

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2020 - 2021 FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication

Community Involvement Facilities Management District Image

BOARD MEMBERS

Cindy Croisant Steve Donnell Thomas Moe Sheila Montoya Patty Velasquez

SUPERINTENDENT

Charlotte Ciancio

Mapleton Public Schools Board of Education

Regular Meeting Administration Building November 17, 2020 6:00 p.m.

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda
- 5. Board Business
 - 5.1 Board Study Comments
- 6. What's Right in Mapleton
- 7. Public Participation
- 8. Approval of Minutes
 - 8.1 Approval of October 27, 2020, Board Meeting minutes
 - 8.2 Approval of November 10, 2020, Board Study minutes
- 9. Report of the Secretary
- 10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF Ms. Branscum
- 11. Focus: Student Achievement
 - 11.1 Student Enrollment Report, Policy CBA/CBC Dr. Brown
- 12. Focus: Communication
 - 12.1 December/January School Calendar Adjustment, Policy IC/ICA Dr. Brown
- 13. Focus: Community Involvement
 - 13.1 DAAC Update, Policy AE Mr. Fuller
- 14. Discussion of Next Agenda
- 15. Superintendent's Comments
- 16. Board Committee Update
- 17. School Board Discussion/Remarks
- 18. Next Business Meeting Notification Tuesday, December 15, 2020
- 19. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:00 p.m. on Tuesday, October 27, 2020. This meeting was conducted on-line via a TEAMS meeting due to the Board Room being unavailable.

2.0 ROLL CALL

Cynthia Croisant - President
Steve Donnell - Treasurer
Tom Moe - Vice President
Sheila Montoya - Secretary
Patty Velasquez – Asst. Secretary/Treasurer
Present
Present

3.0 PLEDGE OF ALLEGIANCE

Ms. Croisant led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the Board Agenda dated October 27, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Ms. Velasquez.

Motion carried: 4-0

5.0 BOARD BUSINESS

5.1 Board Study Comments

Ms. Croisant said that at the October 13 Board Study session the Board:

- Reviewed the Community Engagement Proposal for the District. Ms. Croisant said that the Board felt that the proposal was very well thought out and comprehensive.
 A priority of the Board is the importance of engaging the community.
- Reviewed the CASB Proposed Resolutions for the Delegate Assembly on October 30. She thanked Mr. Donnell for representing the Board and voting on the proposals on their behalf.
- Received a Covid-19 update

Ms. Croisant also announced that Sheila Montoya had received the CASB McGuffey Award. She was nominated by the Board of Education for her dedication. Ms. Croisant read the nomination letter. She thanked Ms. Montoya for her outstanding service.

Ms. Montoya thanked the Board for the nomination. She said that she is proud to serve on the Board and support Mapleton students and staff.

6.0 WHAT'S RIGHT IN MAPLETON

Dr. Brown said that What's Right in Mapleton would feature the 2020 Mapleton Education Foundation Gala. The Mask-A-Rade was held virtually on Friday, October 23. He said that the evening featured a live program, along with a silent auction and a live auction. The Foundation raised nearly \$100,000 to help support the EPIC Fund – Education Professionals Innovating Classrooms.

Board Members thanked the Mapleton Education Foundation members and volunteers for their work on this successful virtual event.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Ms. Velasquez, seconded by Mr. Donnell, to approve the minutes as stated on the Board Agenda dated October 27, 2020: 8.1 Board Meeting minutes of September 22, 2020; and 8.2 Board Study Minutes of October 13, 2020, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Ms. Velasquez.

Motion carried: 4-0

9.0 REPORT OF THE SECRETARY

Ms. Montoya shared a thank you card from former Mapleton Board member, Jen Raiffie.

10.0 CONSENT AGENDA

MOTION: By Ms. Montoya, seconded by Ms. Velasquez, to approve Agenda item 10.1 Personnel Action, as stated on the Board Agenda dated October 27, 2020.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Ms. Velasquez.

Motion carried: 4-0

11.0 FOCUS: STUDENT ACHIEVEMENT

11.1 Benchmark Assessment Update

Ms. Ansley reported that the departments of Assessment and Teaching and Learning Services had been working together to create authentic benchmark assessments for Mapleton students in mathematics and language arts for grades 2-11.

12.0 FOCUS: COMMUNICATION

12.1 American Education Week

Mrs. Allenbach asked that the Board of Education support November 16-20, 2020 as American Education Week.

MOTION: By Mr. Donnell, who read the Proclamation, seconded by Ms. Montoya, to approve the week of November 16-20, 2020 as American Education Week.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Ms. Velasquez.

Motion carried: 4-0

12.2 1st Quarter FY 2021 Financial Report

Mr. Janak said the Board was provided with a Quarterly Financial Report for the 1st Quarter FY 2021 period ended September 30, 2020. He then reviewed details of the 1st Quarter financials covering July 1, 2020 – September 30, 2020.

MOTION: By Ms. Velasquez, seconded by Ms. Montoya, to approve the 1st Quarter Fiscal Year 2021 Financial Report, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Ms. Velasquez.

Motion carried: 4-0

A copy of Mr. Janak's presentation is included with these minutes.

Mapleton Public Schools Adams County School District No.1

12.3 Contractor Approval, Playground on Poze

Mr. Crawford requested that the Board approve the selection of Rocky Mountain Recreation, Inc. to install the new playground as a part of the Preschool on Poze renovation project.

MOTION: By Ms. Velasquez, seconded by Mr. Donnell, to approve the selection of Rocky Mountain Recreation, Inc. as the contractor for the new playground at Preschool on Poze, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Ms. Velasquez.

Motion carried: 4-0

13.0 FOCUS: COMMUNITY INVOLVEMENT

13.1 DAAC Update

Mr. Fuller reported that the District Accountability Advisory Committee met on October 20, 2020. He requested that the Board appoint the recommended members of the committee and issue the charge to them for areas of study for the 2020-2021 school year. The next meeting of this committee will be November 10 at 4:30 p.m. via Microsoft Teams.

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to appoint the members of the District Accountability Advisory Committee and approve the charges for areas of study, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Montoya, and Ms. Velasquez.

Motion carried: 4-0

14.0 DISCUSSION OF NEXT AGENDA

Ms. Croisant said agenda items for the November 17 Board meeting would include a Student Enrollment Report, DAAC update and a Construction Advisory meeting (CAM) report.

15.0 SUPERINTENDENT'S COMMENTS

During the Superintendent's report, Superintendent Ciancio:

- Shared an email received from Dr. Douglas at Tri-County Health Department, regarding the move to Level 3 for COVID-19. The Department is pleased with the efforts of the school districts to protect students and staff and will continue to work with each school district to maintain the safety of all involved. Superintendent Ciancio reported that there is a significant difference in the District Active data and the immediate community data.
- Reported that a recent review of the Dibbles data for Mapleton students was very poor, reflecting the impact of the abrupt move to online learning in March.
- Said that the Mapleton Education Foundation gala was great fun. She thanked everyone for participating and supporting this cause.
- Stated that Adams County had awarded additional CARES funds. The District must submit a plan by November 15 and all monies must be spent by December 4. She said that this additional funding will focus on preschool.

16.0 BOARD COMMITTEE UPDATE

Mapleton Public Schools Adams County School District No.1

Minutes - Page 51 10/27/2020

Mr. Donnell said that the CASB Delegate Assembly would be held virtually on Friday, October 30. He said that he participated in a practice session and is prepared to represent the recommendations of the Mapleton Board of Education.

Ms. Croisant reported that Rocky Mountain Risk (RMR) met on October 14. She said that the audit was completed. She also reported that the new adjuster for RMR is finding increased opportunities to close out cases which is good for the District.

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Montoya thanked the Board for the nomination for the McGuffey award. She said that the nomination letter was very special and that she felt honored to be a part of the Board.

Ms. Velasquez thanked the Executive Team for their work during this challenging time.

Ms. Croisant also thanked the Executive Team, the Board and Mapleton staff for their diligence in following protocols to ensure the safety of students and teachers. She said that she is confident that we are doing the right thing by maintaining in-person learning for our students.

18.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on Tuesday, November 17, 2020, at the Administration Boardroom.

19.0 ADJOURNMENT

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

Cynthia Croisant, Board President
Sheila Montoya, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Mapleton Public Schools Adams County School District No.1

Minutes - Page 52 11/10/2020

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, November 10, 2020, at the Administration Building Boardroom.

Present: Cindy Croisant – President

Steve Donnell – Treasurer Thomas Moe – Vice President Sheila Montoya – Secretary

Patty Velasquez – Asst. Secretary/Treasurer

During the meeting, the Board:

• Reviewed Covid-19 information and planning

No official Board action was taken at the meeting.

Cynthia Croisant, Board President	
Sheila Montoya, Board Secretary	

Submitted by Jayna Burtner, Recording Secretary for the Board of Education



TO: Charlotte Ciancio, Superintendent

FROM: Erica Branscum, Deputy Superintendent, Talent Management

DATE: November 12, 2020

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF

Report Type: Decision Making (Consent)

SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends following personnel information to be approved by Board Action at the regular meeting on the November 17, 2020.

CLASSIFIED STAFF

NEW EMPLOYEES	<u>POSITION</u>	LOCATION	HIRE DATE	REASON
Decarlo, Robin	Benefits Specialist	Talent Management	10/29/2020	New Hire
DeGraw, Walter	Bus Driver	Transportation	11/16/2020	New Hire
Rivera, Trevor	Bus Driver	Transportation	11/02/2020	New Hire
RESIGNATIONS/TERMS	<u>POSITION</u>	LOCATION	TERM DATE	REASON
Alvarez, Stephanie	Sp.Ed. Paraprofessional	GPA	11/05/2020	Resignation
Croisant, Nicole	Sp.Ed. Paraprofessional	Trailside	12/04/2020	Resignation
Ignacio, Jaqueline	Preschool Paraprofessional	GPA	11/02/2020	Resignation
Langlois, Charles	Nutrition Services Manager I	Adventure	10/25/2020	Deceased
Medina, Francisco	Custodian	Welby	11/13/2020	Resignation
Mesa, Ronald	Custodian	Adventure	11/09/2020	Termination
Roderick, Michelle	Instructional Paraprofessional	Clayton	11/02/2020	Resignation

CLASSIFIED REQUESTS

John Nyman, Electrical Technician in Operations, is requesting to retire effective December 1, 2020.

LICENSED STAFF

NEW EMPLOYEES	POSITION	LOCATION	HIRE DATE	REASON
Fagley, Brandon	MS Math	MESA	11/04/2020	New Hire
Phipps, Maggie	Speech Language	District	11/11/2020	New Hire
RESIGNATIONS/TERMS	POSITION	LOCATION	TERM DATE	REASON
Johnson, Valerie	4th Grade	Trailside	11/30/2020	Resignation
Ragsdale, Jamie	Speech Language	Adventure	11/02/2020	Resignation

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

NEW EMPLOYEES	POSITION	LOCATION	HIRE DATE	REASON
McFarland, Sean	Lead District Nurse	Integrated Services, Heath	12/01/2020	New Hire
RESIGNATIONS/TERMS	POSITION	LOCATION	TERM DATE	REASON
Christensen, Jason	Executive Director of MEF	Administration	12/21/2020	Resignation

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

DELETIONS

Epstein, Susan Blankenship, Walter Kawaski, Lori Schwindt, Rachel

LEAVE REQUESTS

<u>NAME</u>	<u>DATES</u>
Carter, Jessica	09/21/2020 - 09/23/2020
Cianfichi, Vanessa	09/25/2020 - 10/02/2020
Davalos, Laura	11/09/2020 - 11/17/2020
Del Real, Gerald	10/29/2020 - intermittent
Drogowski, Sharon	11/10/2020 - 11/30/2020
Edwards, Robert	09/09/2020 - 11/05/2020
Evans, Kristian	11/02/2020 - 11/06/2020
Goetz, Ashlee	09/11/2020 - 09/24/2020
Guezmir, Helmi	10/21/2020 - 10/28/2020
Guerrero, Kimberly	11/05/2020 - 11/09/2020
Del Pilar Jimenez, Maria	10/16/2020 - 11/09/2020
Jylkka, Sarah	09/07/2020 - 09/08/2020
Johnson, Delicia	10/29/2020 - 10/30/2020
Lara, Brenda	11/16/2020 - 11/17/2020
Landin, Crystal	11/09/2020 - 11/20/2020
Lloyd, Jessica	11/04/2020 - 11/17/2020
Lopez, Olivia	11/05/2020 - 11/15/2020
Lujan, Diana	11/05/2020 - 11/15/2020
Martinez, Debra	11/04/2020 - 11/12/2020
Medina, Brianna	09/25/2020 - 10/02/2020
Melendez, Yolanda	09/16/2020 - 10/12/2020
Olivas, Michelle	10/19/2020 - 11/06/2020
Perez, Rafaela	10/07/2020 - 01/07/2021
Pickering, Miranda	09/14/2020 - 10/05/2020
Ramirez, Alma	11/05/2020 - 11/12/2020
Rodewald, Robert	11/16/2020 - 01/04/2021
Rodriguez, Yessica	10/14/2020 - 10/30/2020
Stewart, Pamala	11/09/2020 - 11/20/2020
Torres, Victoria	11/04/2020 - 11/20/2020
Valdez, Isaac	10/21/2020 - 11/04/2020



TO: Charlotte Ciancio, Superintendent FROM: Damon Brown, Deputy Superintendent

Organizational Systems and Community Engagement

DATE: November 17, 2020

POLICY: Qualifications/Powers and Responsibilities of Superintendent, Policy

CBA/CBC

REPORT TYPE: Informational

SUBJECT: 2020-2021 Student Enrollment Report

Policy Wording: The Superintendent shall provide necessary reports to the Board as directed.

Policy Interpretation: This policy is interpreted to include updates to the Board on student enrollment for each academic year.

Report: Each fall, Colorado school districts conduct official student enrollment counts during a window of time centered on October 1st. This annual October Count is used by the State and the District for planning and funding purposes. Mapleton's report for the 2020-2021 school year will be filed with the Colorado Department of Education on or before November 25th, 2020.

Tonight's report is intended to provide the Board with information regarding current student enrollment.



TO: Charlotte Ciancio, Superintendent

FROM: Damon Brown, Deputy Superintendent

Organizational Systems and Community Engagement

DATE: November 12, 2020

POLICY: School Year/School Calendar/Instruction Time, Policy IC/ICA

REPORT TYPE: Decision Making

SUBJECT: REQUEST TO CHANGE CALENDAR

Policy Wording: The Superintendent (or designee) shall prepare the School District calendar for the next school year, and it shall be presented to the Board for approval in the spring of each year.

Further, the policy stipulates that any change in the calendar except for emergency closing or other unforeseen circumstances shall be preceded by an adequate and timely notice of no less than 30 days.

Decision Requested: District administration is requesting Board approval to change the previously approved calendar to extend Thanksgiving and Winter breaks for students and staff as represented by the attached proposed calendar.

Report: When we reopened our schools nearly 12 weeks ago, our planning and decisions were – and continue to be – grounded in the six pillars that keep us all safe. Those pillars are Healthy Communities, Healthy Buildings, Healthy Classrooms, Healthy Schedules, Healthy Activities, and Healthy Policies.

As a community, we have diligently worked together to ensure that our Layers of Protection and protocols are followed and working. As we continue our focus and diligence to serve our community, we remain commtted to in-person learning for those who have chosen it. We are requesting a change to the 2020-2021 academic calendar that supports our commitment to these six pillars and our ability to stay open to in-person learning.

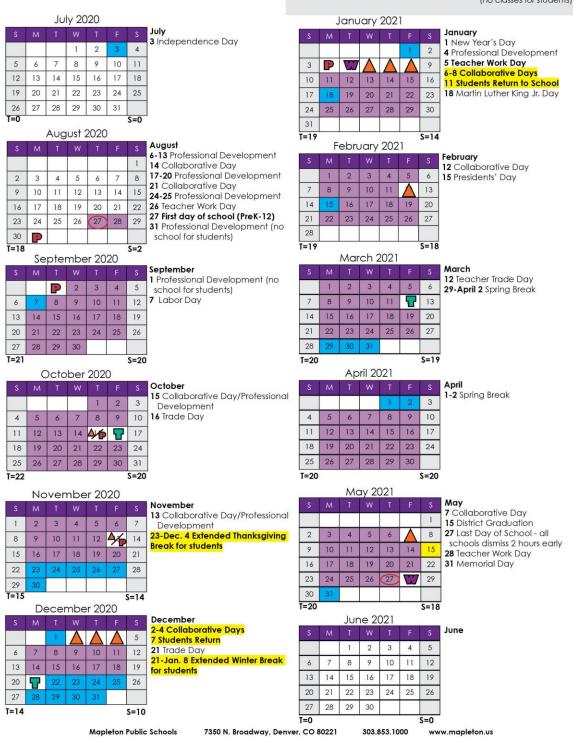
DRAFT



Mapleton Public Schools 2020-21 Calendar

DRAFT - Updated 11/2020







TO: Charlotte Ciancio, Superintendent FROM: Brian Fuller, Chief Information Officer

DATE: November 17, 2020

Policy: Accountability/Commitment to Accomplishment, Policy AE

Report Type: Monitoring SUBJECT: DAAC Report

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

Decision Requested: District administration and the DAAC Chair are providing this report for information only. No decision is requested this evening.

Report: On November 10th, 16 DAAC members convened to review and discuss the Board of Education Community Engagement Plan and to elect the DAAC Chair for the 2020 – 2021 school year.

The meeting began with introductions, where DAAC members and meeting guests could introduce themselves to each other. The majority of the meeting centered around Mapleton Connects, the Board of Education Community Engagement plan. Melissa Johnson, Director of Communication, presented information about Mapleton Connects. She outlined the goals, objectives, and key messages of Mapleton Connects, emphasizing "physically distant but socially connected," encouraging participation, and reinforcing that education is a shared responsibility between schools, families, and the community. Mrs. Johnson shared data about the first Mapleton Connects meeting on Monday, November 9th, which had well over 300 attendees.

DAAC members who were able to attend the initial Mapleton Connects meeting expressed that it was helpful to have information for parents that is often asked of teachers and that the overall meeting felt more relaxed and informative than a typical Board Meeting. One comment regarding the scheduling of district meetings was to encourage the district to consider not scheduling multiple meetings during the same week as it was difficult for DAAC members to commit to two nights in a row to attend district meetings.

Due to the Community Conversation scheduled for Tuesday, January 19th, DAAC will move to another night in January to avoid overlapping with Mapleton Connects.

The last item of business for the DAAC November meeting was to elect a DAAC Chair. A

nomination form was distributed at the last DAAC meeting and at the beginning of the November meeting. The DAAC voted to elect Tassi Angel as DAAC chair for the 2020-21 school year.

During closing questions/comments, members asked questions about the new COVID dashboard, inquiring as to how the dashboard gets updated and where the data presented in the dashboard is generated.

The next DAAC meeting will be held Tuesday, December 8th, 2020, from 4:30 to 6:00 P.M. as an online Microsoft Teams meeting. The meeting link will be sent individually to DAAC members and posted on the Mapleton website.

The information is presented for discussion purposes—no Board action is requested at this time.