



### DISTRICT MISSION

... to guarantee that all students  
can achieve their dreams and  
contribute enthusiastically to their  
community, country, and world ...

### BOARD PURPOSE

Providing highly effective  
governance for Mapleton's strategic  
student achievement effort.

### CORE ROLES

Guiding the district through the  
superintendent  
Engaging constituents  
Ensuring effective operations and  
alignment of resources  
Monitoring effectiveness  
Modeling excellence

### 2022 - 2023

#### FOCUS AREAS

Student Achievement  
Exceptional Staff  
Character Development  
Learning Environment  
Communication  
Community Involvement  
Facilities Management  
District Image

### BOARD MEMBERS

Mallory Boyce  
Cindy Croisant  
Terry Donnell  
Daisy Lechman  
Thomas Moe

### SUPERINTENDENT

Charlotte Ciano

# Mapleton Public Schools Board of Education

Regular Meeting  
Administration Building

April 25, 2023  
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
  - 5.1 Board Study Comments
  - 5.2 Superintendent Finalist Decision, Policy CBB
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
  - 8.1 Approval of March 28, 2023, Board Meeting Minutes
  - 8.2 Approval of April 11, 2023, Board Study Minutes
9. Report of the Secretary
10. Consent Agenda
  - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
  - 10.2 Personnel Action (Addendum), Policy GCE/GCF – Ms. Branscum
  - 10.3 Personnel Action – Contract Approval – Policy GCE/GCF – Ms. Ciano
11. Focus: Student Achievement
  - 11.1 Student Travel- Overnight Trip to Plains Conservation Center, Policy JJH – Ms. Ansley
  - 11.2 MESA Career and Technical Education (CTE) Pathway – Policy AD- Ms. Ansley
  - 11.3 Academy Career and Technical Education (CTE) Pathway, Policy AD – Ms. Ansley
  - 11.4 Project Lift Update, Policy CBA/CBC – Mr. Crawford
12. Exceptional Staff
  - 12.1 Staff Appreciation Week, Policy CBA/CBC – Ms. Branscum
13. Focus: Communication
  - 13.1 3<sup>rd</sup> Qtr. FY 2022 Financial Report, Policy DAB – Mr. Crawford
  - 13.2 3<sup>rd</sup> Qtr. Cash Receipts and Disbursement Report, Policy DAB – Mr. Crawford
14. Focus: Community Involvement
  - 14.1 DAAC Update, Policy AE – Mr. Fuller
15. Discussion of the Next Agenda
16. Superintendent's Comments
17. Board Committee Update
18. School Board Discussion/Remarks
19. Next Business Meeting Notification – Tuesday, May 23, 2023
20. Adjournment

### Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

RESOLUTION APPOINTING A FINALIST AS SUPERINTENDENT OF  
MAPLETON PUBLIC SCHOOL DISTRICT

WHEREAS, the Board of Education has considered the candidates included in the District's list of finalists for the position of Superintendent; and

WHEREAS, the Board of Education has selected a finalist to appoint as Superintendent; and

WHEREAS, the Board declared its finalist as least 14 days before the Board of Education makes this appointment pursuant to Colo. Rev. Stat. § 24-6-402(3.5);

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF  
MAPLETON SCHOOL DISTRICT:

The following person is appointed to the position of Superintendent for Mapleton School District: Michael Crawford

Approved this 25<sup>th</sup> day of April 2023, by vote of 5-0.

\_\_\_\_\_  
President, Board of Education

Attest: \_\_\_\_\_  
Secretary, Board of Education

**1.0 CALL TO ORDER**

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:02 p.m. on Tuesday, March 28, 2023, at the Mapleton Arts Center.

**2.0 ROLL CALL**

Cynthia Croisant - President	Present
Terry Donnell - Treasurer	Present
Tom Moe - Vice President	Present
Daisy Lechman - Secretary	Present
Mallory Boyce – Asst. Secretary/Treasurer	Absent

**3.0 PLEDGE OF ALLEGIANCE**

Ms. Croisant led the Pledge of Allegiance.

**4.0 APPROVAL OF AGENDA**

**MOTION:** By Mr. Moe, seconded by Ms. Lechman, to approve the Board Agenda dated March 28, 2023, as presented.

AYES: Ms. Croisant, Ms. Donnell, Ms. Lechman, and Mr. Moe.  
Motion carried: 4-0

**5.0 BOARD BUSINESS**

**5.1 Board Comments**

Ms. Croisant stated on March 14, 2023, at the Board Study Session the Board went into Executive Session to discuss the confidential applications and supporting documents for the superintendent candidates. On March 16, 2023, the Board held a special meeting to announce a sole finalist for the Superintendent's successor.

**6.0 WHAT'S RIGHT IN MAPLETON**

Dr. Brown shared that for What's Right in Mapleton we will take a celebration tour of the district to applaud the efforts and achievements of our students and staff. Dr. Brown highlighted various events, projects, and accomplishments that took place in Mapleton schools over the past few months.

**7.0 PUBLIC PARTICIPATION**

None

**8.0 APPROVAL OF MINUTES**

**MOTION:** By Ms. Donnell, seconded by Mr. Moe, to approve the minutes as stated on the Board Agenda dated March 28, 2023: 8.1 Board Meeting Minutes of February 21, 2023; 8.2 Special Board Meeting Minutes of March 14, 2023; and 8.3 Special Board Meeting Minutes of March 16, 2023, as presented.

AYES: Ms. Croisant, Ms. Donnell, Ms. Lechman, and Mr. Moe.  
Motion carried: 4-0

**9.0 REPORT OF THE SECRETARY**

None

**10.0 CONSENT AGENDA**

10.1 Personnel Action

10.2 Personnel Action (Addendum)

**MOTION:** By Mr. Moe, seconded by Ms. Lechman, to approve Agenda Items 10.1 Personnel Action and 10.2 Personnel Action (Addendum), as stated on the Board Agenda dated March 28, 2023.

AYES: Ms. Croisant, Ms. Donnell, Ms. Lechman, and Mr. Moe.  
Motion carried: 4-0

**11.0 FOCUS: STUDENT ACHIEVEMENT**

11.1 Student Travel - Overnight Trip to Cal-Wood

Ms. Ansley requested the Board approve overnight travel for 6<sup>th</sup>-grade students and chaperones from Adventure Elementary to Cal-Wood for the dates of Monday, May 22 - Wednesday, May 24<sup>th</sup>, 2023.

**MOTION:** By Ms. Lechman, seconded by Ms. Donnell, to approve Agenda Item 11.1 Student Travel – Overnight Trip to Cal-Wood, as presented.

AYES: Ms. Croisant, Ms. Donnell, Ms. Lechman, and Mr. Moe.  
Motion carried: 4-0

11.2 Student Travel – Newsweek and National Urban Debate League Event

Ms. Ansley requested the Board approve travel to New York City for two 11<sup>th</sup>-grade students from April 13-15, 2023, to attend the Newsweek and National Urban Debate League Event.

**MOTION:** By Ms. Donnell, seconded by Mr. Moe, to approve Agenda Item 11.2 Student Travel – Newsweek and National Urban Debate League Event, as presented.

AYES: Ms. Croisant, Ms. Donnell, Ms. Lechman, and Mr. Moe.  
Motion carried: 4-0

**12.0 FOCUS: LEARNING ENVIRONMENT**

12.1 Kaiser Permanente Thriving Schools RISE Grant Funds

Ms. Fuller requested the Board approve accepting the \$300,000.00 grant for Thriving Schools RISE (Resilience in School Environments), an opportunity through Kaiser Permanente. The three-year grant will benefit the 11 schools in Mapleton, including 3<sup>rd</sup> to 8<sup>th</sup>-grade students.

**MOTION:** By Mr. Moe, seconded by Ms. Lechman, to approve Agenda item 12.1 Kaiser Permanente Thriving Schools RISE Grant Funds, as presented.

AYES: Ms. Croisant, Ms. Donnell, Ms. Lechman, and Mr. Moe.  
Motion carried: 4-0

**13.0 FOCUS: COMMUNICATION**

**13.1 Calendar Adoption for the 2024-2025 Academic Year**

Mr. Crawford requested the Board approve the recommended adoption of the school calendar 2024-2025 academic year.

**MOTION:** By Ms. Donnell, seconded by Ms. Lechman, to approve Agenda item 13.1 Proposed District Calendar for the 2024-2025 Academic Year, as presented.

AYES: Ms. Croisant, Ms. Donnell, Ms. Lechman, and Mr. Moe.  
Motion carried: 4-0

**14.0 FOCUS: COMMUNITY INVOLVEMENT**

**14.1 DAAC Update**

Mr. Fuller reported that the District Accountability Advisory Committee met on March 14, 2023, to discuss the role of DAAC with respect to serving as the Safe and Drug-Free Schools Advisory Council and to provide comments on the proposed calendar for the 2024-25 school year. The committee's next meeting will be on April 18, 2023, via Microsoft Teams platform.

**15.0 DISCUSSION OF THE NEXT AGENDA**

Ms. Croisant said that items on the agenda for April 25, 2023, the Board meeting would include a Project Lift Update, 3<sup>rd</sup> Quarter Financial Report, and a Superintendent Search Update.

**16.0 SUPERINTENDENT'S COMMENTS**

During the Superintendent's Report, Ms. Ciano shared that UVA was currently meeting on-site with shepherds and directors to give feedback to leadership on Mapleton progress. She said it has been a rewarding few days, the shepherds and directors are doing a great job, and the work Mapleton is doing is being implemented well. Ms. Ciano also shared that the Board of Education will be hosting "Meet the Superintendent Finalist" meet and greets on April 4<sup>th</sup> at Explore PK-8 and April 12<sup>th</sup> at Trailside Academy. She also reported that Administration will be moving back to the Administration Building in April.

**17.0 BOARD COMMITTEE UPDATE**

Mr. Moe reported that the Mapleton Education Foundation met on March 15, 2023. Agenda items included Community Nights at the Rockies and Rapids games, Top Golf Event on June 1<sup>st</sup>, Gala Date Confirmed, and a Scholarship Interview Update.

Ms. Croisant reported that BOCES will meet on April 19, 2023. Ms. Lechman will join Ms. Croisant for the meeting.

**18.0 SCHOOL BOARD DISCUSSION / REMARKS**

Mr. Moe and Ms. Ciancio recently attended a luncheon held by Adams County School District 14 where the Adams 14 Superintendent presented the Adams County School District 14 improvement plan.

Ms. Boyce and Ms. Ciancio attended the Adams County School District 14 Reorganization Committee Meeting on March 10, 2023. The committee is asking CFOs and Superintendents for feedback on the financial impact absorbing some of Adams County School District 14 would have on the district and community.

**19.0 NEXT MEETING NOTIFICATION**

The next Board Business meeting will be at 6:00 p.m. on April 25, 2023, in the Administration Boardroom.

**21.0 ADJOURNMENT**

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:43 p.m.

---

Cynthia Croisant, Board President

---

Daisy Lechman, Board Secretary

*Submitted by Laura Milani, Recording Secretary for the Board of Education*

Members of The Board of Education – Mapleton Public Schools met in a study session at 5:30 p.m. on Tuesday, April 11, 2023, in the Administration Boardroom.

Present: Cindy Croisant – President  
Terry Donnell – Treasurer  
Thomas Moe – Vice President  
Daisy Lechman – Secretary  
Mallory Boyce – Asst. Secretary/Treasurer

During the meeting, the Board:

- Toured the Administration Building to look at the repairs and replacements made due to flood damage.
- Discussed Budget Priorities for the 2023-24 Fiscal Year
- Discussed Negotiation Strategies for MEA Negotiations

No official Board action was taken at the meeting.

---

Cynthia Croisant, Board President

---

Daisy Lechman, Board Secretary

*Submitted by Laura Milani, Recording Secretary for the Board of Education*

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Erica Branscum, Deputy Superintendent, Talent Management  
DATE: April 25, 2023

**Policy:** Professional Staff Recruiting and Hiring, Policy GCE/GCF  
**Report Type:** Decision Making (Consent)  
**SUBJECT:** Personnel Action

---

**Policy Wording:** The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

**Policy Interpretation:** This policy is interpreted to include monthly updates to the Board on the District's hiring and staffing changes.

**Decision Requested:** The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting on April 25, 2023.



### **CLASSIFIED STAFF**

<b><u>NEW EMPLOYEES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>HIRE DATE</u></b>	<b><u>REASON</u></b>
Chavez, Jorge	Bus Driver	Transportation	04/04/2023	Re-Hire
Nunez, Ruben	Bus Paraprofessional	Transportation	04/10/2023	New Hire
Reta, Ana	Sub. Nutrition Asst.	Nutrition Services	03/27/2023	New Hire
Rivera, Elexis	Substitute Preschool Para	Preschool	04/04/2023	New Hire

<b><u>RESIGNATIONS/TERMS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>TERM DATE</u></b>	<b><u>REASON</u></b>
----------------------------------	------------------------	------------------------	-------------------------	----------------------

### **CLASSIFIED REQUESTS**

Eva Gonzalez De Marquez, Custodian at Explore, is requesting to retire effective May 15, 2023.

Abbie Vidal, ECE Paraprofessional at Adventure, is requesting to retire effective May 30, 2023.

### **LICENSED STAFF**

<b><u>NEW EMPLOYEES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>HIRE DATE</u></b>	<b><u>REASON</u></b>
<b><u>RESIGNATIONS/TERMS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>TERM DATE</u></b>	<b><u>REASON</u></b>
Blum, Rosemary	Instructional Guide	Meadow	05/30/2023	Resignation
Branca, Emily	1st Grade	Clayton	05/30/2023	Resignation
Churchill, Erin	Psychologist	Trailside	05/30/2023	Resignation
Connelly Keefe, Bridget	4th Grade	Trailside	05/30/2023	Resignation
Costalas, Constantina	Psychologist	York	05/30/2023	Resignation
Henseler, Haley	ELA	MESA	05/30/2023	Resignation
Hundt, Cayley	5th Grade	Clayton	05/30/2023	Resignation
Lacivita, Kristine	4th Grade	Trailside	05/30/2023	Resignation
Moore, Kimberly	Social Worker	GIA	05/30/2023	Resignation
Morris, Holly	Music	Trailside	05/30/2023	Resignation
Reno, Patrick	ELA	GLA	05/30/2023	Resignation
Tanner, Emily	3rd Grade	York	05/30/2023	Resignation
Tucker, Emily	6th Grade	GIA	05/30/2023	Resignation
Tyus, Kristin	2nd Grade	Clayton	05/30/2023	Resignation

### **LICENSED REQUESTS**

Bruce Fitzgerald, District Permanent Substitute, is requesting to retire effective May 30, 2023.

Mary Smith, ECE Teacher at Adventure, is requesting to retire effective May 30, 2023.

### **ADMINISTRATION STAFF**

<b><u>NEW EMPLOYEES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>HIRE DATE</u></b>	<b><u>REASON</u></b>
<b><u>RESIGNATIONS/TERMS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>TERM DATE</u></b>	<b><u>REASON</u></b>

**ADMINISTRATION REQUESTS**

No requests at this time.

**SUBSTITUTE TEACHERS/OTHER ON CALL****ADDITIONS**

Ferland, Emma  
Hinkley, Elsa  
Urbina, Susana  
Willet, Amy

**DELETIONS****LEAVE REQUESTS****NAME****DATES**

Barton, Julie	04/03/2023 – 05/03/2023
Garcia, Jolene	03/27/2023 – 04/21/2023
Hernandez, Brenda	02/13/2023 – 05/12/2023
Herrada, Maria	04/17/2023 – 04/20/2023
Loreda, Rosamelia	04/28/2023 – 05/05/2023
Martinez, Robert	03/31/2023 – 04/14/2023
Ramirez, Maria	03/30/2023 – 05/11/2023
Sanchez, Lorena	04/14/2023 – 04/28/2023

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Erica Branscum, Deputy Superintendent, Talent Management  
DATE: April 21, 2023

**Policy:** Professional Staff Recruiting and Hiring, Policy GCE/GCF  
**Report Type:** Decision Making (Consent)  
**SUBJECT:** Personnel Action (Addendum)

---

**Policy Wording:** The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

**Policy Interpretation:** This policy is interpreted to include monthly updates to the Board on the District's hiring and staffing changes.

**Decision Requested:** The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting on the April 25, 2023.

## **TEACHER CONTRACT NON-RENEWAL**

<b><u>FIRST</u></b>	<b><u>LAST</u></b>	<b><u>LOCATION</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>YEAR</u></b>
Laura	Lopez	GIA	Spanish	1
Galia	Minshew	GLA	Spanish	1
Peter	Haines	Mapleton Online	Humanities	3
Scott	Edinborough	Mapleton Online	English	3
Michelle	Curry	Meadow	Culture Coach	1
Melissa	Noell	Valley View	Kindergarten Plus	1
Lorelei	Pieczynski	Welby	Kindergarten	1
Monica	Newman	York	Spanish	2
Iskra	Ivanova	York	Spanish	1

# Memo

TO: Charlotte Ciano, Superintendent  
FROM: Michell Ansley, Chief Academic Officer  
DATE: April 25, 2023

**Policy:** Student Travel, Policy JJH  
**Report Type:** Decision Making  
**SUBJECT:** Student Travel – Overnight Trip to Plains Conservation Center

---

**Policy Wording:** All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

**Policy Interpretation:** This policy is interpreted to include submitting to the Board all student travel requests including overnight stays and/or over 200 miles.

**Decision Requested:** District Administration is seeking Board approval for overnight travel of 32 4<sup>th</sup>-grade students from Achieve Academy for the dates of May 4-5, 2023.

**Report:** The trip to Plains Conservation Center is aligned with 4<sup>th</sup>-grade social studies standards and will immerse students in the perspective of a child growing up in the 1800s, as a Cheyenne Indian or a Homesteader.

The mission of Plains Conservation Center exists to bring the natural wonder of the prairie into the realm of personal experience. Students will analyze primary and secondary sources from multiple points of view, cook a meal, build a campfire, ride in a wagon, sleep in a teepee, and explore the prairie ecosystem. Through this experience, students will develop a better understanding of Colorado's history.

**Transportation and Contingency Planning:** Mapleton transportation will be utilized to transport students to and from the Plains Conservation Center. There will be seven chaperones attending. Three female chaperones will be in one teepee with 15 female students and the boys will be in two teepees with eight boys and two male chaperones per tipi.

**Emergency Consideration:** A staff chaperone will be trained and delegated to provide medications. Staff chaperones will also have access to a telephone to call in case of an emergency. A staff member will drive their vehicle separately to have access to transportation in an emergency.

**Cost and Source of Funding:** The total cost for the trip is \$2,060. Based on a grant that was accepted earlier this year, Schools and Outdoor Learning Environments is the program funding this field experience, including additional funds for transportation, hats, gloves, and snacks for students on the trip.

# Memo

TO: Charlotte Ciano, Superintendent  
FROM: Michell Ansley, Chief Academic Officer  
DATE: April 25, 2023

**Policy:** School District Mission, Policy AD  
**Report Type:** Information Only  
**SUBJECT:** MESA Career and Technical Education (CTE) Pathway

---

**Policy Wording:** Mapleton Public Schools is a community that embraces its children through high-performing schools of choice and ensures that each student is empowered to achieve their dreams and contribute to their community and world.

**Policy Interpretation:** This policy is interpreted to include keeping the Board informed of any new CTE pathways that further identify our schools of choice and create learning opportunities that empower students to develop their talents and pursue their interests.

**Decision Requested:** This is an information report only, no action is requested.

**Report:** Mapleton Expeditionary School of the Arts is a 9th-12th grade Expeditionary Learning school, recognized for its emphasis on the visual arts. From animation to advertising, photography to pottery, the visual arts are woven into the delivery of content standards.

To complement and enhance their post-secondary and workforce readiness work, MESA will seek CTE program approval for the Digital Media and Communications Pathway. This pathway will prepare students for computer careers expected to see a 40% growth rate between 2021-2031 with 1,369 annual openings in Colorado and a median annual salary of \$101,620.

MESA's CTE Digital Media and Communications Pathway will launch in the fall semester of 2023. Participating students will be Colorado Technology Student Association (TSA) members. Involvement in TSA benefits teachers as well as students in helping relate class activities to local and national technology-oriented competitive events. MESA's TSA student leaders will attend the Student Leadership Conference in Denver each February.

## MESA CTE Digital Media and Communications Pathway Courses

Level 1 Courses	Level 2 Courses	Level 3 Courses	Level 4 Courses
Foundations of Design, Multimedia Arts, & Digital Communications <i>.5 High School Elective Credit</i>	Graphic Design & Illustration I <i>.5 High School Elective Credit</i>	Graphic Design & Illustration II <i>.5 High School Elective Credit</i>	Capstone: Digital Media & Communications <i>.5 High School Capstone Credit</i>
	Print Media I <i>.5 High School Elective Credit</i>	Print Media II <i>.5 High School Elective Credit</i>	Work-Based Learning: Digital Media & Communications <i>Up-to 2.0 High School Elective Credit Per School Year</i>

Industry credentials available in this pathway

Adobe Certified Professional: Graphic Design & Illustrations Using Adobe Illustrator (Ai)

Adobe XD Credential

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Michell Ansley, Chief Academic Officer  
DATE: April 25, 2023

**Policy:** School District Mission, Policy AD  
**Report Type:** Information Only  
**SUBJECT:** Academy Career and Technical Education (CTE) Pathway

---

**Policy Wording:** Mapleton Public Schools is a community that embraces its children through high-performing schools of choice and ensures that each student is empowered to achieve their dreams and contribute to their community and world.

**Policy Interpretation:** This policy is interpreted to include keeping the Board informed of any new CTE pathways that further identify our schools of choice and create learning opportunities that empower students to develop their talents and pursue their interests.

**Decision Requested:** This is an information report only, no action is requested.

**Report:** At Academy High School, classroom experiences develop powerful problem-solving and critical thinking skills through coursework that exposes them to science careers. Students work to master core subjects with an emphasis on science, technology, math, and engineering. Students are encouraged to research, learn, and apply new material through hands-on projects, activities, and problem-based learning.

To complement and enhance their post-secondary and workforce readiness work, Academy will seek CTE program approval for the Health Science Pathway. This pathway gives students the foundation knowledge to be successful in a wide range of medical careers.

The Academy CTE Health Science Pathway provides the biology and anatomy foundational knowledge to support students interested in earning industry credentials in several career pathways including nurse practitioner which is expected to see a 43% growth rate between 2021-2031 with 300 annual openings in Colorado and a median annual salary of \$120,680; dental hygienist positions which are expected to see a 37% growth rate between 2021-2031 with 450 annual openings and a median annual salary of \$77,810; and physical therapy aid positions which are expected to see a 38% growth rate between 2021-2031 with 240 annual openings and a median annual salary of \$61,180.



Academy's CTE Health Science Pathway courses will launch fall semester of 2023. Participating students will be members of the Future Health Professionals career and technical student organization, which develops leadership and technical skills through a program of motivation, awareness, and recognition. Academy's HOSA student leaders will attend the Student Leadership Conference in Denver each February.

### **Academy CTE Digital Media and Communications Pathway Courses**

Level 1 Courses	Level 2 Courses	Level 3 Courses	Level 4 Courses
<p>Introduction to Health Science</p> <p><i>1.0 High School Science Credit</i></p>	<p>Anatomy &amp; Physiology</p> <p><i>1.0 High School Science with Lab Credit</i></p>	<p>Health Science Concurrent Enrollment Courses</p> <p><i>College and High School Credit</i></p>	<p>Capstone: Health Science</p> <p><i>.5 High School Capstone Credit</i></p>
		<p>Health Science Internship</p> <p><i>Up to 2.0 High School Elective Credit Per School Year</i></p>	<p>Health Science Work-Based Learning</p> <p><i>Up to 2.0 High School Elective Credit Per School Year</i></p>

#### Industry credentials available in this pathway

NCCA Personal Trainer Certification  
 Certified Medical Assistant (CMA)  
 National Certification for ICD-10 and Medical Billing  
 National Opticianry Competency Examination  
 Dementia Care Certification  
 Physical Therapy Aide  
 National Registry Emergency Medical Technicians  
 QMAP-Qualified Medication Administration Person  
 Certified Nursing Assistant (CNA)  
 Dental Assisting  
 Certified Registered Central Service Technician  
 Certified Clinical Medical Assistant  
 Certified Electronic Health Records Specialist  
 Certified Patient Care Technician  
 Certified Medical Administrative Assistant  
 EKG - CET Technician  
 Phlebotomist  
 Emergency Medical Responder (EMR)  
 CPhT - Certified Pharmacy Technician  
 National Health Science Certification

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Mike Crawford, Sr. Deputy Superintendent  
DATE: April 25, 2023

**Policy:** Qualifications, Authority and Responsibilities of Superintendent, Policy CBA/CBC

**Report Type:** Monitoring

**SUBJECT:** Project LIFT Update

---

**Policy Wording:** Policy CBA/CBC lists among the responsibilities of the Superintendent:

- Providing administrative leadership for excellence within the school system, including improvement of the instructional program and implementation of curricular programs; and
- Keeping the Board informed on the condition of the District's educational and support system.

**Policy Interpretation:** This policy is interpreted as requiring periodic reports to the Board regarding major improvement initiatives.

**Decision Requested:** District administration is providing this report for information purposes only. No decision is requested.

**Report:** Approximately three years ago, Mapleton launched "Project LIFT" (Leveraging Instruction for Transformation) to elevate our practices and dramatically improve student experiences and achievement. At that time, we entered into a relationship with the University of Virginia's (UVA) Partnership for Leaders in Education Program (PLE) to support and guide our improvement efforts.

This school year, all Mapleton schools have received both direct and indirect support from UVA. Leaders from all schools have traveled to Virginia for training, and school supervisors attended a "summit" to help them collaborate and hone their skills. The improvement work across all schools and departments has been directed by Mapleton's executive team in their capacity as Project LIFT's core change team. The District's Big Rocks and tight expectations, as well as school-level 90-day plans, have been key tools in working through UVA's Four Levers of Improvement, named below.

In March, two consultants from UVA visited Mapleton to facilitate conversations as a part of our change initiative and to talk with school and District leaders about our progress. They left us with feedback in the form of Promising Practices and "Considerations.

### **Promising Practices - System Leadership**

- Clarity at all levels on the District's vision for improving outcomes
- Prioritization of transformation efforts in resource allocation
- Stable leadership for the sustainability of transformation

### **Promising Practices - Support and Accountability**

- Tracking of feedback across school supervisors to strengthen alignment
- Expanded use of implementation and effectiveness data are driving coaching for school directors
- Development of playbooks to guide school leaders and school supervisors

### **Promising Practices - Instructional Infrastructure**

- Continued vision alignment related to the roadmap for improving instruction
- Support for developing strong practices for unit and lesson planning
- Collaborative structures (time and protocols) for data analysis

### **Promising Practices - Talent Management**

- Tiered and tailored support for school directors
- Quality hiring practices for teachers have helped school directors better define and advance teacher effectiveness
- Comprehensive and systematic process for hiring administrators based on "turn-around competencies" will prepare new hires for success

### **Considerations - System Leadership**

- Develop a shared definition of equity to allow leaders and teachers to identify how their work is promoting an equitable educational experience for all students
- Reflect on the District's system for how school directors request and receive support for students with significant challenges
- Ensure alignment between departments regarding consistency in what schools are asked to do to advance transformation

### **Considerations - Support and Accountability**

- Consider systems to support school directors with non-instructional issues
- Ensure the various kinds of improvement "plans" better cohere vs. compete
- Incorporate more opportunities for system-level feedback from school leaders

### **Considerations - Instructional Infrastructure**

- Accelerate monitoring of daily instruction to ensure rigor
- Investigate possible misalignments between taught and tested curriculum
- Pay attention to assessment/data overload relative to instructional time

### **Considerations - Talent Management**

- Identify creative, impactful, sustainable strategies to recruit, reward, and retain high-performing teachers
- Implement a system for differentiated development experiences and feedback for each educator
- Articulate expectations for school leadership roles broadly and develop a pipeline of future leaders using existing and new structures

For 2023-2024 Mapleton will have several new school directors and school supervisors to induct into this ongoing work. Also, our support from UVA will begin to decrease. Therefore, our work going forward is to ensure the sustainability of our improvement efforts until and beyond such time as we see results reflected in student achievement.

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Erica Branscum, Deputy Superintendent, Talent Management  
DATE: April 25, 2023

**Policy:** Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC  
**Report Type:** Decision Making  
**SUBJECT:** Teacher and Staff Appreciation Week

---

**Policy Wording:** The Superintendent shall provide necessary reports to the Board as directed.

**Report:** In celebration of our outstanding staff and in support of their daily contributions to the education of our students in Mapleton Public Schools, the administration recommends the Board of Education recognize May 8 through May 12, 2023, as National Teacher & Staff Appreciation Week.

**Decision Requested:** The administration recommends that the Board of Education support the week of May 8-12, 2023, as National Teacher & Staff Appreciation Week.

## **PROCLAMATION**

**WHEREAS:** teachers open children's minds to the magic of ideas, knowledge and dreams; and

**WHEREAS:** teachers keep the American republic alive by laying the foundation of good citizenship; and

**WHEREAS:** teachers fill many roles as listeners, explorers, role models, motivators, and mentors; and

**WHEREAS:** teachers continue to influence us long after our school days are memories.

**THEREFORE, BE IT RESOLVED:** Mapleton Public Schools Board of Education hereby proclaims May 8 through May 12, 2023, as **NATIONAL TEACHER & STAFF APPRECIATION WEEK** in Mapleton Public Schools.

Let us observe this week by taking time to recognize and acknowledge the impact of educators on our lives.

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Mike Crawford, Sr. Deputy Superintendent  
DATE: April 25, 2023

**POLICY:** Financial Administration, Policy DAB  
**REPORT TYPE:** Decision Making  
**SUBJECT:** 3rd Quarter 2022-2023 Financial Report

---

**Policy Wording:** With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually.

**Policy Interpretation:** This policy is interpreted to include quarterly updates to the Board on the District's financial position.

**Decision Requested:** District Administration is requesting approval of the 3<sup>rd</sup> Quarter 2022-2023 financial report.

**Report:** District administration has provided the Board with the 3<sup>rd</sup> Quarter 2022-2023 Financial Report. The following PowerPoint presentation outlines key highlights of 3<sup>rd</sup> Quarter FY 2022-23.

# 3<sup>rd</sup> Quarter FY 22-23 Financial Presentation

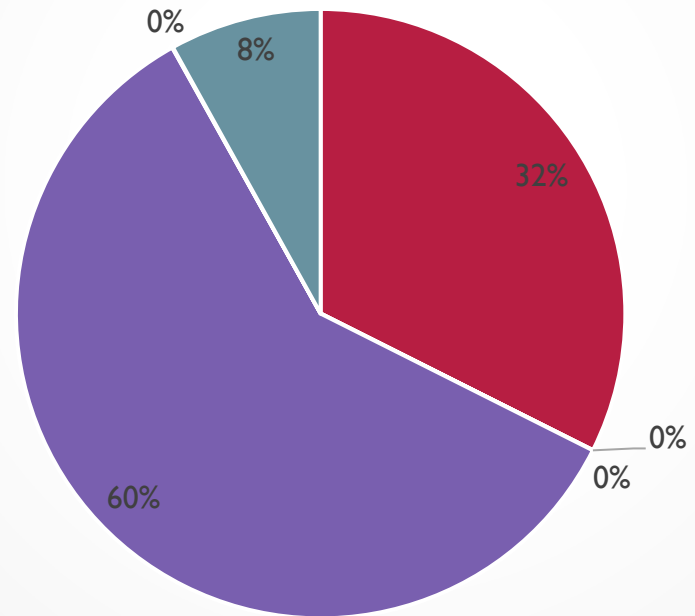
---

Board of Education  
April 25, 2023



# General Fund Revenue

2022-23



■ Local ■ Intermediate ■ County ■ State ■ Federal ■ Transfers

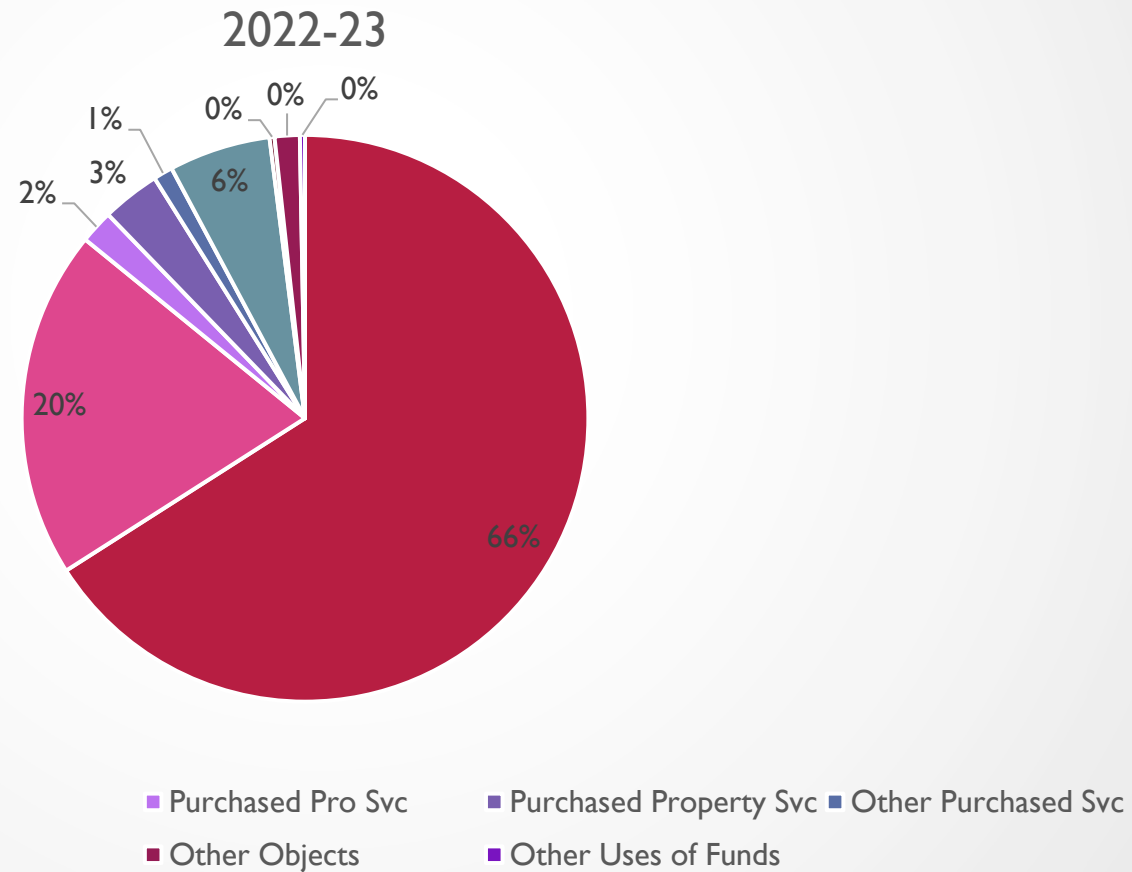




# SUMMARY

- Budget is being developed.
- General Assembly is in session.
- Negotiations are in process.
- Budget priorities have been established
  - Competitive salaries
  - Safety and Security
  - CTE
  - Final 4
    - Meadow, York, Pop, Achieve

# GENERAL FUND EXPENDITURES



## 3<sup>RD</sup> QUARTER YEAR TO DATE GENERAL FUND

- **Revenues** were \$47,579,353 after transfers
  - 57.76% Received
- **Expenditures** were \$52,599,706.
  - 64.33% disbursed

## **3<sup>RD</sup> QUARTER YEAR TO DATE GENERAL FUND VARIANCE**

- The decrease from one year ago is due to the termination of contract with Connections Academy, last year we had \$14.4 million payment to Connections Academy in the 3<sup>rd</sup> quarter.

## 3<sup>RD</sup> QUARTER YEAR TO DATE RISK MANAGEMENT FUND

- **Revenues** were \$1,327,350
  - 81.71% Received
- **Expenditures** were \$1,522,016
  - 66.52% disbursed

## 3<sup>RD</sup> QUARTER YEAR TO DATE COLORADO PRESCHOOL PROGRAM FUND

- **Revenues** were \$4,348,516
  - 77.49% Received
- **Expenditures** were \$3,433,431
  - 61.18% disbursed

## 3<sup>RD</sup> QUARTER YEAR TO DATE FOOD SERVICE FUND

- **Revenues** were \$2,578,363
  - 70.02% Received
- **Expenditures** were \$2,328,402
  - 70.26% disbursed

## 3<sup>RD</sup> QUARTER YEAR TO DATE GOVERNMENTAL GRANTS FUND

- **Revenues** were \$6,087,924
  - 51% Received
- **Expenditures** were \$6,938,810
  - 58% disbursed



## 3<sup>RD</sup> QUARTER YEAR TO DATE GOVERNMENTAL GRANTS VARIANCE

- Grants, expenditures outpace revenues as District's grants are reimbursable.
- Funds need to be expended before reimbursement revenue can be received.
- However, the district has received several grants that give out their revenue up front and don't require reimbursement. This has caused Grant revenue to be slightly more than grant expenditures for the 3rd Quarter.

## 3<sup>RD</sup> QUARTER YEAR TO DATE STUDENT ACTIVITIES FUND

- **Revenues** were \$161,764
  - 515.14% Received
- **Expenditures** were \$158,771
  - 55.19% disbursed

## **3<sup>RD</sup> QUARTER YEAR TO DATE STUDENT ACTIVITIES VARIANCE**

- The difference between revenue and budget is due to unexpected revenue from various fundraising activities.

## 3<sup>RD</sup> QUARTER YEAR TO DATE BOND REDEMPTION FUND

- **Revenues** were \$4,463,882
  - 36% Received
- **Expenditures** were \$8,798,987
  - 71% disbursed

## 3<sup>RD</sup> QUARTER YEAR TO DATE BUILDING FUND

- **Revenues** were \$61,652
  - 10% Received
- **Expenditures** were \$330,498
  - 10% disbursed

## 3<sup>RD</sup> QUARTER YEAR TO DATE CAPITAL RESERVE FUND

- **Revenues** were \$582,266
  - 49% Received
- **Expenditures** were \$472,901
  - 72% disbursed

# Questions



## 3rd Quarter Fund Financial Narrative

*March 31, 2023*

Provided by Business Services Staff

Unaudited activities for the 2022-2023 fiscal year are presented in the attached March 31, 2023 3rd Quarter Financial Statements.

The third quarter financial statements attached display the audited financial figures for the 2021-22 fiscal year as well as the 2022-23 Board of Education Supplemental Budget. The year-to-date actual balances, variance compared to budget, and detailed percentages of the actual to budget are also presented.

**General Fund (10)** – The General Fund is the District’s primary operating fund. It accounts for all financial resources of the District, except those required to be accounted for in another fund.

### Summary

- The 3rd quarter total year-to-date (YTD) revenues for the General Fund were \$47,579,353 after transfers and expenditures were \$52,599,706. Of the total YTD total budget, 57.76% of all revenues have been received and 64.33% of expenditures have been disbursed.

### Explanation of Significant Variance Items - Revenues

- **Property Tax Revenue** - The District began receiving significant local property tax revenue in March and this will continue through June.

### Explanation of Significant Variance Items - Expenditures

- As of the end of the 3rd quarter, total General Fund expenditures were 64.33% of the budget. Expenditures were 74.93% of the budget during the 3rd quarter of last year. The decrease is due to the termination of contract with Connections Academy, last year we had \$14.4 million payment to Connections Academy in the 3<sup>rd</sup> quarter.

**Risk Management Fund (18)** – Also known as the Insurance Reserve, this fund is for the District’s liability, property, and worker’s compensation insurance needs.

### Summary

- The 3rd quarter total YTD revenues for the Risk Management Fund were \$1,327,350 and expenditures were \$1,522,016. Of the YTD total budget, 81.71% of all revenue has been received and 66.52% of all expenditures have been disbursed. A large portion of the budgeted costs in this fund are for premium payments for liability, property, and workers compensation, which are due in July.



**Colorado Preschool Program Fund (19)** – This fund was established by Senate Bill 01-123, concerning the required expenditure of a portion of a school district's per pupil operating revenue for the school district's Colorado Preschool Program.

**Summary**

- As of the close of the 3rd quarter, total YTD revenues for the Colorado Preschool Program Fund (CPP) were \$4,348,516 and the expenditures were \$3,433,431. Of the YTD total budget, 77.49% of revenues have been received and 61.18% of expenditures have been expended.

**Food Service Fund (21)** – This fund account for all financial activities associated with the District's nutrition program.

**Summary**

- The 3rd quarter total YTD revenues for the Food Service Fund were \$2,578,363 and expenditures were \$2,328,402. Of the YTD total budget, 70.02% of all revenues were received and 70.26% of all expenses were disbursed.

**Governmental Grants Fund (22)** – This fund is provided to account for monies received from various federal, state and local grant programs.

**Summary**

- The 3rd Quarter total YTD revenues for the Governmental Grants Fund were \$6,087,924 and expenditures were \$6,938,810. Of the YTD total budget, 51% of all revenues have been received and 58% of all expenditures have been expended.

**Explanation of Significant Variance Items – Revenues & Expenditures**

- Typically for Grants, expenditures outpace revenues because most of the District's grants are reimbursable. This means that funds need to be expended before reimbursement revenue can be received. However, the district has received several grants that give out their revenue up front and don't require reimbursement. This has caused Grant revenue to be slightly more than grant expenditures for the 3rd Quarter.

**Student Activities Fund (23)** – This fund is used to account for assets that support each school's student activities.

**Summary**

- The 3rd Quarter total YTD revenues for the Student Activities Fund were \$161,764 and expenditures were \$158,771. Of the YTD total budget, 515.14% of all revenues have been received and 55.19% of all expenditures have been expended.

### **Explanation of Significant Variance Items – Revenues**

- The difference between revenue and budget is due to unexpected revenue from various fundraising activities.

**Bond Redemption Fund (31)** – This fund is authorized by Colorado law. It provides revenues based upon a property tax mill levy set by the Board of Education to satisfy the District's bonded indebtedness on an annualized basis.

#### **Summary**

- The 3rd Quarter YTD revenues for the Bond Redemption Fund were \$4,463,882 and expenditures were \$8,798,987. Of the YTD total budget, 36% of revenues have been received and 71% of expenditures have been expended. Much of the activity in the fund takes place in December and June for bond principal and interest payments and March through June for property tax collections.

**Building Fund (41)** – This fund is used to account for all resources available for acquiring capital sites, buildings, and equipment.

#### **Summary**

- 3rd Quarter YTD revenues for the Building Fund were \$61,652 and expenditures were \$330,498. Of the YTD total budget, 10% of expenditures have been expended on the various bond projects.

**Capital Reserve Fund (43)** – This fund is used to account for revenues restricted for ongoing capital needs such as site acquisition, building additions, repairs and maintenance, and equipment purchases.

#### **Summary**

- The 3rd Quarter total YTD revenues/transfers in for the Capital Reserve Fund were \$582,266 and expenditures were \$472,901. Of the YTD total budget, 49% of revenues have been received and 72% of expenditures have been expended.

**Mapleton Public Schools  
General Fund  
January - March 2022-23**

	January - March 2021-22	Budget Percent	January - March 2022-23	Budget Percent	Adopted Budget 2022-23
<b>Revenues</b>					
Local Revenue	12,355,629	26.94%	18,380,231	40.07%	45,868,454
Intermediate Revenue	4,411	88.23%	5,224	104.48%	5,000
County Revenue	-		-		-
State Revenue	42,993,851	98.38%	33,750,721	77.23%	43,703,331
Federal Revenue	17,658		18,980		-
Transfers	(3,854,397)	53.51%	(4,575,803)	63.53%	(7,202,870)
<b>Total General Fund Revenues</b>	<b>51,517,152</b>	62.54%	<b>47,579,353</b>	57.76%	<b>82,373,915</b>
<b>Expenditures</b>					
Salaries	33,186,405	60.87%	35,721,712	65.53%	54,515,781
Benefits	9,712,655	59.52%	10,779,289	66.05%	16,318,666
Purchased Professional Services	1,268,847	90.99%	1,030,309	73.89%	1,394,436
Purchased Property Services	1,204,344	47.72%	1,797,246	71.21%	2,523,850
Other Purchased Services	520,730	43.13%	598,052	49.54%	1,207,261
Supplies & Materials	1,761,330	39.58%	3,141,095	70.59%	4,449,778
Property	97,519	33.81%	153,135	53.09%	288,432
Other Objects	(1,011,748)	-111.99%	(776,471)	-85.95%	903,440
Other Uses of Funds	124,216	74.86%	155,338	93.62%	165,921
Connections Academy Expenditures	14,404,255		-		-
<b>Total General Fund Expenditures</b>	<b>61,268,553</b>	74.93%	<b>52,599,706</b>	64.33%	<b>81,767,565.94</b>
Beginning Fund Balance	4,570,429		3,415,309		3,415,309
Net Change in Fund Balance	(9,751,401)		(5,020,353)		606,349
<b>Fund Balance Year to Date</b>	<b>(5,180,972)</b>	<b>-128.83%</b>	<b>(1,605,044)</b>	<b>-39.91%</b>	<b>4,021,659</b>

**Mapleton Public Schools  
Risk Management Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	0	0.00%	139,669	176.39%	79,184
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	1,420,812	91.95%	1,187,681	76.86%	1,545,236
<b>Total Risk Management Fund Revenues</b>	<b>1,420,812</b>	<b>87.47%</b>	<b>1,327,350</b>	<b>81.71%</b>	<b>1,624,420</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	-		-		-
Purchased Property Services	5,238	6.62%	(95,404)	-120.48%	79,184
Other Purchased Services	1,391,812	94.79%	1,187,681	80.89%	1,468,236
Supplies & Materials	-		-		-
Property	-		(10,950)		-
Other Objects	3,093	4.02%	(749)	-0.97%	77,000
Other Uses of Funds	-		-		-
<b>Total Risk Management Fund Expenditures</b>	<b>1,400,143</b>	<b>86.19%</b>	<b>1,080,578</b>	<b>66.52%</b>	<b>1,624,420</b>
Beginning Fund Balance	1,342,034		1,275,244		1,275,244
Net Change in Fund Balance	20,669		246,772		-
<b>Fund Balance Year to Date</b>	<b>1,362,704</b>	<b>106.86%</b>	<b>1,522,016</b>	<b>119.35%</b>	<b>1,275,244</b>

**Mapleton Public Schools  
Colorado Preschool Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	603,923	75.94%	960,393	120.76%	795,296
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	2,233,585	46.38%	3,388,122	70.35%	4,816,316
<b>Total Colorado Preschool Fund Revenues</b>	<b>2,837,509</b>	<b>50.56%</b>	<b>4,348,516</b>	<b>77.49%</b>	<b>5,611,612</b>
<b>Expenditures</b>					
Salaries	2,321,936	57.31%	2,539,084	62.67%	4,051,769
Benefits	716,457	54.59%	816,926	62.25%	1,312,406
Purchased Professional Services	9,851	79.28%	10,134	81.56%	12,426
Purchased Property Services	3,648	54.26%	4,121	61.29%	6,724
Other Purchased Services	18,535	330.98%	35,780	638.92%	5,600
Supplies & Materials	35,752	18.13%	14,684	7.45%	197,186
Property	49,899	498.99%	1,145	11.45%	10,000
Other Objects	12,123	78.20%	11,557	74.55%	15,502
Other Uses of Funds	-		-		-
<b>Total Colorado Preschool Fund Expenditures</b>	<b>3,168,199</b>	<b>56.46%</b>	<b>3,433,431</b>	<b>61.18%</b>	<b>5,611,612</b>
Beginning Fund Balance	(76,990)		(76,990)		(76,990)
Net Change in Fund Balance	(330,691)		915,084		0
<b>Fund Balance Year to Date</b>	<b>(407,681)</b>	<b>529.52%</b>	<b>838,094</b>	<b>-1088.58%</b>	<b>(76,990)</b>

**Mapleton Public Schools  
Nutrition Services Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	85,462	13.20%	314,819	48.61%	647,685
Intermediate Revenue	-		-		-
State Revenue	26,021	17.83%	97,027	66.49%	145,924
Federal Revenue	2,918,085	101.02%	2,166,518	75.00%	2,888,650
Transfers	-		-		-
<b>Total Nutrition Services Fund Revenues</b>	<b>3,029,568</b>	<b>82.27%</b>	<b>2,578,363</b>	<b>70.02%</b>	<b>3,682,259</b>
<b>Expenditures</b>					
Salaries	860,903	56.72%	979,187	64.51%	1,517,837
Benefits	256,594	56.57%	299,713	66.08%	453,572
Purchased Professional Services	51,566	66.67%	101,357	131.04%	77,348
Purchased Property Services	44,357	46.67%	64,667	68.03%	95,050
Other Purchased Services	1,310	11.39%	4,067	35.36%	11,500
Supplies & Materials	810,211	46.69%	863,821	49.78%	1,735,289
Property	59,494	302.77%	14,301	72.78%	19,650
Other Objects	1,198	-0.20%	1,288	-0.22%	(596,273)
Other Uses of Funds	-		-		-
<b>Total Nutrition Services Fund Expenditures</b>	<b>2,085,632</b>	<b>62.93%</b>	<b>2,328,402</b>	<b>70.26%</b>	<b>3,313,973</b>
Beginning Fund Balance	1,693,364		2,602,797		2,602,797
Net Change in Fund Balance	943,936		249,961		368,285
<b>Fund Balance Year to Date</b>	<b>2,637,300</b>	<b>88.77%</b>	<b>2,852,758</b>	<b>96.02%</b>	<b>2,971,083</b>

**Mapleton Public Schools  
Grants Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	18,071	40.16%	50,000	111.11%	45,000
Intermediate Revenue	-		-		-
State Revenue	479,116	59.22%	536,880	66.36%	809,017
Federal Revenue	7,266,283	65.16%	5,501,044	49.33%	11,150,665
Transfers	-		-		-
<b>Total Grants Fund Revenues</b>	<b>7,763,470</b>	<b>64.67%</b>	<b>6,087,924</b>	<b>50.71%</b>	<b>12,004,682</b>
<b>Expenditures</b>					
Salaries	4,381,319	86.88%	3,348,404	66.39%	5,043,229
Benefits	1,282,394	89.15%	1,009,846	70.20%	1,438,437
Purchased Professional Services	954,215	64.91%	607,356	41.31%	1,470,149
Purchased Property Services	354,485		19,879		-
Other Purchased Services	429,134	63.03%	664,806	97.65%	680,814
Supplies & Materials	489,986	92.24%	118,925	22.39%	531,230
Property	808,510	80.67%	242,234	24.17%	1,002,288
Other Objects	1,221,926	66.46%	927,360	50.44%	1,838,535
Other Uses of Funds	-		-		-
<b>Total Grants Fund Expenditures</b>	<b>9,921,969</b>	<b>82.65%</b>	<b>6,938,810</b>	<b>57.80%</b>	<b>12,004,682</b>
Beginning Fund Balance	-		(421,656)		(421,656)
Net Change in Fund Balance	(2,158,499)		(850,886)		-
<b>Fund Balance Year to Date</b>	<b>(2,158,499)</b>	<b>N/A</b>	<b>(1,272,542)</b>	<b>N/A</b>	<b>(421,656)</b>

**Mapleton Public Schools  
Student Activities Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	79,388	252.81%	161,764	515.14%	31,402
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	-		-		-
<b>Total Student Activities Fund Revenues</b>	<b>79,388</b>	<b>252.81%</b>	<b>161,764</b>	<b>515.14%</b>	<b>31,402</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	-		-		-
Purchased Property Services	-		-		-
Other Purchased Services	5,140		(1,475)		-
Supplies & Materials	75,291	26.17%	160,246	55.70%	287,683
Property	-		-		-
Other Objects	-		-		-
Other Uses of Funds	-		-		-
<b>Total Student Activities Fund Expenditures</b>	<b>80,431</b>	<b>27.96%</b>	<b>158,771</b>	<b>55.19%</b>	<b>287,683</b>
Beginning Fund Balance	232,737		260,687		260,687
Net Change in Fund Balance	(1,043)		2,993		(256,281)
<b>Fund Balance Year to Date</b>	<b>231,695</b>	<b>5258.49%</b>	<b>263,680</b>	<b>5984.42%</b>	<b>4,406</b>



**Mapleton Public Schools  
Bond Redemption Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	3,704,878	29.95%	4,463,882	36.08%	12,371,000
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Other Financing Sources	-		-		-
<b>Total Bond Redemption Fund Revenues</b>	<b>3,704,878</b>	<b>29.95%</b>	<b>4,463,882</b>	<b>36.08%</b>	<b>12,371,000</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	4,905	69.08%	8,645	121.76%	7,100
Purchased Property Services	-		-		-
Other Purchased Services	-		-		-
Supplies & Materials	-		-		-
Property	-		-		-
Other Objects	3,104,397	44.29%	3,530,181	50.37%	7,008,739
Other Uses of Funds	5,630,878	105.15%	5,260,161	98.23%	5,355,161
<b>Total Bond Redemption Fund Expenditures</b>	<b>8,740,180</b>	<b>70.65%</b>	<b>8,798,987</b>	<b>71.13%</b>	<b>12,371,000</b>
Beginning Fund Balance	10,152,931		11,221,179		11,221,179
Net Change in Fund Balance	(5,035,302)		(4,335,105)		-
<b>Fund Balance Year to Date</b>	<b>5,117,629</b>	<b>45.61%</b>	<b>6,886,074</b>	<b>61.37%</b>	<b>11,221,179</b>

**Mapleton Public Schools  
Building Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	116,798		9		-
Intermediate Revenue	-		-		-
State Revenue	10,158,570		225,925		-
Federal Revenue	-		-		-
Transfers	-		(164,282)		-
Other Financing Sources	-		-		-
<b>Total Building Fund Revenues</b>	<b>10,275,368</b>		<b>61,652</b>		<b>-</b>
<b>Expenditures</b>					
Salaries	9,910		-		-
Benefits	2,165		-		-
Purchased Professional Services	7,715	0.24%	37,050	1.16%	3,183,658
Purchased Property Services	3,002,569		78,709		-
Other Purchased Services	3,406		-		-
Supplies & Materials	22,308		727		-
Property	14,260,196		214,011		-
Other Objects	-		-		-
Other Uses of Funds	-		-		-
<b>Total Building Fund Expenditures</b>	<b>17,308,270</b>	<b>543.66%</b>	<b>330,498</b>	<b>10.38%</b>	<b>3,183,658</b>
Beginning Fund Balance	12,072,120		2,472,935		2,472,935
Net Change in Fund Balance	(7,032,902)		(268,846)		(3,183,658)
<b>Fund Balance Year to Date</b>	<b>5,039,218</b>	<b>-709.03%</b>	<b>2,204,089</b>	<b>-310.12%</b>	<b>(710,723)</b>

**Mapleton Public Schools  
Capital Reserve Fund  
January - March 2022-23**

	<b>January - March 2021-22</b>	<b>Budget Percent</b>	<b>January - March 2022-23</b>	<b>Budget Percent</b>	<b>Adopted Budget 2022-23</b>
<b>Revenues</b>					
Local Revenue	38,860	101.96%	40,895	107.29%	38,115
Intermediate Revenue	-		-		-
State Revenue	-		-		-
Federal Revenue	-		-		-
Transfers	200,000	17.34%	541,371	46.95%	1,153,139
<b>Total Capital Reserve Fund Revenues</b>	<b>238,860</b>	<b>20.05%</b>	<b>582,266</b>	<b>48.88%</b>	<b>1,191,254.360</b>
<b>Expenditures</b>					
Salaries	-		-		-
Benefits	-		-		-
Purchased Professional Services	2,500	50.00%	2,750	55.00%	5,000
Purchased Property Services	139,956		26,660		-
Other Purchased Services	-		-		-
Supplies & Materials	-		-		-
Property	135,571		41,340		-
Other Objects	82,592	58.59%	74,564	52.90%	140,956
Other Uses of Funds	339,510	66.23%	327,587	63.91%	512,586
<b>Total Capital Reserve Fund Expenditures</b>	<b>700,128</b>	<b>106.31%</b>	<b>472,901</b>	<b>71.81%</b>	<b>658,542</b>
Beginning Fund Balance	689,355		(108,893)		(108,893)
Net Change in Fund Balance	(461,268)		(432,006)		532,713
<b>Fund Balance Year to Date</b>	<b>228,087</b>	<b>53.82%</b>	<b>(540,899)</b>	<b>-127.62%</b>	<b>423,820</b>

**Mapleton Public Schools**  
**2020-21 Ending Fund Balance Forecast**  
**January - March 2022-23**

<b>Fund</b>	<b>Budgeted Ending Fund Balance 2022-23</b>	<b>Ending Fund Balance Forecast January - March 2022-23</b>
General Fund	4,021,659	
Risk Management Fund	1,275,244	
Colorado Preschool Fund	(76,990)	
Nutrition Services Fund	2,971,083	
Grants Fund	(421,656)	
Student Activities Fund	4,406	
Bond Redemption Fund	11,221,179	
Building Fund	(710,723)	
Capital Reserve Fund	423,820	

# *Memo*

TO: Charlotte Ciano, Superintendent  
FROM: Mike Crawford, Sr. Deputy Superintendent  
DATE: April 25, 2023

**POLICY:** Financial Administration, Policy DAB  
**REPORT TYPE:** Decision Making  
**SUBJECT:** 3<sup>rd</sup> Quarter Cash Receipts and Disbursement Report

---

**Policy Wording:** With respect to the actual, ongoing financial condition and activities of Mapleton Public Schools (the "District"), the Superintendent shall not cause or allow fiscal jeopardy or a material deviation from the annual budget or any budget policies adopted by the Board of Education for Mapleton Public Schools (the "Board"), or any fiscal condition that is inconsistent with achieving the District's objectives. In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually.

The Superintendent (or designee) shall prepare and submit a monthly cash receipts and disbursements report to the Board.

**Policy Interpretation:** This policy is interpreted to include quarterly updates to the Board on the District's monetary position.

**Decision Requested:** District Administration is requesting approval of the 3<sup>rd</sup> Quarter cash receipts and disbursements report.

**Report:** District administration has provided the Board with the 3<sup>rd</sup> Quarter cash receipts and disbursements report.

**Mapleton Public Schools**  
**Cash Receipts and Disbursements Report**  
**General Fund**

**FY22-23**

	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>
<b>BEGINNING BALANCE</b>	<b>\$ 5,747,550.38</b>	<b>\$ 2,372,724.47</b>	<b>\$ 2,002,511.02</b>
<b>CASH RECEIPTS:</b>			
Property Tax	194,385.71	741,353.26	14,241,577.27
F22 RFF deposited in GF	1,086,326.03		1,328,357.20
NS reimb deposited in GF		216,292.86	588,000.00
Other Grant			256,053.44
State Equalization	3,586,845.27	3,586,845.27	3,586,845.27
Misc deposit	37,100.47	12,512.25	60,248.66
Interest Free Loan		1,123,755.00	3,283,444.00
Transfer from Other Fund		500,000.00	
		-	
<b>TOTAL CASH RECEIPTS/WIRES</b>	<b>4,904,657.48</b>	<b>6,180,758.64</b>	<b>23,344,525.84</b>
<b>CASH DISBURSEMENTS:</b>			
Interest Free Loan Repayment			(13,745,265.08)
P-cards			
Payroll/Benefit	(7,484,198.80)	(5,990,548.64)	(7,615,130.74)
Dues and Fees	(42,534.23)	(1,241.46)	(42,577.28)
Equipment	(3,404.00)	(959.95)	(2,149.97)
Repairs and Maintenance	(60,858.79)	(60,562.04)	(86,394.13)
Supplies	(259,807.42)	(299,731.29)	(253,873.37)
Travel / Registration	(5,592.03)	(6,571.59)	
Tuition	(112,519.48)		(160,031.47)
Services Fees	(152,507.84)	(99,728.91)	(123,821.62)
Utilities	(57,223.05)	(46,526.26)	(52,403.88)
Misc	(56,837.75)	(45,101.95)	
Outstanding Payroll Expenditure			
Transfer to Other Funds	(44,000.00)		(46,500.00)
<b>TOTAL CASH DISBURSEMENTS</b>	<b>(8,279,483.39)</b>	<b>(6,550,972.09)</b>	<b>(22,128,147.54)</b>
<b>GENERAL FUND CASH BALANCE</b>	<b>\$ 2,372,724.47</b>	<b>\$ 2,002,511.02</b>	<b>\$ 3,218,889.32</b>

# Memo

TO: Charlotte Ciano, Superintendent  
FROM: Brian Fuller, Executive Director of Accountability  
DATE: April 25, 2023

**Policy:** Accountability/Commitment to Accomplishment, Policy AE  
**Report Type:** Monitoring  
**SUBJECT:** DAAC Report

---

**Policy Wording:** In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input and on which it may make recommendations to the Board.

**Policy Interpretation:** This policy is interpreted to include monthly updates to the Board regarding the proceeding of DAAC meetings.

**Decision Requested:** District administration is providing this report for information only. No decision is requested this evening.

**Report:** In April, 9 members of DAAC convened to discuss the role of DAAC with respect to reviewing and commenting on the district goals and objectives outlined in the Unified Improvement Plan and to review and comment on the district budget priorities for the 23-24 school year.

The meeting began by welcoming everyone to the meeting and introductions. DAAC moved into a discussion around its roles and responsibilities regarding reviewing and commenting on district budget priorities for the 23-24 school year.

David Janak, the district Chief Financial Officer, attended the meeting and provided DAAC members with an overview of district budget priorities for the 23-24 school year including the mill-levy override priorities. The priorities included:

- Stabilize the Salary Schedule
- CTE Programming
- Campus Safety and Security
- Final Four building construction

DAAC members were then presented with the budget process. The process begins with the Board of Education establishing the priorities. Mr. Janak explained how the legislative process of the General Assembly budget allocation timeline works for public education and that the school finance bill has not yet passed as of the evening of the DAAC meeting which is a key component in the timeline of developing the budget.

DAAC members were also informed about the other steps in the budget process, including, departments developing budget proposals, the priorities being presented to DAAC and collecting DAAC comments, presenting a proposed budget to the Board of Education in May and the Final budget presentation and approval by the Board of Education in June.

Individual DAAC members had questions and comments about the budget that included:

- How does Mapleton ensure the budget development process aligns with the small-by-design model, including considerations for school size, class size and extracurricular activity options for all students?
- What does it mean that Safety and Security is a budget priority and how the budget will support future safety and security measures?

DAAC members engaged in a good discussion and question and answer session with Mr. Janak.

The DAAC then moved on to the next topic for the evening, reviewing and commenting on district goals. DAAC members were informed about the Unified Improvement Plan, a plan that is required by the State of Colorado for every public school and district. DAAC members were given a brief background of the major components of a Unified Improvement Plan (UIP) which are to identify our priority performance challenges, identify the root causes of those challenges, and develop improvement strategies to respond to our challenges.

DAAC members reviewed, at a high level, each major improvement strategy identified in the 2022-23 district Unified Improvement Plan. The Major Improvement Strategies identified in the plan include:

- Hiring high-quality staff within the school/department/district context
- Implement backwards curricular design process incorporating Board of Education adopted resources
- Leverage collaborative structures to plan, monitor, and respond to student needs
- Implement Tier 1 instruction as outlined by unit/lesson plans.

At the May DAAC meeting, members will learn about the action steps for each of the Major Improvement Strategies identified in the 2022-23 District Unified Improvement Plan.

The April DAAC meeting concluded with a review of current events in Mapleton which included the upcoming Virtual Town Hall to be held on Monday, April 24th, and the promotion of our "Show What You Know" awareness campaign around the importance of being prepared for state testing.

The DAAC meeting concluded with a brief question and answer session.



The next scheduled DAAC meeting will be held on Tuesday, May 16, 2022, from 4:30 to 6:00 P.M. as an online meeting using the Microsoft Teams platform. Additional meeting dates will be added if DAAC participants request more time to understand and comment on specific topics.