2020

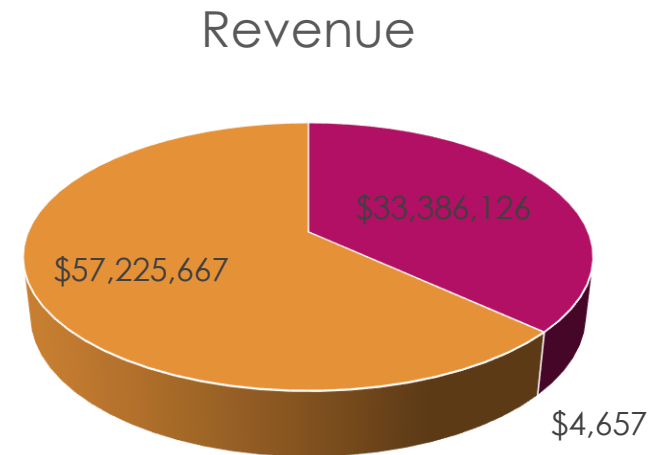
# 2019-2020 Budget Summary- General Fund

- ▶ Revenue exceeded budget by \$2,232,398 or 102.6% of budget. Primarily due to enrollment that exceeded the budgeted forecast.
- ▶ Expenses were \$1,824,145 or 97.9% of budget. This was primarily in the supply and materials line item.
- ▶ The result was an increase of General fund balance by \$1,770,147.

# 2019-2020 General Fund



- Salaries
- Professional Svc
- Other Purchased Svc
- Property Svc
- Benefits
- Property Svc
- Supplies
- Other



- Local
- State
- Loan
- Intermediate
- Federal
- County
- Transfers

# 2018-2019 Other Funds

- ▶ **Insurance Reserve Fund:** Reduction of Fund Balance by \$14,072.
- ▶ **Colorado Preschool Program Fund:** Reduction of Fund Balance \$194,443.
- ▶ **Nutrition Svc. Fund:** Reduction of Fund Balance \$301,202.
  - ▶ This is a planned buy down of the Food Service Reserve which exceeds USDA regulations
- ▶ **Governmental Grants Fund:** Revenue and Expense are equal
- ▶ **Bond Redemption Fund:** Reduction of Fund Balance \$791,897.
- ▶ **Building Fund:** Revenue exceeds expenses by \$5,944,426
  - ▶ This additional revenue is from the issuance of the remaining capital bonds.
- ▶ **Capital Reserve Fund:** Expenses exceed revenue by \$501,000

# What Does This All Mean?

- ▶ General Fund reserves were reduced by \$1,770,147. Total General Fund reserve now is 14.36% of 19-20 unaudited expenses. Positions the district to better deal with the 20-21 fiscal year.
- ▶ Risk Management, Pre-school and Nutrition Services all performed better than expected considering the COVID shutdown in March 2020.
- ▶ Nutrition Services continues to work down the fund reserve per USDA requirements.
- ▶ Remaining funds are performing as expected.





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# Questions

# *Memo*

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TO: Charlotte Ciano, Superintendent  
FROM: Mike Crawford, Deputy Superintendent  
DATE: September 10, 2020

**Policy:** Bidding Procedures, Policy DJE  
**Report Type:** Decision Making  
**SUBJECT:** Consideration of Abatement Contractor

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**Policy Wording:** Policy DJE states all contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$75,000 or more shall be put to bid. DJE also states that the Board reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the District.

**Policy Interpretation:** This policy is interpreted as requiring Board approval for contracts over \$75,000.

**Decision Requested:** Administration is seeking approval to execute a contract with JKS Industries, LLC, to continue the asbestos removal process from the Monterey Community School building as a part of the school renovation project.

**Report:** In coordination with NV5, owner's representative, and RLH Engineering, Inc., project consultant, an RFQP was issued and competitive procurement was used to bid Phase 2 of the asbestos abatement of the Monterey Community School building. The formal bid process was completed on September 9<sup>th</sup>, 2020, with five contractors responding. All contractor bids were evaluated and JKS Industries, LLC was selected based on their low bid price, and their successful completion of the Phase 1 abatement at Monterey.

Based on the results of the procurement process, the District is requesting Board approval to execute a contract for with the selected contractor, JKS Industries, LLC, with a base contract amount of \$137,348.

# Memo

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TO: Charlotte Ciano, Superintendent  
FROM: Mike Crawford, Senior Deputy Superintendent  
DATE: September 16, 2019

**Policy:** Facilities Planning, Policy FB  
Prioritization of Facility Improvements, Policy FBC  
Public Information and Communications, Policy KD

**Report Type:** Information

**SUBJECT:** Construction Advisory Meetings

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**Policy Wording:**

Policy FB states, "The Board of Education for Mapleton Public Schools believes that facilities are an integral part of instruction. Facilities represent a major investment for the District and facilities planning is an essential component of instructional planning."

Policy FBC states, "The Board of Education for Mapleton Public Schools recognizes that not all facility improvement needs have the same level of importance. Therefore, the Board directs the Superintendent to develop a process to prioritize the relative importance of each facility improvement need."

Policy KD states, "The superintendent shall develop procedures and techniques for ensuring a continuous and free-flowing line of communication between the staff and the District's residents."

**Policy Interpretation:**

These policies are interpreted as requiring engagement of stakeholders in planning for facilities improvements.

**Decision Requested:** District administration is providing this report for information purposes only. No decision is requested.

**Report:**

Following the passage of the 2016 bond initiative, the Board established the Construction Accountability Advisory Committee. A call for committee members was issued, and the group began meeting monthly in March of 2017. For three subsequent school years, the charge to that committee was renewed, and the committee provided feedback and accountability regarding bond projects.

The capital construction program funded by the 2016 bond proceeds is now more than two-thirds complete. For the 2020-2021 school year, administration is recommending a departure from a single committee approach. Instead, we will host a series of project-specific meetings regarding the current on-going projects, and community meetings related to possible future projects.

Objectives for this year's Construction Advisory Meetings would be to engage community stakeholders in the following:

- review and comment on the progress and status of current bond projects,
- provide input to the Board concerning needs for future projects,
- review and comment on project priorities for current and future projects, and
- review and comment on budget implications with current and future projects.

This process will assist in meeting the Board's goal related to facilities master planning stated in Policy FB, which is "to plan facilities that will:

1. Efficiently house students and staff in permanent facilities that are safe and conducive to optimal teaching and learning;
2. Be appropriately located to provide optimal use during the life of the facility;
3. Provide equity in instructional opportunities for all students; and,
4. Reflect the value placed on instruction by the community."

# Memo

TO: Charlotte Ciancio, Superintendent  
FROM: Brian Fuller, Chief Information Officer  
DATE: September 22, 2020

**Policy:** Accountability/Commitment to Accomplishment, Policy AE  
**Report Type:** Monitoring  
**SUBJECT:** 2020-21 DAAC Update

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**Policy Wording:** In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, provide input on budget preparation, and may make recommendations to the Board.

**Decision Requested:** District administration is requesting the Board assign specific areas of study for the District Accountability Advisory Committee to focus on for the 2020-21 school year.

**Report:** Colorado law requires that local Boards of Education create a School District Accountability Committee (DAAC). District administration is requesting the Board assign the DAAC areas of study for the 2020-21 school year. After reviewing State laws concerning DAAC responsibilities and District needs, the following areas of study for the 2020-21 school year are recommended:

- *Review and comment on District goals and objectives for the 2020-21 school year with emphasis on the Unified Improvement Plan, as well as the Board's Community Engagement Plan*
- *Provide input to the Board concerning the Conduct and Discipline Code*
- *Review and comment on District budget priorities for the 2020-21 school year*
- *Review and comment on charter applications prior to consideration by the Board*
- *Review and comment on Federal grants submitted by the District*
- *Serve as the District Title 1 Parent Committee*
- *Serve as the District Wellness Committee*
- *Serve as the District Personnel Evaluation Council*
- *Serve as the District Safe and Drug-Free Schools Advisory Council*

If necessary, other Board charges will be accepted by the DAAC for the 2020-21 school year. DAAC meetings will be held the third Tuesday of each month from 4:30-6:30 pm as an online meeting until a point in time when physical meetings can resume. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics. The first DAAC meeting will be held on Tuesday, October 13<sup>th</sup>.

This information is being presented for discussion and Board action.